Introduction to media in Content Hubs

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This article is designated for all users.

About

Media is any content you upload, create, or manage in Content Hubs. Each media item includes the file itself and the information attached to it, such as its title, description, tags, thumbnail, captions, and attachments.

Media can include:

- Videos
- Audio files
- Images
- Documents
- Interactive content, such as quizzes

Each media item has its own media page, where people can watch or interact with the content. From the media page, you can also manage the media, share it, or embed it.

What is an Entry ID?

A media item is sometimes called a media entry, or an entry. Each one has a unique Entry ID, such as `1_hkblenkv`.

You might need the Entry ID when you contact support, add a specific video to a page, or work with reports and integrations. You can find it in the media page URL.

Where is media stored?

When you upload media, it's stored in My Media, your personal library. Uploaded media is private by default. Other users can't find it when they browse or search.

All media in your organization's Kaltura account is also available in the Rich Media CMS, which admins use to manage content across the account. This means admins can see and manage your media, even when it's private.

To make media available to others, publish it to a shared location, such as a channel or gallery. You can publish the same media to more than one location.

For more information about creating, publishing, and managing media, see the articles

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in the Content Hubs category.

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