

Search and filter playlists in Content Hubs

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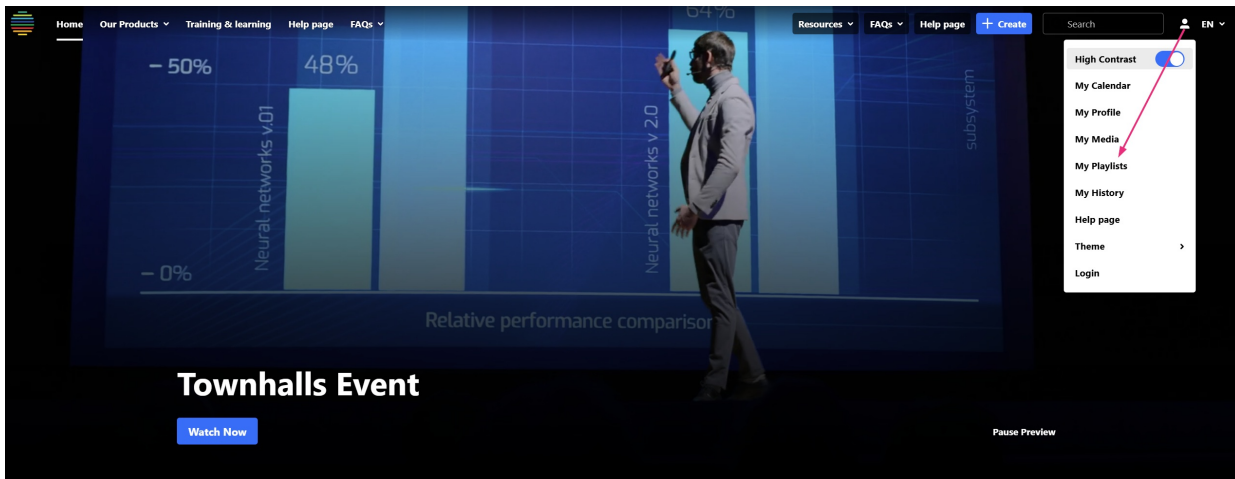
 This article is designated for all users.

About

The **My Playlists** page includes built-in search tools to help you quickly find the playlists you need, whether you're looking for something you created, something shared with you, or something you edited recently.

Access the My Playlists page

From the user menu, select **My Playlists**.



Most popular videos

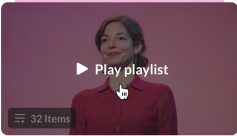
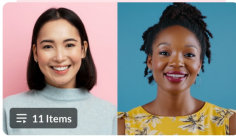


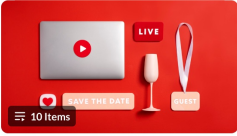
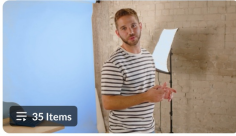
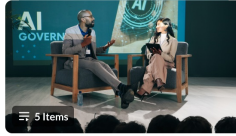
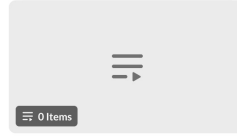
[See All](#)



The 'My Playlists' page displays.

My Playlists

8 Items Filters [+ Create playlist](#)

 Watch later Update May 9, 2025	 Top generative AI tools Update April 6, 2025	 Learning strategies Update January 3, 2025	 Introduction to generative AI: U... Update January 3, 2025
 New employee on-boarding Update April 9, 2024	 Equality in Workplace Update September 14, 2024	 Future-ready skills Update September 29, 2024	 Public speaking & communicatio... Update May 9, 2025

Search

At the top of the page, start typing a keyword into the search bar to quickly find specific playlists by name or keyword.

The results will automatically update.

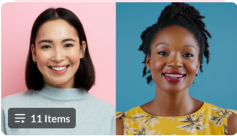


The **Watch List** playlist is hidden when performing a text search.


My Playlists

2 Items

+ Create playlist



Top generative AI tools
Update April 6, 2025



Learning strategies
Update January 3, 2025

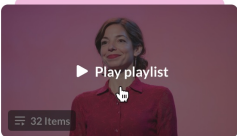
Apply filters

You can combine the search with filters to narrow down results even further.

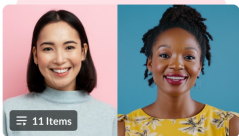
My Playlists

8 Items


+ Create playlist




Watch later
Update May 9, 2025



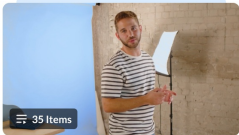
Top generative AI tools
Update April 6, 2025



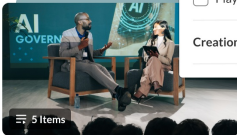
Learning strategies
Update January 3, 2025



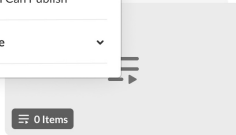
New employee on-boarding
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Equality in Workplace
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Future-ready skills
Update September 29, 2024



Public speaking & communicatio...
Update May 9, 2025

Clear all filters

Sort by ▼

Ownership ▲

Any owner

Playlists I Own

Playlists My Group Owns

Playlists I Can View

Playlists I Can Publish

Creation date ▼

Click the filters icon at the top right of the page. The filters include the following options:

Sort by

Sort your playlists by:

- Relevance
- Creation Date (Newest → Oldest / Oldest → Newest)
- Last Updated (Newest → Oldest / Oldest → Newest)
- Alphabetical (A-Z / Z-A)

Ownership:

Use this filter to view playlists based on your relationship to them:

- Any Owner – Show all playlists you have access to
- Playlists I Own – Playlists you personally created
- Playlists My Group Owns – Playlists owned by your group
- Playlists I Can Edit – Playlists you're allowed to update
- Playlists I Can View – Playlists you have view-only access to
- Playlists I Can Publish – Playlists you're allowed to publish

Creation Date:

Use this to find recently created playlists:

- Any Date – No time filter
- Last 7 Days
- Last 30 Days
- Custom Range – Pick specific start and end dates from a calendar

Combine filters for better results

You can use both filters at once and combine them with a keyword search for more precise results. For example, you can search for "training" and filter by 'Playlists I Own' and 'Last 30 Days' to find your recent training playlists.