

Chat and Collaboration widget - Private chat tab

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283 This article is designated for all users.

About

The Private Chat tab is where you may have a 1:1 chat with another participant. The Private Chat tab displays the same to an attendee and a moderator.

Click on the Private Chat tab, then click the **Connect with attendees** button.



Suggested connections are displayed, or you may search for a connection using the Search bar.





Once you've chosen your connection to chat with, that person receives a message that you would like to connect. The request will be in pending state until he/she chooses to "accept" or "ignore" it. In our example below, Nova Jones has sent this user a request to connect. In addition, this user has sent Contance Chen a request to connect.



Once accepted, the private chat initiates.

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Private chats are not connected to a specific session or context. The ability to chat privately with a connection continues after the session ends.

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Interested in exploring other tabs of the Chat and Collaboration widget menu? Click here!