

Order alignment - Theming

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 This article is designated for all users.

About

The alignment service (ordering captions based on a transcript file) synchronizes a provided transcript (.txt) with the audio or video content. This is useful for scripted videos, such as training content, where the speaker reads from prepared text.

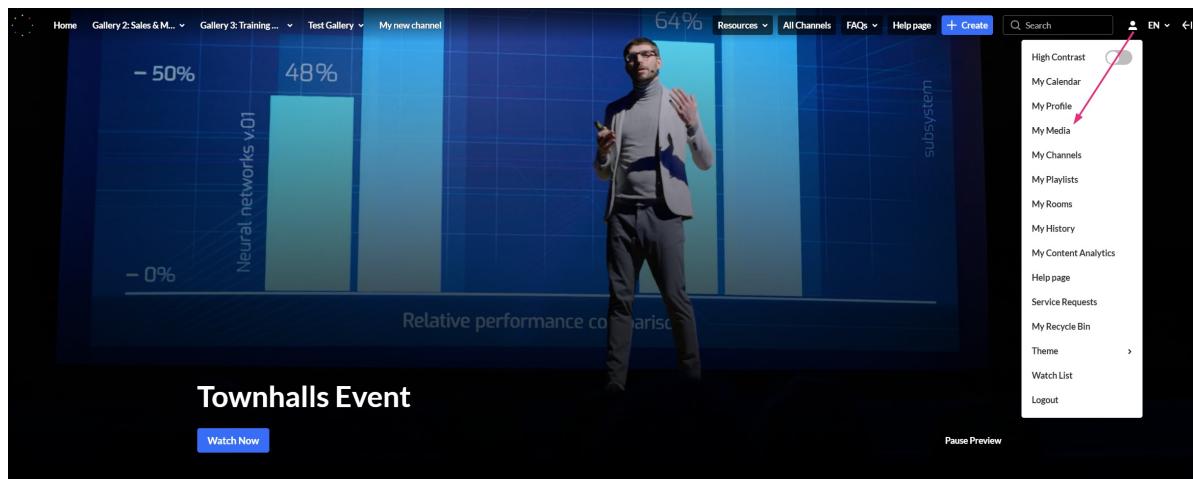
Upload a transcript as a .txt file, and the system matches the text to the timing of the spoken words in the video. When the speaker closely follows the script, the result is highly accurate captions.



These instructions are for Theming users. If you don't have [Theming](#) enabled on your account, please see our article [Order alignment](#).

Access the Captions & enrich service

1. From the Video Portal user menu, select **My Media**.



The [My Media](#) page displays.

Home Gallery 2: Sales & M... Gallery 3: Training ... Test Gallery My new channel

Resources All Channels FAQs Help page + Create Search EN

My Media

Search My Media 67 Results found

Clear all filters

Sort By Media Type Publish Status Webcasts Scheduling Ownership Captions Duration Creation Date Last Update Date Choose department

YTDown.com_YouTube_The-art-of-Innovation-Guy-Kawasaki-TEDxB_Media_Mtjatz9r-Vc_0... 21:15 Explore

Kaltura Architecture - APIs, UI Components & Management Tools (Source) 01:08 Explore

Welcome Video (Source) (1) 00:10 Explore

Why innovation is all about people rather than bright ideas _ Alexandre Janssen _ TEDxFryslân 00:11 Explore

Training services (Source) 00:49 Explore

2. Click the thumbnail of the desired video.

Sky News Australia interviews 'free-thinking' artificial intelligence.mp4 - Quiz 06:29 Explore

Test 15:02 Explore

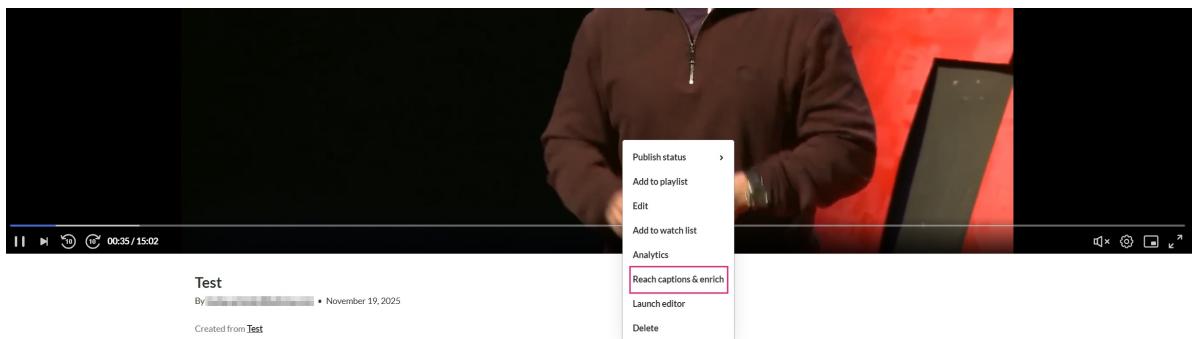
Live webcast test a_studio Friday, October 03, 2025, 4:00 PM - 5:00 PM IDT [scheduled] Explore

The media page opens.

3. Click the **three dots** at the lower-right of the player to open the menu.



4. Select **Reach captions & Enrich** from the menu.



The 'Reach captions & enrich' page displays.

Reach captions & enrich

Order Captions

Feature	Service type
Captions	Machine

Source media language	Turnaround time
English	30 minutes

[Close](#) [Order](#)

Order alignment

- In the 'Reach captions & enrich' page, complete the fields as follows:
 - Feature** - Select **Alignment**.

Reach captions & enrich

Order Captions

Feature	Service type
Captions	Machine
Alignment	
Audio Description	
Captions	
Chap터ing	
Dubbing	
Extended Audio Description	
Translation	

[Close](#) [Order](#)

o **Service type** - Select **Machine**.

o **Source Media Language** - Select the language from the drop-down menu.

2. Choose a txt file from the list of existing files (only one file can be selected) or click **Upload txt** to upload a new file.

Reach captions & enrich

Order Captions

Feature	Service type
Alignment	Machine

Source media language

[English](#)

Choose an existing file or upload a new one

[Add a txt file](#) We support *.txt file type

[Close](#) [Order](#)

The **Upload Attachment** window displays.

TXT file

 [Upload](#)

Title

[Cancel](#)

[Save](#)



3. Upload your file and complete the **Title** field.
4. Click **Save**.

Your request is generated, and a success message displays. The system aligns the transcript with the video and generates a caption file (SRT or DFXP).
