

# Kaltura **REACH**: Automated Account Setup

## 3 Easy Steps!

### Step 1

Enable the plugin.

1. Turn on the cielo24 module; set enabled to 'yes' and click save.
2. Then click the 'Click Here' link to fill out an account setup form.



**Cielo24**

Module Info

description **cielo24**  
searchable captions  
Please complete the following form to activate our captioning service. For additional questions, please review the [FAQ](#) or contact [support](#).

enabled  Enable the Cielo24 module.

userName  [CLICK HERE](#) if you do not have a cielo24 account.

password  The password of the cielo24 account.

apiKey  The API Key for secure login (instead of password)

serverUrl  cielo24 server URL

### Step 2

Fill out the form to auto-provision your settings and enable the plugin.

1. You will see your account name is automatically inserted.
2. Fill out the form to provide details necessary to configure your account and create a username and profile.



**cielo24 Account Signup**

Please fill out the account setup form below to automatically enable the cielo24 caption plugin within your KMS.

Next steps:

1. Once cielo24 is setup go to **My Media** in Mediaspace, select a short English video for captioning.\*
2. Click on the video you've selected, click on **Actions > Order Captions** from the dropdown.
3. After submitting your caption request a cielo24 representative will contact you within two business days.

\*cielo24 offers a free trial for new accounts to submit a short video (<15 minutes) for English captioning.

Account Name\*

**Kaltura Information**

Kaltura Rep Name\*

University Department\*

**Account Requirements**

Your Monthly Volume Estimate (Choose One)\*

1-10 Hours

10-50 Hours

50+ Hours

### Step 3

Your new account will auto populate!

1. You will receive a confirmation that the configuration has been saved.
2. A username and API key will have auto-populated to complete the integration. You can now order captions directly from your KMS!