

## Edit a media gallery's settings in Canvas - Theming

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This article is designated for faculty members.

### About

The media gallery is a centralized space in your course for organizing and sharing multimedia content, such as video lectures, recordings, and student submissions.

From the Configure option on the media gallery page, instructors and gallery managers can control gallery details, moderation behavior, and how content is displayed to students.



If you can't access some of the options described here, contact your administrator for the appropriate permissions.

### Access the media gallery edit page

1. Open your course, and click on **Media Gallery**.

The media gallery displays.



Media Sessions Playlists

 Add to media gallery  Actions

 Search in Media

 Filters

2. Click the **Actions** menu at the top right and select **Configure**.



Media Sessions Playlists

Search in Media

Enter Room

Add to media gallery Actions

Manage content

Analytics

Create media gallery playlist

Configure

Introduction\_to\_Kaltura\_Mediaspace\_(WM\_HD\_1080\_-WEB\_(H264\_4000))

Kaltura Platform APIs, Experience Components and Consoles 01:08

Kaltura Architecture - APIs, UI Components & Management Tools (Source) 01:09

Kaltura LMS & CMS Extensions - Unified Experience & Analytics (Source) 01:09

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The 'Details' page displays by default.

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< Media Gallery

Manage content

Content moderation

Media gallery play...

Meeting Room

Details

Branding

Settings & layout

Save

Details

Edit basic details for your channel.

Description

Tags

## Edit media gallery details

1. You can add or update the following:



- **Description** – add or update the description using the rich-text editor
- **Tags** – add tags to help users find the media gallery through search

2. Click **Save**.

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