

Upload and manage audio tracks in Content Hubs

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 This article is designated for all users.

About

You can upload and manage alternative audio tracks for media that you own or have permission to edit. These can include dubbed or alternate-language audio and recorded audio descriptions (AD).

Uploaded audio tracks are available to viewers through the player's audio selector.



This feature requires the following to be enabled:

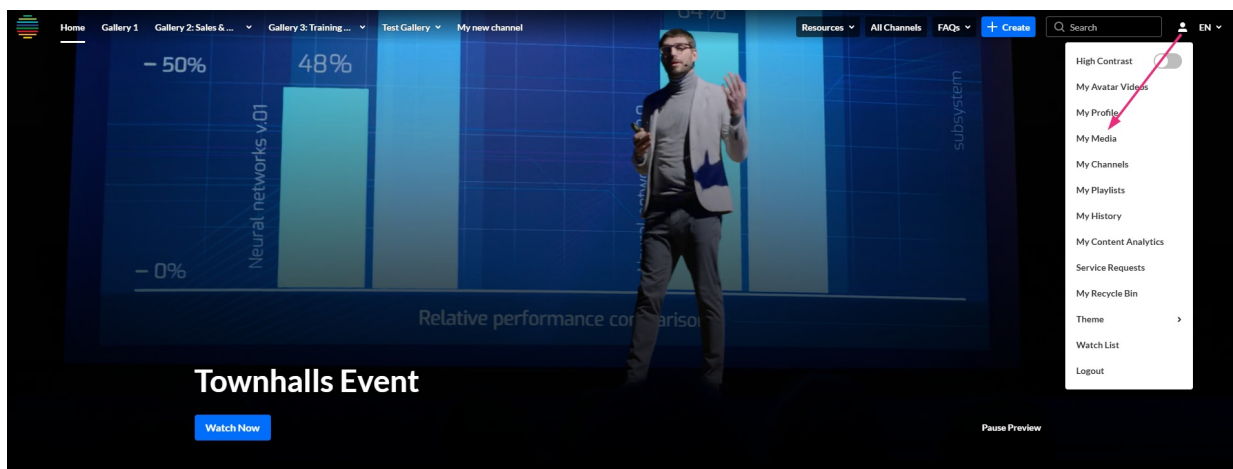
- [Audiotracks module](#)
- [Theming module](#) with the 'mediaedit' feature set to 'Yes'

Who can use this

- Media owners
- Co-editors (depending on permissions)

Access the Accessibility tab

1. Select [My Media](#) from the user menu.



The My Media page displays.

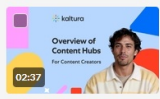
2. Click the **three dots** to the right of the desired media and select **Edit**.

My Media

97 Results found

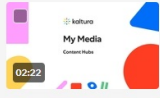
[Clear all filters](#)

My folders +
Sort By
Media Type
Publish Status
External applications
Scheduling
Captions
Duration
Creation Date
Last Update Date
Choose department



Overview of Content Hubs for Content Creators

Video • Owner • 0 Views • 0 Plays • Private



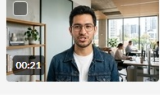
My Media in Content Hubs

Video • Owner • 19 Views • 2 Plays • Private



Upload media in Content Hubs

Video • Owner • 3 Views • 2 Plays • Private



Welcome video - Content Creators

Video • Owner • 18 Views • 16 Plays • Private

Publish status
Edit
Add/Remove from folders
Analytics
Delete

Explore

Alternatively, you can access the edit page from the [media page](#) by clicking the **three-dot menu** and selecting **Edit**.



Overview of Content Hubs for Content Creators

By Louise • August 09, 2026

Tags: hubs, creative, playlists, media, navigation

0
Share

Related Media



How Customers are Using Kaltura (Source)

The edit page opens on the **Details** tab by default, with a left-hand navigation.

< Overview of Content Hubs for Content Creators

Details

Theme & layout

Schedule

Thumbnail

Privacy

Assets

Roles & permissions

Accessibility

Languages

Details

Save

Edit basic details for your media.

Name*

Overview of Content Hubs for Content Creators

Description

B *i* U    

Tags

hubs x creating x playlists x media x navigation x

Choose department

Delete media

3. In the left navigation, click the **Accessibility** tab to display the Accessibility page.

< Overview of Content Hubs for Content Creators

Details

Theme & layout

Schedule

Thumbnail

Privacy

Assets

Roles & permissions

Accessibility

Languages

Accessibility

Manage accessibility and localization features for your media, including captions, multi-language audio tracks, and audio descriptions.

Order captions & enrich

Order professional captioning, translation, and audio description services. Track your requests in Manage Orders; completed assets will automatically appear in the tables below

Reach captions & enrich

Captions & Extended Audio Description (EAD)

Manage text-based files for Closed Captions (CC) and Extended Audio Descriptions (EAD), aligned with the media timeline for accessibility.

+ Create  Upload

Audio tracks

Upload audio files for dubbing or recorded Audio Descriptions (AD) that can be selected in the player.

 Upload

Upload an audio description file

Audio description tracks must be in MP4 format.

1. In the **Audio tracks** section, click **Upload** and select **Audio Description (AD)**.

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Upload

Audio tracks

Upload audio files for dubbing or recorded Audio Descriptions (AD) that can be selected in the player.

Upload

Audio Description (AD)

Dubbing / Language track

The Audio Description (AD) window opens.

2. Click **Upload** and select an MP4 file from your device.
3. Select the appropriate language from the **Language** dropdown.

Audio Description (AD)

Upload your own Audio Description (AD) file. Supported file types are: MP4.

File *

 Upload

Language

English

English

Audio Description - Ara (LB)

Audio Description - Ara (QA)

Audio Description - Ara (SA)

Audio Description - Eng (AU)

Audio Description - Eng (GB)

Audio Description - Eng (US)

Audio Description - Fre (CA)

4. Click **Add**.

Audio Description (AD)

Upload your own Audio Description (AD) file. Supported file types are: MP4.

File *



Untitled (3).mp4



Language

English

Cancel

Add

The audio description track appears in the **Available audio tracks assets** section and is automatically available in the player's audio selector.

Accessibility

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[+ Create](#)

[Upload](#)

Audio tracks

Upload audio files for dubbing or recorded Audio Descriptions (AD) that can be selected in the player.

[Upload](#)

Available audio tracks assets



English

7.9 MB



To upload another file, click **Upload** again and repeat these steps.

Upload a dubbing or language track

1. In the **Audio tracks** section, click **Upload** and select **Dubbing / language track**.

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Upload

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Upload audio files for dubbing or recorded Audio Descriptions (AD) that can be selected in the player.

Upload

Audio Description (AD)

Dubbing / Language track

The Multi-audio streaming window displays.

Multi-audio streaming

Upload your own multi-audio streaming (dubbing) file. Supported file types are: MP4.

File *

Upload

Language

English

Cancel Add

2. Click **Upload** and select an MP4 file from your device.
3. Select the appropriate language from the **Language** dropdown.

Multi-audio streaming

Upload your own multi-audio streaming (dubbing) file. Supported file types are: MP4.

File *

 Upload

Language

English

English

English

Arabic

Arabic (Lebanon) Audio (Multi-Audio Streaming) 64 Kbps

Arabic (Qatar) Audio (Multi-Audio Streaming) 64 Kbps

Arabic (Saudi Arabia) Audio (Multi-Audio Streaming) 64 Kbps

Bulgarian

Cantonese Audio (Multi-Audio Streaming) 64 Kbps

4. Click **Add**.

Multi-audio streaming

Upload your own multi-audio streaming (dubbing) file. Supported file types are: MP4.

File *


 Untitled (3).mp4
 

Language

English

Cancel **Add**

Manage audio tracks

Uploaded audio tracks are listed under **Available audio tracks assets**.

Each track has an icon that identifies its type, so you can distinguish between audio description and dubbing or language tracks.

Click the **three dots** on an audio track to access its management options.

Accessibility

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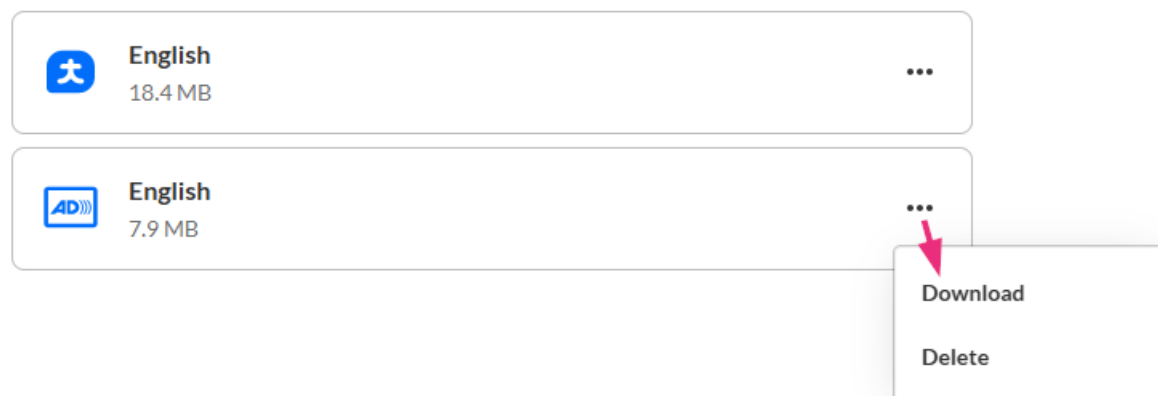
+ Create  Upload

Audio tracks

Upload audio files for dubbing or recorded Audio Descriptions (AD) that can be selected in the player.

 Upload

Available audio tracks assets



	English 18.4 MB	...
	English 7.9 MB	...

Download

Delete

Download an audio track

1. Click the **three dots** on the audio track you want to download.
2. Select **Download**.

The audio track downloads to your device.

Delete an audio track

1. Click the **three dots** on the audio track you want to delete.
2. Select **Delete**.

A confirmation message displays.

3. Click **Delete** to confirm.