

Search in My Media in Content Hubs

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 This article is designated for all users.

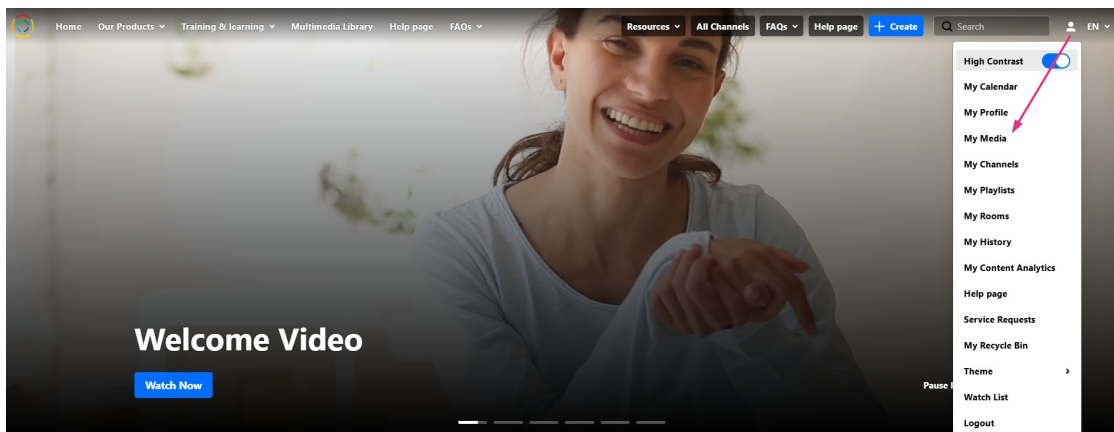
About

Kaltura offers a powerful search function in the **My Media** section of your Content Hub, making it easy to locate items quickly.

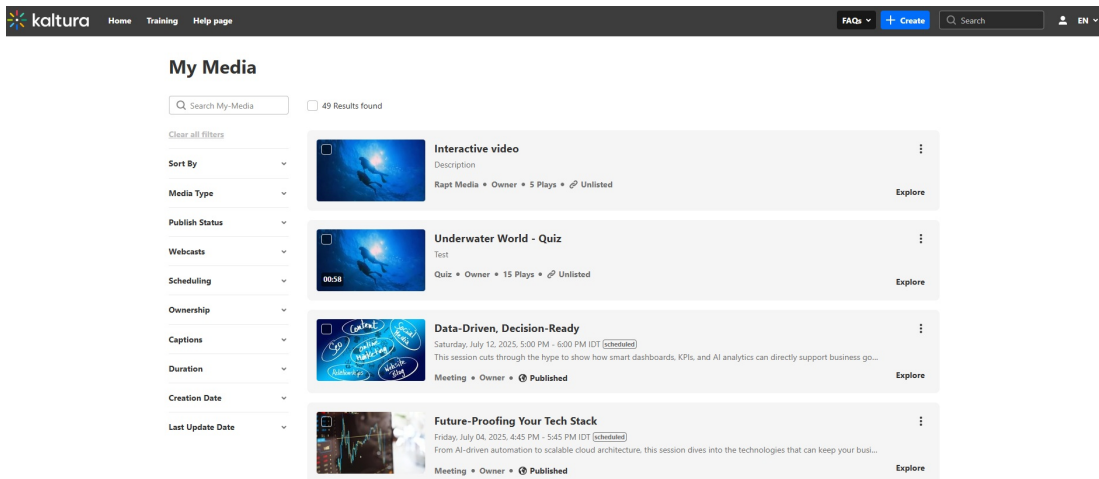
Once you learn how to do a basic search, you can learn how to use special search parameters, tools, and filters to get the most helpful results.

Access My Media

1. Select [My Media](#) from the user menu.



The 'My Media' page displays.



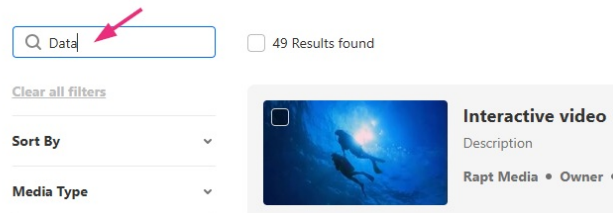
Search and filter

To search for content, enter your keyword(s) in the search field. As you type, you will see your search history if you have any.

If you hover, you'll see an 'x', which you can click to remove the search from your 'previous searches'.



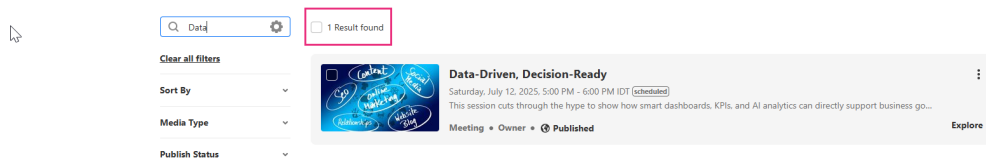
My Media



Press **Enter** on your keyboard to activate the search. The number of results are displayed to the right of the search field.

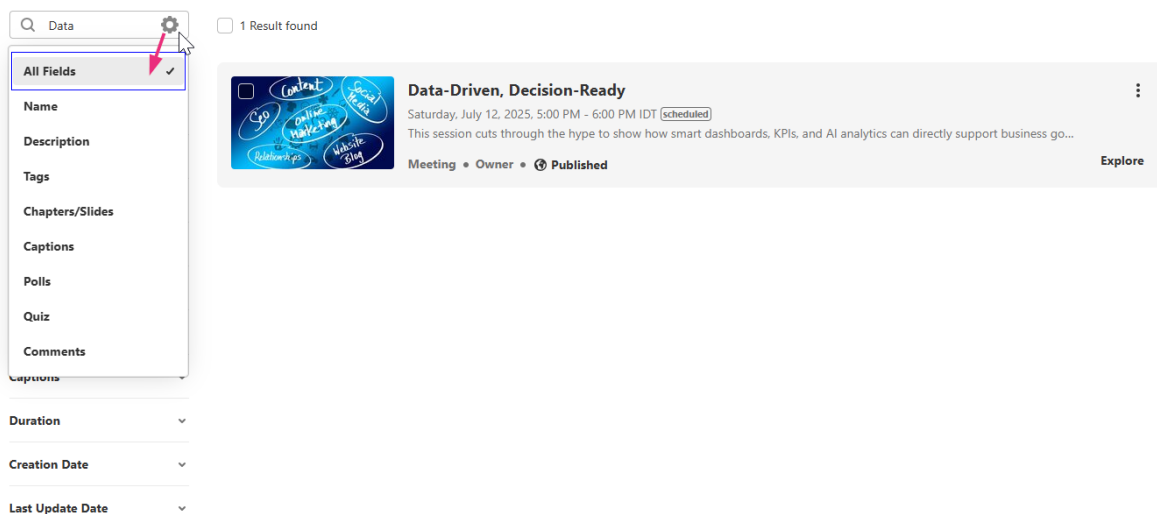


My Media



You can access advanced search options for specific fields by clicking the **gear icon**. (The gear icon won't be visible unless a search term is entered.)

My Media



The gear icon opens a drop-down menu with filters allowing you to search for the term in one of these specific fields:

- All fields
- Title
- Description
- Tags
- Chapters / Slides
- Captions
- Polls
- Quiz (results from quiz questions and answers)
- Comments



Please note **Playlists** are not currently searchable.

Use the filters beneath the search field to refine, sort, and adjust your search. For example, you can filter by the **Publish status** of a media item, as shown below:

Publish Status ^

- All Statuses
- Private
- Published
- Pending
- Rejected
- Unlisted

You can also filter according to **Scheduling**, as shown below:

Scheduling ^

- All Availabilities
- Future Scheduling
- Available Now
- Past Scheduling



- Filters are configured by your administrator in the [Search module](#).
- The **Publish status** and **Scheduling** filters are exclusive to the My Media page and are not available

on the global search page.

To learn more about the search and filter functions, check out our article [Global search](#).
