

# Edit categories in KMC

Last Modified on 09/27/2025 7:45 pm IDT

 This article is designated for administrators.

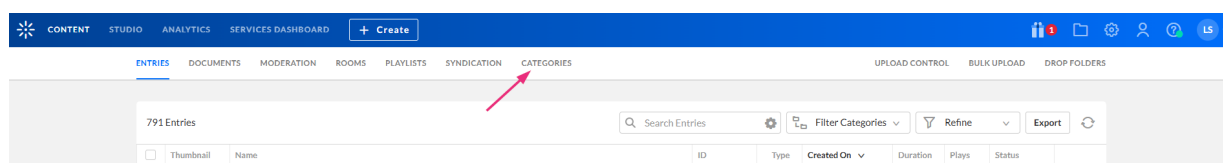
## About

Categories help organize content in the Kaltura Management Console (KMC) and across front-end applications such as the Video Portal, Events, and LMS sites.

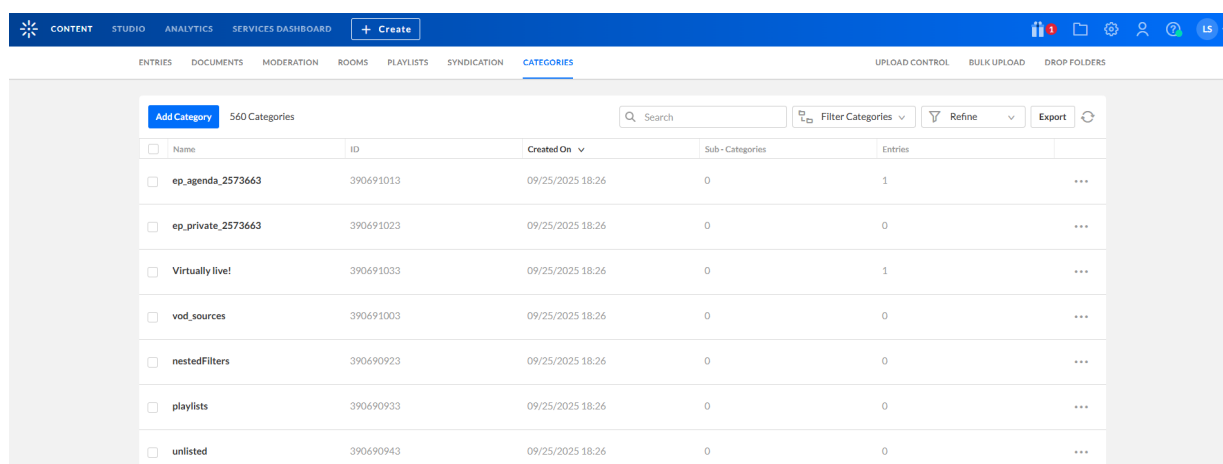
This article explains how to edit categories, including updating metadata, reordering sub-categories, and moving categories within the hierarchy.

## Access the categories page

1. Log into your Kaltura Management Console.
2. Under the **Content** menu, click the **Categories** tab.



The Categories page displays.



## Edit category metadata

1. Click the **three-dot menu** next to the desired category and select **Edit**.

<input type="checkbox"/>	My new parent categ...	328436122	07/01/2024 18:01	2	0	...
<input type="checkbox"/>	News	325538582	08/12/2023 17:02	0	0	<a href="#">Edit</a> <a href="#">View Entries</a> <a href="#">Move Category</a> <a href="#">Add Service Rule</a> <a href="#">View Analytics</a> <a href="#">Delete</a>
<input type="checkbox"/>	kme_media_root	325064492	02/12/2023 18:01	1	0	
<input type="checkbox"/>	1_8cjcge18	325064502	02/12/2023 18:01	0	0	

The Metadata page displays.

### My new parent category

[View Analytics](#)
[Save](#)
[←](#)
[→](#)

Parent: [272936632](#) | ID: 328436122 | Sub-Categories: 2 | Entries: 0 | Creation Date: 07/01/2024 | Last Update: 08/01/2024

[Metadata](#)  
[Entitlements](#)  
[Sub Categories](#)

#### Metadata

Jump to ▾

Name:

Description:

Tags: new x parent x category x

Reference ID:

2. Here you can edit the following metadata details:

- Name
- Description (optional)
- Tags (optional)
- Reference ID (optional)

3. Click **Save**.



To learn about creating custom metadata, see our article [Custom Data](#).

## Change order of sub-categories

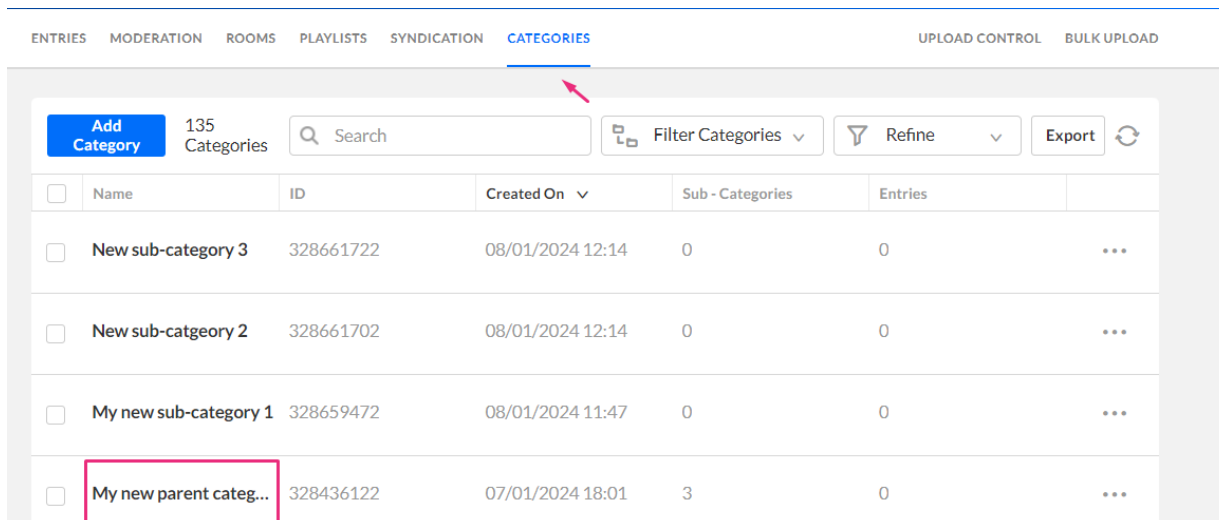
Sub-categories are displayed in front-end applications (for example, Video Portal galleries) in the same order they're arranged in the KMC.

You can change this order if the category has 50 or fewer sub-categories.



For other applications, the ordering set through the Sub Categories tab can be used through the Kaltura API while [ordering category lists](#) based on the partnerSortValue category attribute.

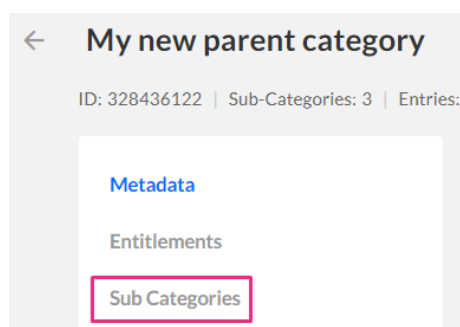
1. On the **Categories** page, click on a category name.



Name	ID	Created On	Sub - Categories	Entries
New sub-category 3	328661722	08/01/2024 12:14	0	0
New sub-category 2	328661702	08/01/2024 12:14	0	0
My new sub-category 1	328659472	08/01/2024 11:47	0	0
My new parent category	328436122	07/01/2024 18:01	3	0

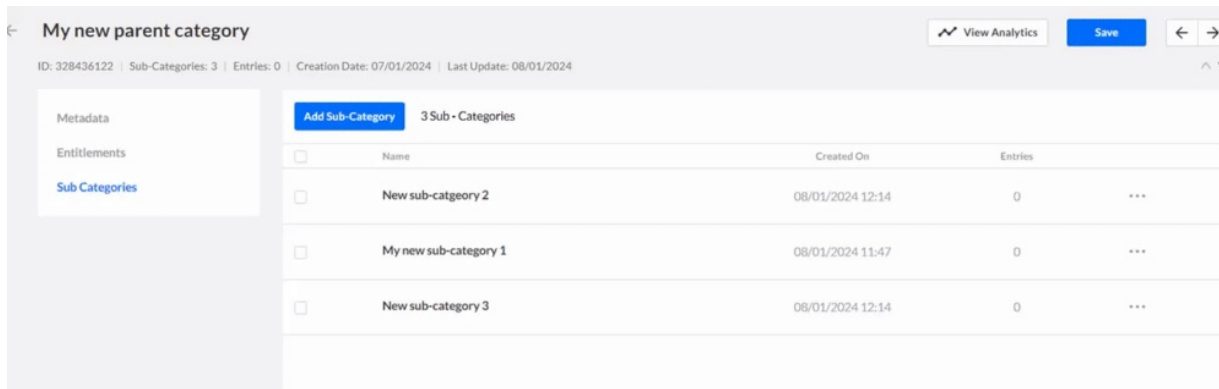
The Metadata page displays.

2. Select the **Sub-categories** tab.



The sub-categories page displays.

3. Click the **three-dot menu** next to the sub-category you want to move, and select **Move Up** or **Move Down** to change position.



My new parent category

ID: 328436122 | Sub-Categories: 3 | Entries: 0 | Creation Date: 07/01/2024 | Last Update: 08/01/2024

Metadata

Entitlements

Sub Categories

Add Sub-Category 3 Sub - Categories

<input type="checkbox"/>	Name	Created On	Entries	
<input type="checkbox"/>	New sub-category 2	08/01/2024 12:14	0	...
<input type="checkbox"/>	My new sub-category 1	08/01/2024 11:47	0	...
<input type="checkbox"/>	New sub-category 3	08/01/2024 12:14	0	...

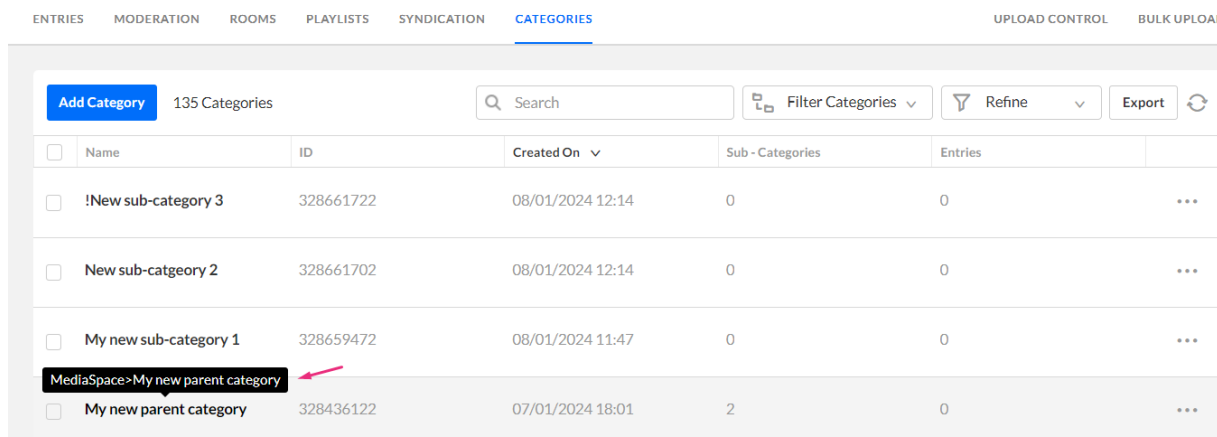
4. Click **Save**.



For other applications, the order set in the sub-categories tab can also be applied using the Kaltura API, based on the `partnerSortValue` category attribute.

## Move a category

You can move categories from one level to another within the tree. Hovering over a category name displays its current location.



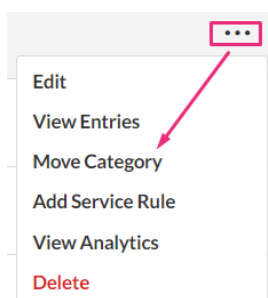
ENTRIES MODERATION ROOMS PLAYLISTS SYNDICATION **CATEGORIES** UPLOAD CONTROL BULK UPLOAD

Add Category 135 Categories

Search Filter Categories Refine Export

<input type="checkbox"/>	Name	ID	Created On	Sub - Categories	Entries	
<input type="checkbox"/>	!New sub-category 3	328661722	08/01/2024 12:14	0	0	...
<input type="checkbox"/>	New sub-category 2	328661702	08/01/2024 12:14	0	0	...
<input type="checkbox"/>	My new sub-category 1	328659472	08/01/2024 11:47	0	0	...
<input type="checkbox"/>	MediaSpace>My new parent category					
<input type="checkbox"/>	My new parent category	328436122	07/01/2024 18:01	2	0	...

1. On the **Categories** page, locate the category you want to move.
2. Click the **three-dot menu** to the right of the category and choose **Move Category**.



...

Edit

View Entries

Move Category

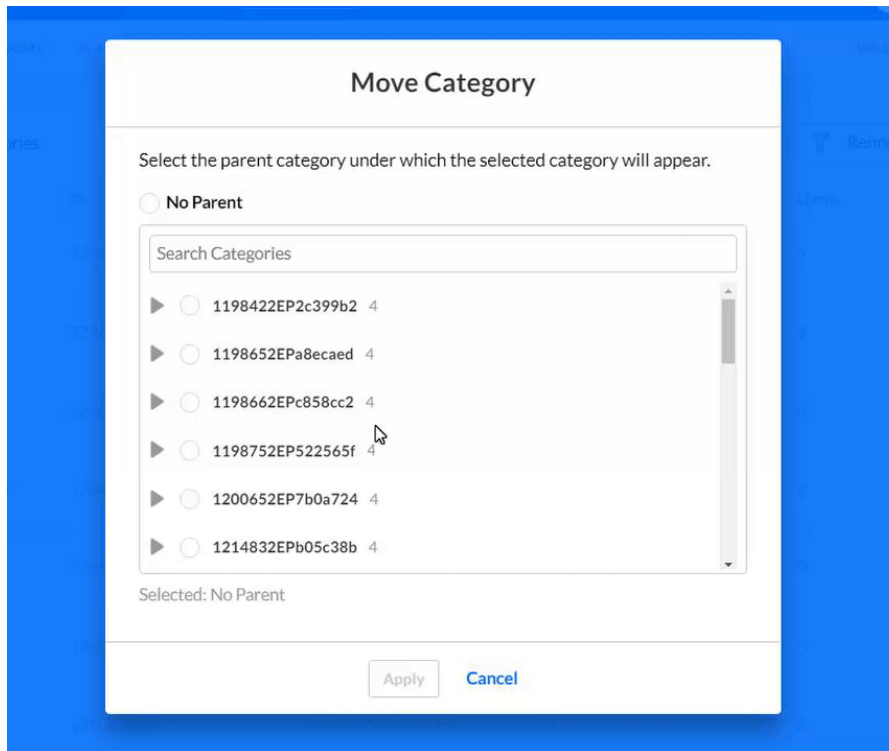
Add Service Rule

View Analytics

Delete

The **Move Category** window displays.

3. Select the desired new category or parent category to which you want to move the current category.



A confirmation message displays: *The category tree will be updated in an asynchronous process. This operation may take a few minutes. Category editing options will be released when the update is complete.*

4. Click **Yes**.



The category tree updates in the backend. If many categories are affected, this process may take a few minutes. During the update, editing options in the Categories page are temporarily disabled and become available again when the process is complete.



To learn how to assign entries to a category, visit our article [Assign an entry to a category](#).

## InContext category for LMS Video integration

The **InContext** sub-category is created when media is embedded in an LMS course using the Mashup tool. It doesn't apply restrictions on the video and isn't treated as a

course category. Instead, it ensures that the embedded video displays inside the LMS course, outside of the Kaltura entitlement system.

If a student uploads media directly through **Add New / Create > Media upload** and publishes it to a course, the entry is listed under the **courseId** category and appears in the course Media Gallery.



We do not recommend touching these categories, as they represent a specific part of the Kaltura integration with LMS.