

Embed a Kaltura Room in a course calendar in Brightspace

Last Modified on 03/10/2026 6:22 pm IST

 This article is designated for faculty members.

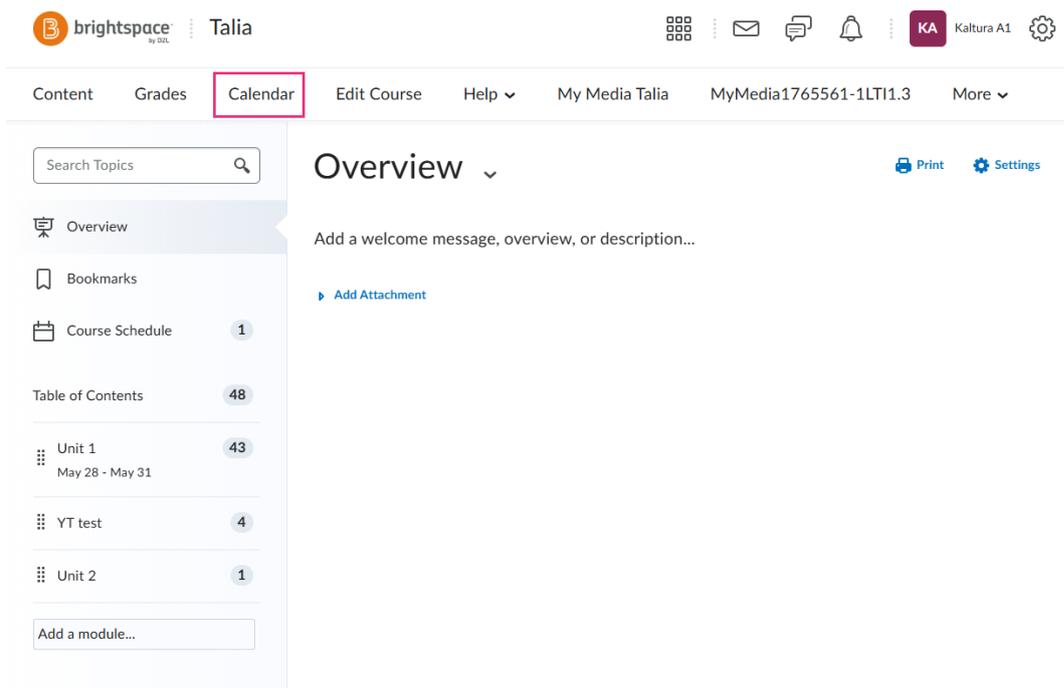
About

You can embed a Kaltura Room directly into a course calendar event using the Browse, Search, and Embed (BSE) tool.

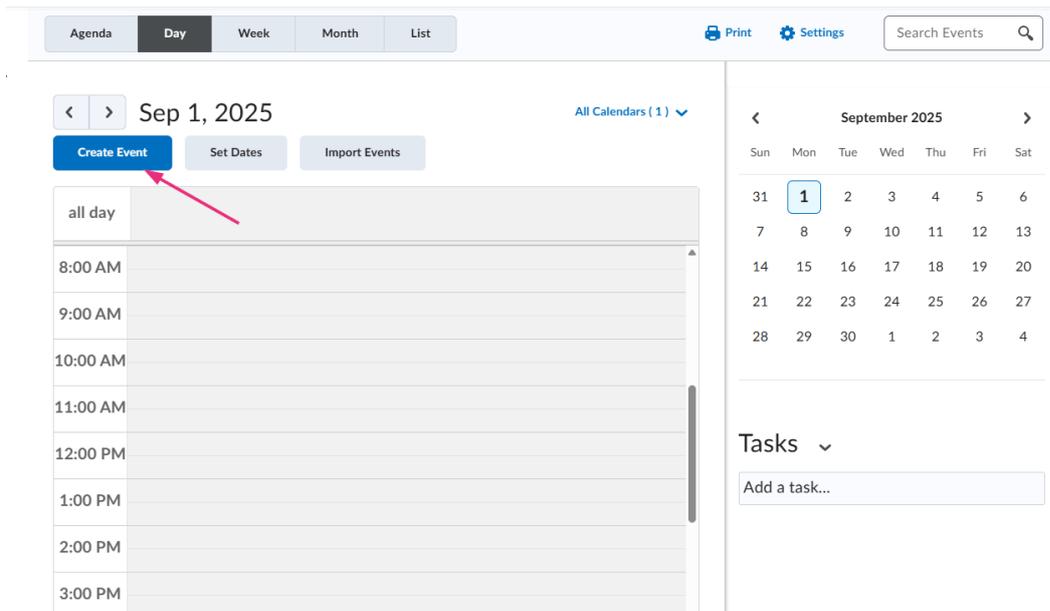
This makes it easy for instructors to schedule live sessions and give students a simple, one-click way to join directly from the course calendar.

Create a new event

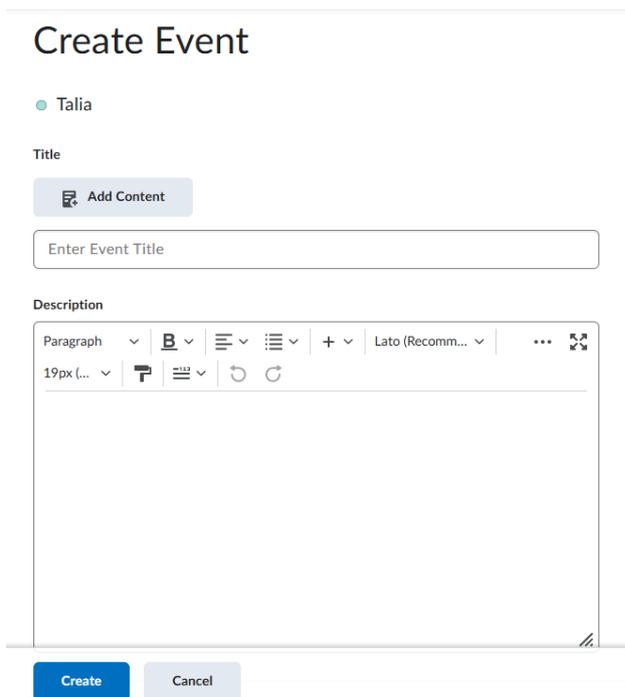
1. Open the calendar.



2. Click **Create Event**.



The Create Event page opens.

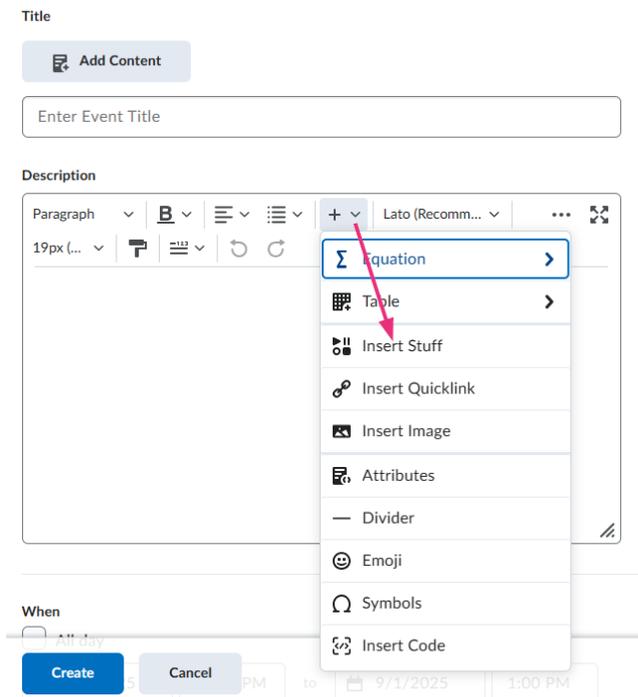


3. Fill in the title, date, and time fields.

 If your Kaltura Room was created with a specific time frame (a 'scheduled room'), set the same start and end times here in your course calendar. Changing the schedule later in Kaltura does not update the course calendar automatically and you'll need to adjust it in both places.

4. In the text editor, click the add (+) icon and choose **Insert Stuff** from the drop-

down menu.



- In the **Insert Stuff** window, scroll down and select the **Kaltura** option (this may be labeled differently at your institution, such as 'Kaltura Media' or another custom name).

The embed window opens.

Embed Kaltura media
✕

My Media Media Gallery Shared Repository

⚙️
☰ Filters

📶 Upload
📹 Express capture
📺 YouTube

Name	Type	Created at	Tags		
 Mastering digital marketing strategies: From content creation to lead conversion	Room	June 1, 2025	Marketing	👁️	Embed
 From content creation to lead conversion	Room	June 1, 2025	Marketing		Embed
 Enterprise customer tell their story	VOD	May 9, 2025	Enterprise Tag +2	👁️ ⬆️ ⬆️	Embed
 Technology trends: shaping the future enterprise	Audio	April 24, 2025	Trends Tech +1	👁️ ⬆️ ⬆️	Embed
 Navigating cybersecurity challenges: strategies for enterprises in a hyperconnected world	Quiz	January 10, 2025	Cyber Strategy	👁️ ⬆️ ⬆️	Embed
 Corporate marketing: key objectives	VOD	January 3, 2025		👁️ ⬆️ ⬆️	Embed

Embed the room

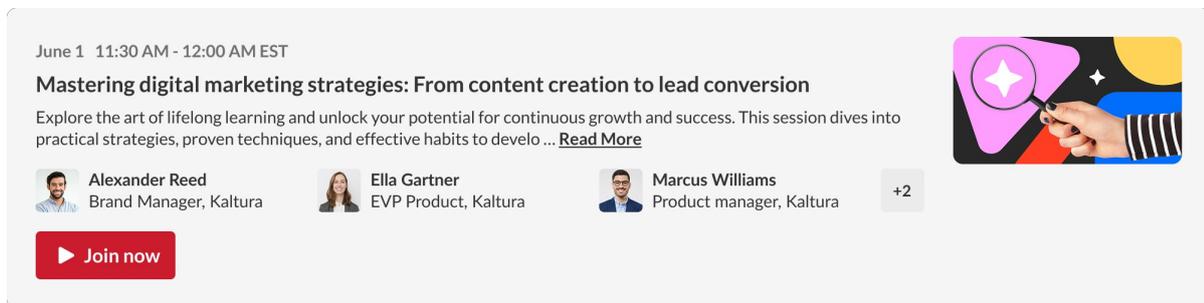
1. In the embed window, use the search and filters to locate your room entry.
2. Click **Embed** on the entry to insert the room 'card' into your content. (Read more about [room cards below](#).)

Once you have embedded the room, the card shows the session title, description, thumbnail, and a 'Join now' button.

3. Confirm your changes to finalize the setup.

The event is saved and students can see the same card in their own course calendar and can join directly from it.

Room card details



The embedded card displays key session information in a compact, visual layout. It includes:

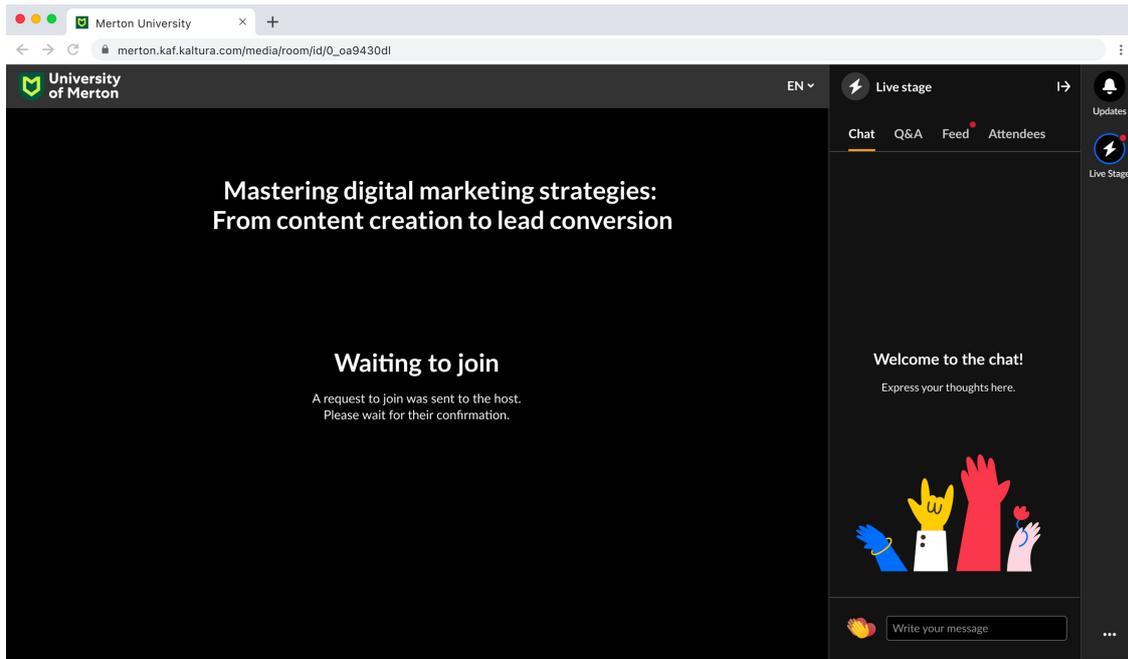
- Date and time of the session (if scheduled)
- Session title
- Short session description, with a 'Read more' link that opens the entire text
- 'Join now' button - always visible for teachers and co-editors; for students, it's shown based on session timing or admin-defined settings
- Speaker information (if enabled) - up to three speakers shown with a plus (+) indicator if there are more
- Thumbnail image on the right (if enabled)

The card adjusts its appearance depending on the session status ('Live' or 'Out of Schedule').

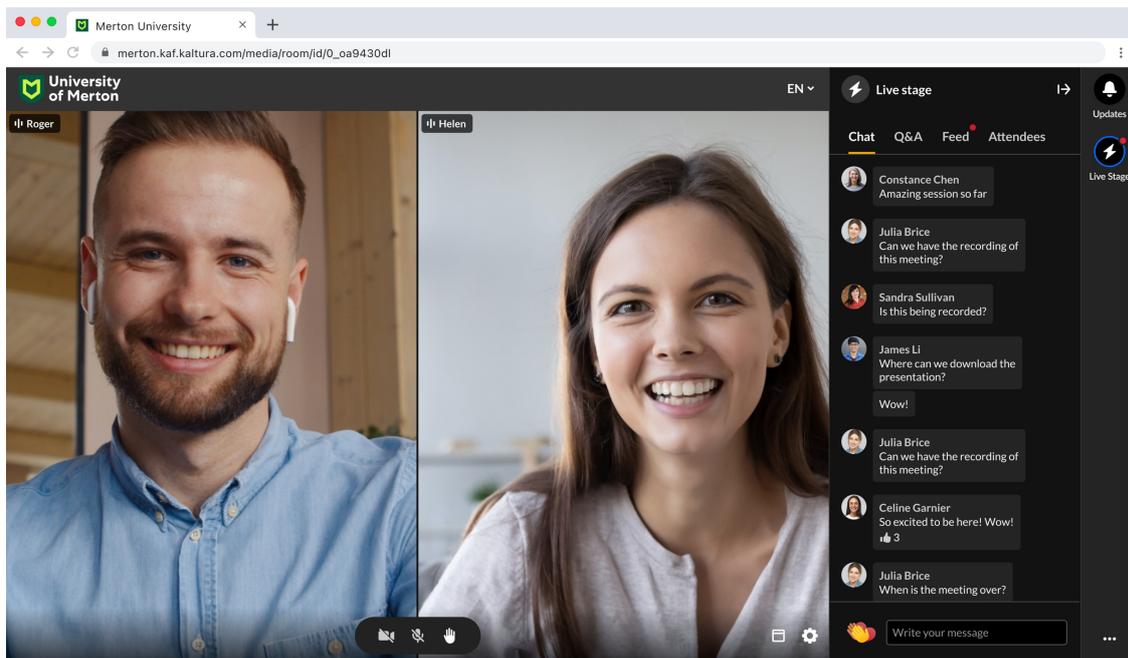
What students see

When a student clicks **Join now**, the session opens in a new tab. They're authenticated through the LMS and depending on how your Room is configured, they might:

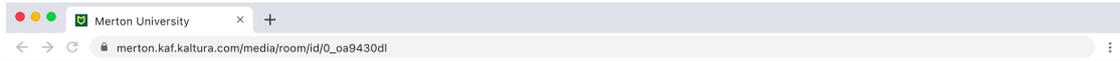
- Land in the waiting room first



- Be taken straight into the live session in the Kaltura Room in a focused view that includes the chat and collaboration panel on the right.



- Be prompted with “Access Denied” if they're not entering through the LMS



Access denied to session

To enter the session, enter the course in the LMS and click the "Join now" button to launch the session.

Access is role-based, using existing Kaltura permissions. Unauthorized users will also see an error message.
