Access Control - Admin Guide

Content updated: 10/14/2026

This article is designated for administrators.

About

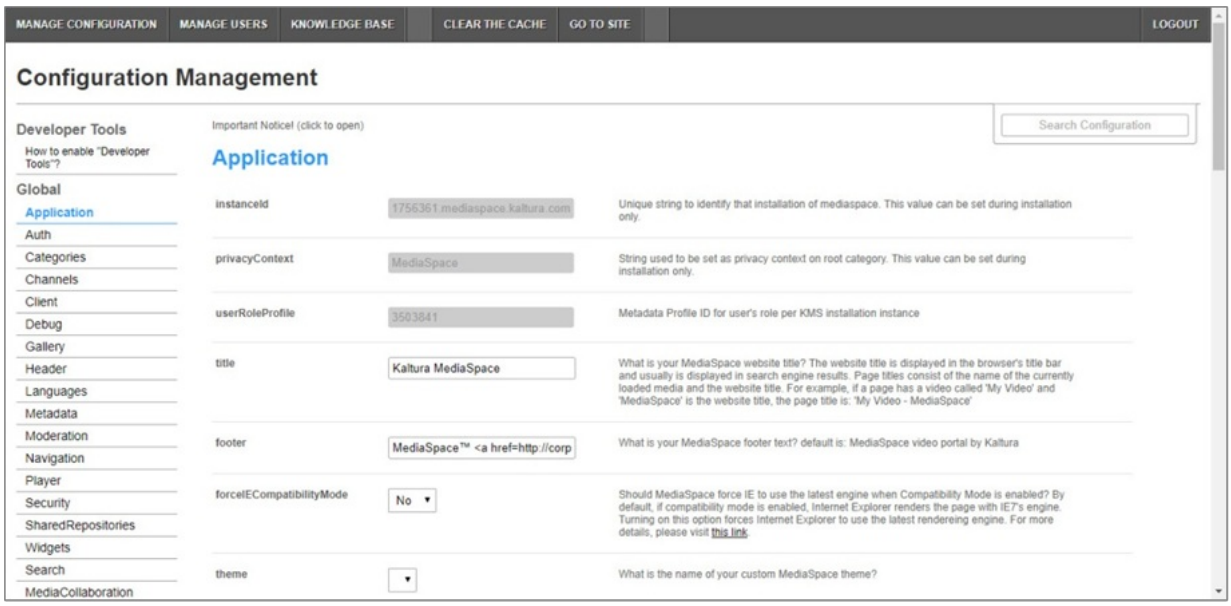
The Access Control module allows admins to present the access control on the Edit entry page and (optionally) upon media upload. The sections herein will guide you through enabling and configuring the Access Control module.

This module is for both Content Hubs and legacy Video Portal users.

For technical support, contact Kaltura Customer Care. For all other inquiries, reach out to your Customer Success Manager.

Configure

1. Access your Configuration Management console.

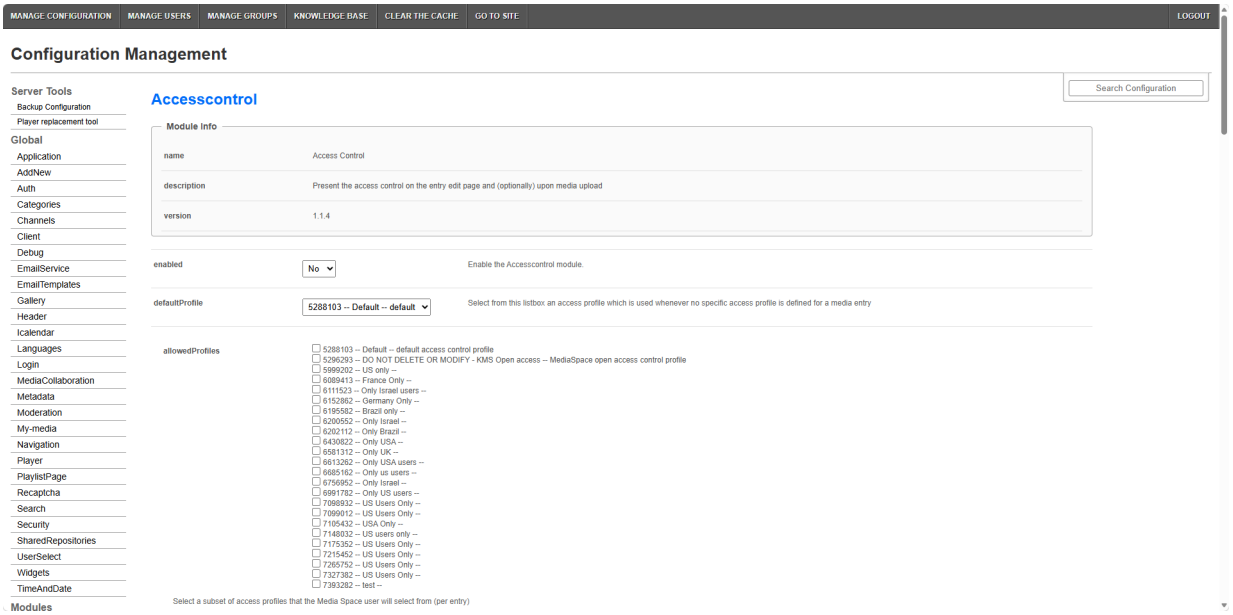


2. In the list of configurable items on the left of your screen, locate and click on accesscontrol.

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The accesscontrol item will be crossed out because it is disabled by default.

3. The accesscontrol window displays.



4. The **Module Info** box displays the module name, description (what enabling this module allows users to do), and version number.

5. In the enabled pull-down list, select **Yes** to enable the accesscontrol module.

Other configurable items following the enabled pull-down list are as follows.

Configuration Name	Options	Description
defaultProfile	List of available access profiles	Select an access profile that is used whenever no specific access profile is defined for a media entry.
allowedProfiles	Subset list of access profiles	Select a subset of access profiles that the user will select from per entry.
showOnAddEntryPage	Yes or No	When enabled, user will be able set an access control profile in the media upload page.

6. Click **Save**.

You receive a notice that your configuration for accesscontrol was saved and the

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cache was cleared.

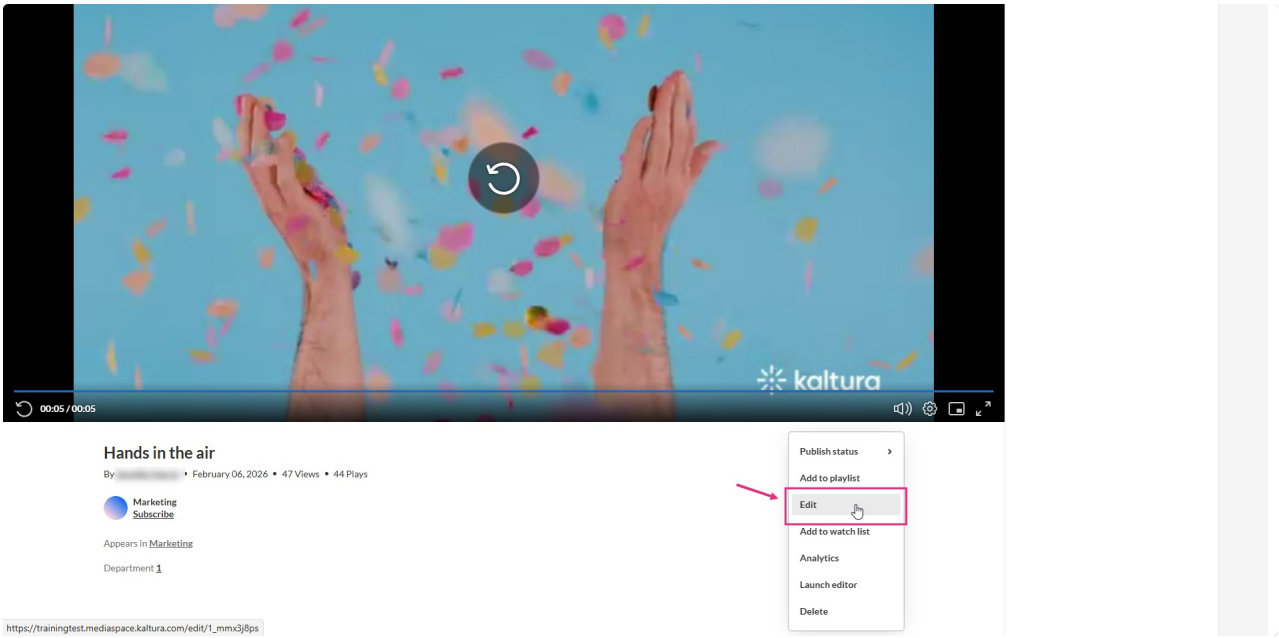
End user experience

Once enabled and configured, a new capability is added to the **Edit entry page** that allows users to select an access control profile. This capability is accessible on Content Hubs via the **Access Control menu item** of the Edit entry page, and on legacy Video Portal via the **Access Control** tab of the Edit entry page.

Content Hubs users:

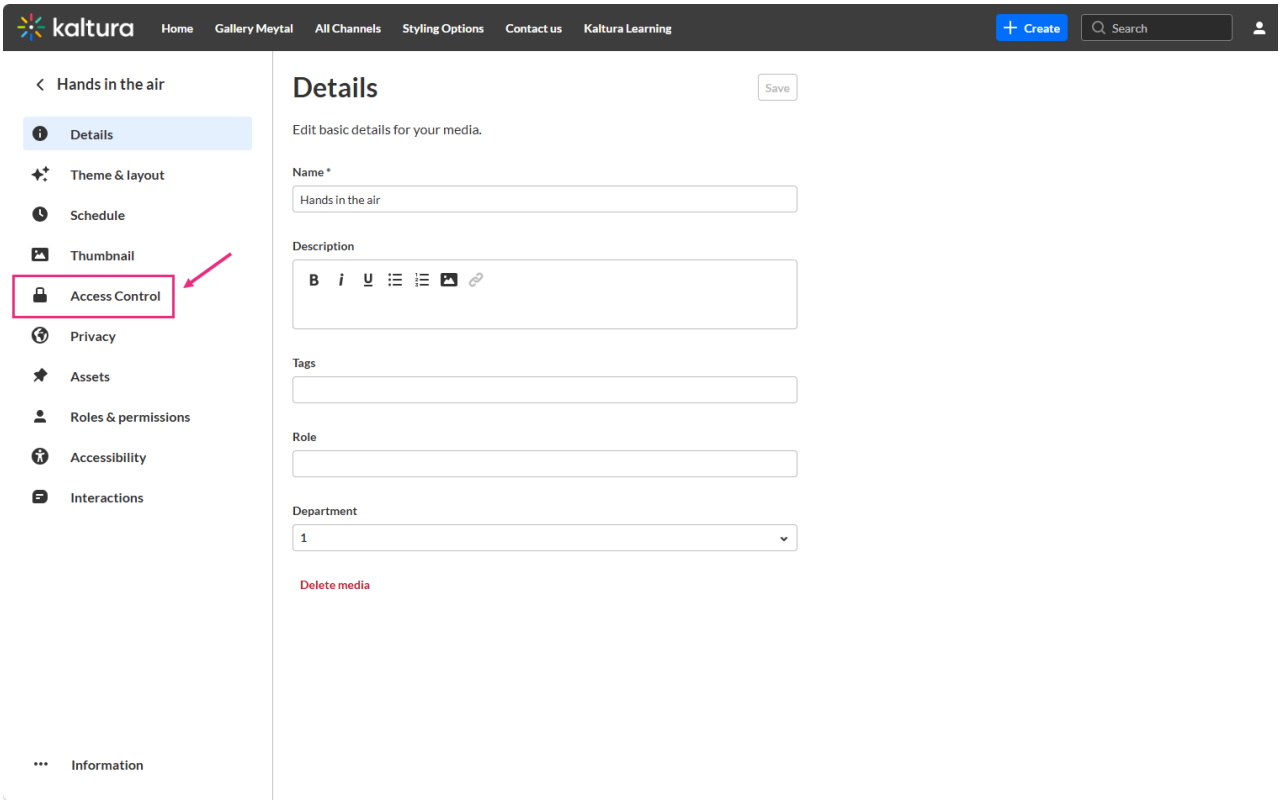
The user clicks the three-dot action menu and chooses **Edit**.



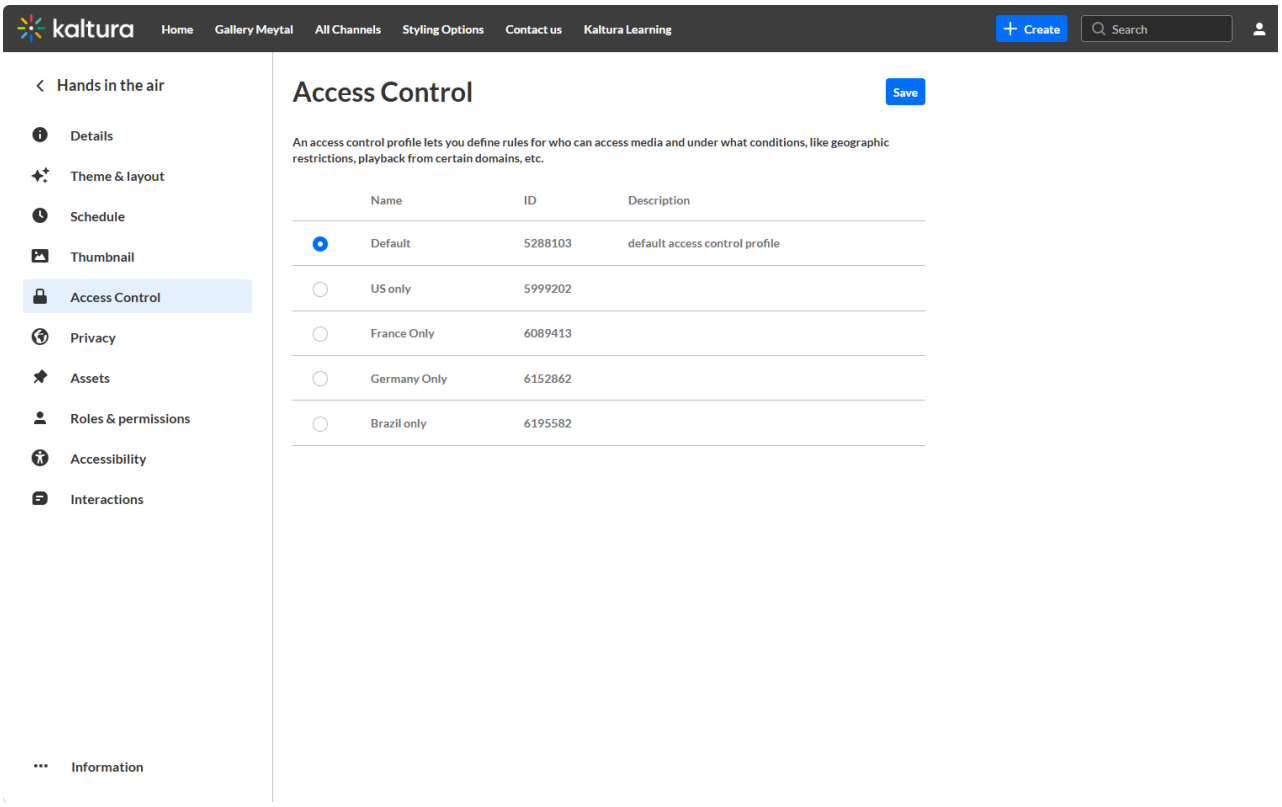


The user selects **Access Control** from the left-hand menu of the Edit entry window.

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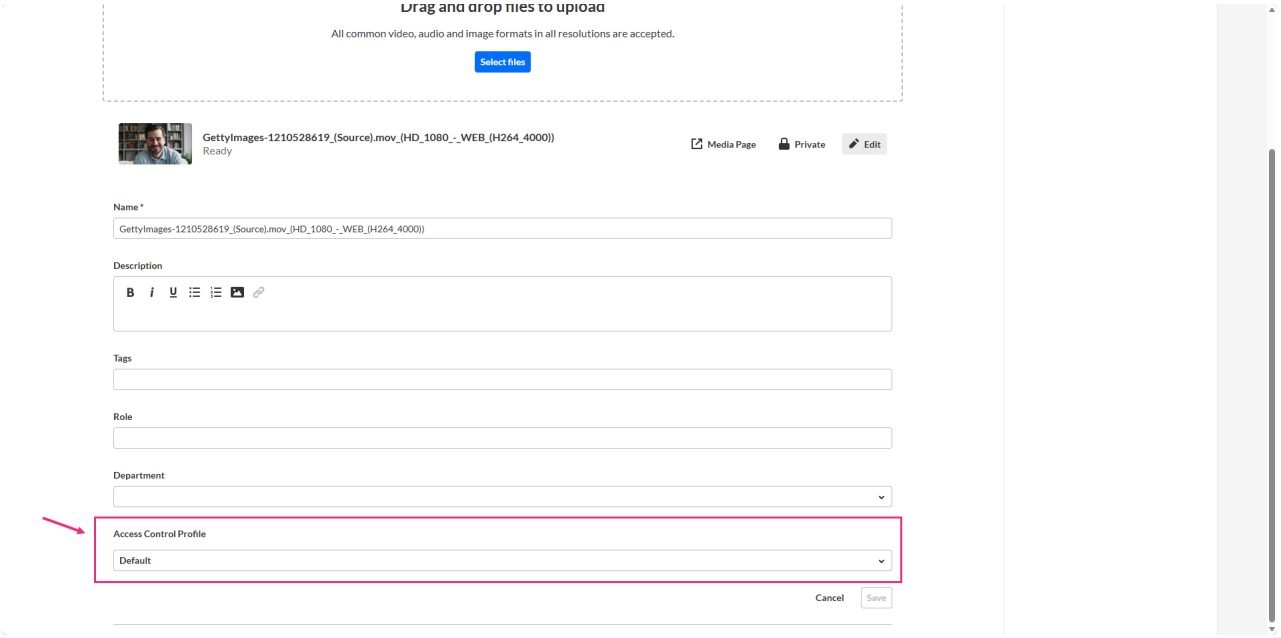


The **Access Control window** is displayed for the user. The user may then select one access control profile and click **Save**.



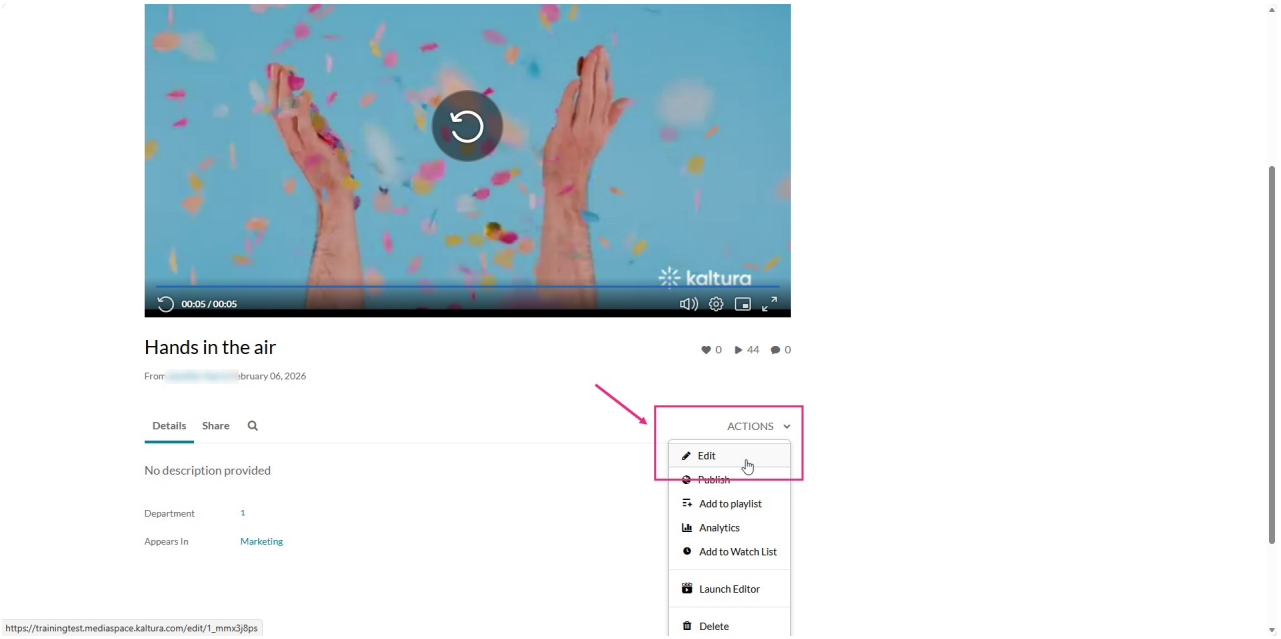
If configured, the user can also select an access control profile when uploading media.

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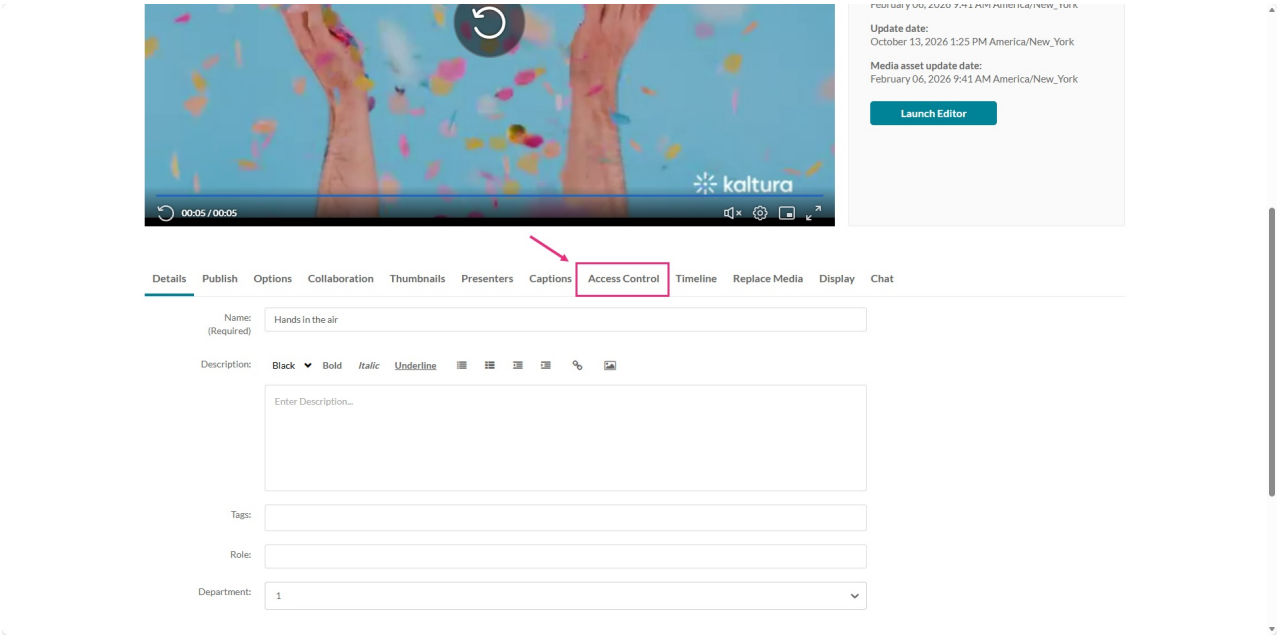
Legacy Video Portal users:

The user clicks **Actions** > **Edit**.

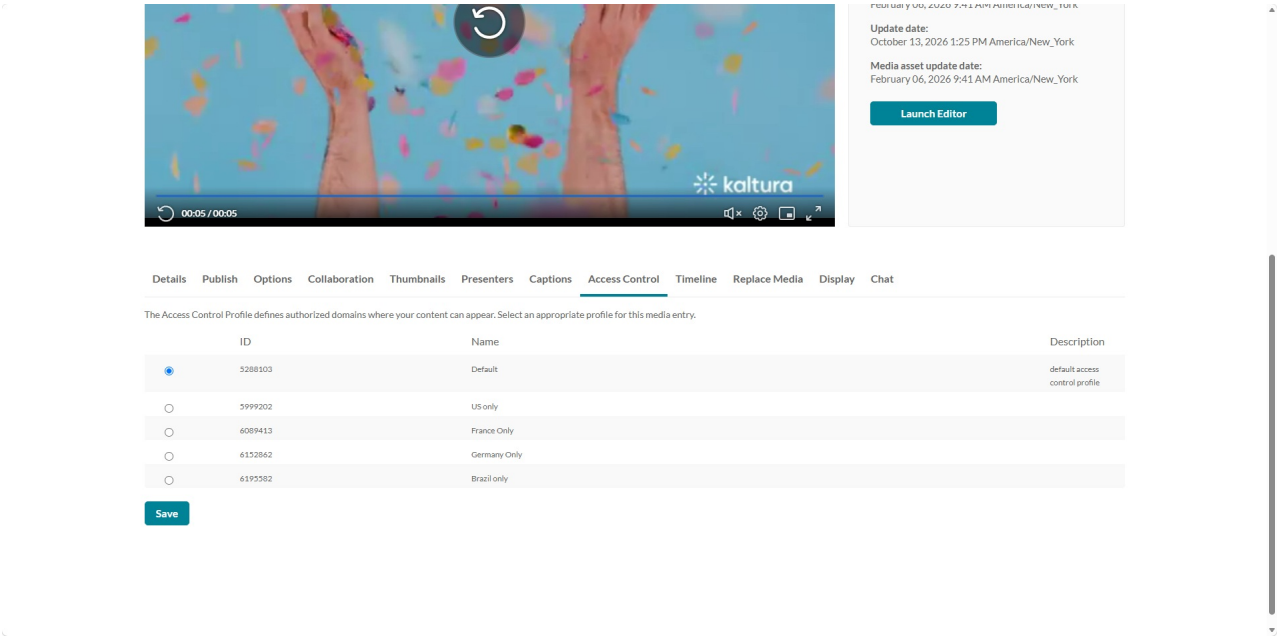


The user clicks on the **Access Control** tab.

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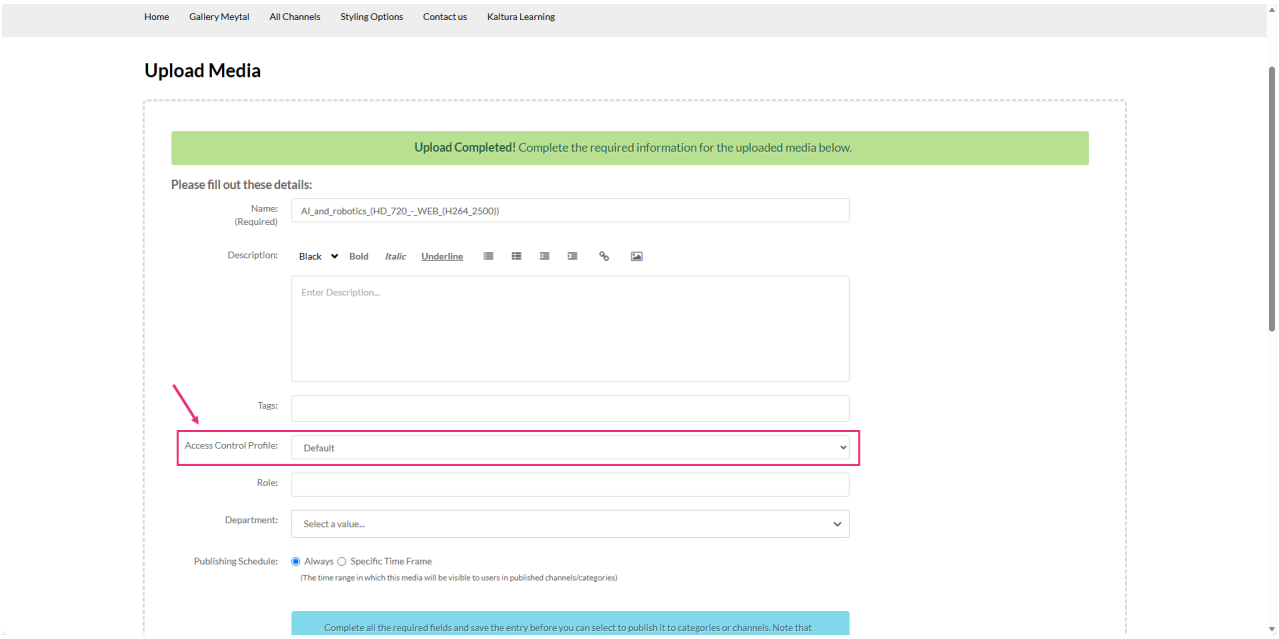


The **Access Control window** displays. The user may then select one access control profile and click **Save**.



If configured, the user can also select an access control profile when uploading media.

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