Introduction to galleries in Content Hubs

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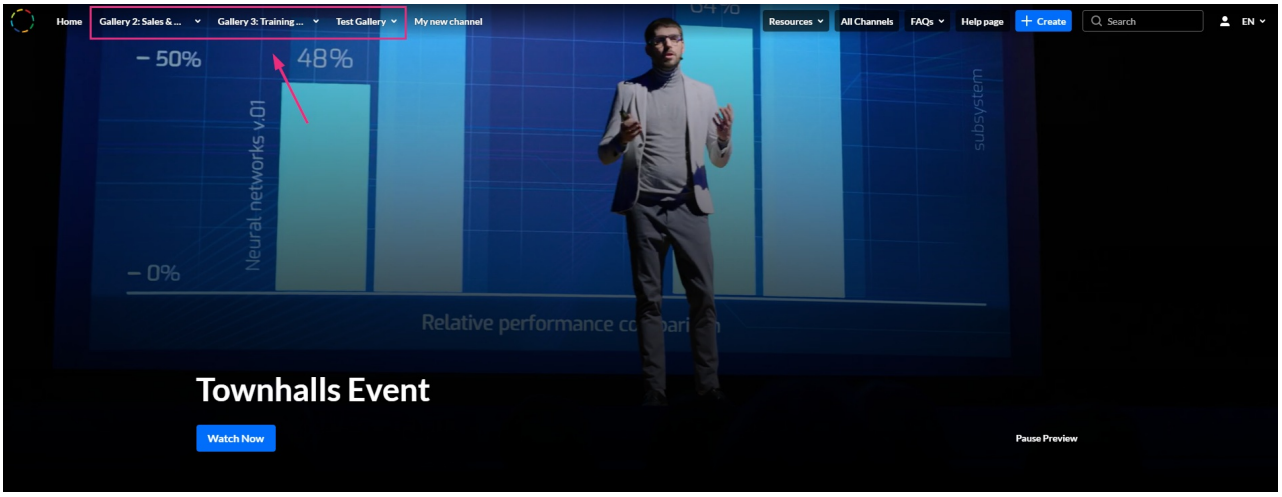
This article is designated for all users.

About

Galleries define the taxonomy and hierarchical structure of your site. You can access galleries through the navigation bar and browse the content in it. Each gallery can open up a list of sub-galleries that are pre-configured by the administrator.

Galleries have a structured manner allowing users to navigate through media libraries and use search filters, sorting options, and tags. Users can also access additional information about each media item, such as descriptions, metadata, and user comments.

The following is an example of a navigation bar showing galleries and sub-galleries.



The gallery view typically presents media content in a grid or list format, with thumbnail previews and basic details for quick browsing.

Furthermore, a gallery supports social features, allowing users to interact with the content and engage in discussions. Viewers can leave comments, rate media items, and share them via social media platforms or email.

These interactive elements enhance collaboration, knowledge sharing, and engagement within the Content Hub platform.

What are galleries used for?

Galleries serve as a versatile platform for media management, content sharing,

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collaboration, and engagement across a wide range of use cases and industries. For example, enterprises leverage galleries for product showcases, content sharing, marketing campaigns, event management or internal communication and knowledge sharing and training.

Educational institutions may want to use galleries for showcasing student projects or creating interactive multimedia assignments, media engagement, event management, collaborative projects, and more.

Who can create a gallery?

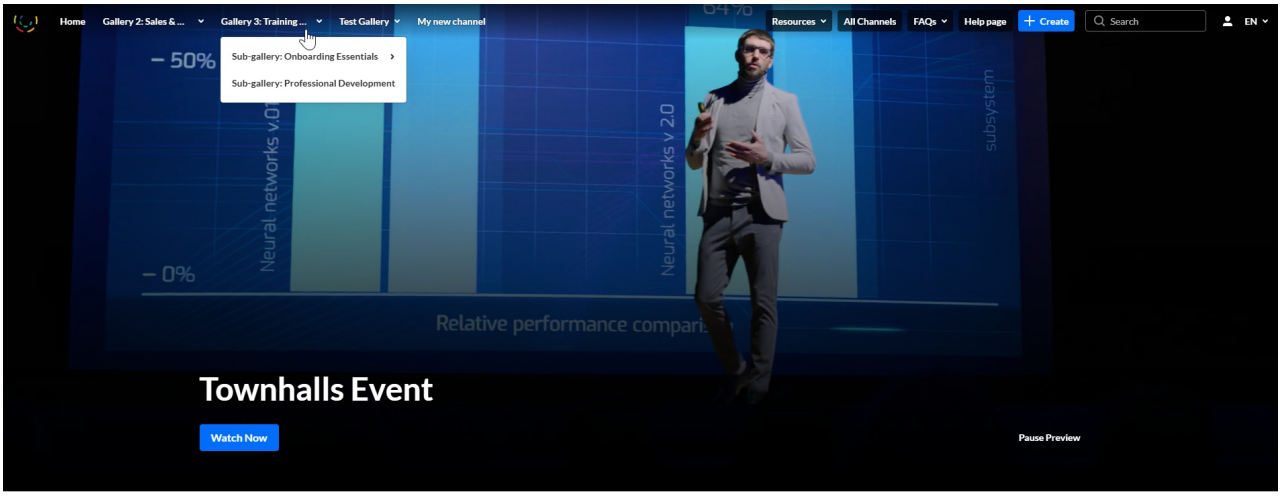
Typically system administrators have the highest level of access and control over the platform. They can create galleries, manage user permissions, configure system settings, and perform administrative tasks.

However, the ability to create sub-galleries can be controlled and assigned to specific user roles or permissions within an organization. Therefore, the first galleries are created by the administrator via the Rich Media CMS and can then be edited in the Content Hub.

Sub-galleries can be created and edited in the Content Hub by administrators and gallery managers.

How do I access a gallery?

Galleries are accessed from the site navigation bar. Click on a gallery name to select it from the header. The arrow to the right of the gallery name indicates the presence of one or more sub-galleries.



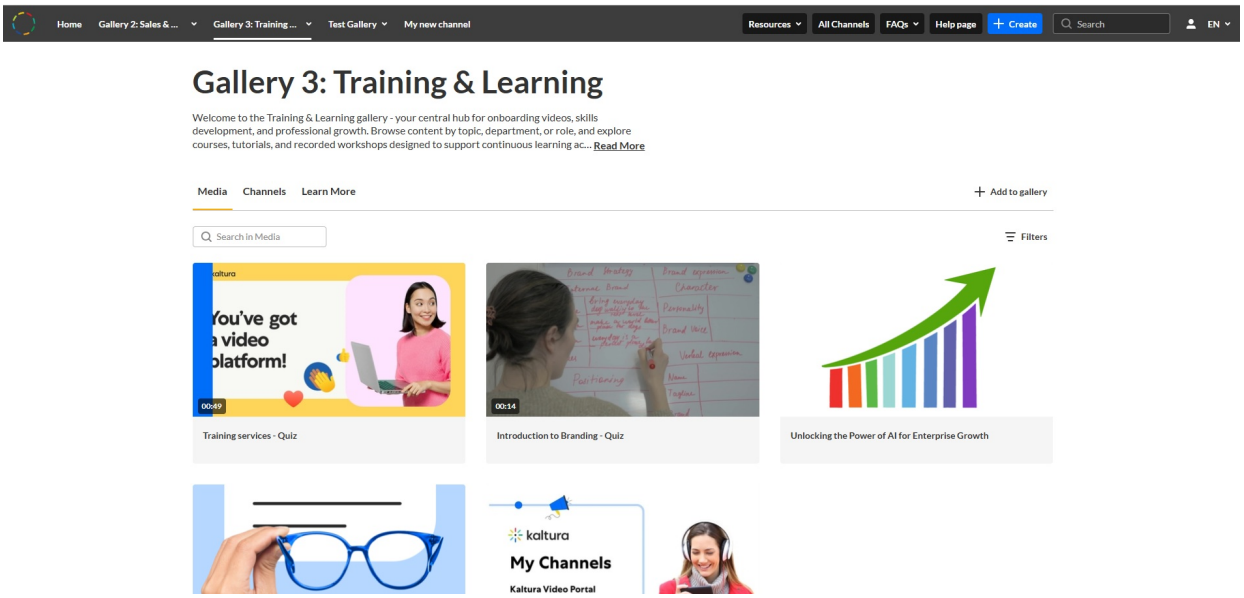
The gallery page

The gallery page layout has tabs for media and channels under which all the published

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content appears. In the image below, the **Media** tab has been selected.

For channels to appear in a gallery, the Channelcategories module must be enabled.



Are there privacy settings?

Yes! Galleries can be configured to be open, restricted, private or moderated.

- **Open** - All logged-in users can view and contribute content (contribution is not allowed for viewer-role users). If guests are allowed to the site, they can also view content.
- **Restricted** - All logged-in users can view content, only gallery members can contribute. If guests are allowed to the site, they can also view content.
- **Private -** Only gallery members can view and contribute content.
- **Moderated** - Content will only be available after moderator approval.

Sub-galleries under a private gallery will be visible only to members of those sub-galleries.

The user's access level within the gallery is based on specific end-user roles as detailed below:

- **Members** - Can view content.
- **Contributor** - Can view content, add content, and remove content that they're the

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owner of.

- **Moderator** - Can view content, add content, remove content that they're the owner of, and approve content before it can be published.
- **Manager** - Can view, add and remove any content, approve content before it can be published, and can edit the gallery's settings, privacy options, and user permissions. Managers can also access analytics of the galleries.
- **Anonymous** - When 'anonymous' mode is enabled (your system administrator can enable this in the Auth module by setting *allowAnonymous* to 'Yes'), users can browse the galleries and view videos anonymously. When an anonymous user clicks a link or button that requires a more advanced role, a login screen will display.

For more information about roles and permissions, check out our article Understanding gallery roles and permissions.

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