View and manage your watch history in Content Hubs

Content updated: 12/29/2025

This article is designated for all users.

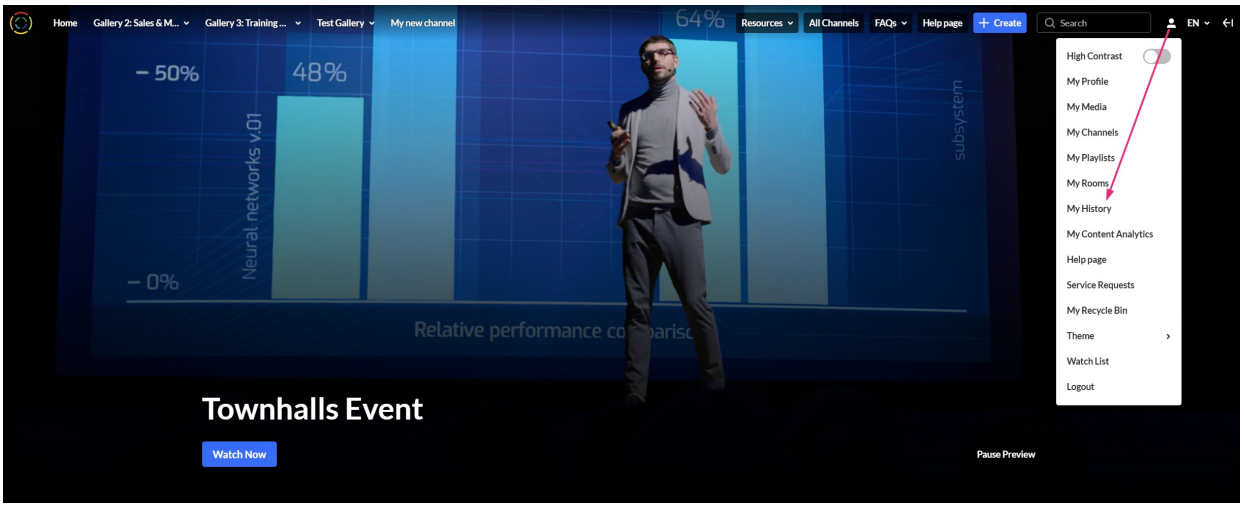
About

The **My History** page lets you quickly find media you've watched in your Content Hub. You can search by keyword and use filters to narrow results by watching status, media type, or when you watched it.

This feature requires the History module to be enabled.

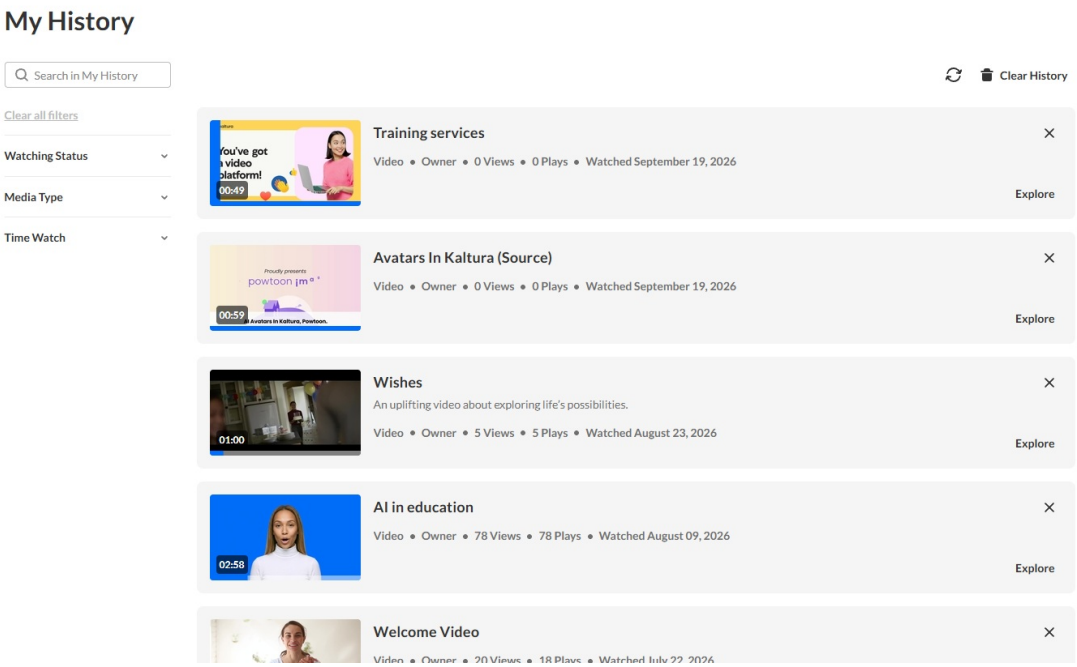
Access My History

Select **My History** from the user drop-down menu.



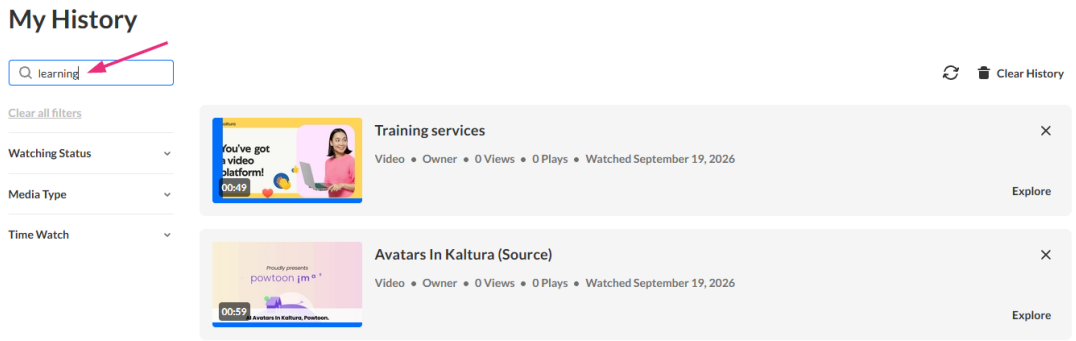
The **My History** page displays.

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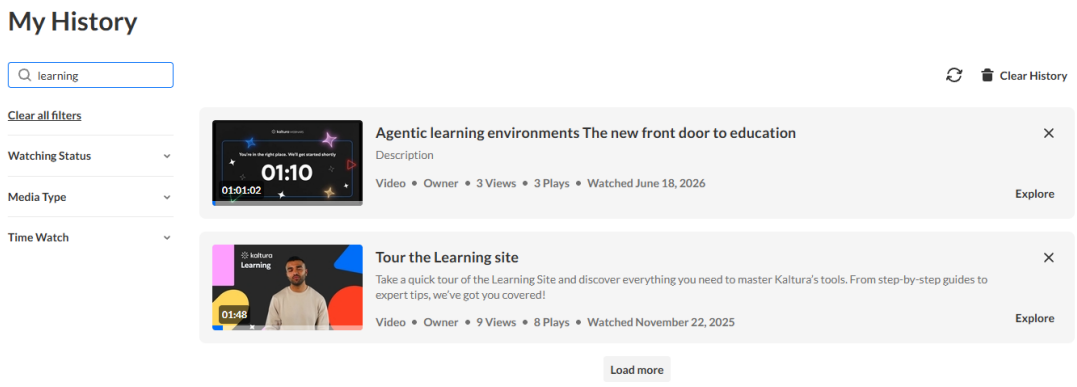


Search and filter

Type your keyword(s) in the search field and press Enter.

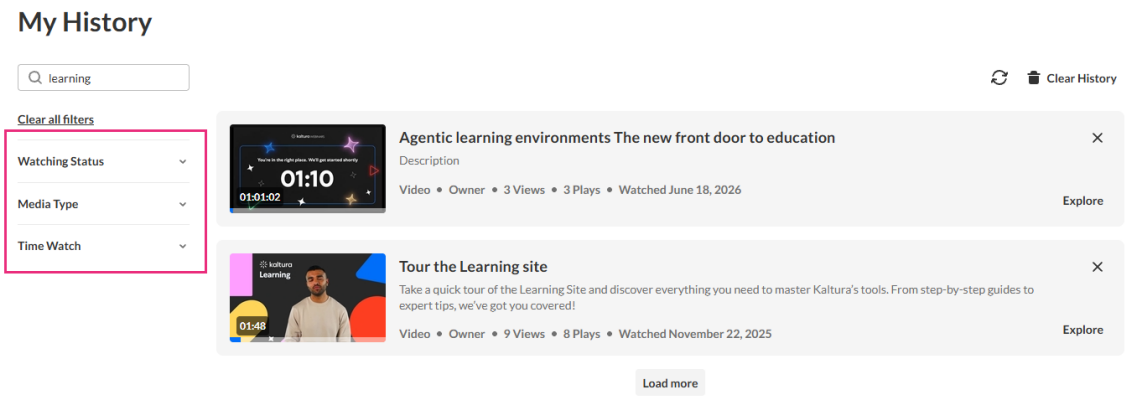


Matching items appear below the filters. Click **Load more** at the bottom of the list to show additional results.



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Use the filters beneath the search field to refine your results.



Available filters are:

Watching Status

Filter by how much of the media you watched:

- All watching statuses
- Started watching
- Completed watching

Completed watching means you watched at least 90% of the media or got within 10 seconds of the end. **Started watching** covers everything else. Your administrator can adjust these thresholds.

Media Type

Filter by media type, such as video, audio, image, or interactive content.

Time Watch

Filter by when you watched the media:

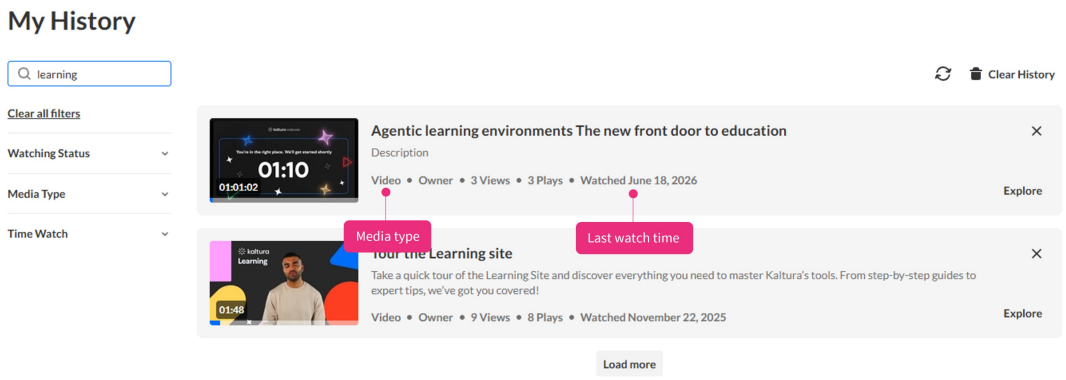
- All time
- Last 7 days
- Last 30 days
- Custom range (select specific dates)

Applied filters remain active until you change them or click **Clear all filters**.

Read the results

Results are displayed as media cards.

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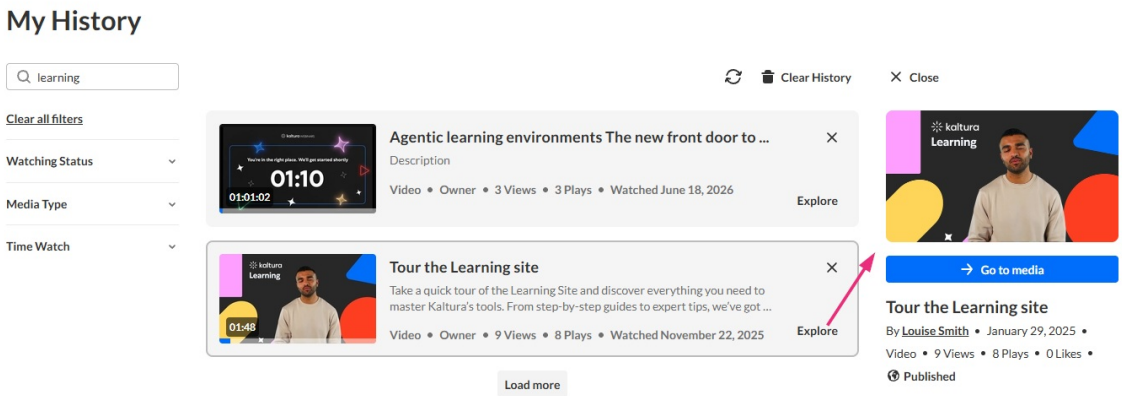
Each card includes:

- Thumbnail, with a progress bar showing how much you watched
- Media title, and the media description if one was added
- Media type
- An **Owner** tag, if you own the media
- Total views and plays for the media (across all viewers)
- Date you last watched it

If you have a lot of history, the list loads in batches. Click **Load more** at the bottom to see more items. When you reach the end of the list, a “No more media” message displays.

Explore

Click **Explore** to open a sidebar showing entry details such as owner, creation date, views, likes, and publishing status.



Click the **Go to Media** button to navigate directly to the content.

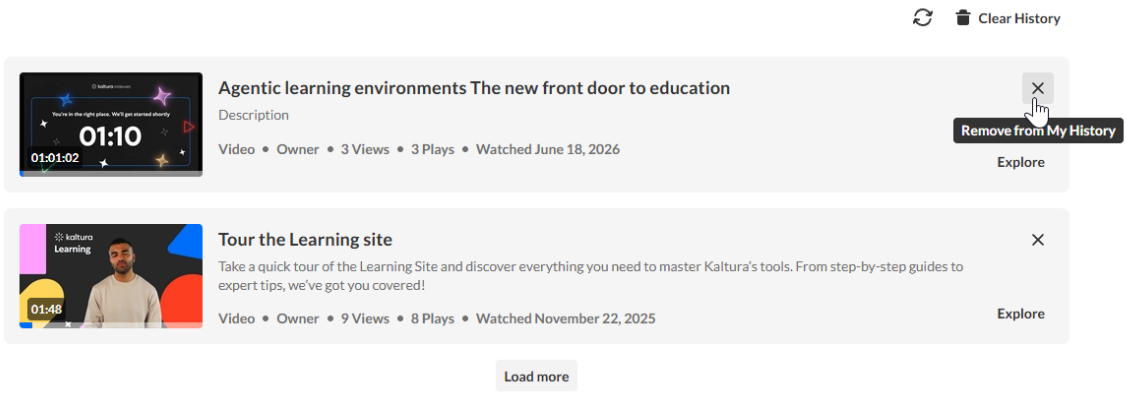
Click **X Close** at the top of the sidebar to close it.

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Manage your history

Remove an item

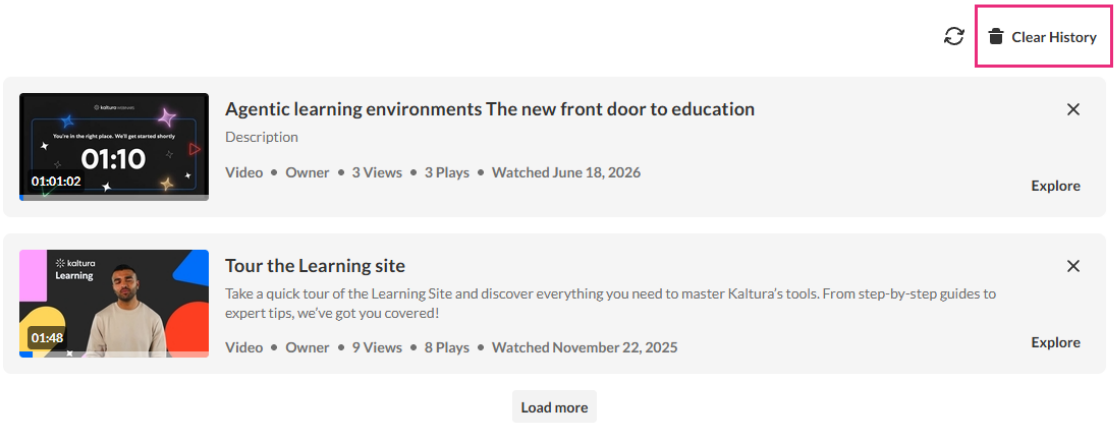
To remove a single item from your history, click the **X** at the top right corner of its media card.



The item is removed immediately.

Clear all history

1. To remove all items from your watch history, click **Clear History** at the top of the results area.



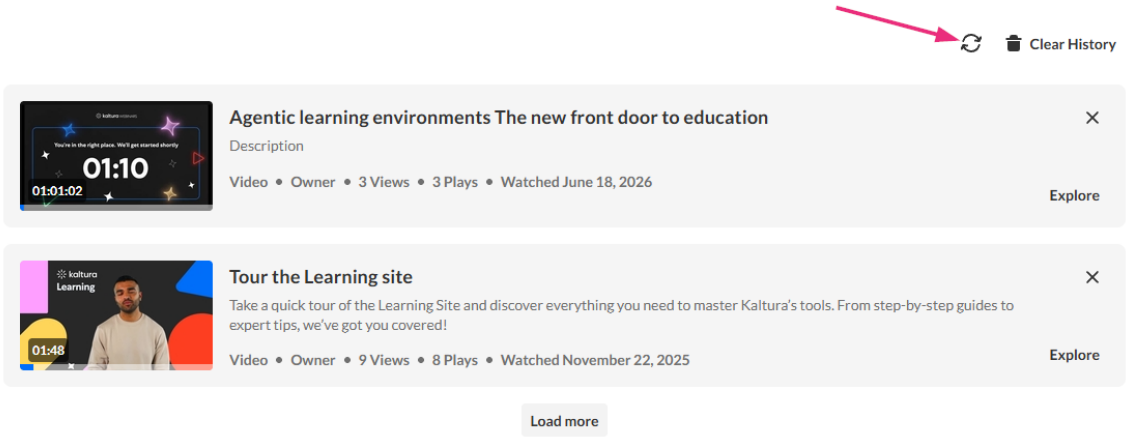
2. Confirm the action in the confirmation dialog.

Once confirmed, all history entries are deleted.

Refresh the history list

Click the **refresh icon** to reload your history without refreshing the entire page.

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What happens when you remove history

Removing an item or clearing your history also removes it from Continue Watching, and the media no longer resumes from where you left off. It doesn't affect the media's view counts or the owner's analytics.

What's added to your history

By default, video and audio are added to your history when you play them, and images when you view them. Your administrator can change this so media is added as soon as you open its page.

Live streams aren't added while they're running; once the recording is available as a regular entry, watching it is tracked. History is saved per user, so you need to be signed in.

The **View** and **Play** counts on each card are updated separately, so they can take a little while to catch up with your latest activity.

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