

Confidential Entry - Admin Guide

Last Modified on 06/04/2026 9:18 am IDT

 This article is designated for administrators.

About

The **Confidentaentry** module allows users to mark content as confidential which prevents publishing of the entry in both KMS and KAF. This functionality is conditionally based on a custom metadata schema. Follow the steps to log into the Configuration Management section and configure the Confidentialentry module.



This module is for both Theming and non-Theming users.



For technical support, contact Kaltura Customer Care. For all other inquiries, reach out to your Customer Success Manager.

Before you begin

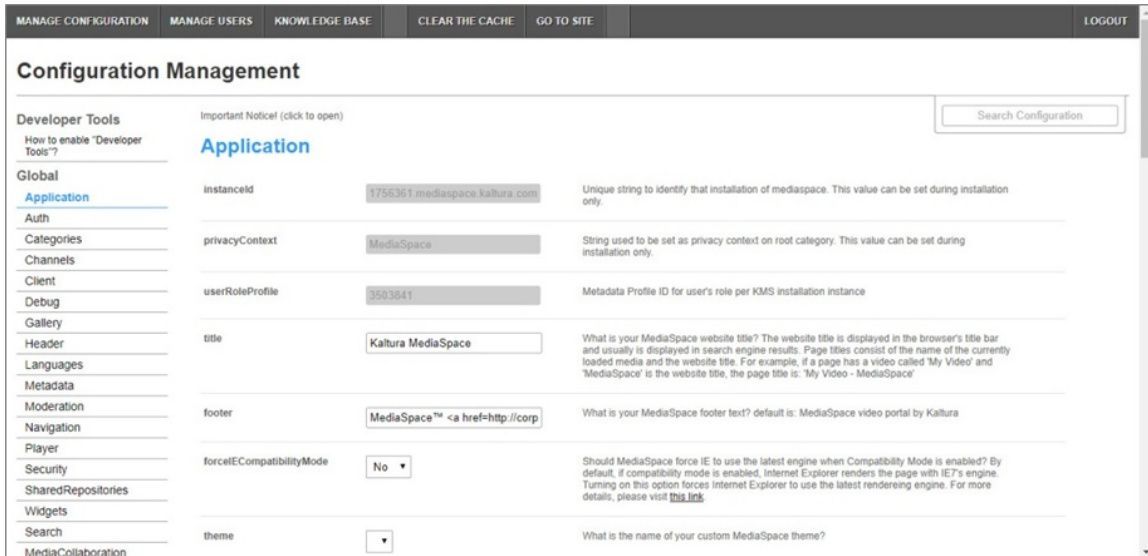
You may enable and configure the Confidentialentry module **only if** the following conditions are met:

1. A [custom schema](#) is added in the Rich Media CMS.
2. The Customdata module is enabled and configured.
3. The Entrysaveconfirmation module is enabled and configured.

Configure

1. Log into the Configuration Management console by going to your Video Portal URL and adding `/admin` at the end.
2. Enter your Kaltura user ID and password.
3. Click **Sign In**.

The Configuration Management console displays.



Configuration Management

Developer Tools
How to enable 'Developer Tools'?

Global
Application
Auth
Categories
Channels
Client
Debug
Gallery
Header
Languages
Metadata
Moderation
Navigation
Player
Security
SharedRepositories
Widgets
Search
MediaCollaboration

Important Notice! (click to open)

Application

instanceld: 1756361.mediaspace.kaltura.com
Unique string to identify that installation of mediaspace. This value can be set during installation only.

privacyContext: MediaSpace
String used to be set as privacy context on root category. This value can be set during installation only.

userRoleProfile: 3503841
Metadata Profile ID for user's role per KMS installation instance

title: Kaltura MediaSpace
What is your MediaSpace website title? The website title is displayed in the browser's title bar and usually is displayed in search engine results. Page titles consist of the name of the currently loaded media and the website title. For example, if a page has a video called 'My Video' and 'MediaSpace' is the website title, the page title is: 'My Video - MediaSpace'

footer: MediaSpace™ <a href=http://corp
What is your MediaSpace footer text? default is: MediaSpace video portal by Kaltura

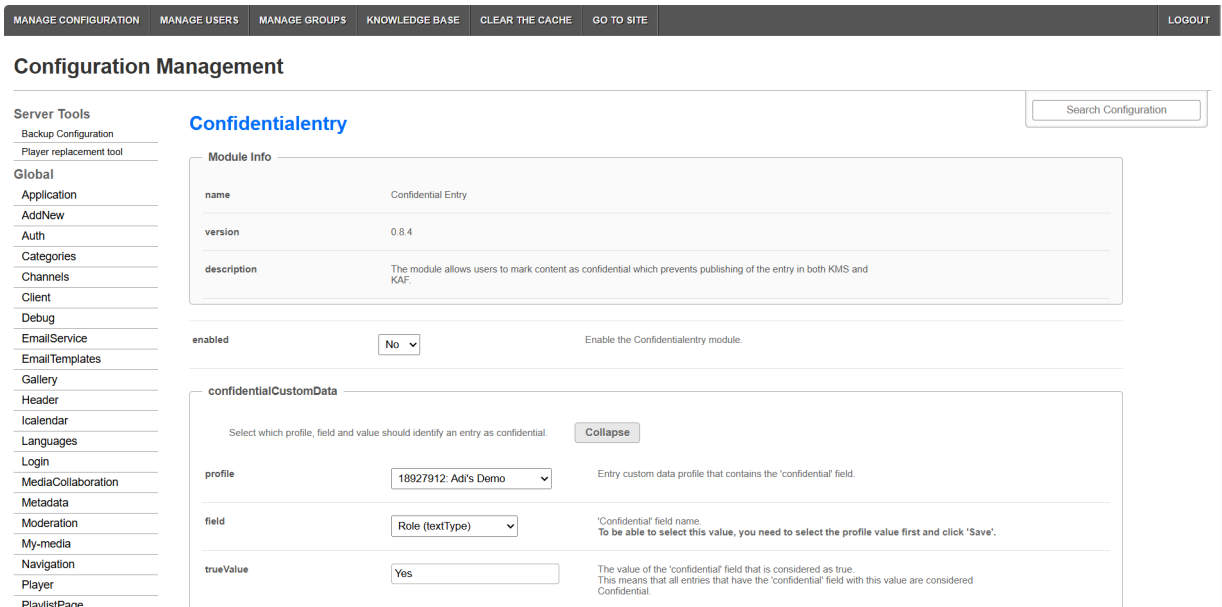
forceIECompatibilityMode: No
Should MediaSpace force IE to use the latest engine when Compatibility Mode is enabled? By default, if compatibility mode is enabled, Internet Explorer renders the page with IE7's engine. Turning on this option forces Internet Explorer to use the latest rendering engine. For more details, please visit [this link](#).

theme:
What is the name of your custom MediaSpace theme?

4. In the list of configurable items on the left of your screen, locate and click on Confidentialentry. (The item will be crossed out because it's disabled by default.)

□ If this module is not in your Video Portal application, please get in touch with your Kaltura representative to inquire about adding it.

The Confidentialentry window displays.



Configuration Management

Server Tools
Backup Configuration
Player replacement tool

Global
Confidentialentry
AddNew
Auth
Categories
Channels
Client
Debug
EmailService
EmailTemplates
Gallery
Header
Icalendar
Languages
Login
MediaCollaboration
Metadata
Moderation
My-media
Navigation
Player
PlaylistPage

Confidentialentry

Module Info

name: Confidential Entry

version: 0.8.4

description: The module allows users to mark content as confidential which prevents publishing of the entry in both KMS and KAF

enabled: No
Enable the Confidentialentry module.

confidentialCustomData

Select which profile, field and value should identify an entry as confidential. **Collapse**

profile: 18927912: Ad's Demo
Entry custom data profile that contains the 'confidential' field.

field: Role (textType)
'Confidential' field name. To be able to select this value, you need to select the profile value first and click 'Save'.

trueValue: Yes
The value of the 'confidential' field that is considered as true. This means that all entries that have the 'confidential' field with this value are considered Confidential.

The **Module Info** box displays the module name, description (what enabling this module allows users to do), and version number.

5. In the enabled pull-down list, select **Yes** to enable the Confidentialentry module. Other configurable items following the enabled pull-down list are as follows.

Configuration Name	Options	Description
confidentialCustomData		Select which profile, field, and value should identify an entry as confidential.
profile	Depends on configuration of Customdata module.	Entry custom data profile that contains the 'confidential' field.
field	Depends on configuration of Customdata module.	'Confidential' field name. To be able to select this value, you need to select the profile value first and click 'Save'.
trueValue	Free text	The value of the 'confidential' field that is considered as true. This means that all entries that have the 'confidential' field with this value are considered Confidential.
tooltipText	Free text	'Confidential' field tooltip text.
confidentialEmbedWarning		Configure the warning popup modal that appears when the user tries to embed a confidential entry.
Title	Free text	Dialog title
message	Free text	Dialog body text
cancelButtonText	Free text	Cancel button text
confirmButtonText	Free text	Confirm button text
confidentialEntrySaveMessage	Free text	Confidential entry save confirmation dialog message text.

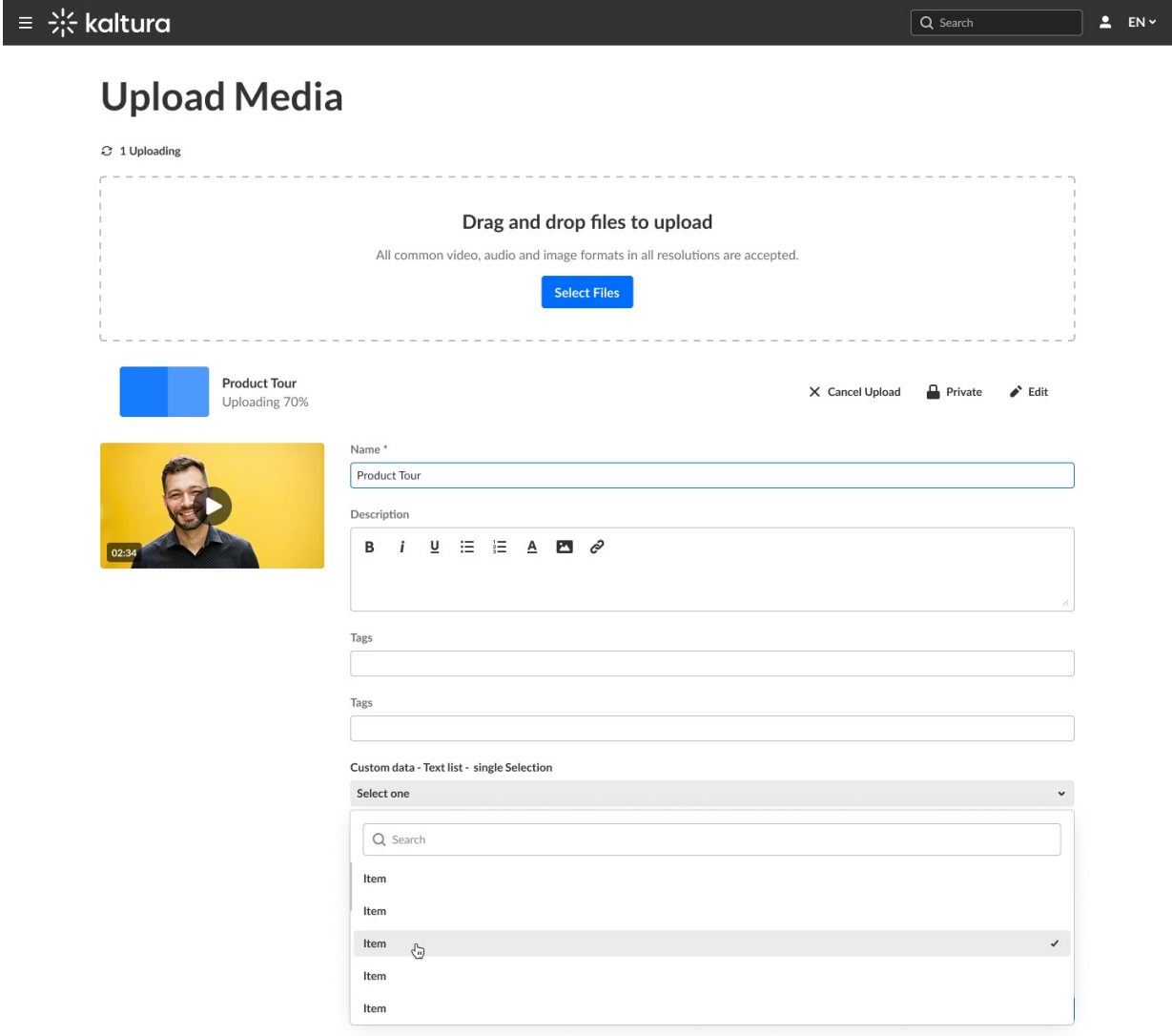
6. Click **Save**.

You receive a notice that your configuration for Confidentialentry was saved and the cache was cleared.

User Experience

Set media as confidential

1. As part of the upload/edit media process, choose a custom data schema. In our example below, the user is uploading media.



2. Click on **Private** button.

Upload Media

🔄 1 Uploading

Drag and drop files to upload

All common video, audio and image formats in all resolutions are accepted.

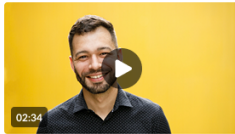
[Select Files](#)

**Product Tour**
Uploading 70%

✕ Cancel Upload

🔒 Private

✎ Edit



Name *

Description

B *i* U ☰ ☰ **A** 🖼️ 🔗

Tags

Tags

Custom data - Text list - single Selection

Custom data - Text list - Multi Selection

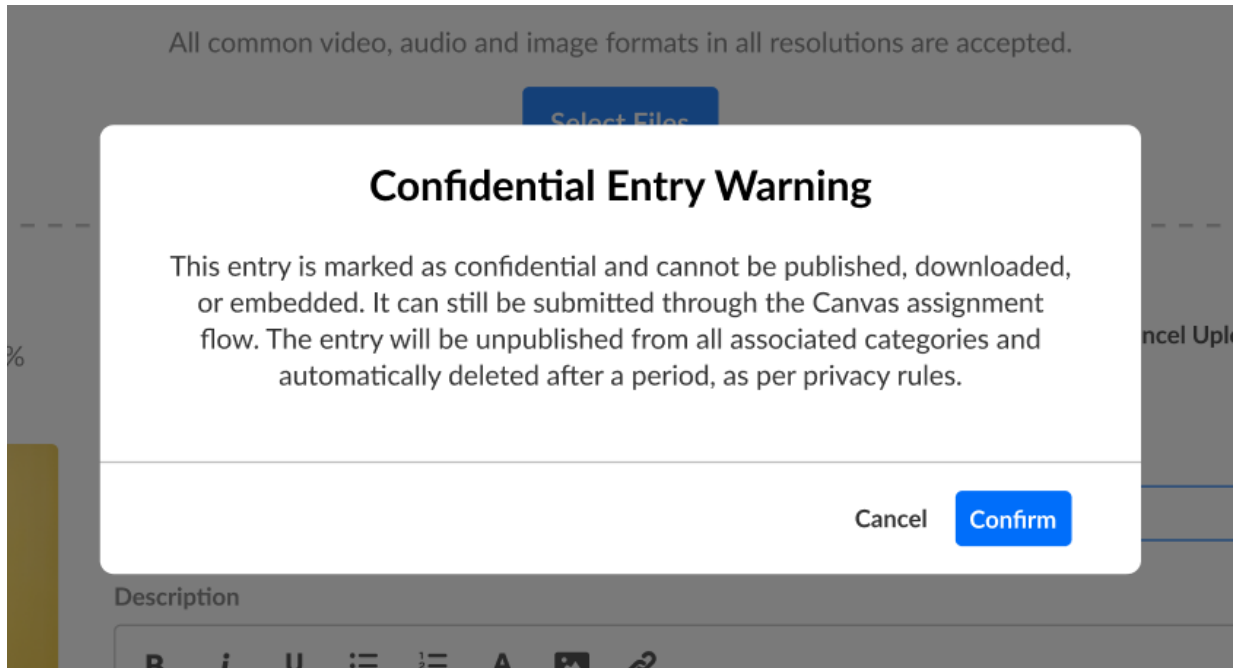
- Field 1
- Field 2
- Field 3
- Field 4
- Field 5

[See more](#)

Cancel

[Save](#)

A warning message displays asking you to confirm your action.



3. Click **Confirm**.



This document is maintained by Kaltura's Professional Services team. Please send comments or corrections to your Customer Success Manager. Ask them to forward it to the Professional Services team. We are committed to improving our documentation and your feedback is appreciated.