Manage real-time live transcription during a session

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This article is designated for moderators

About

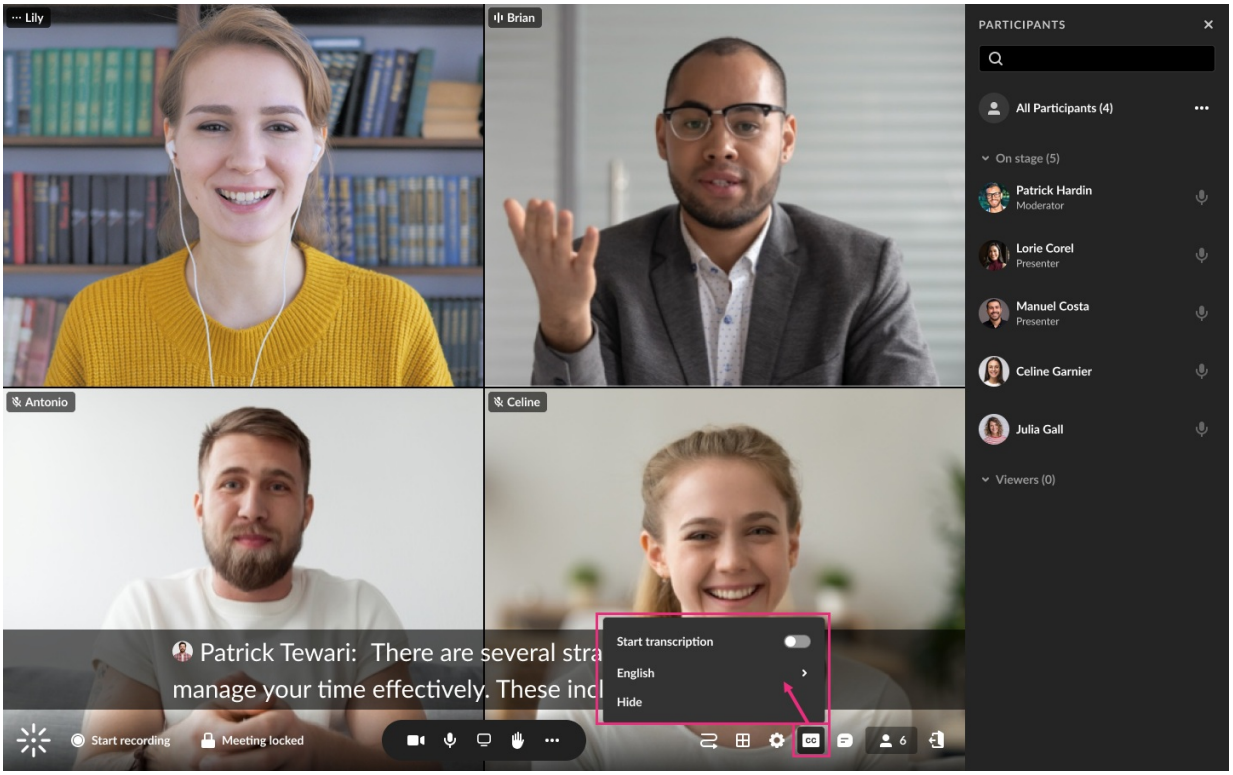
Real-time live transcription displays spoken content as rolling, real-time text during a Kaltura Room session. Participants can follow the conversation as it happens, while the transcript is saved automatically to the session entry for later use as captions.

Moderators/hosts can start, stop, and restart transcription at any time during a session.

Live transcription is enabled at the account level by Kaltura. To have this feature enabled on your account, contact your Kaltura representative.

Start transcription during a session

1. In the room toolbar, click the **CC** icon to open the settings. The **CC** icon appears to the right of the gear icon when Live Transcription is enabled for the Kaltura Room.



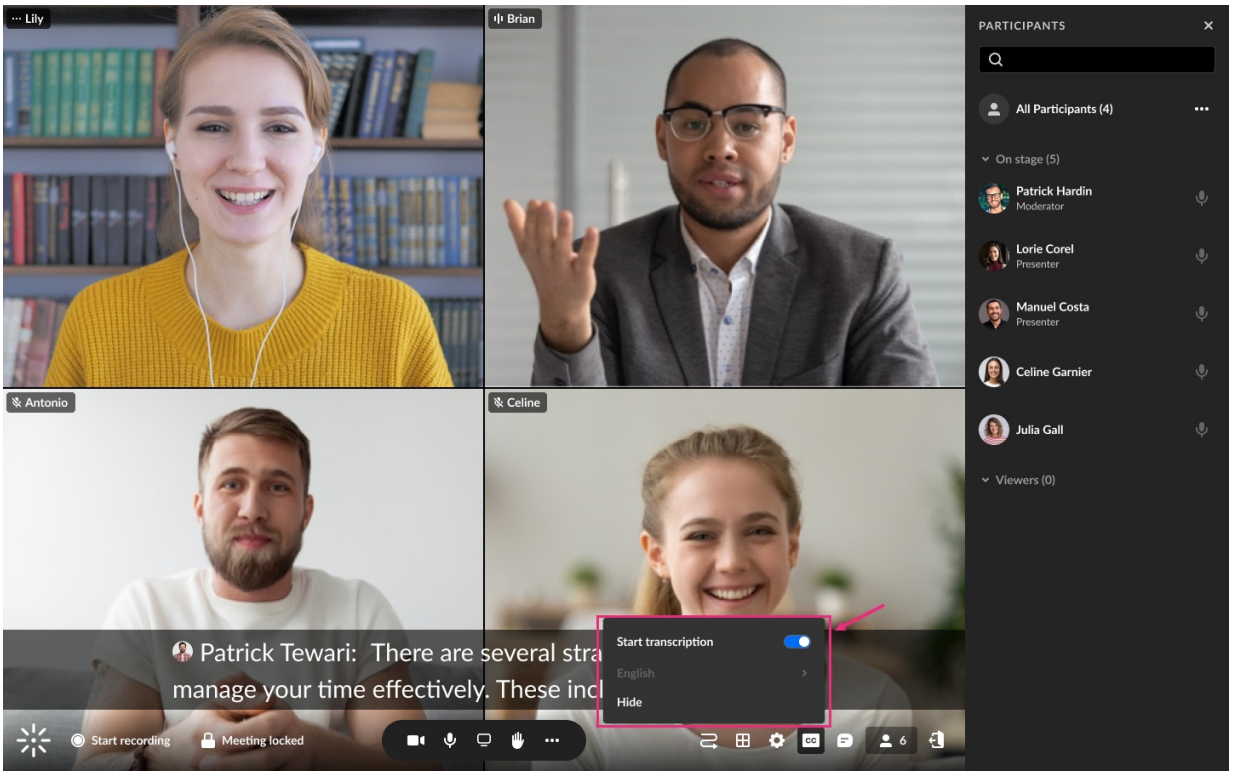
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2. Choose the transcription language. English is selected by default.
3. Click the **Start transcription** toggle to start transcription.
4. Confirm that the transcription overlay appears for session participants.

> When transcription is active, the language cannot be changed. Stop the current transcription before selecting another language.

Stop and restart transcription

1. In the room toolbar, click the **CC** icon to open the settings. The **CC** icon appears to the right of the gear icon when Live Transcription is enabled for the Kaltura Room.



2. Click the **Start transcription** toggle to disable transcription.
3. To restart transcription, click the **CC** icon again re-enable the **Start transcription** toggle.

Transcript availability after the session

At the end of the session, the transcript is saved automatically to the session entry as a transcription file. The file can be used as captions during replay.

All transcription segments from the same session, including segments created after stopping and restarting, are appended to one continuous transcription file.

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To display the saved transcript as an attachment on the session entry, you must enable and configure the Attachments module. Be sure to set showOnlyAttachmentType to **No** in order to show the transcript files in the attachments tab.

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