Create and publish rating scales in a live session

Content updated: 05/07/2026

This article is designated for moderators

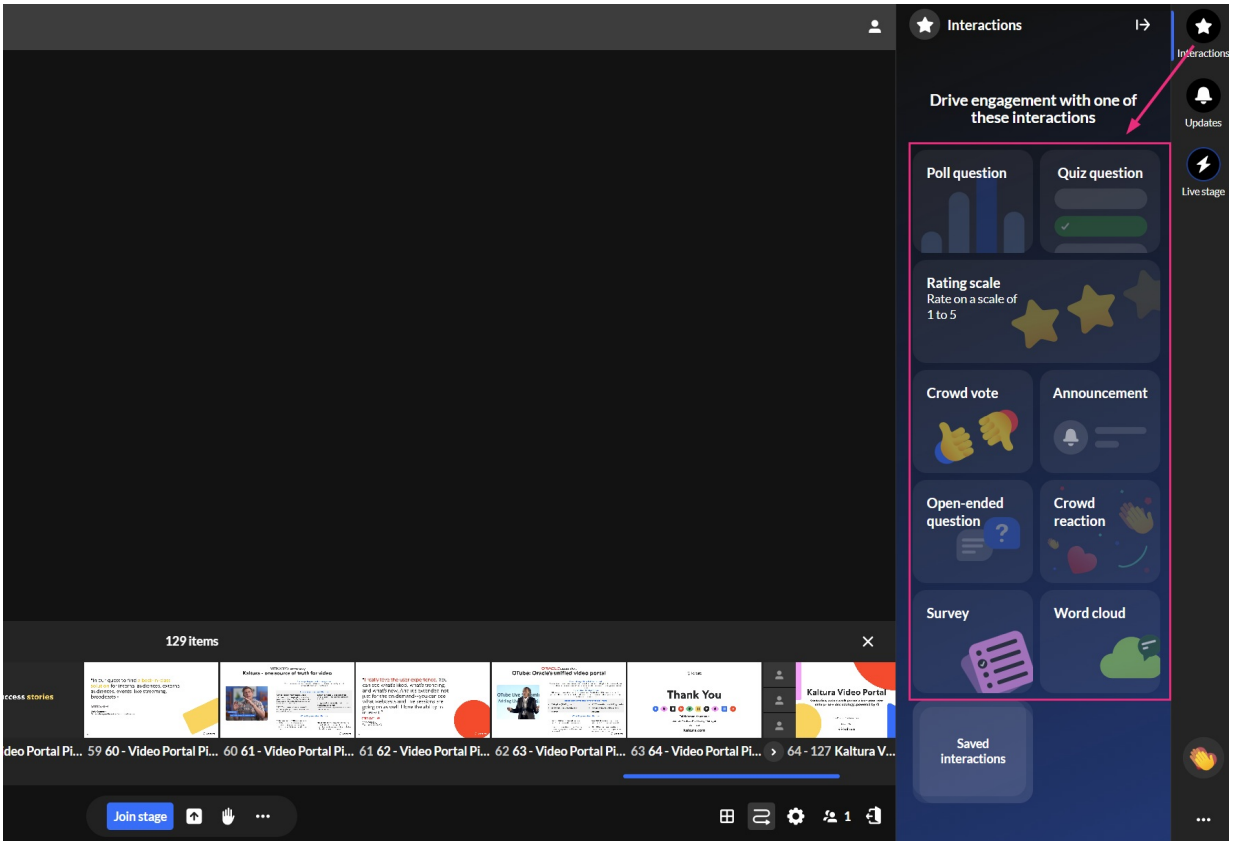
About

Use a **rating scale** to collect structured feedback from participants during a live session. Participants can rate a topic, experience, or statement on a fixed 1-to-5 scale using an emoji selected by the moderator.

You can prepare a rating scale before the session begins, then save it as a draft, schedule it, or publish it immediately.

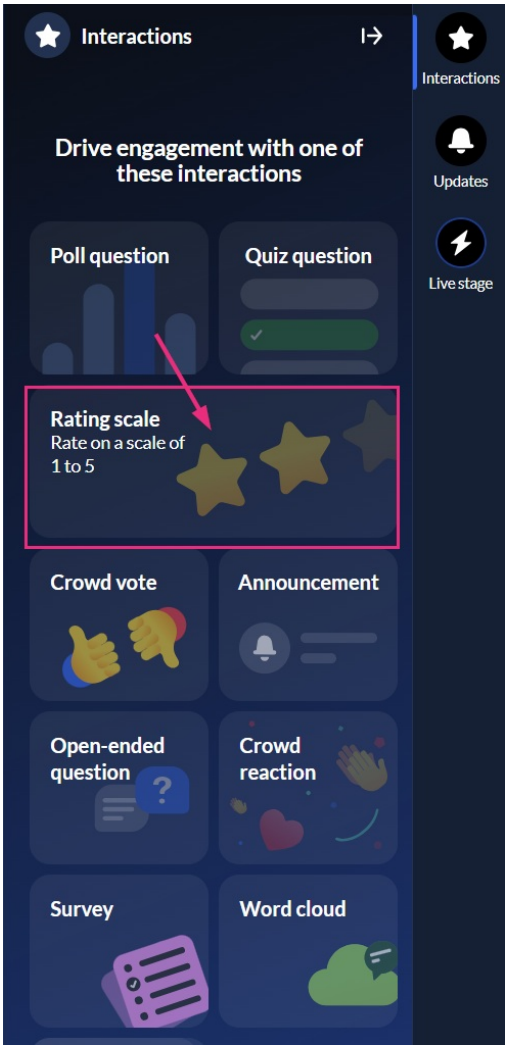
Create a rating scale

1. On the session page, click the **Interactions** tab in the upper-right corner to open the Interactions panel.



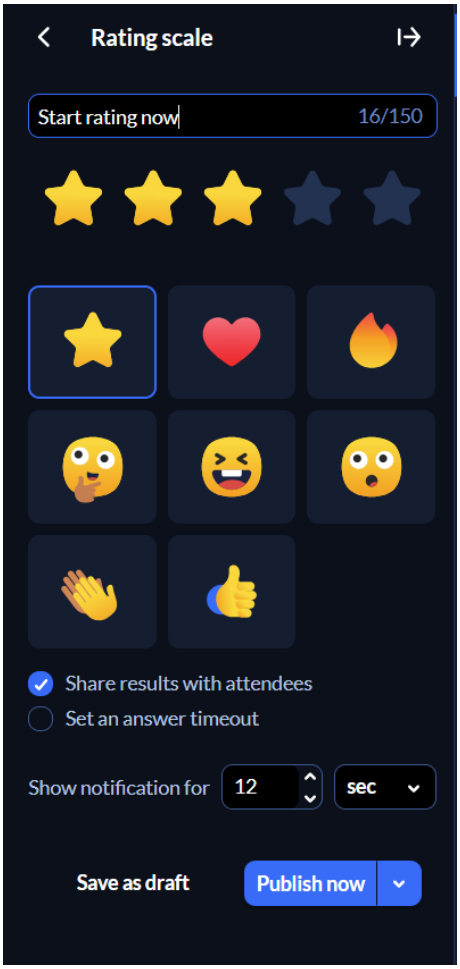
2. Select **Rating scale**.

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The Rating scale window opens.

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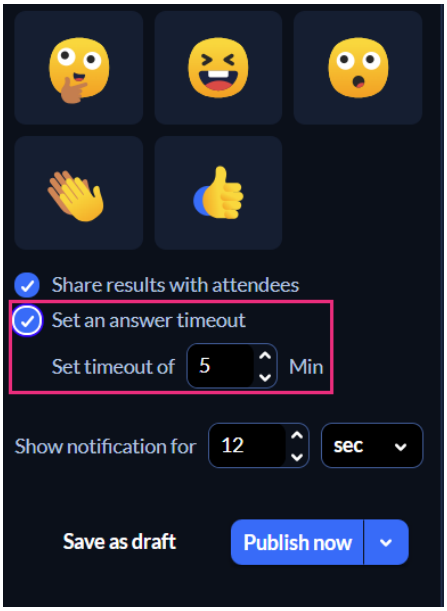
3. Enter your question or statement, then select a rating scale emoji.

Star is selected by default. The scale always contains five rating options, and the emojis can't be customized.

4. Select any of the following:

- **Share results with attendees** - Display the rating scale results to attendees.
- **Set an answer timeout** - Limit how long participants have to respond. When you select this option, an additional field displays:

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Use the arrows to set the response window:

- Default: 5 minutes
- Minimum: 1 minute
- Maximum: 120 minutes

Participants who have not yet responded see a countdown. When the response window ends, the rating scale closes automatically.

5. Set how long the rating scale notification remains visible to participants. Use the arrows to choose the duration:

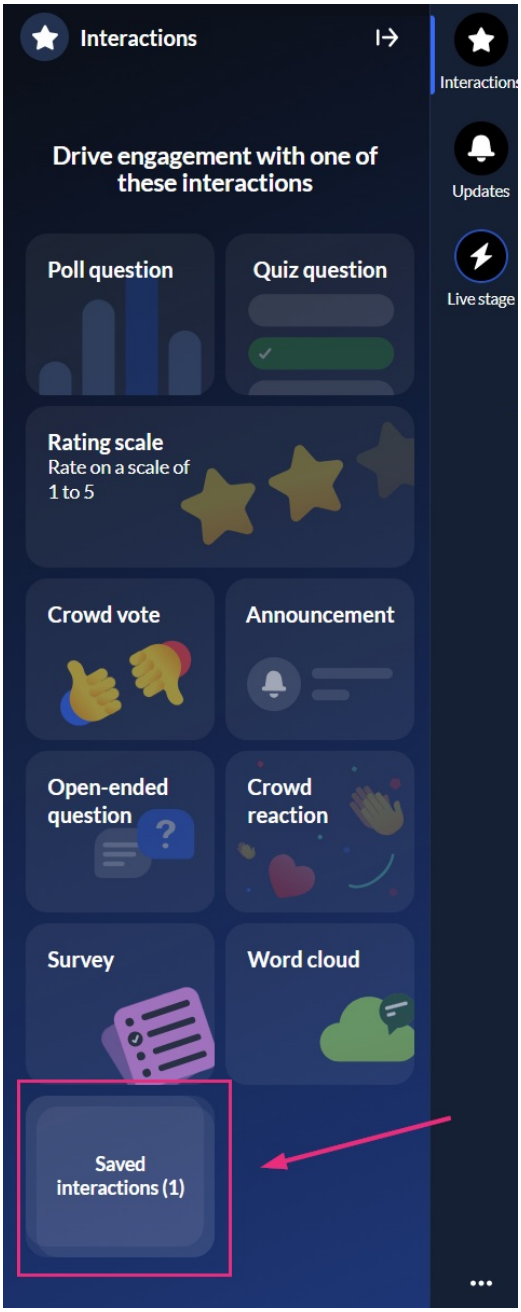
- **Seconds** – From 5 to 60 seconds
- **Minutes** – From 1 to 10 minutes

Save, schedule, or publish the rating scale

Choose one of the following:

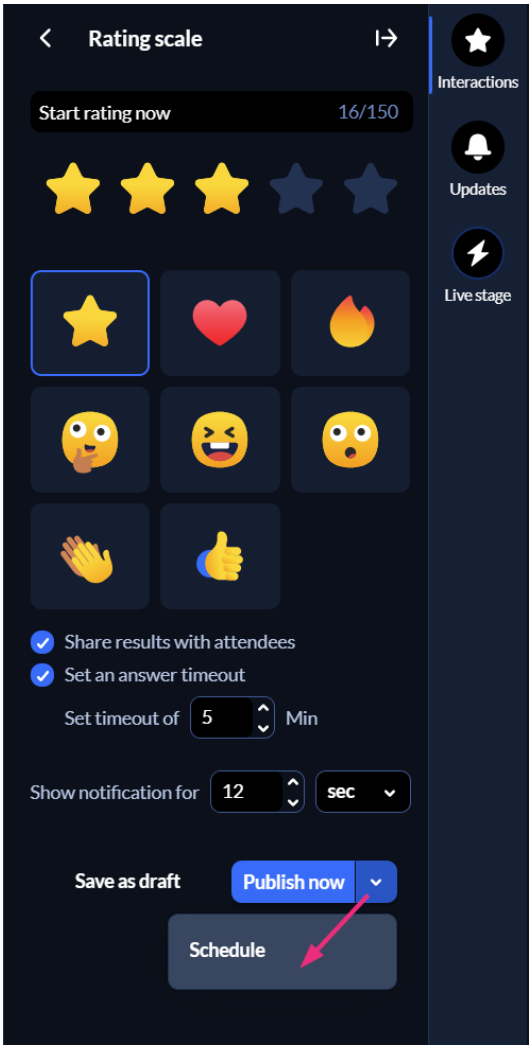
- **Save as draft** – Save the rating scale without publishing it. You can find it later under **Saved interactions.**

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- **Publish now** – Publish the rating scale immediately. Participants receive a notification when the rating scale is available.
- **Schedule** – Publish the rating scale at a specified time. Click the arrow next to **Publish now** and select **Schedule**. Schedule the rating scale relative to the session start or for a specific future date and time, then click **Schedule**. For full instructions, see Schedule interactions.

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