

Edit a gallery in Content Hubs

Last Modified on 06/18/2026 3:49 pm IDT

 This article is designated for all users.

About

You can manage all aspects of your gallery from the **Configure** option on the gallery page.

Selecting Configure opens the edit page, where you can manage content, channels, appearance, layout, users, and moderation settings.



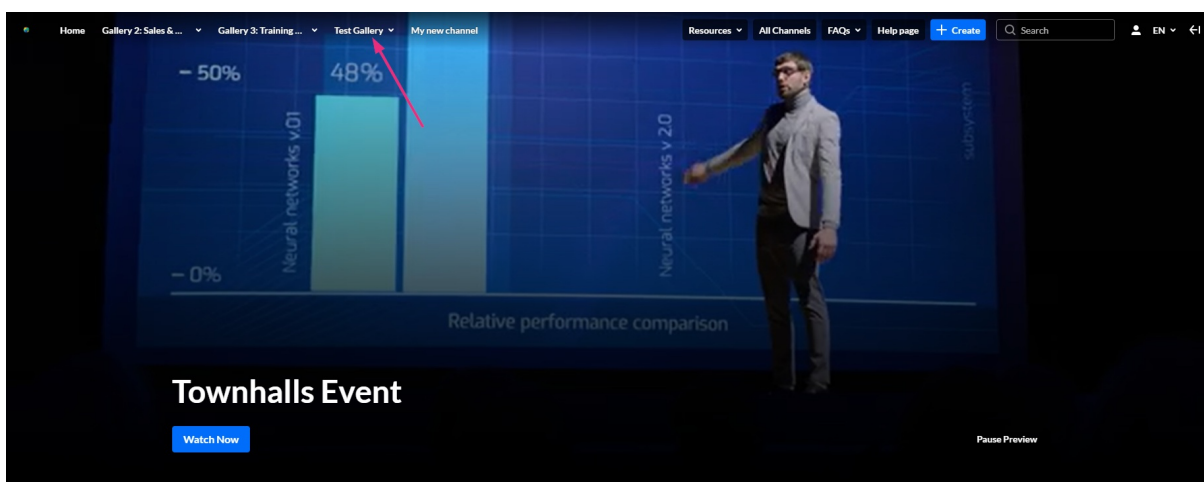
This feature requires the [Theming module](#) to be enabled, with the 'galleryedit' feature set to 'Yes'.

Who can use this

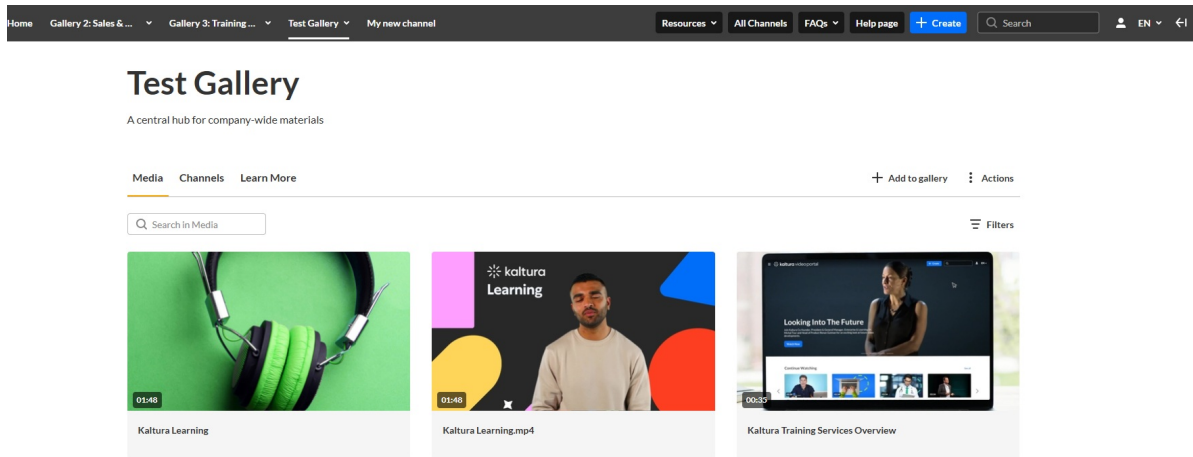
- Gallery owners
- Gallery managers

Access the gallery edit page

1. From the top navigation bar, select the gallery.



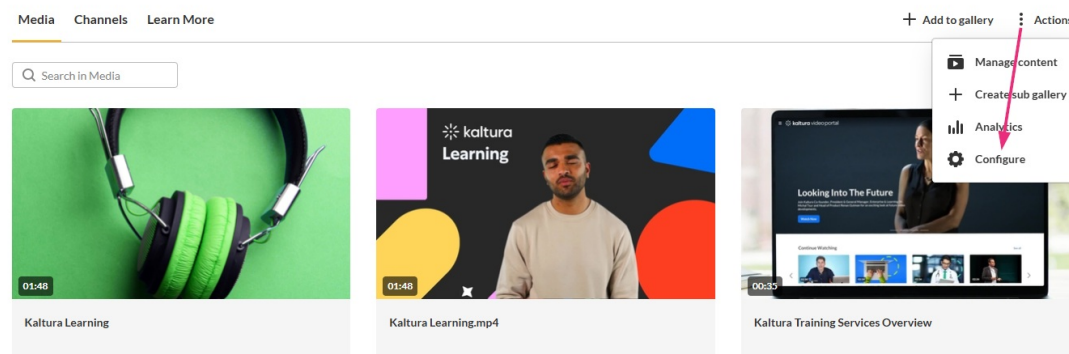
The gallery page opens.



2. At the far right, click the **Actions** menu and select **Configure**.

Test Gallery

A central hub for company-wide materials



The **Details** page opens by default with a left-hand navigation.

< Test Gallery

- Manage content
- Manage channel
- Content moderation
- Roles & permissions
- Details**
- Settings & layout

Details

Save

Edit basic details for your gallery.

Title *


Test Gallery

Description

B *i* U    
A central hub for company-wide materials

Tags

Privacy

 Open ▼ All logged-in users can view and contribute content (contribution is not allowed for viewer-role users).

[Delete gallery](#)

Gallery management tabs

Use the tabs in the left-hand navigation to manage different areas of your gallery. The available tabs depend on your role and site configuration.

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[Delete gallery](#)

Manage content

Add, remove, and organize the media that appears in your gallery from a single, media-focused view.

For the full guide, see [Manage gallery content](#).

Manage channel

View and manage channels associated with the gallery. You can add channels that you own or manage and remove existing channel associations.

For the full guide, see [Manage channels in a gallery](#).

Content moderation

Review and approve or reject media before it becomes visible in the gallery when content moderation is enabled.

For the full guide, see [Moderate gallery content](#).

Roles & permissions

Manage who has access to the gallery and what they can do by adding users, assigning roles, updating permissions, transferring ownership, and removing access.

For the full guide, see [Manage gallery roles & permissions](#).

Details

Update the gallery title and description, set privacy, and manage other core gallery options.

For the full guide, see [Edit gallery details](#).

Settings & layout

Choose how the gallery is structured and displayed by selecting a layout, showing or hiding sections, setting the default section, and adjusting media display options.

For the full guide, see [Configure gallery setting & layout](#).



Available tabs and settings depend on your role and admin configuration.