

Clone a Live Studio session in Brightspace

Content updated: 09/17/2026

 This article is designated for all users.

About

Cloning a **Live Studio** session lets you duplicate an existing session setup, including its structure, participants, content, and associated **C&C (Chat and collaboration)** assets with ease.

This is useful when you want to run a recurring live session or reuse the same session format without setting everything up again from scratch.

What happens when you clone a session?

When you clone a Live Studio session, the following components are duplicated:

- **Live session setup** - The session configuration is duplicated.
- **Storyboard** - The storyboard is fully copied from the original session template.
- **Content from C&C** - All non-deleted interactions (e.g., notifications, polls, quizzes) are copied as 'Draft'.
- **Assigned users and roles** - Collaborators, speakers, moderators, chat moderators, and room moderators are included.
- **Attachments** - All files attached to the original session are copied to the cloned session.
- **Tags and description** - The session metadata, including tags and description, is copied from the original session.
- **Ownership** - The new session is owned by the user who initiated the cloning process.

The cloned session is created as a new entry and behaves like a new session, with the same structure as the original.

Before you start

To use the Live Studio session clone feature, ensure:

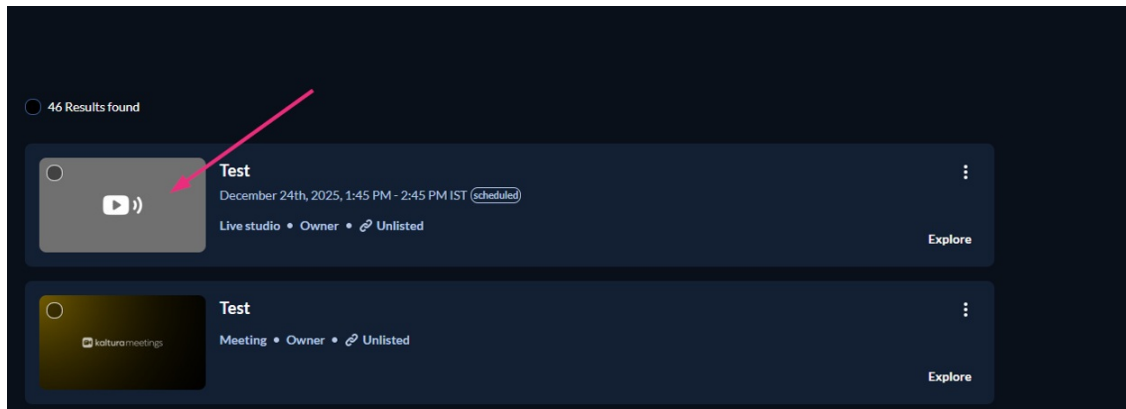
- **C&C (Chat and Collaboration)** is enabled.
- You have ownership or co-editor permissions for the session you want to clone.



If you haven't set up a Live Studio session yet, visit our article [Create and manage a Live Studio session](#) for instructions.

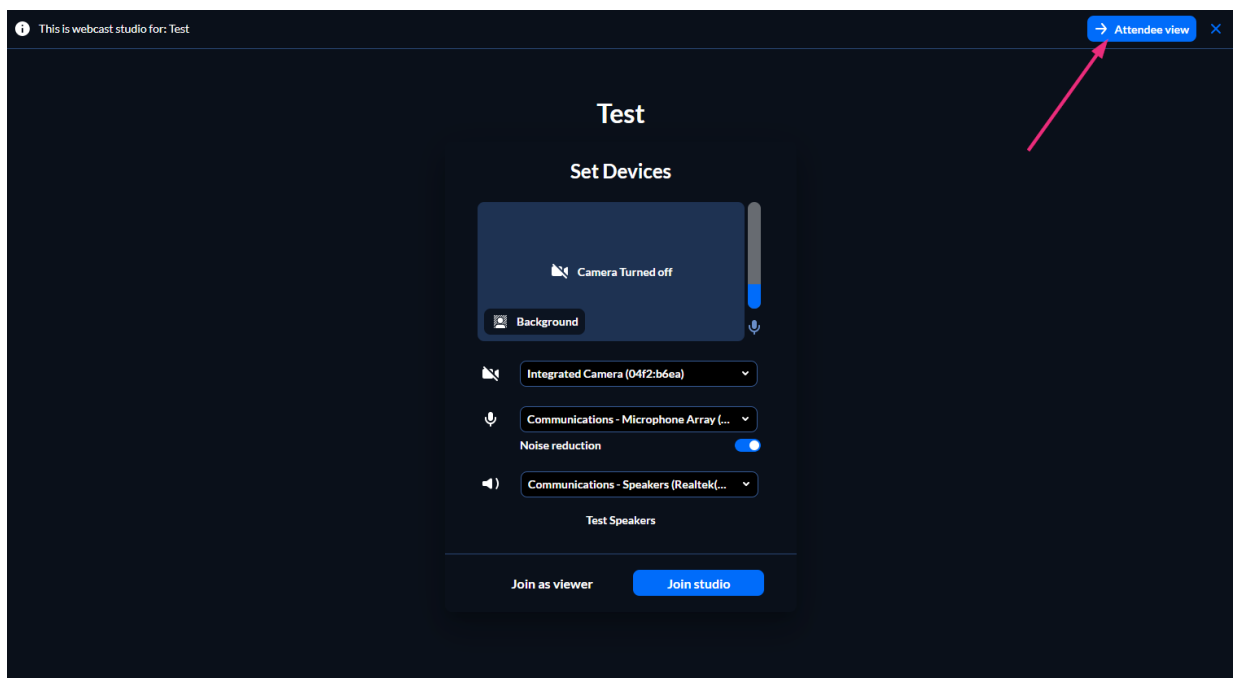
Clone a session

1. Locate the desired Live Studio entry in your **My Media** library and click to open it.

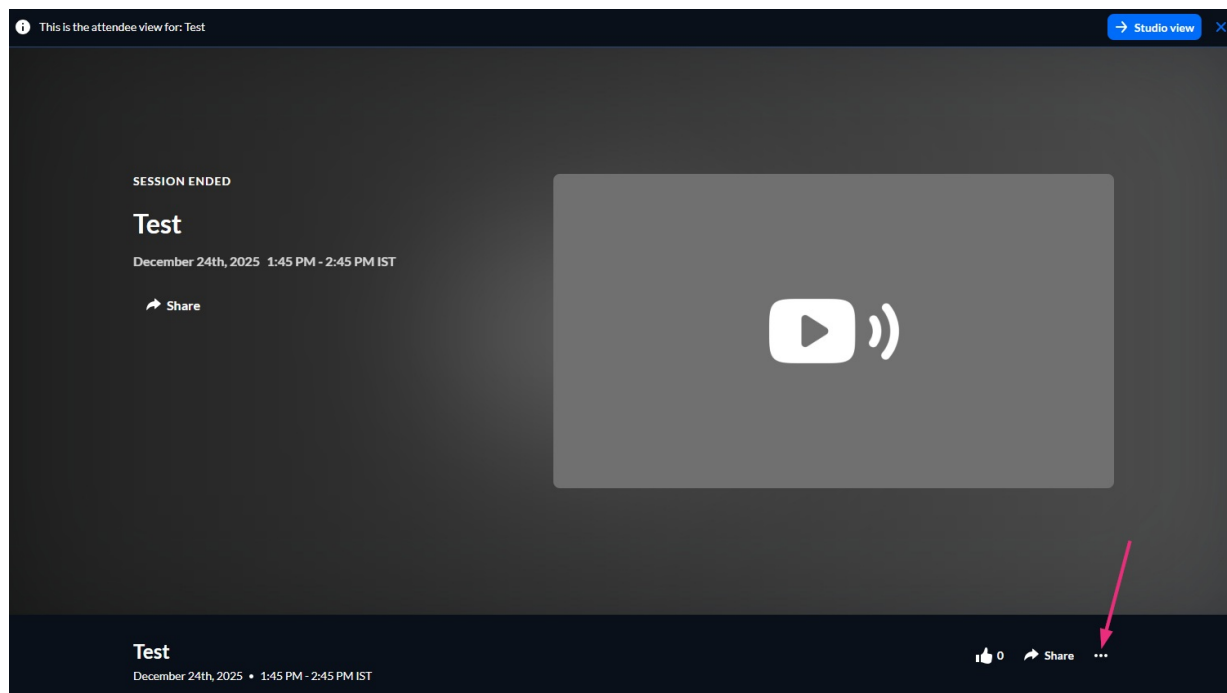


The session opens in Moderator view by default.

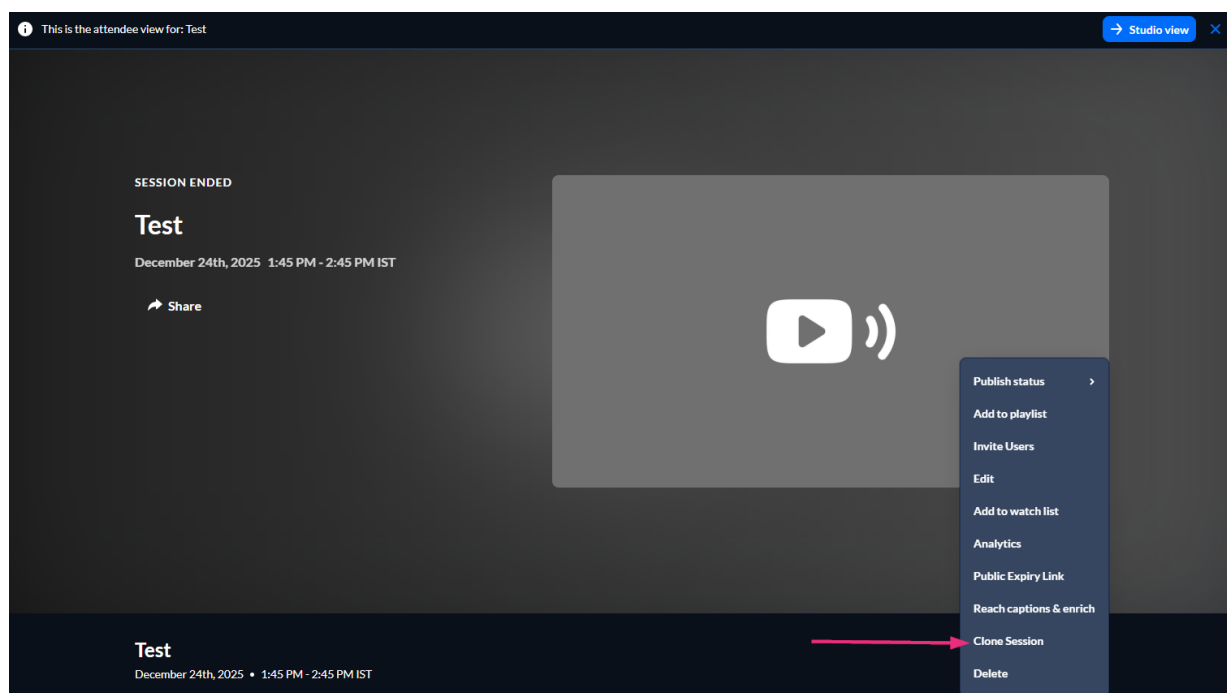
To access the media page and clone the session, you must switch to **Attendee** view.



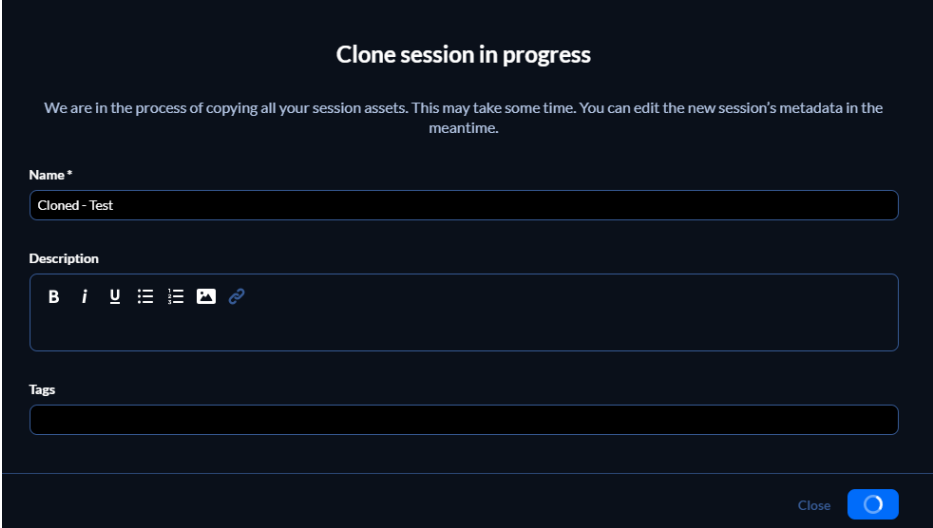
2. Once you're in Attendee view, click the **three dots** below the entry to open the actions menu.



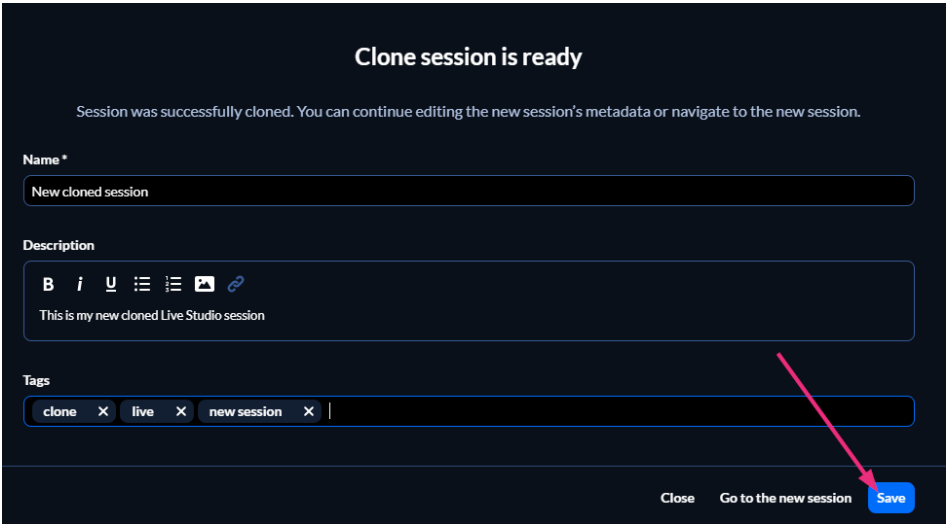
3. Select **Clone session** from the menu.



After selecting **Clone session** from the menu, a **Clone session in progress** window appears.



4. Enter a new name for the cloned session (default is 'Cloned - [original name of session]').
5. Enter a description and tags.
6. Click **Save**.



You'll see a notification that the information was successfully saved. You can then click **Go to the new session** to see your cloned session.

The cloned session will appear as a new entry in your My Media.

