

# Configure media gallery settings & layout in Sakai - Theming

Last Modified on 01/17/2026 1:13 pm IST

 This article is designated for all users.

## About

Use the **Settings & layout** tab to choose a layout for your media gallery and control which sections are visible to viewers.

The Settings & layout tab appears only if it's enabled by your admin.



The instructions below are for [Theming](#) users.

## Access the Settings & layout tab

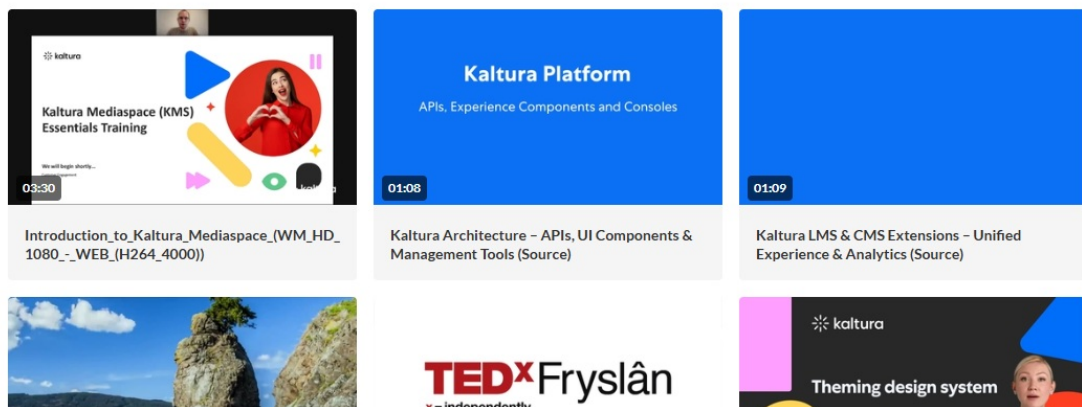
1. Open your course, and click on **Media Gallery**.  
The media gallery displays.



Media Sessions Playlists + Add to media gallery ⋮ Actions

Q Search in Media

≡ Filters

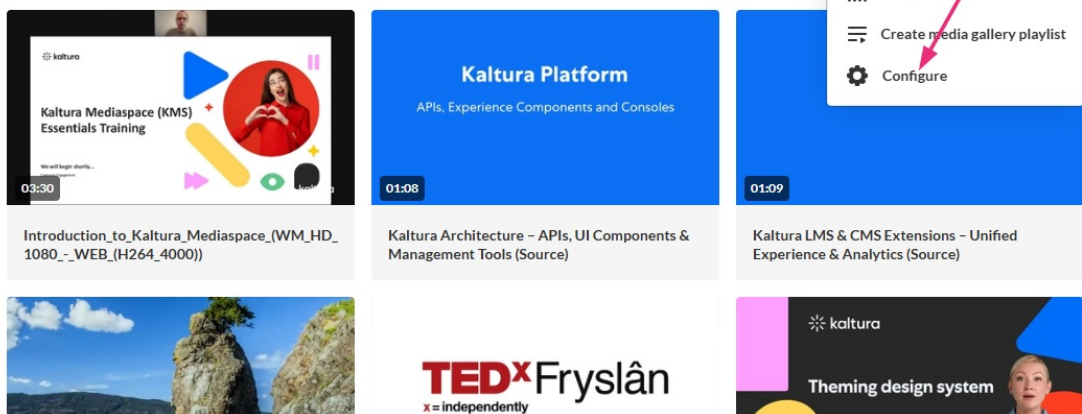
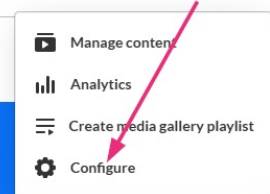


2. Click the **Actions** menu at the top right and select **Configure**.

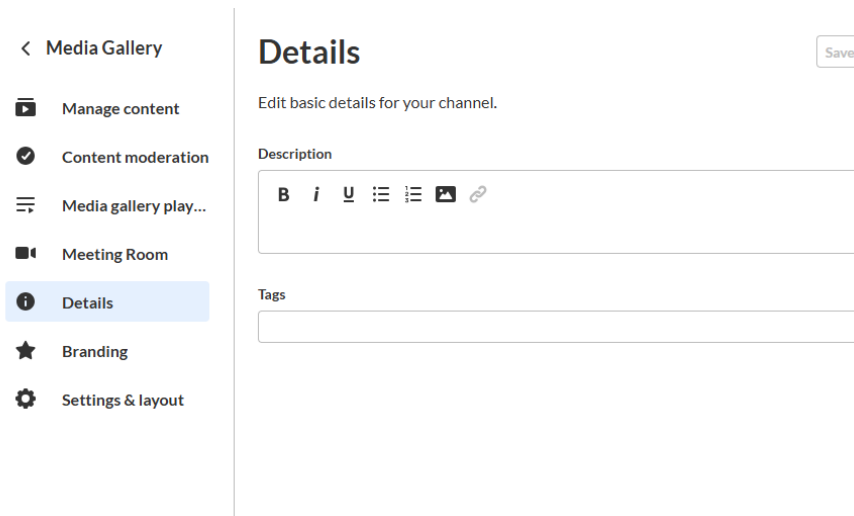


Media Sessions Playlists + Add to media gallery ⋮ Actions

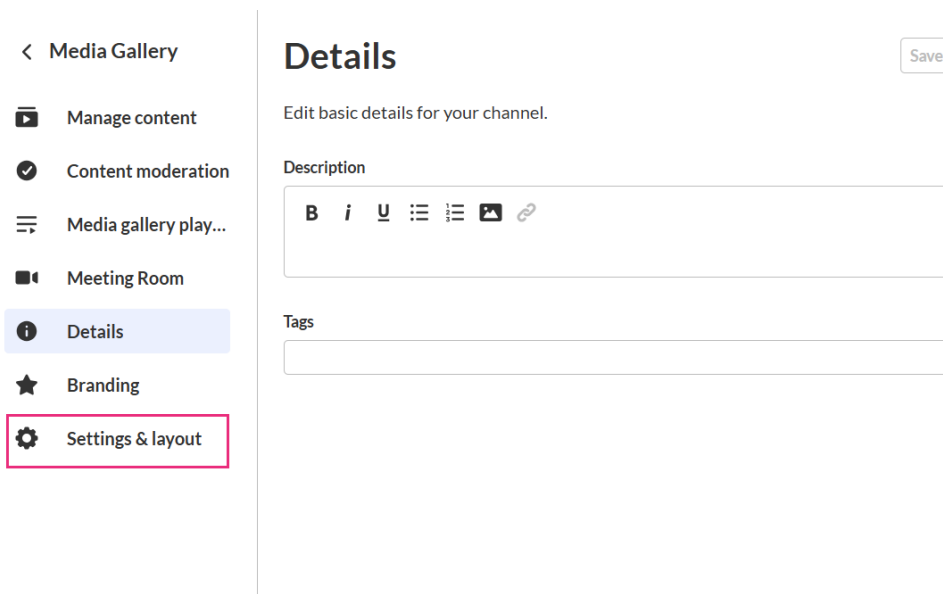
Q Search in Media



The 'Details' page displays by default.



3. In the left navigation panel, click **Settings & layout**.



The 'Settings & layout' page displays.

< Media Gallery

Manage content

Content moderation

Media gallery play...

Meeting Room

Details

Branding

Settings & layout

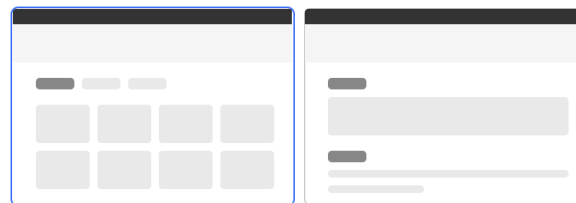
## Settings & layout

Save

Customize your page layout, sections, and media display style.

### Channel layout

Choose the layout of your channel.



Tabs view **Active**

Vertical view

### Header links

Add links to display on the channel header.

☐ Add custom link

☐ Add custom link

### Visible sections

Select which sections to show on the page. Note that empty sections will automatically be hidden.

☒ Sessions

☒ Playlist

☒ Media

☒ About

### Default section

Select which section will load first on the page. Note that empty sections will automatically be replaced with the next available one.

Media

Configure your media gallery using the steps below. Be sure to click **Save** at the top right when you finish.



Available options depend on your admin configuration.

## Configure Settings & layout



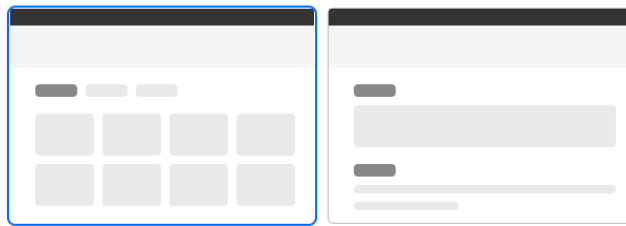
Some settings and labels in the interface refer to “channel.” In LMS Media Galleries, these settings apply to the media gallery page.

### Channel layout

Use the **Channel layout** section to choose how content is organized on the media gallery page.

## Channel layout

Choose the layout of your channel.



Tabs view **Active**

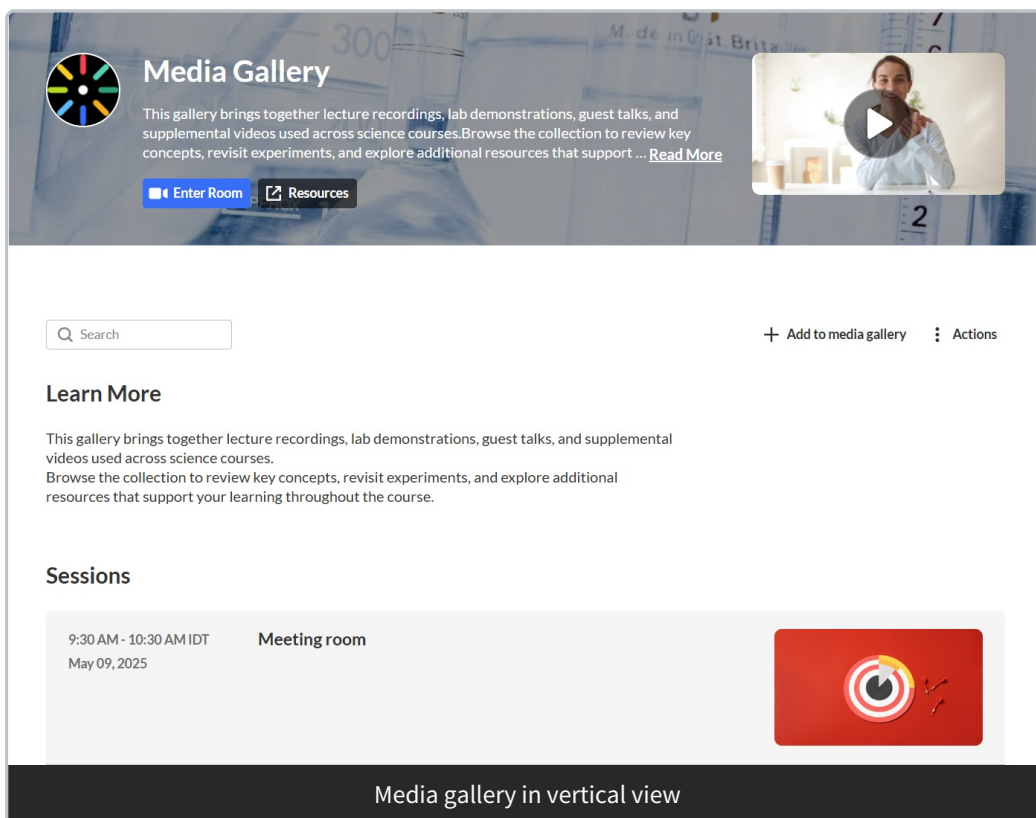
Vertical view

Available layouts include:

- **Tabs view** – Content is organized into tabs across the page
- **Vertical view** – Content is displayed in a single, scrollable layout

The layout currently in use is marked as **Active**.

In the image below, the page is set to vertical view:



**Media Gallery**

This gallery brings together lecture recordings, lab demonstrations, guest talks, and supplemental videos used across science courses. Browse the collection to review key concepts, revisit experiments, and explore additional resources that support ... [Read More](#)

[Enter Room](#) [Resources](#)

Search

+ Add to media gallery : Actions

**Learn More**

This gallery brings together lecture recordings, lab demonstrations, guest talks, and supplemental videos used across science courses. Browse the collection to review key concepts, revisit experiments, and explore additional resources that support your learning throughout the course.

**Sessions**

9:30 AM - 10:30 AM IDT  
May 09, 2025

**Meeting room**

Media gallery in vertical view



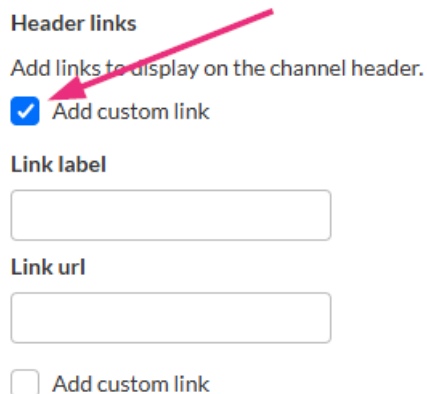
## Good to know

- If the layout is fixed by your admin, layout options won't appear.
- Layout changes apply to the entire media gallery and affect how all sections are displayed to viewers.

## Header links

**Header links** let you add custom links to the media gallery header, giving viewers quick access to related resources such as external websites or documentation.

1. Click **Add custom link**.



**Header links**  
Add links to display on the channel header.

☒ Add custom link

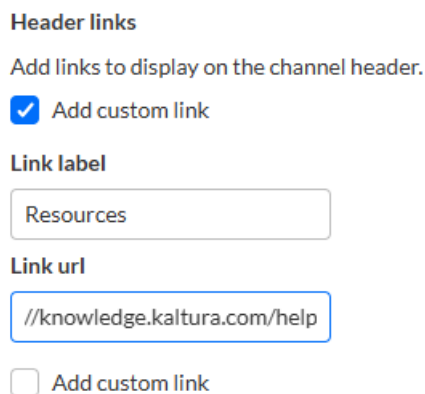
**Link label**

**Link url**

☐ Add custom link

Additional fields appear.

2. Enter the link label (the text users see).
3. Enter the link URL.



**Header links**  
Add links to display on the channel header.

☒ Add custom link

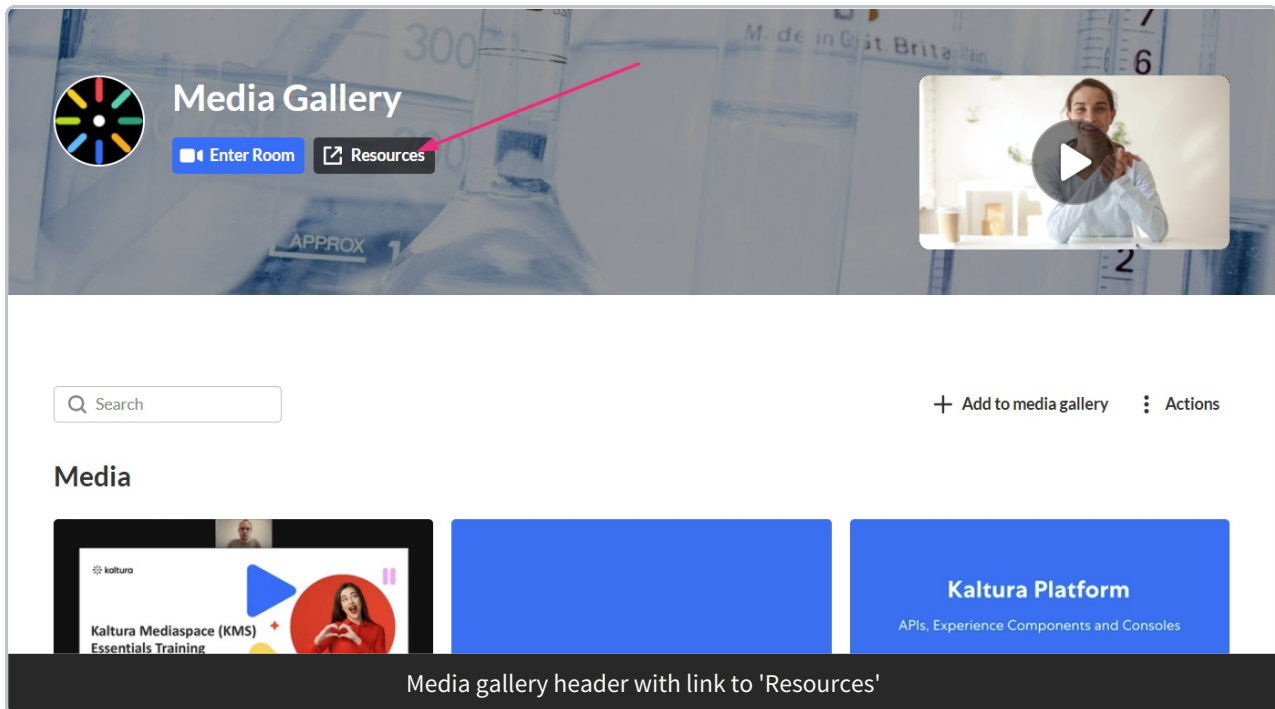
**Link label**

**Link url**

☐ Add custom link

4. Repeat to add a second link if needed. You can add up to two custom links.

Viewers see the link in the media gallery header, as shown in the image below:



## Visible sections

Use **Visible sections** to control which sections appear on the media gallery. Select or clear the checkbox next to each section to show or hide it.

### Visible sections

Select which sections to show on the page. Note that empty sections will automatically be hidden.

- ☒ Sessions
- ☒ Playlist
- ☒ Media
- ☒ About

Available sections include:

- **Sessions**
- **Genie** (if enabled on your site)
- **Playlist**
- **Media**
- **About** (displayed as **Learn more** on the media gallery page)



### Good to know

- Sections with no content are automatically hidden.
- Hidden sections can be re-enabled at any time.



**Note for Genie users:** If Genie is enabled for your site, select 'Genie' in the **Visible sections** settings to display the 'Ask anything' experience. The way it displays depends on the layout you choose (**Tabs view** or **Vertical view**).

For more information, see [Add Genie to a specific media gallery](#).

## Default section

Use **Default section** to choose which section loads first when users open the media gallery.

### Default section

Select which section will load first on the page. Note that empty sections will automatically be replaced with the next available one.

Media



The available options are:

- **Media**
- **Sessions**
- **Playlist**
- **About** (displayed as **Learn more** on the channel page)
- **Genie** (if enabled on your site)



### Good to know

- The default section must be a visible section (a section may not be visible if it's turned off, has no content, or isn't enabled on your site).
- If the selected section has no content, the media gallery opens to the next available section automatically.

## Media view mode

Use **Media view mode** to choose how media items are displayed in the media gallery.



#### Media view mode

Select the channel view mode.



Available options include:

- **Grid** – Media items are shown in a tiled grid
- **Detailed** – Media items are shown with additional details

The active view mode is marked as **Active**.

#### Playback in context

Use **Playback in context** to control where media plays when users select a video.

When enabled:

- Media that is published only to this media gallery always plays within the gallery's context
- Viewers stay on the page while watching the video



This setting applies only to media published exclusively to this media gallery.