

# Upload and manage extended audio description in KMC

Last Modified on 01/09/2026 10:13 am IST

 This article is designated for administrators.

## About

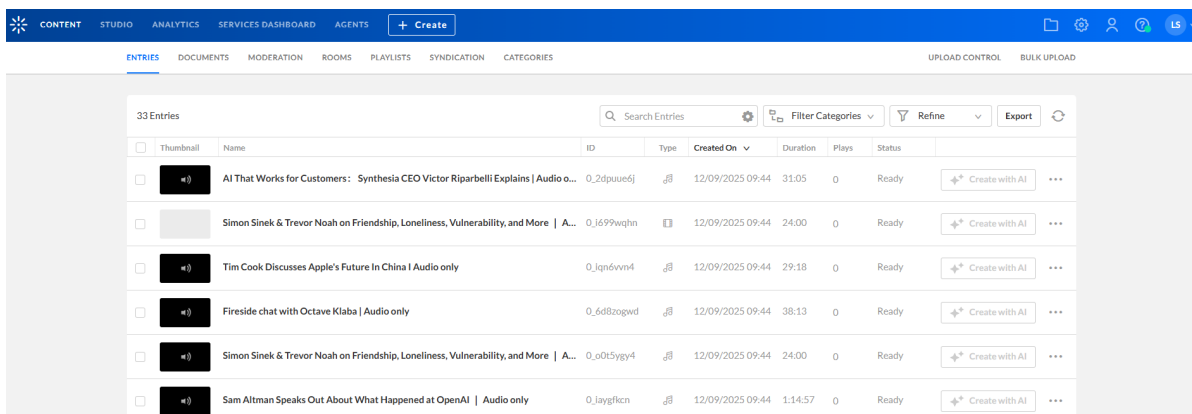
In Kaltura Management Console (KMC), you can upload and manage extended audio description (EAD) files for your media.







Extended audio description files are time-coded text files that the player converts into spoken narration using browser speech synthesis. They support accessibility for viewers who rely on audio descriptions to follow visual content.

## Add an extended audio description file to an entry

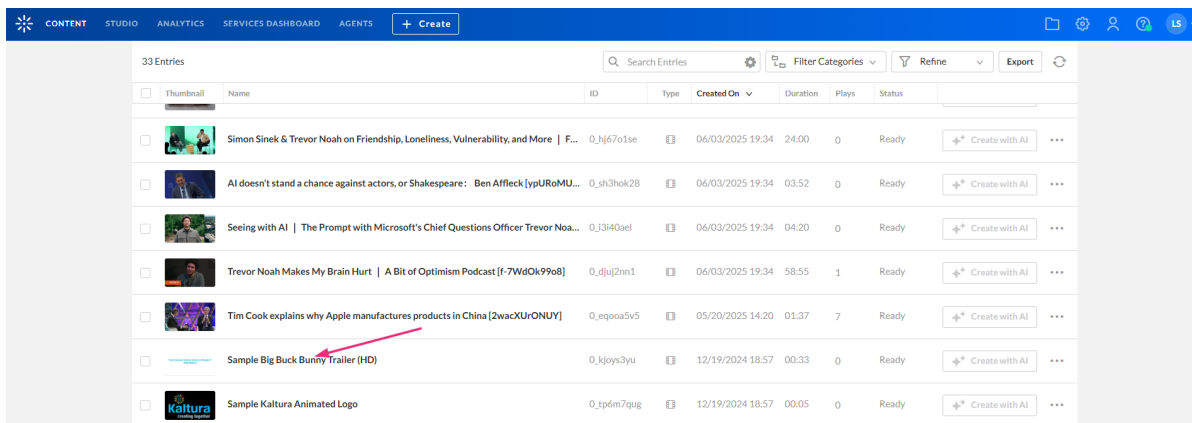
1. Log into your [KMC](#) account.








The **Entries** page displays by default.



| Thumbnail   | Name  | ID         | Type  | Created On       | Duration | Plays | Status |                                    |
|---|---|------------|-------|------------------|----------|-------|--------|------------------------------------|
|  | AI That Works for Customers: Synthesia CEO Victor Riparbelli Explains   Audio o...  | 0_2dpue6j  | Audio | 12/09/2025 09:44 | 31:05    | 0     | Ready  | <a href="#">Create with AI</a> ... |
|  | Simon Sinek & Trevor Noah on Friendship, Loneliness, Vulnerability, and More   A... | 0_j699wqhn | Audio | 12/09/2025 09:44 | 24:00    | 0     | Ready  | <a href="#">Create with AI</a> ... |
|  | Tim Cook Discusses Apple's Future in China   Audio only                             | 0_lqn6vnm4 | Audio | 12/09/2025 09:44 | 29:18    | 0     | Ready  | <a href="#">Create with AI</a> ... |
|  | Fireside chat with Octave Klaba   Audio only  | 0_6d8zoxwd | Audio | 12/09/2025 09:44 | 38:13    | 0     | Ready  | <a href="#">Create with AI</a> ... |
|  | Simon Sinek & Trevor Noah on Friendship, Loneliness, Vulnerability, and More   A... | 0_x0t5ygy4 | Audio | 12/09/2025 09:44 | 24:00    | 0     | Ready  | <a href="#">Create with AI</a> ... |
|  | Sam Altman Speaks Out About What Happened at OpenAI   Audio only                    | 0_jaygfkcn | Audio | 12/09/2025 09:44 | 1:14:57  | 0     | Ready  | <a href="#">Create with AI</a> ... |

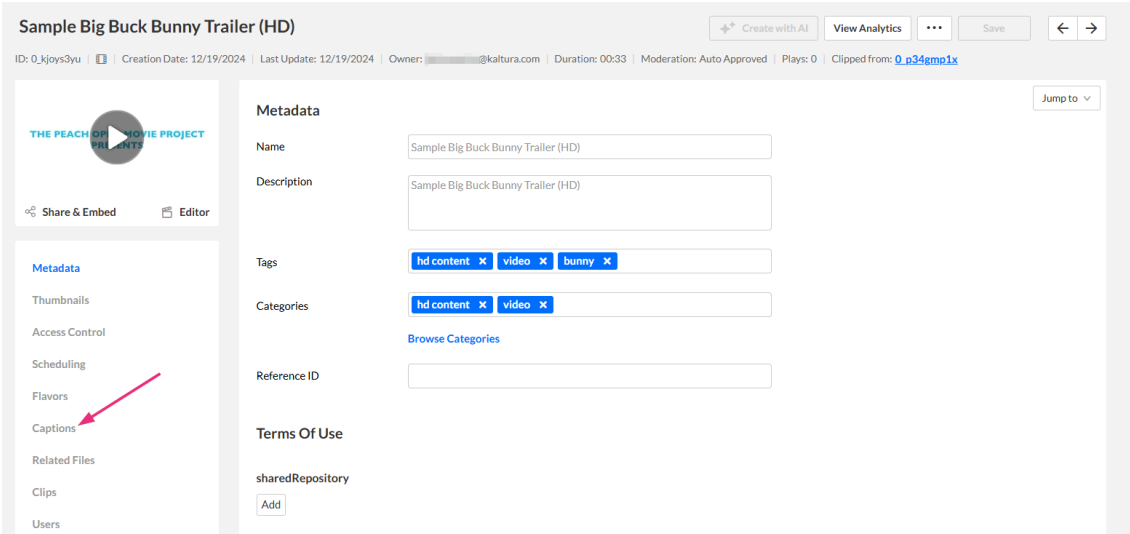
2. Click on the desired video.



| Thumbnail   | Name  | ID         | Type  | Created On       | Duration | Plays | Status |                                    |
|---|---|------------|-------|------------------|----------|-------|--------|------------------------------------|
|  | Simon Sinek & Trevor Noah on Friendship, Loneliness, Vulnerability, and More   F... | 0_hj67o1se | Video | 06/03/2025 19:34 | 24:00    | 0     | Ready  | <a href="#">Create with AI</a> ... |
|  | AI doesn't stand a chance against actors, or Shakespeare: Ben Affleck   ypURoMU...  | 0_sh3hok28 | Video | 06/03/2025 19:34 | 03:52    | 0     | Ready  | <a href="#">Create with AI</a> ... |
|  | Seeing with AI   The Prompt with Microsoft's Chief Questions Officer Trevor Noa...  | 0_3i4oael  | Video | 06/03/2025 19:34 | 04:20    | 0     | Ready  | <a href="#">Create with AI</a> ... |
|  | Trevor Noah Makes My Brain Hurt   A Bit of Optimism Podcast [f-7WdOk99o8]           | 0_djuj2nn1 | Video | 06/03/2025 19:34 | 58:55    | 1     | Ready  | <a href="#">Create with AI</a> ... |
|  | Tim Cook explains why Apple manufactures products in China [2wacUu-ONUy]            | 0_eqooa5v5 | Video | 05/20/2025 14:20 | 01:37    | 7     | Ready  | <a href="#">Create with AI</a> ... |
|  | Sample Big Buck Bunny Trailer (HD)  | 0_kjoys3yu | Video | 12/19/2024 18:57 | 00:33    | 0     | Ready  | <a href="#">Create with AI</a> ... |
|  | Sample Kaltura Animated Logo  | 0_1p6m7qug | Video | 12/19/2024 18:57 | 00:05    | 0     | Ready  | <a href="#">Create with AI</a> ... |

The edit details displays.

3. In the left panel, click the **Captions** tab.



**Sample Big Buck Bunny Trailer (HD)**

ID: 0\_kj0ys3yu | Creation Date: 12/19/2024 | Last Update: 12/19/2024 | Owner: [redacted]@kaltura.com | Duration: 00:33 | Moderation: Auto Approved | Plays: 0 | Clipped from: [0\\_p34gmp1x](#)

**Metadata**

Name: Sample Big Buck Bunny Trailer (HD)

Description: Sample Big Buck Bunny Trailer (HD)

Tags: [hd content](#) [video](#) [bunny](#)

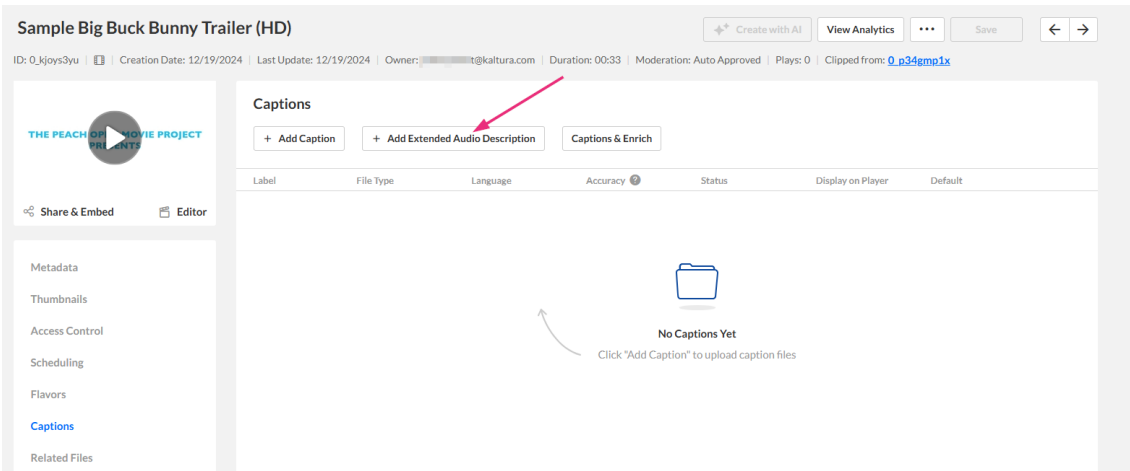
Categories: [hd content](#) [video](#) [Browse Categories](#)

Reference ID:

**Terms Of Use**

sharedRepository: [Add](#)

4. Click **+Add Extended Audio Description**.




**Sample Big Buck Bunny Trailer (HD)**

ID: 0\_kj0ys3yu | Creation Date: 12/19/2024 | Last Update: 12/19/2024 | Owner: [redacted]@kaltura.com | Duration: 00:33 | Moderation: Auto Approved | Plays: 0 | Clipped from: [0\\_p34gmp1x](#)

**Captions**

[+ Add Caption](#) [+ Add Extended Audio Description](#) [Captions & Enrich](#)

| Label  | File Type | Language | Accuracy | Status | Display on Player | Default |
|--|-----------|----------|----------|--------|-------------------|---------|
| <br><b>No Captions Yet</b><br>Click "Add Caption" to upload caption files |           |          |          |        |                   |         |

The 'Add Extended Audio Description' box displays.

### Add Extended Audio Description

Label

English

Language

English

File Type

VTT

Accuracy

100% Accurate

Add Caption

☒ Upload
 ☐ From URL

Upload File



Add File

#### 5. Complete the following:

- **Label** - Review the label. The label is pre-populated and will have a suffix to clearly identify the file as extended audio description.
- **Language** - Select the language.
- **File type** - The file format is fixed and can't be changed
- **Accuracy** - The default value is 100%. If the entry has multiple captions for the same language, the player displays the file with the highest accuracy.
- **Add caption** - Choose how to add the extended audio description file:
  - **Upload File** - Upload a VTT file from your computer.
  - **From URL** - Provide a direct URL to a VTT file hosted externally.

#### 6. Click **Add File**.

The file displays in the table.

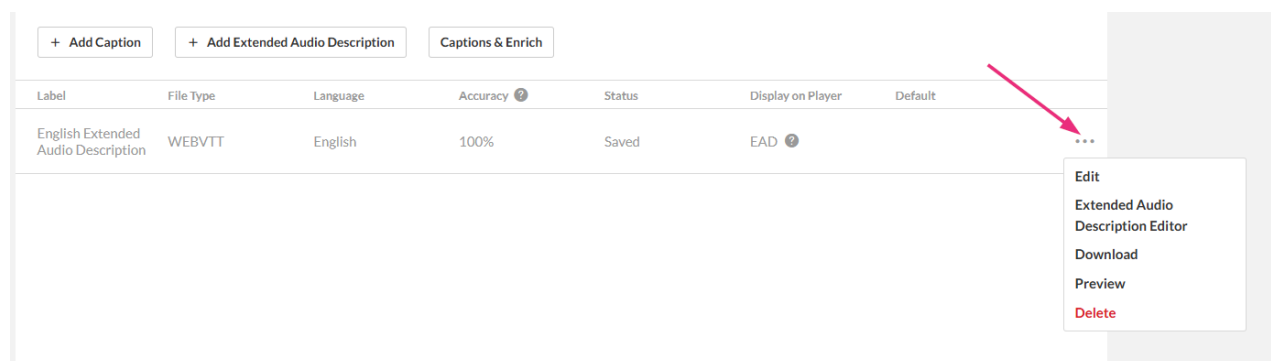
| Captions   |           |          |  |        |   |         |
|--|-----------|----------|--|--------|---|---------|
| <div> <div>+ Add Caption</div> <div>+ Add Extended Audio Description</div> <div>Captions &amp; Enrich</div> </div> |           |          |  |        |   |         |
| Label  | File Type | Language | Accuracy  | Status | Display on Player   | Default |
| English Extended Audio Description   | WEBVTT    | English  | 100%   | Saved  | EAD  | ...     |

To add additional files repeat these steps.

## Editing actions

After you upload an extended audio description file, you can manage it using the

**three-dot menu** at the end of the file row.



## Edit label or language

1. Click the three-dot menu next to the extended audio description file and select **Edit**.
2. Update the label or language.
3. Click **Done**.

## Edit extended audio description content

Click the three-dot menu and select **Extended Audio Description editor**.

The editor opens with the selected extended audio description file.



For more information, see [Edit extended audio description files in KMC](#).

## Download an extended audio description file

Click the three-dot menu and select **Download**.

The file downloads to your device.

## Preview an extended audio description file

Click the three-dot menu and select **Preview**.

The VTT file displays for review.

## Delete an extended audio description file

1. Click the three-dot menu and select **Delete**.
2. Confirm the deletion.



Deleting an extended audio description file doesn't affect caption files. Captions and extended audio description are managed separately.

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