Order alignment - Theming

Last Modified on 02/09/2026 3:04 pm IST

This article is designated for all users.

About

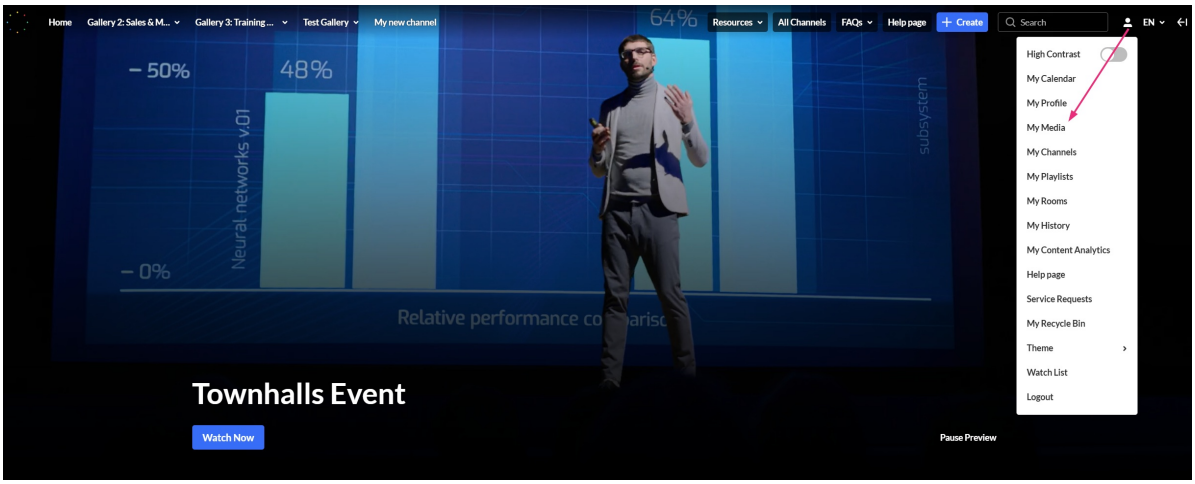
The alignment service (ordering captions based on a transcript file) synchronizes a provided transcript (.txt) with the audio or video content. This is useful for scripted videos, such as training content, where the speaker reads from prepared text.

Upload a transcript as a .txt file, and the system matches the text to the timing of the spoken words in the video. When the speaker closely follows the script, the result is highly accurate captions.

These instructions are for Theming users. If you don't have Theming enabled on your account, please see our article Order alignment.

Access the Captions & enrich service

1. From the Video Portal user menu, select **My Media.**



The My Media page displays.

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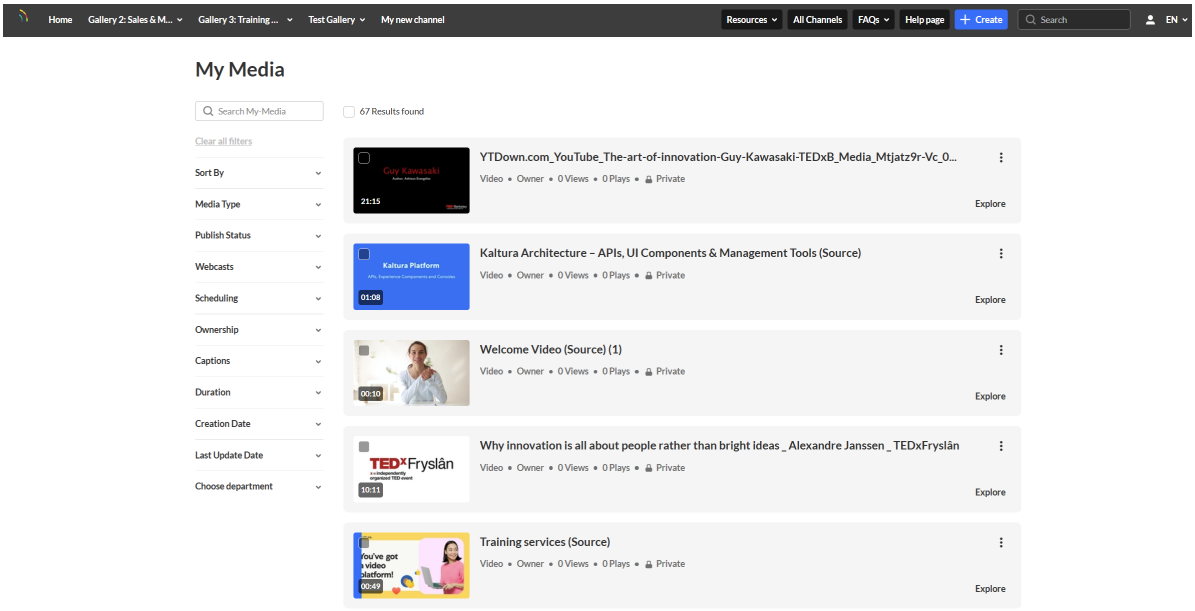
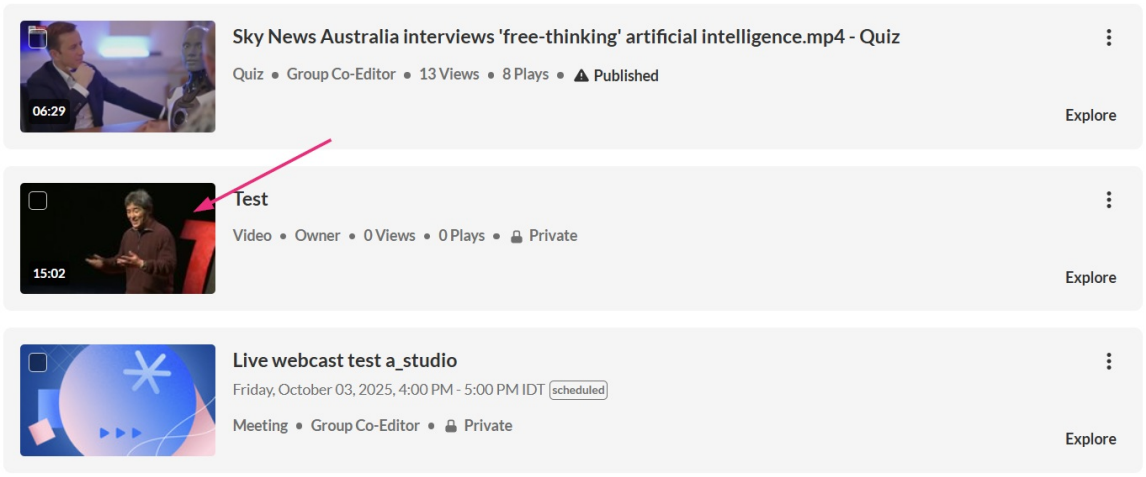


2. Click the thumbnail of the desired video.



The media page opens.

3. Click the **three dots** at the lower-right of the player to open the menu.

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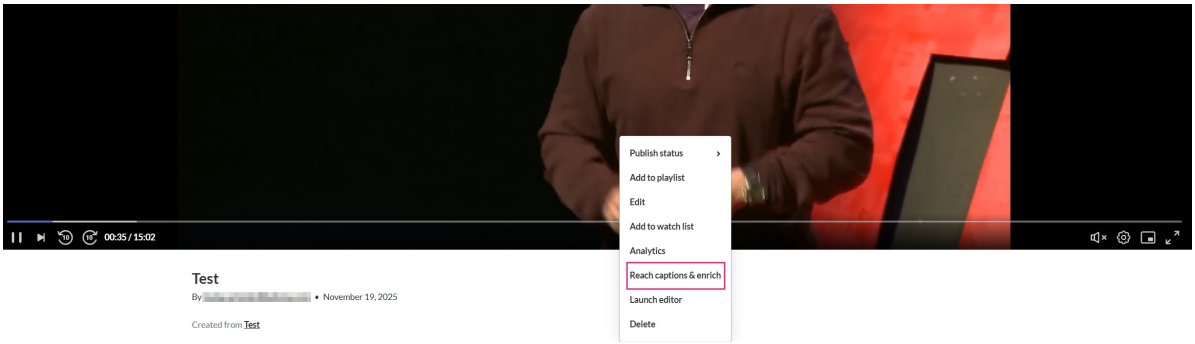
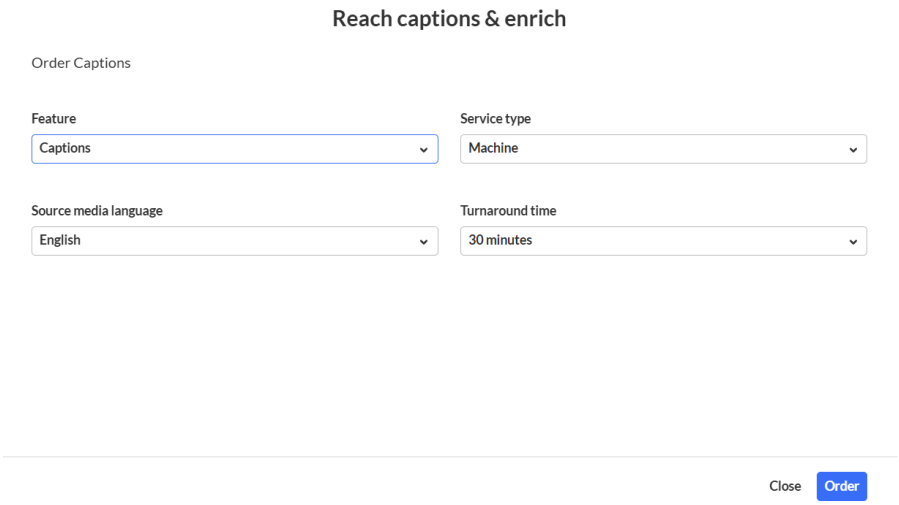
4. Select **Reach captions & Enrich** from the menu.



The 'Reach captions & enrich' page displays.



Order alignment

1. In the 'Reach captions & enrich' page, complete the fields as follows:
   - **Feature** - Select **Alignment**.

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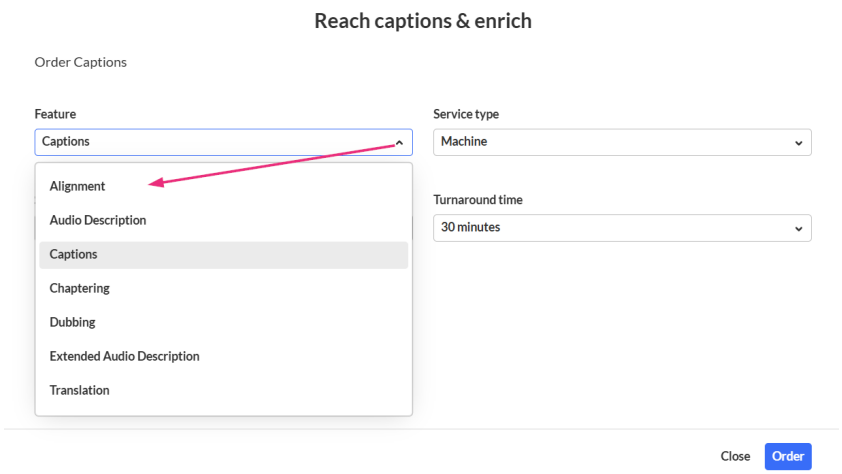
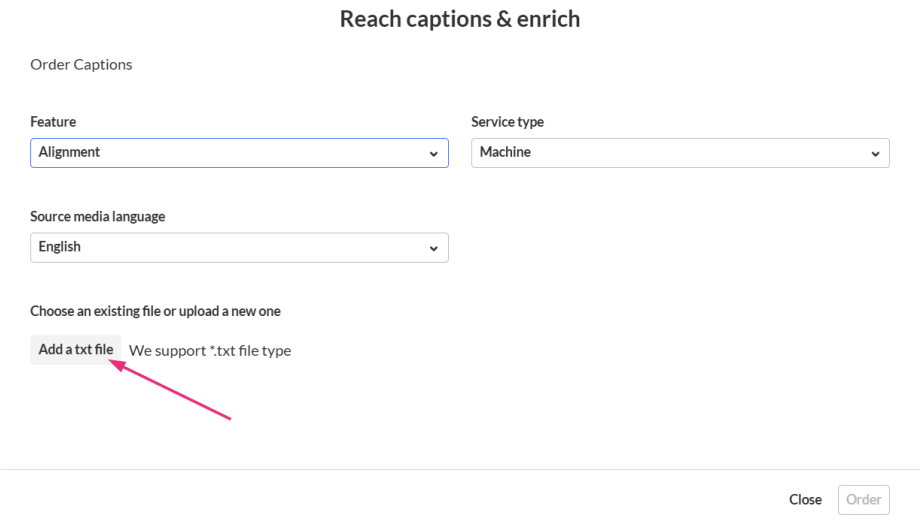
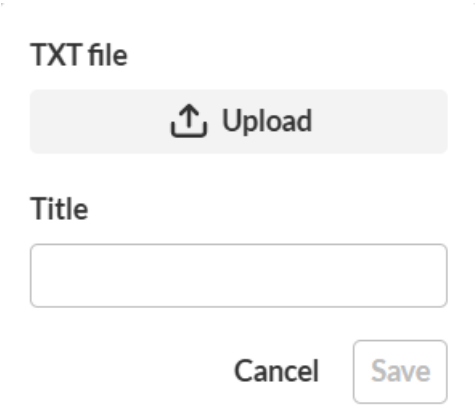


- **Service type** - Select **Machine**.
- **Source Media Language** - Select the language from the drop-down menu.

2. Choose a txt file from the list of existing files (only one file can be selected) or click **Upload txt** to upload a new file.



The **Upload Attachment** window displays.



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3. Upload your file and complete the **Title** field.
4. Click **Save**.

Your request is generated, and a success message displays. The system aligns the transcript with the video and generates a caption file (SRT or DFXP).

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