Chat privately with other attendees in the Moderator app

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This article is designated for all users.

About

The Private messages tab allows attendees, moderators, and speakers to connect and chat one-on-one with other event participants. Users can search for attendees, send connection requests, and start private conversations after a request is accepted.

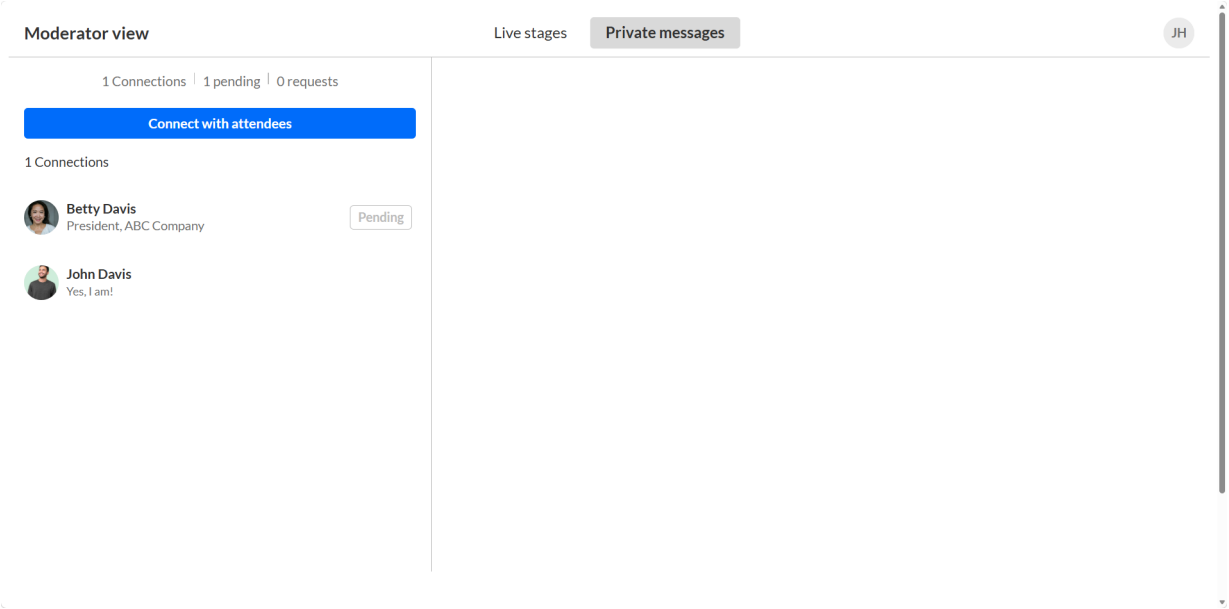
What can I do with the Private messages tab?

With the Private messages tab, you can:

- Find and connect with other event participants
- Send private chat requests
- Accept or ignore incoming connection requests
- Have one-on-one conversations outside of the public chat experience
- Continue conversations after a session has ended

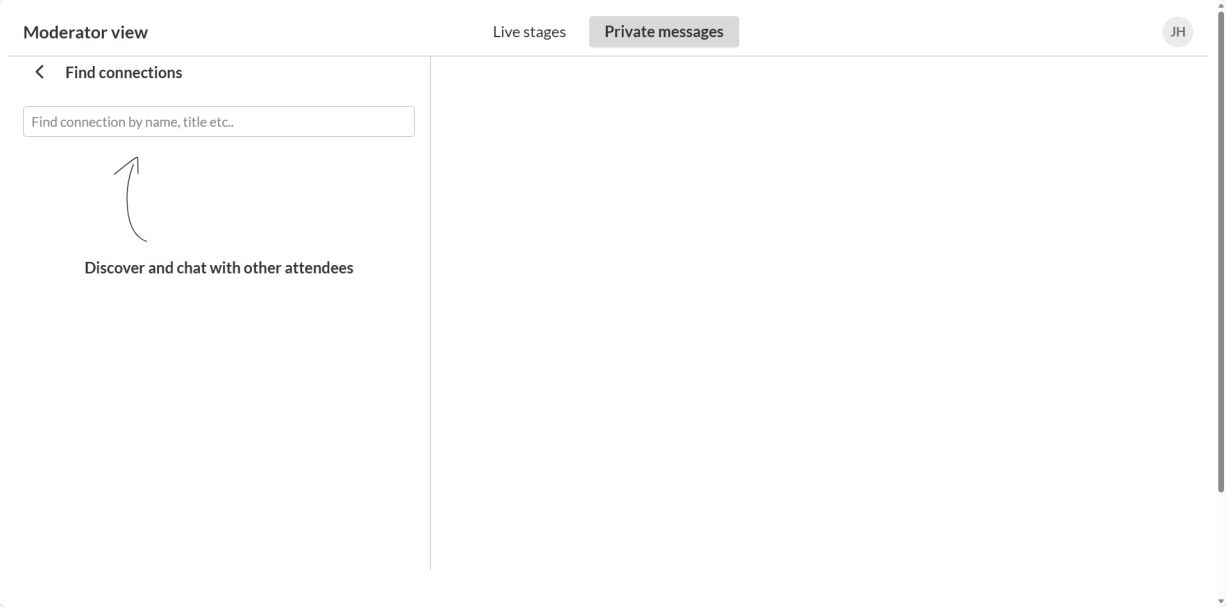
Start a private chat

1. Click on the **Private messages** tab. The Private chat panel opens.

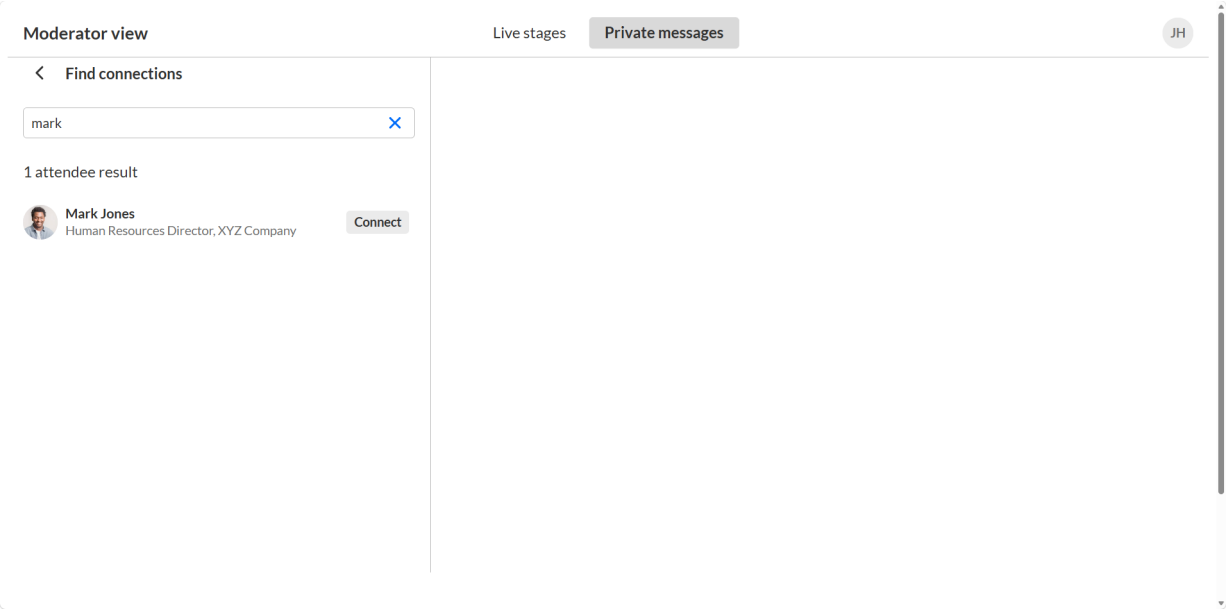


2. Click **Connect with attendees**. The **Find connection by name, title, etc.** field displays on the left.

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3. Use the search bar to find a participant.



4. Click **Connect** next to the participant you want to connect with.
5. A connection request is sent to that participant.
   The request remains pending until the recipient chooses to accept or ignore it.

Manage connection requests

When another participant wants to chat with you, you'll receive a connection request.

You can:

- Accept the request to start a private chat

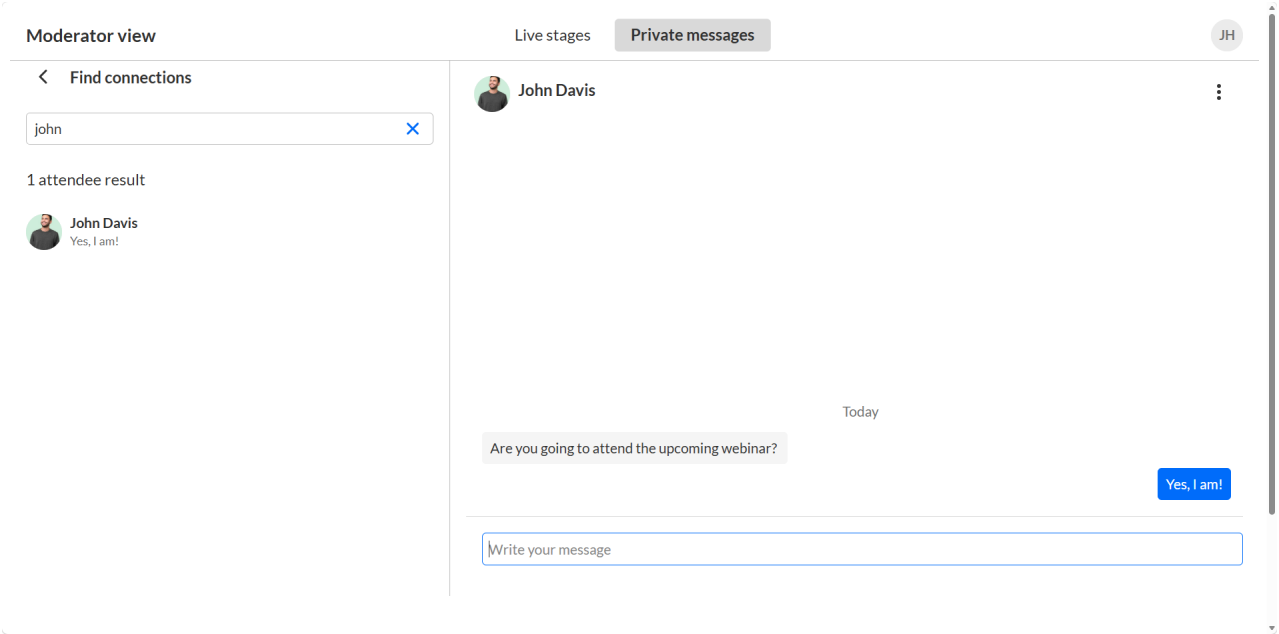
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- Ignore the request if you do not want to connect

Once a request is accepted, the private chat becomes active, and both participants can begin messaging.

About private conversations

Private chats are not tied to a specific session or stage. Conversations continue independently of the event session and remain available after the session ends. This allows participants to continue networking and collaborating throughout the event experience.



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