# Order captions for session recording or video source

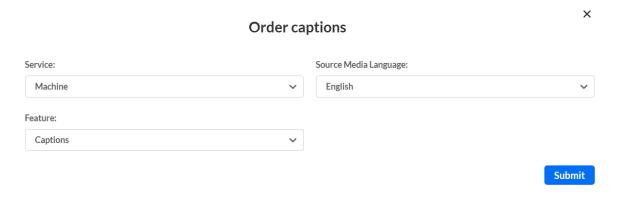Last Modified on 10/01/2025 5:32 pm IDT

> 👥 **This article is designated for all users.**

> ⚠️ You may order captions on future sessions only. You may not order captions on past sessions or on sessions that have already started.

1. Under Order captions, click **Order**. The Order captions screen displays.

**Order captions**  ✕

Service:
[ Machine ⌄ ]

Source Media Language:
[ English ⌄ ]

Feature:
[ Captions ⌄ ]

[ **Submit** ]

2. Complete the fields in the Order captions screen.
   - **Service** - Select the type of Captioning service.
     - Machine - Automated captioning process. (Machine captions must be ordered at least 15 minutes ahead of your session.)
     - Professional - Human / professional captioning. When selecting Professional, you must select the turnaround time as well. **Please note - Kaltura recommends captions be ordered in advance.**
   - **Source Media Language** - Select the spoken language of the live stream. Currently only English is supported.
   - **Feature** - Select Captions.
3. Click **Submit.**

> ℹ️ Once captions have been ordered, you may view existing caption requests.