

Set up a Shared Repository in Canvas

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 This article is designated for administrators.

About

This article explains how to set up a Shared Repository in Kaltura's LMS Extensions.

The **Shared Repository**, also known as the Faculty Repository, is an institution-wide media library where educators can share and reuse media across courses.

Typically, an LMS instance has one Shared Repository. Depending on their permissions, educators can contribute media, browse and search shared content, and use media contributed by other educators.

Enable the Shared Repository

Enable the repository in the Hosted module

1. Open the **Hosted** module.
2. Ensure `manPublish` is set to 'Yes'.
3. Locate the `sharedRepositoryCategoryId` field.
4. Click **Click here to enable the Shared Repository**.
5. Click **Save**.

The system creates the Shared Repository category and automatically populates `sharedRepositoryCategoryId` with its category ID.

When the repository is enabled, the option next to the field changes to **Click here to disable Shared Repositories**.

Hosted

enabled	Yes	Enable the Hosted module.
enableLike	Yes	Enable the 'Like' feature for entries.
allowEditPublished	Yes	Enable editing of published entries
allowDeletePublished	Yes	Enable deletion of published entries
AllowUnpublishPublished	Yes	Enable unpublishing of published entries
enableEntryDelete	Yes	Enable deleting media
enableViews	Yes	Enable showing number of views per entry.
showPageTitles	Yes	Show page titles
expandButton	Auto	Player expand button. <i>Auto</i> is on only if there are modules providing an entry sidebar.
manPublish	Yes	Enable publish to a list of categories - from the menu, media, and upload. Disable this if you do not have access to the list of categories.
authMethod	Iti	
sharedRepositoryCategoryId	245739742	Shared repository category ID. Click here to disable Shared Repositories.

Configure access

In the **Hosted module**, configure the LMS roles that can access the Shared Repository.

For each applicable role, set `allowSharedRepository` to 'Yes', and then click **Save**.

Users can access the Shared Repository only if their mapped LMS role has permission to use it.

Configure the Sharedrepositories module

Open the **Sharedrepositories module** and set `enabled` to 'Yes'.

For full configuration instructions, see [Sharedrepositories module](#).

SharedRepositories

enabled	Yes	Enable shared repositories.
amountOfSharedRepositories	50	Amount of shared repositories to show in the drop down (when adding media from shared repository).
termsOfUseLink		Link to terms of use page.
nestedFilters	Yes	Enable nested filters. Configure them as nested categories under root>site category in KMC (http://kmc.kaltura.com/index.php/kmc/kmc4#content(categories)).
customDataProfileId	17242093: Department info	Choose custom metadata schema for media in shared repository. All custom data schemas can be viewed in KMC > Settings > Custom Data (http://www.kaltura.com/index.php/kmc/kmc4#account(metadata)).
requiredFields	☐ DepartmentName (textType) ☐ DepartmentDivision (listType) ☐ DateEstablished (dateType)	Which custom metadata fields are required before publishing media to a shared repository? Use custom data system names from KMC > Settings > Custom Data (http://www.kaltura.com/index.php/kmc/kmc4#account(metadata)).

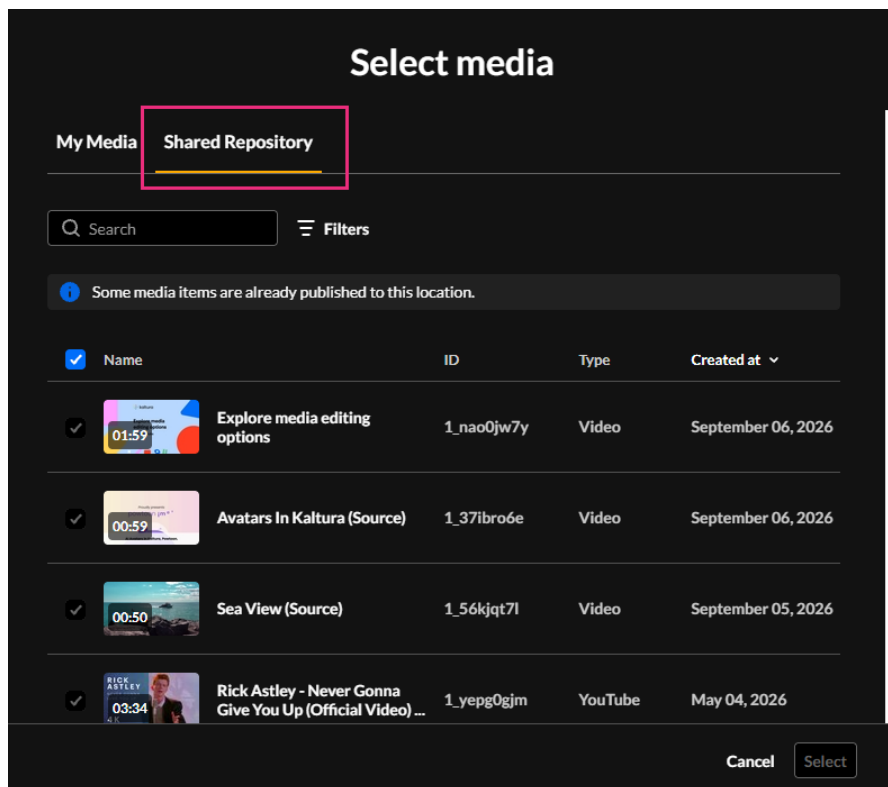
Configure the media selector

1. Open the **Theming module**.
2. Verify that `enabled` is set to `Yes`.
3. Under `features`, verify that `browseandembed` is set to `Yes`.
4. Open the **Browseandembed module**.
5. Verify that `enableNewBSEUI` is set to `v3`.
6. Click **Save** if you made any changes.

Access the Shared Repository

After the Shared Repository is configured, educators with the appropriate permissions can access it from the media selector.

When the **Select media** window opens, the **My Media** tab is displayed by default. Click the **Shared Repository** tab to access shared media.



Add content to the Shared Repository

To learn how to add media to the Shared Repository, see [Add content to a shared repository](#).