

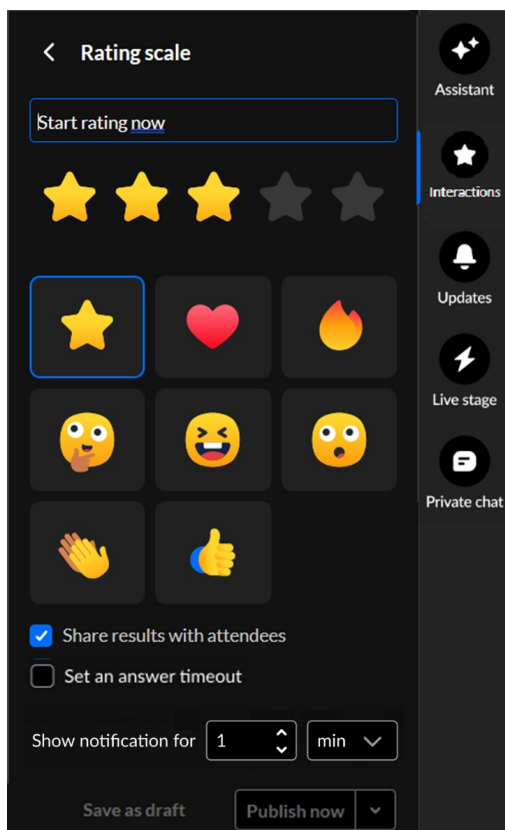
Interactions tab - Rating scale

Last Modified on 02/01/2026 3:31 pm IST

 This article is designated for moderators

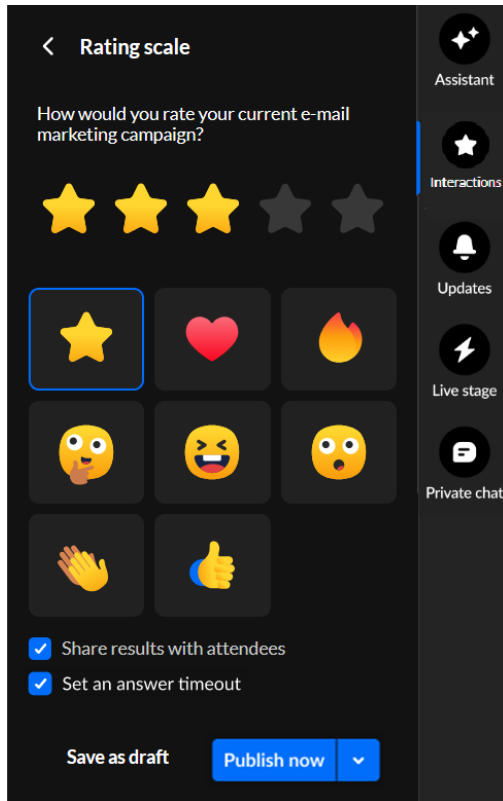
Create and publish a rating scale poll from the Interactions tab of the Chat and Collaboration widget

1. Click **Rating scale** to begin creating a rating scale.

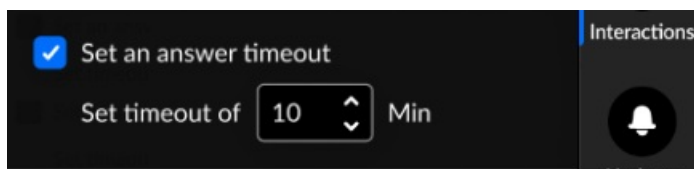


The screenshot shows the 'Rating scale' creation screen in a dark theme. At the top, there's a back arrow and the title 'Rating scale'. Below it is a text input field with the placeholder 'Start rating now'. A row of five stars is displayed, with the first three being yellow and the last two being grey. Below the stars is a grid of emoji options: a yellow star, a red heart, a fire emoji, a thinking face, a grinning face with big eyes, a surprised face, a clapping hands emoji, and a thumbs up emoji. The first star emoji is selected and highlighted with a blue border. To the right of the main content area is a vertical sidebar with icons and labels: 'Assistant' (star icon), 'Interactions' (star icon, highlighted with a blue bar), 'Updates' (bell icon), 'Live stage' (lightning bolt icon), and 'Private chat' (speech bubble icon). At the bottom of the main area, there are two checkboxes: 'Share results with attendees' (checked) and 'Set an answer timeout' (unchecked). Below these is a notification setting: 'Show notification for' followed by a dropdown menu showing '1' and a 'min' label. At the very bottom, there are two buttons: 'Save as draft' and 'Publish now' with a dropdown arrow.

2. Type your question/statement and choose your rating scale emoji.



3. Decide whether to share results with attendees.
4. You may set an answer timeout (a response window for users) that controls how long the poll stays active. If enabled, an additional configuration displays, "Set time out of". Use the up and down arrows to set the number of minutes the poll will be available for users to answer.



- Default response window is 5 minutes
- Minimum is 1 minute and maximum is 120 minutes

During this time, participants see a countdown indicator. When the timer runs out, the poll automatically concludes.

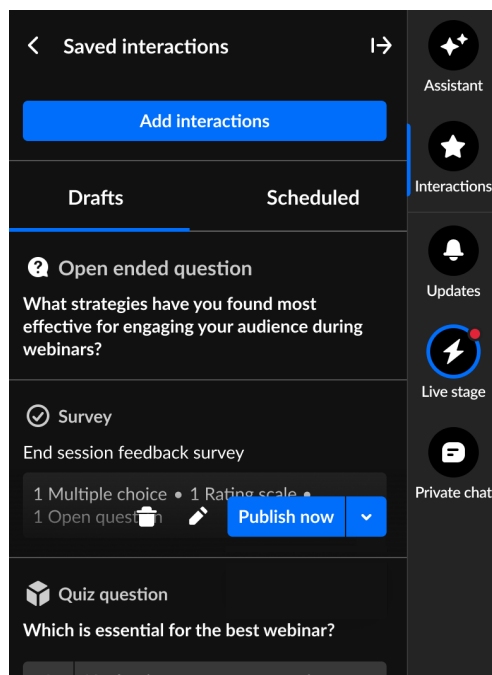
5. You may specify how long the rating scale notification will be visible to users. Use the up and down arrows to set the number of minutes or seconds the rating scale notification will be shown.



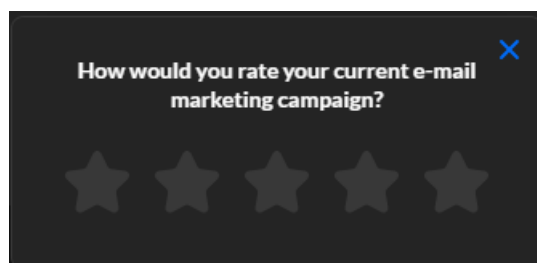
- When set to *seconds*, minimum is 5 seconds and maximum is 60 seconds
- When set to *minutes*, minimum is 1 minute and maximum is 10 minutes

6. Decide whether to save as draft, schedule, or publish now.

- **Save as a draft** - Click **Save as draft**. After you've saved an interaction as a draft, you may access it through the Drafts tab of **Saved interactions**. Hover over the draft and choose the appropriate option. Please note, interactions cannot be modified within 2 minutes of scheduled time.



- **Schedule** - See [Schedule interactions](#).
- **Publish now** - Click **Publish now**. The interaction is published to your attendees immediately, initially displaying as a small toast popup in the lower left corner of the screen (example shown below), then displaying in the Feed sub-tab of the Live stage tab.



Interested in exploring other interaction tools? Click [here!](#)