

Download Your Uploaded Files

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i Legacy notice

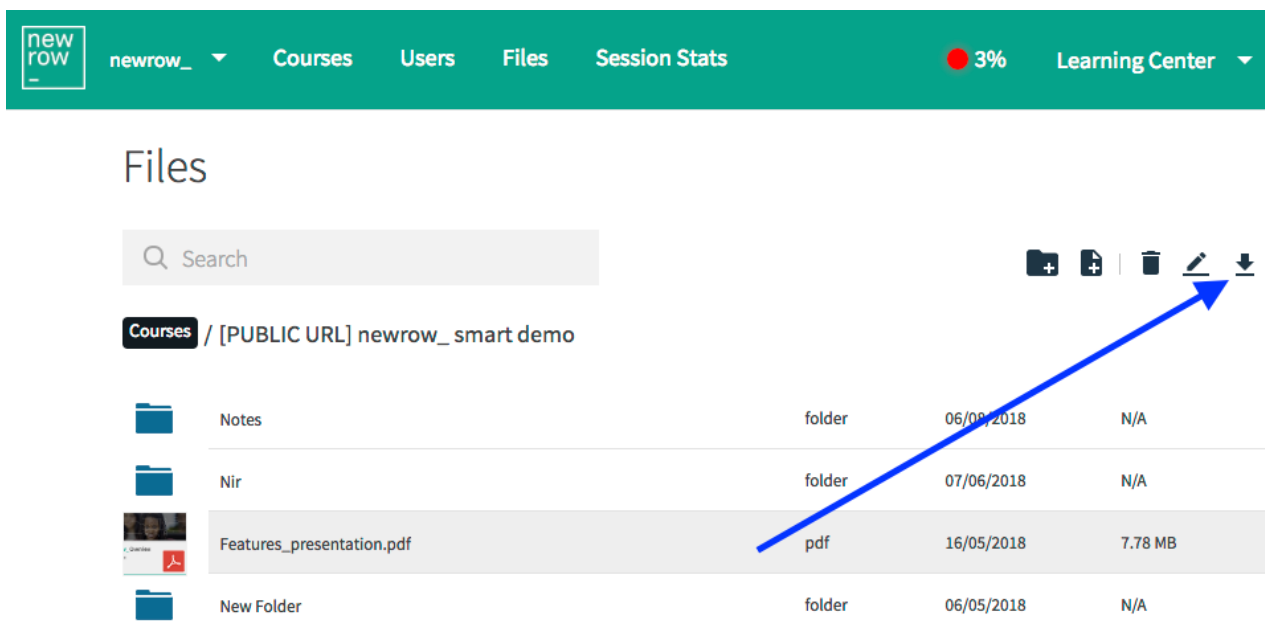
This article documents the **legacy KME Room**. For information on the new room, please visit the [new Kaltura Room documentation](#).

You can download original copies of files uploaded to your course.

Download Files from the CMS

As an instructor or admin, you can download original copies of the files you upload from *Files* in the CMS.

1. Click **Files** in the upper bar of the course directory.
2. Navigate the file directory to the file you want to download.
3. Select the file.
4. Click the **Download** button that displays when the file is selected



The screenshot shows the Kaltura CMS interface. At the top is a green navigation bar with the 'newrow' logo and tabs for 'newrow_', 'Courses', 'Users', 'Files', 'Session Stats', '3%', and 'Learning Center'. Below this is the 'Files' section. A search bar is at the top left. A breadcrumb trail shows 'Courses / [PUBLIC URL] newrow_ smart demo'. A toolbar at the top right contains icons for adding, deleting, and downloading files. A table lists the files in the directory:

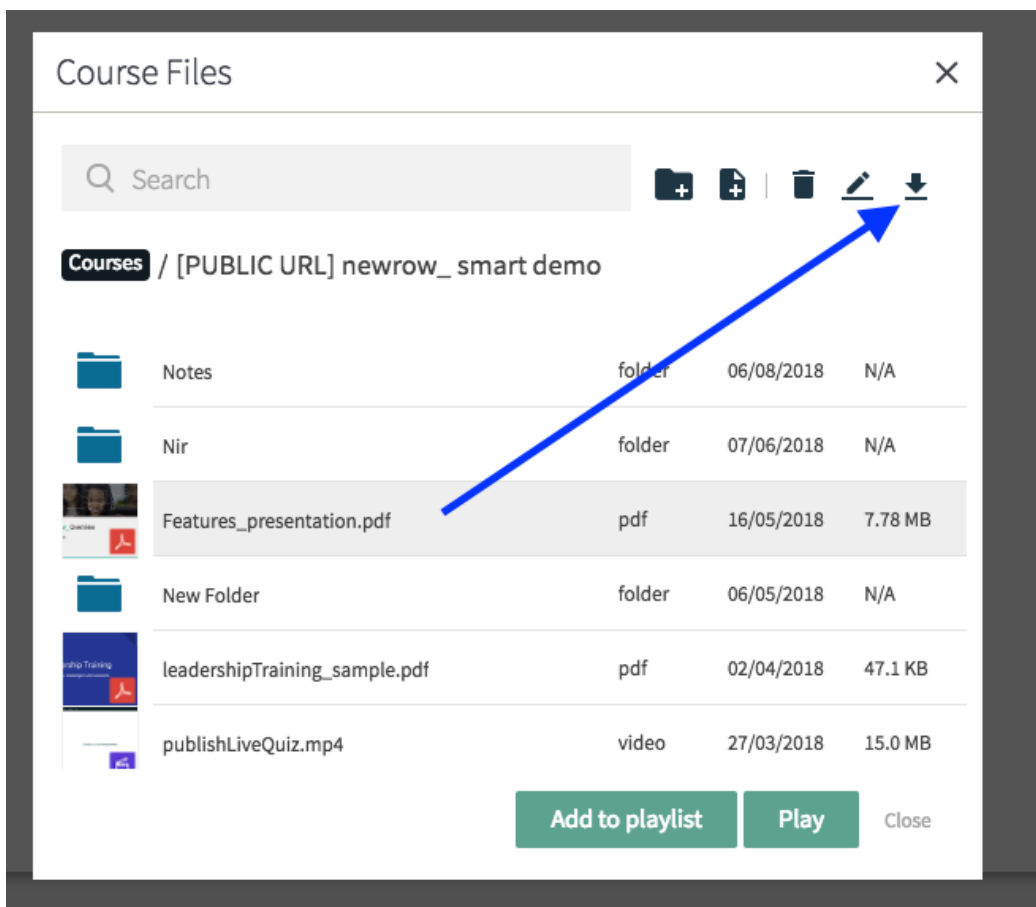
Icon	Name	Type	Date	Size
Folder icon	Notes	folder	06/06/2018	N/A
Folder icon	Nir	folder	07/06/2018	N/A
PDF icon	Features_presentation.pdf	pdf	16/05/2018	7.78 MB
Folder icon	New Folder	folder	06/05/2018	N/A

Download Files from the Virtual Classroom

As an instructor, admin or designated moderator, you can download original copies of the files uploaded to the course.

1. Click **Files** in the upper bar of the virtual classroom.
2. Select the file you want to download.

3. Click the **Download** button that displays when the file is selected.



Select multiple files with "CTRL + Click" (PC) or "COMMAND + Click" (Mac) then select Download to download multiple files at once.