

Import media from a URL in Video Portal

Last Modified on 01/18/2026 12:15 pm IST

 This article is designated for all users.

About

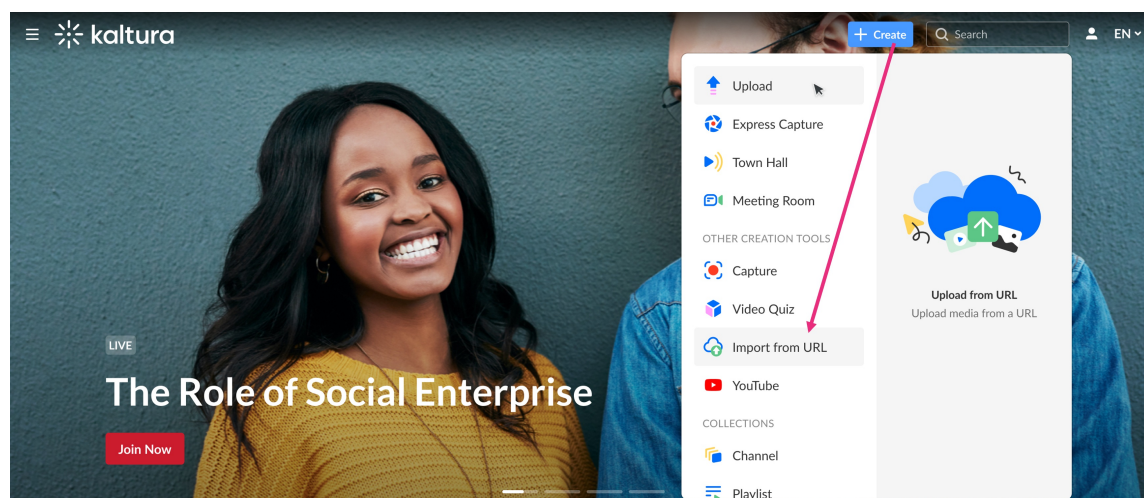
You can import content into [My Media](#) using a direct URL. This lets you quickly upload video, audio, or image files that are already hosted online.



The URL must be a direct, public link to the media file.



Import from a URL

1. In your Video Portal, click the **Create** button in the top navigation bar and select **Import from URL**.



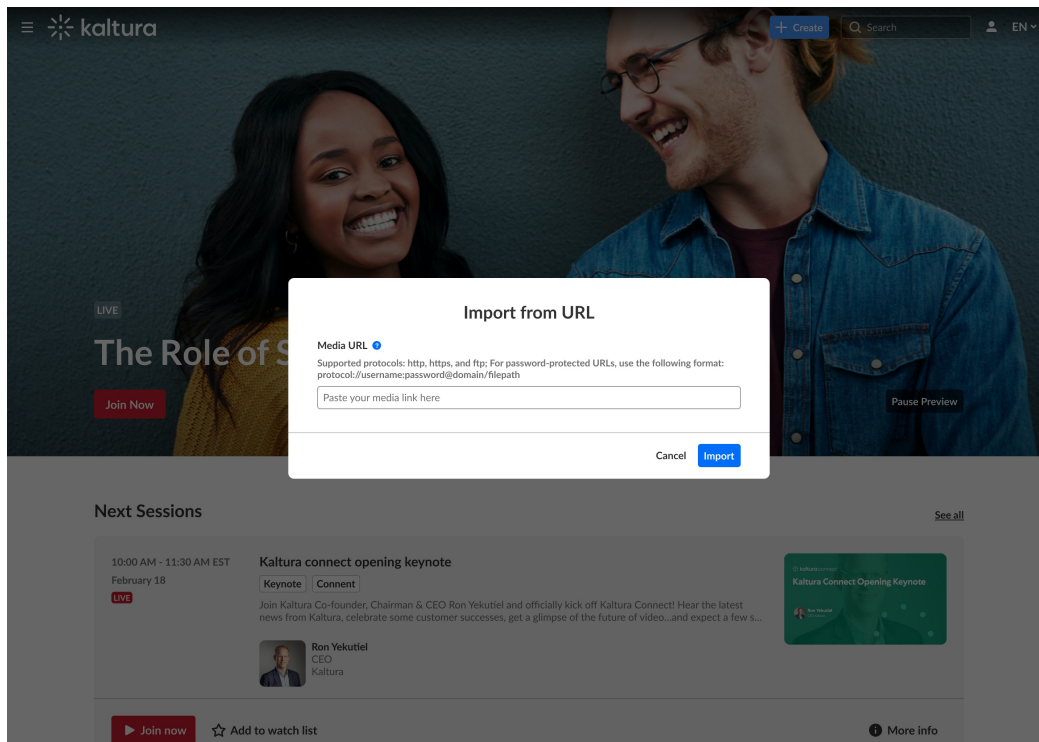
Next Sessions

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<p>10:00 AM - 11:30 AM EST February 18 LIVE</p>	<p>Kaltura connect opening keynote</p> <p>Keynote Comment</p> <p>Join Kaltura Co-founder, Chairman & CEO Ron Yekutieli and officially kick off Kaltura Connect! Hear the latest news from Kaltura, celebrate some customer successes, get a glimpse of the future of video...and expect a few s...</p> <p> Ron Yekutieli CEO Kaltura</p> <p>Join now Add to watch list</p>	
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[More info](#)

The 'Import from URL' window opens.



2. Paste in the URL of the file you want to upload.

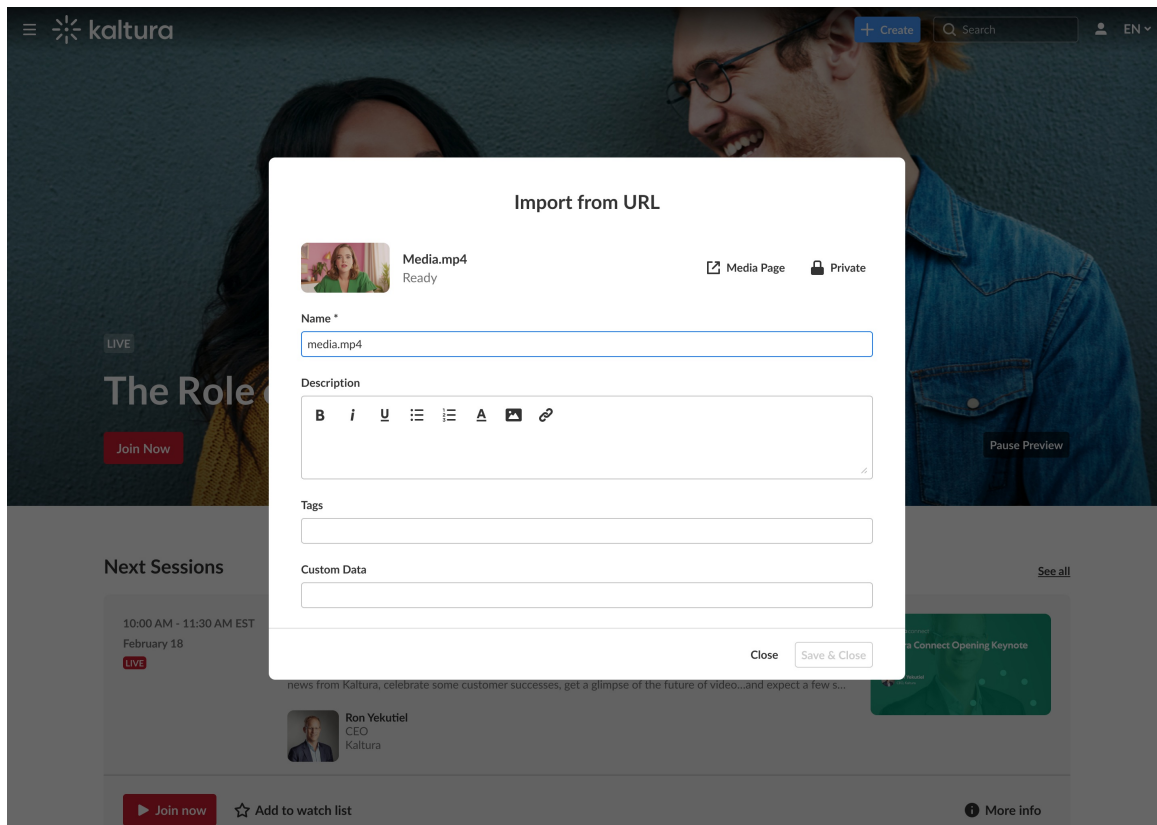


Supported protocols are: `http`, `https` and `ftp`. The **Import** button stays disabled until the URL is valid.

3. Click **Import**.

While the media is processing, the 'Import from URL' window shows the current status and lets you update the entry details:

- Name
- Description
- Tags
- Custom data



Once the media status changes to 'Uploading' or 'Processing', you can close the window. The upload continues in the background.

From the top of the window, you can:

- Select **Media page** to open the media page
- Use the **Private** button to publish the entry after the media status shows *Ready* (see [Publish media](#) for more information)

Import from URL



Media.mp4
Ready

 Media Page  Private

Name *

media.mp4

Description

B *i* U   **A**  

This video explores the groundbreaking innovations in sustainable energy at the Helios Summit, featuring insights from Dr. Aris Thorne and Anya Petrova.

Tags

Demo day X Product X Product roadmap X

Custom Data

Close

Save & Close

4. Click **Save & Close** to save your changes and close the window