

Edit thumbnails for a media entry in Rich Media CMS

Last Modified on 05/06/2026 8:40 pm IDT

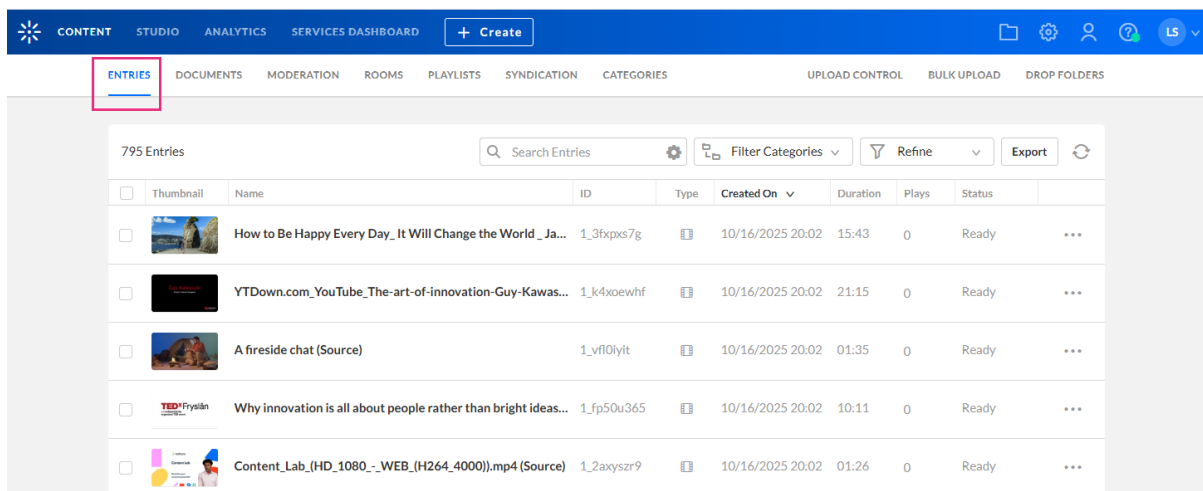
 This article is designated for administrators.

About

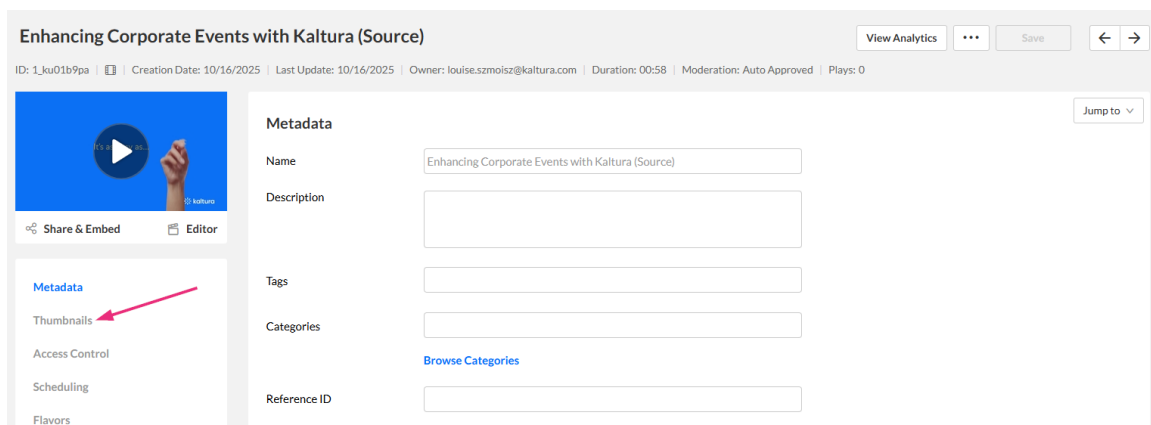
The **Thumbnails** tab lets you set the default image that appears on the entry card in Rich Media Content Management System and other Kaltura applications. You can upload your own image or grab a frame from the video.

Access the thumbnails tab

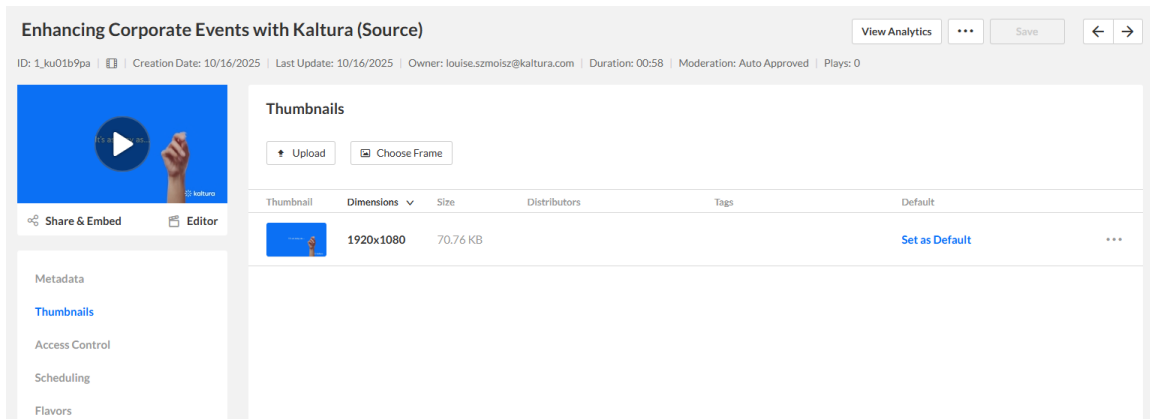
1. Log into your Rich Media Content Management System.
The **Entries** page displays by default.



2. Click on the desired entry's title or thumbnail.
The entry details page displays.
3. In the left panel, select **Thumbnails**.



The Thumbnails tab displays.

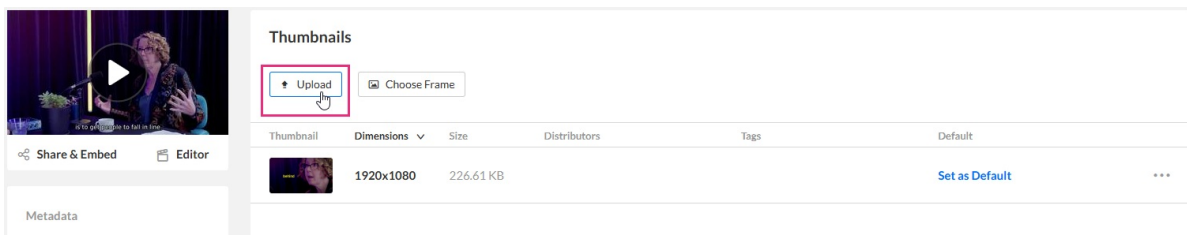


Choose a thumbnail for your video

By default, a thumbnail is generated from the video's first frames. You can choose a new thumbnail by selecting any frame from the video or uploading an image from your computer. You can assign multiple thumbnails of varying qualities to your video.

Upload an image

1. Click **Upload**.

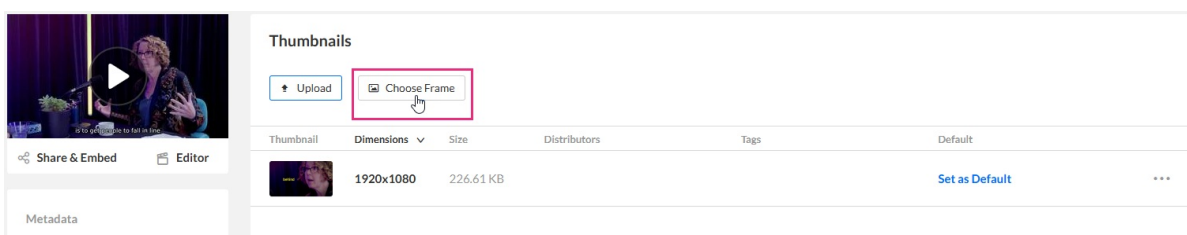


2. Locate the desired image on your computer.
3. Click **Open**.

The image is added to the list of thumbnails.

Choose a frame

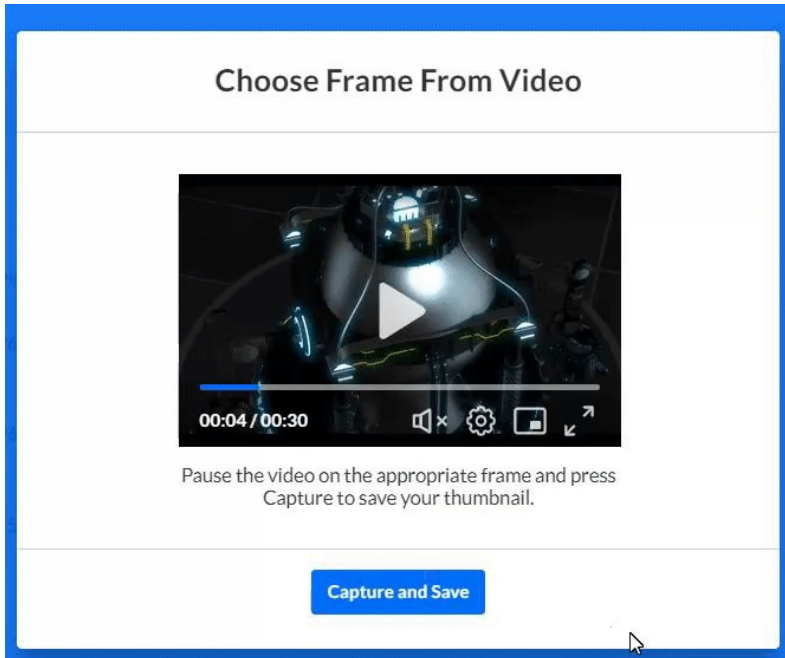
1. Click **Choose Frame**.



The 'Choose Frame From Video' window opens.

2. Click the play button to play the video.
3. Pause the video on the appropriate frame and press **Capture and Save** to save your thumbnail.





A thumbnail will be captured from the highest quality video flavor.







Manage thumbnails

- Click **Set as Default** on the thumbnail you want to use for the entry. The default thumbnail displays in the entries list.
- Click on the **three dots menu** to the right of a thumbnail to **Download, Preview** or **Delete** the thumbnail.

Thumbnails

Thumbnail	Dimensions	Size	Distributors	Tags	Default	
	960x540	91.42 KB			Set as Default	...
	960x540	34.34 KB			Set as Default	...
	960x540	34.19 KB			Set as Default	...
	458x462	7.97 KB			Set as Default	<div style="border: 1px solid #ccc; padding: 5px; display: inline-block;"> Download Preview Delete </div>

- You can't delete the default thumbnail directly. First, set another thumbnail as default, then delete the previous one.

Thumbnail	Dimensions	Size	Distributors	Tags	Default	
	960x540	91.42 KB			Set as Default	...
	960x540	34.34 KB		default_thumb	Default Thumbnail	...
	960x540	34.19 KB			Set as Default	...
	458x462	7.97 KB			Set as Default	...

- Download
- Preview
- Delete



If your distribution profile requires a specific thumbnail size, you must upload an image with the required dimensions.