

## Edit a workflow

Last Modified on 06/15/2026 4:44 pm IDT

 This article is designated for all users.

### About

Sometimes you'll need to adjust an existing workflow, for example, to change its trigger, add or remove actions, or update its settings. This article walks you through how to edit a workflow.



For a refresher on configuration actions, see [Create a workflow](#).



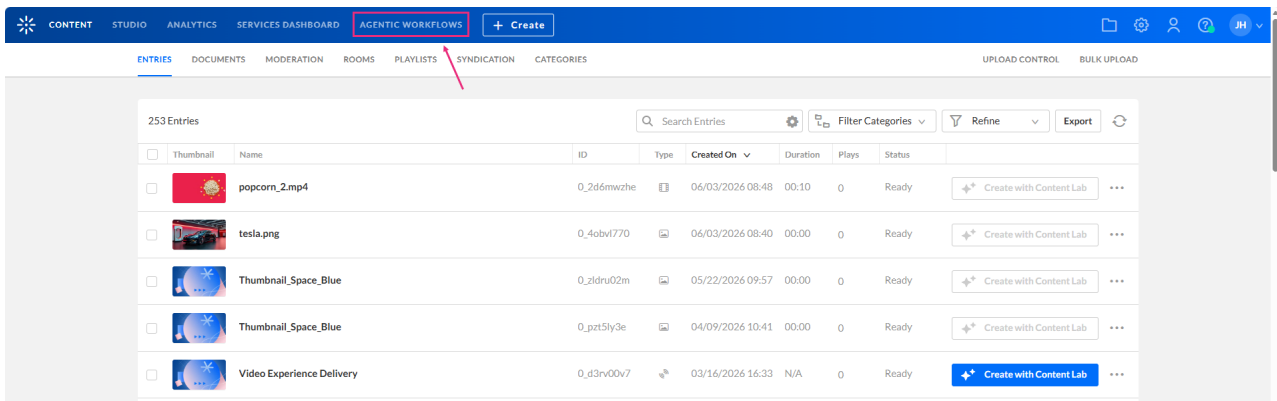
Looking for more information about this feature? Feel free to contact your Kaltura representative.






### Before you start

- Your account must have Agentic Workflows enabled.
- If you want to use **REACH**-based actions (such as captions, translation, dubbing, moderation, audio description, chaptering and metadata enrichment), your account must have an active **REACH** profile and relevant catalog item(s) configured.

### Access Agentic Workflows

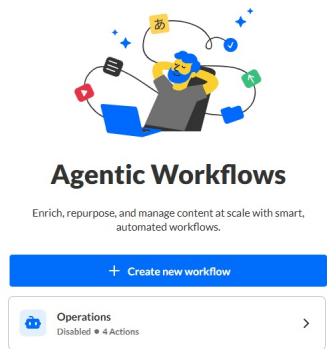
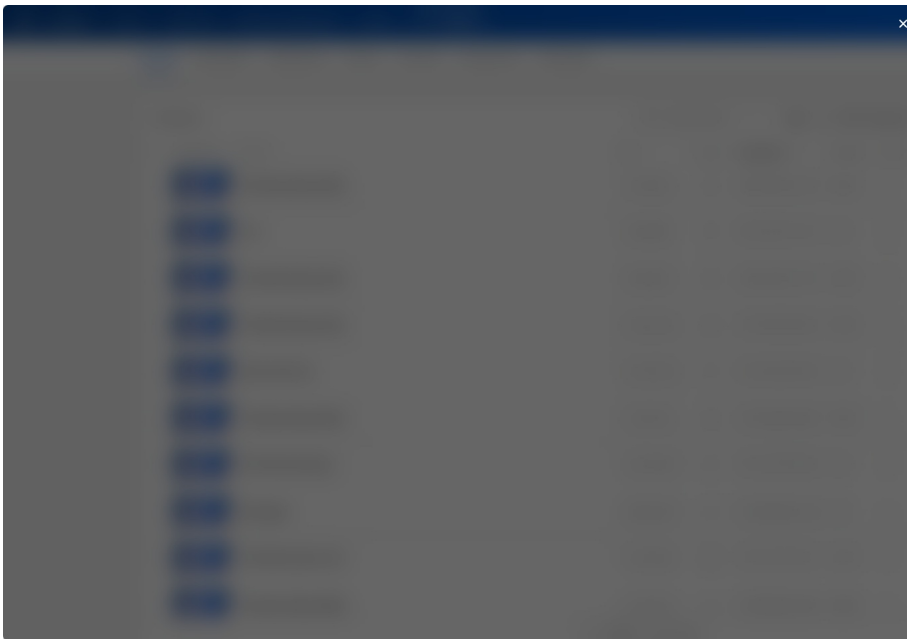
In the Rich Media CMS, click the **Agentic Workflows** button on the top navigation bar.



Thumbnail	Name	ID	Type	Created On	Duration	Plays	Status	Actions
	popcorn_2.mp4	0_2d6mwzhe	📺	06/03/2026 08:48	00:10	0	Ready	<a href="#">Create with Content Lab</a> ...
	tesla.png	0_4obvl770	📄	06/03/2026 08:40	00:00	0	Ready	<a href="#">Create with Content Lab</a> ...
	Thumbnail_Space_Blue	0_zldru02m	📄	05/22/2026 09:57	00:00	0	Ready	<a href="#">Create with Content Lab</a> ...
	Thumbnail_Space_Blue	0_pzt15ly3e	📄	04/09/2026 10:41	00:00	0	Ready	<a href="#">Create with Content Lab</a> ...
	Video Experience Delivery	0_d3rv00v7	📺	03/16/2026 16:33	N/A	0	Ready	<a href="#">Create with Content Lab</a> ...

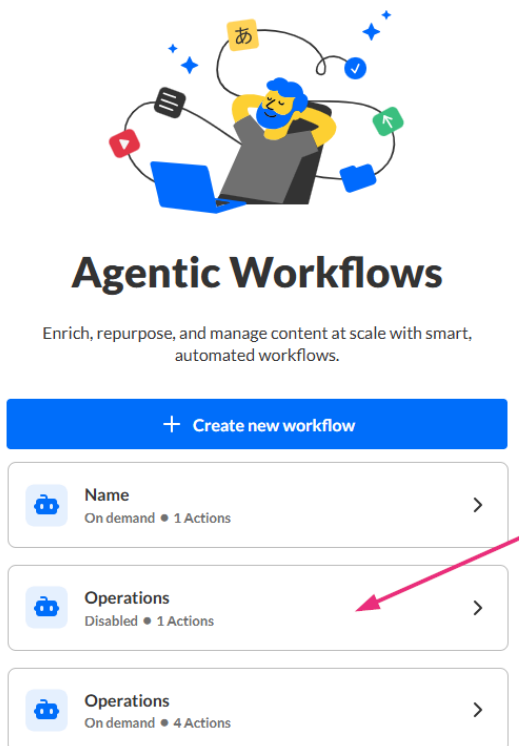
The Agentic Workflows screen displays. Your previously created workflows are listed

below the **Create new workflow** button.



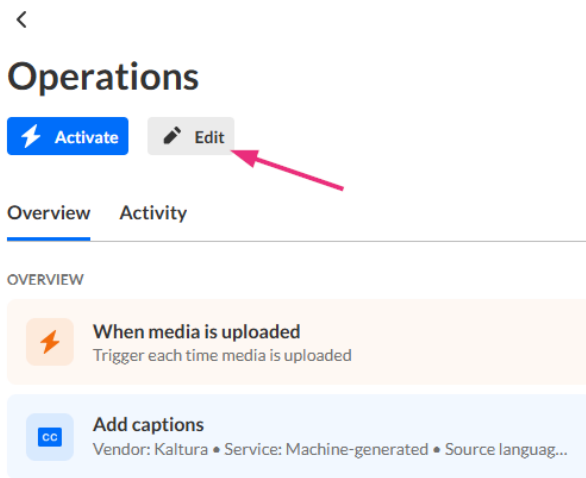
## Edit a workflow

1. On the Agentic Workflows screen, click the workflow you want to edit.

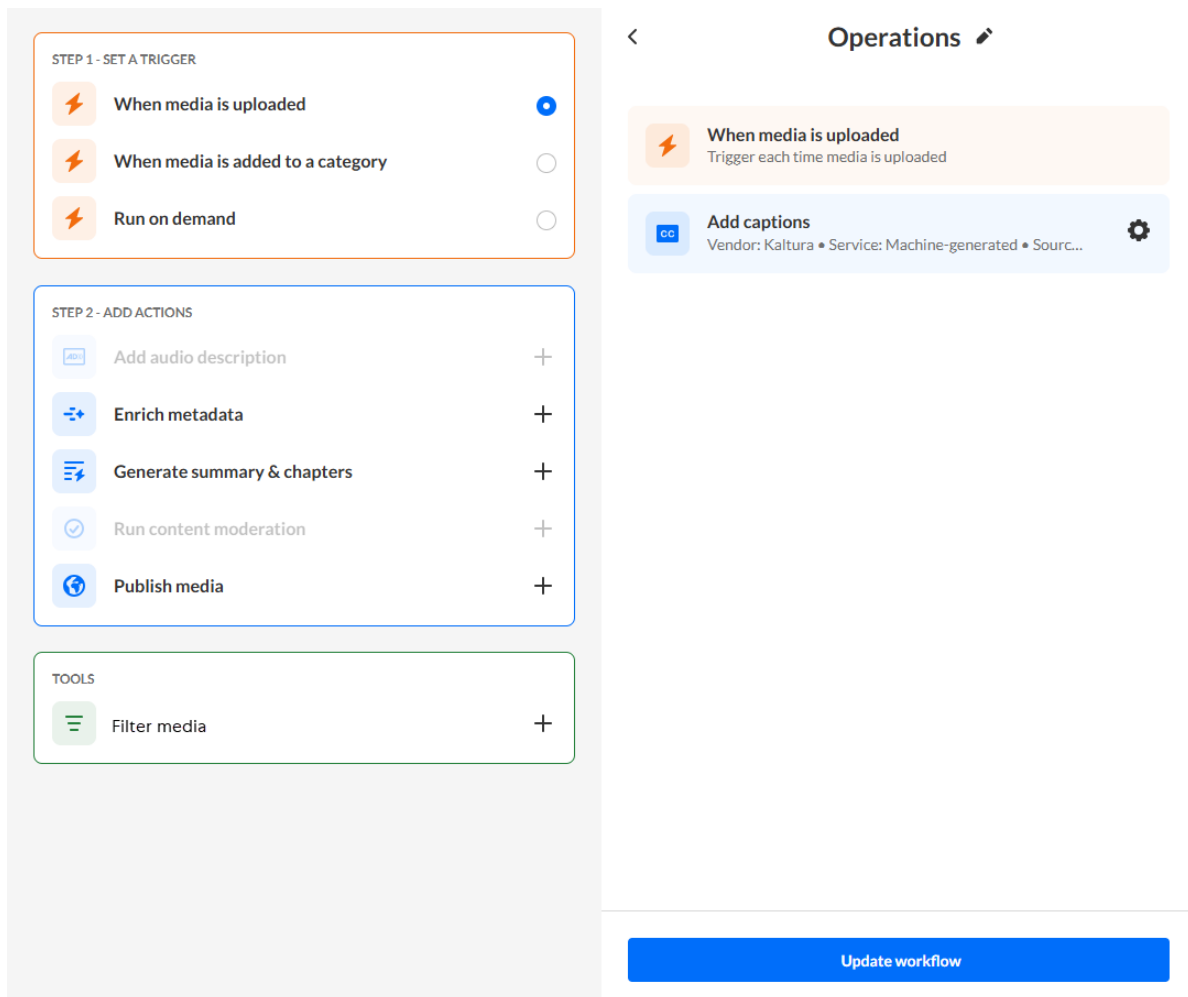


The edit page displays.

2. Click **Edit** at the top of the screen.

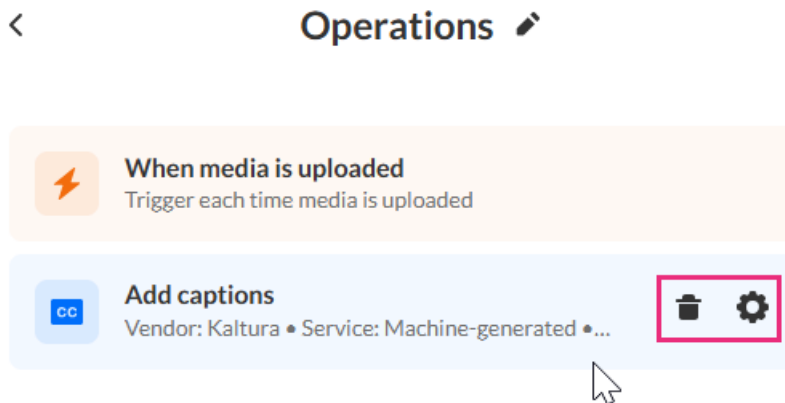


The Edit workflow screen displays.



3. In this screen, you can:

- Select a different trigger in the **STEP 1 - SET A TRIGGER** section.
- Add a new action in the **STEP 2 - ADD ACTIONS** section.
- Add a filter in the **TOOLS** section.
- Edit an action by hovering over it in the right panel and clicking the settings (gear) icon.
- Delete an action by hovering over it in the right panel and clicking the trashcan icon.



4. Once finished, click **Update workflow**. You receive notification that the workflow was updated successfully.

☐ Kaltura does not use customer data to train its AI models. To learn more, see [Kaltura's Artificial Intelligence Principles](#).