Remove media from a playlist in Sakai (legacy)

Content updated: 06/12/2025

This article is designated for faculty members.

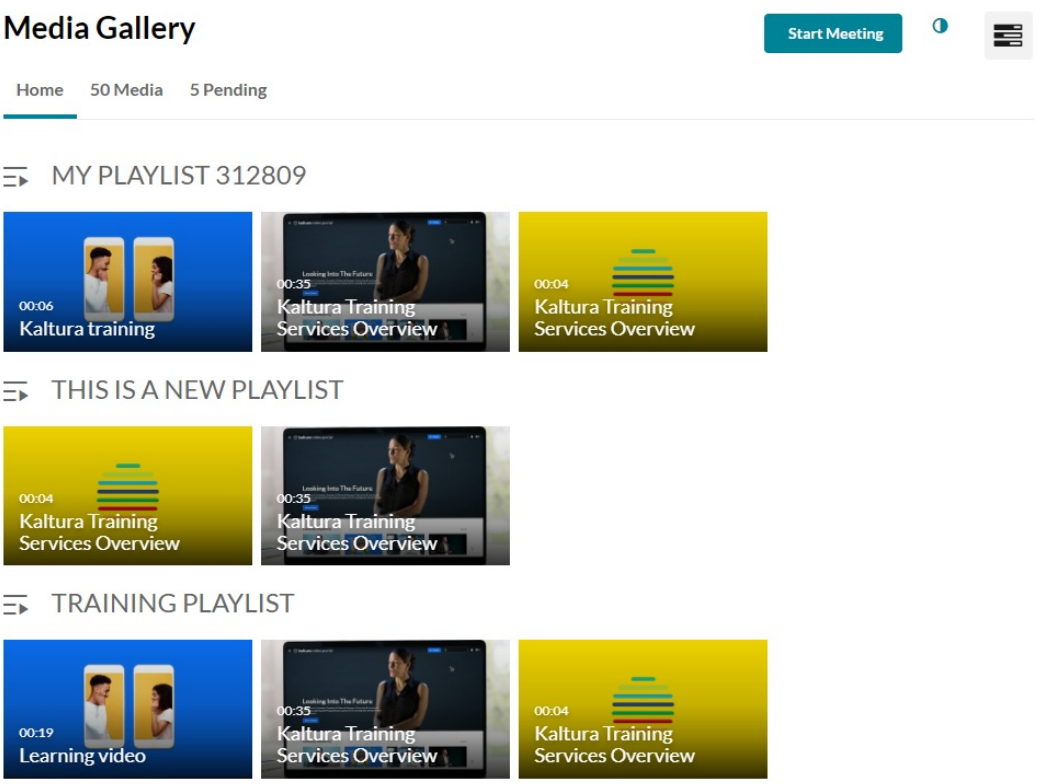
About

Refreshing your playlists by removing outdated content helps keep your content up-to-date and engaging.

These instructions apply to the legacy **LMS Video** integration. If you're using LMS Video with Theming, please refer to the LMS Rich Media Extensions category.

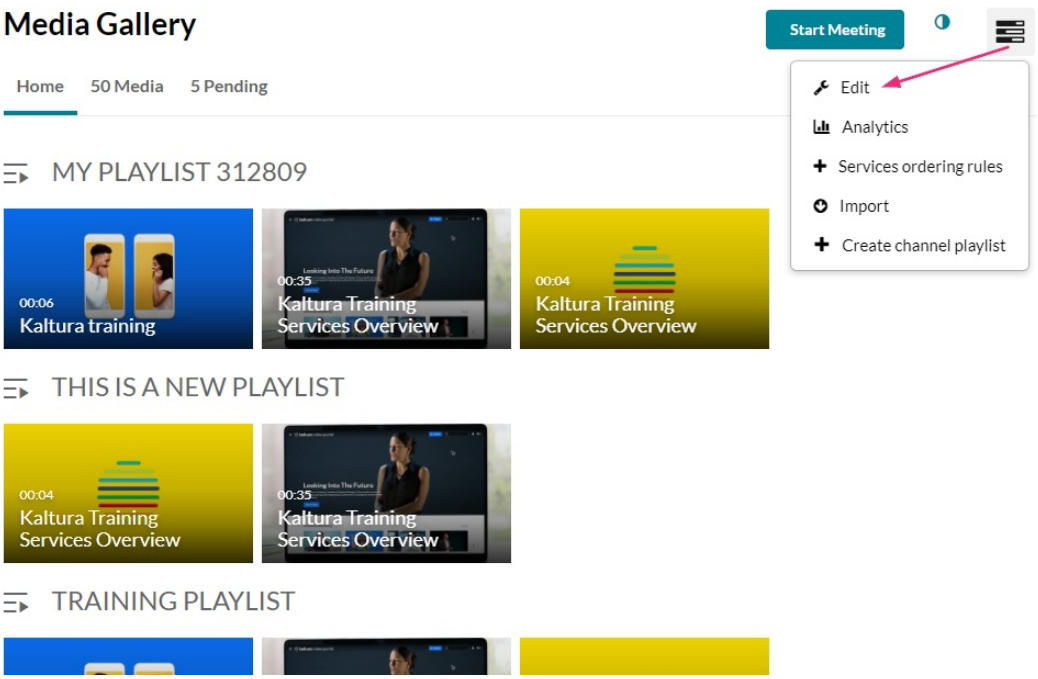
Access the edit playlist page

1. Access the Media Gallery.



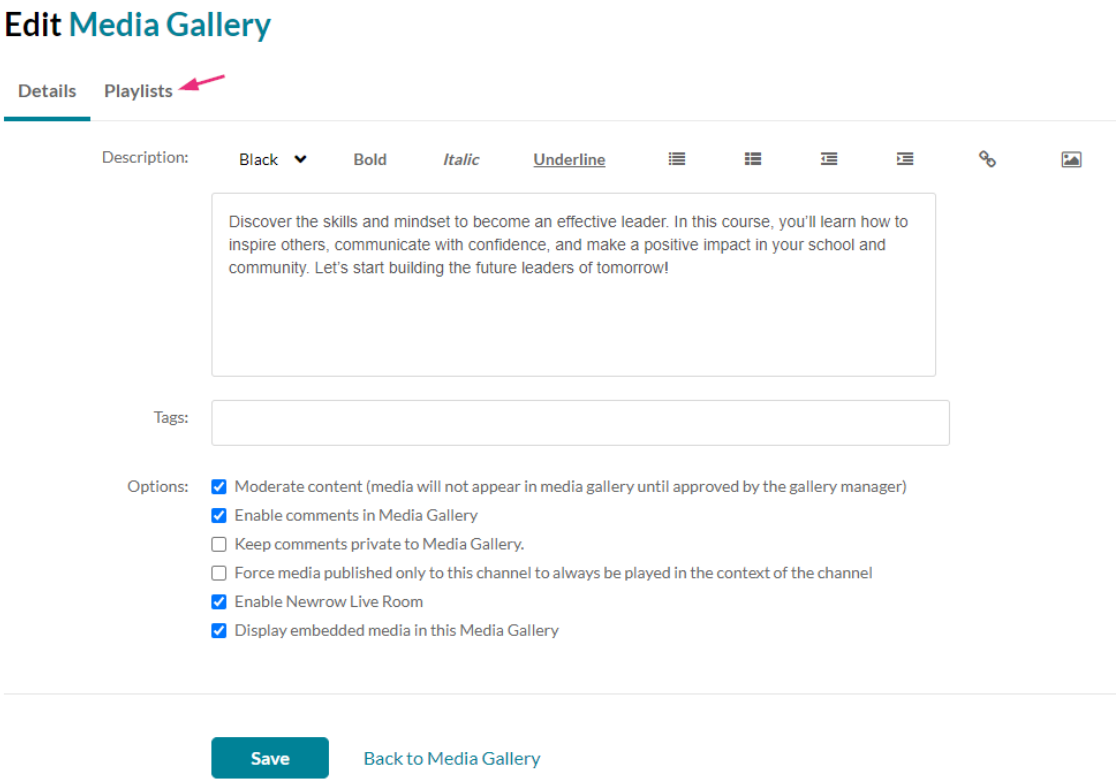
2. At the top right of the Media Gallery, click the hamburger menu and select **Edit**.

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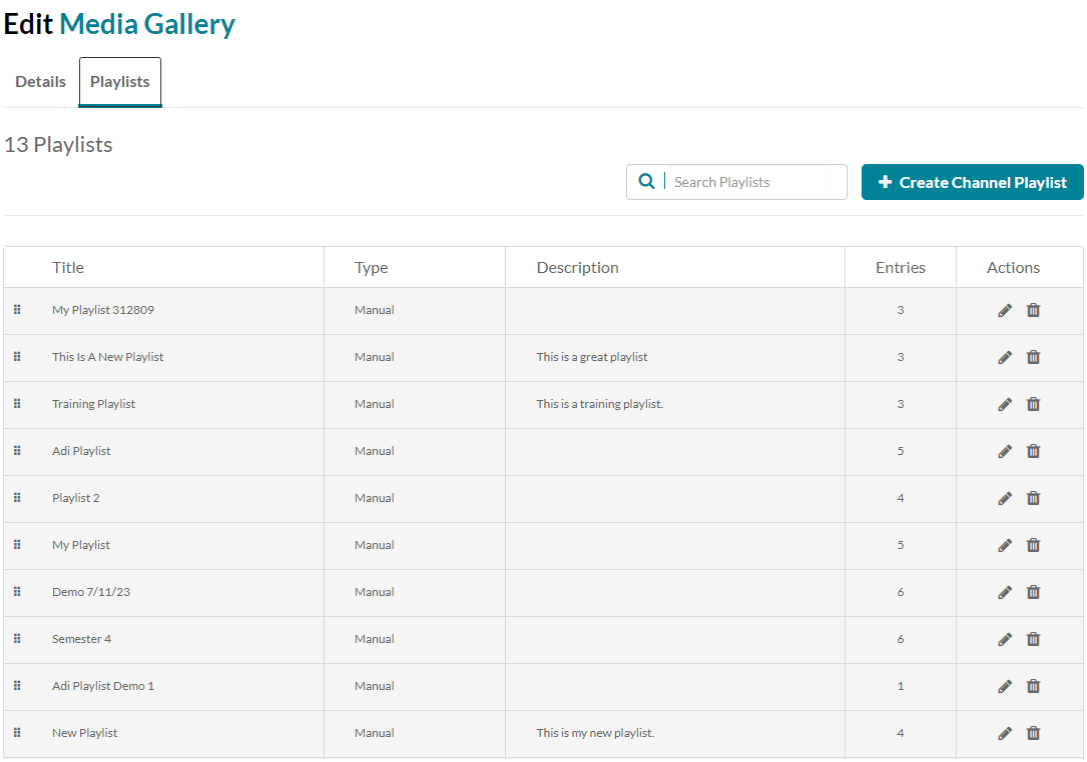
The **Edit Media Gallery** page displays.

3. Click the **Playlists** tab.

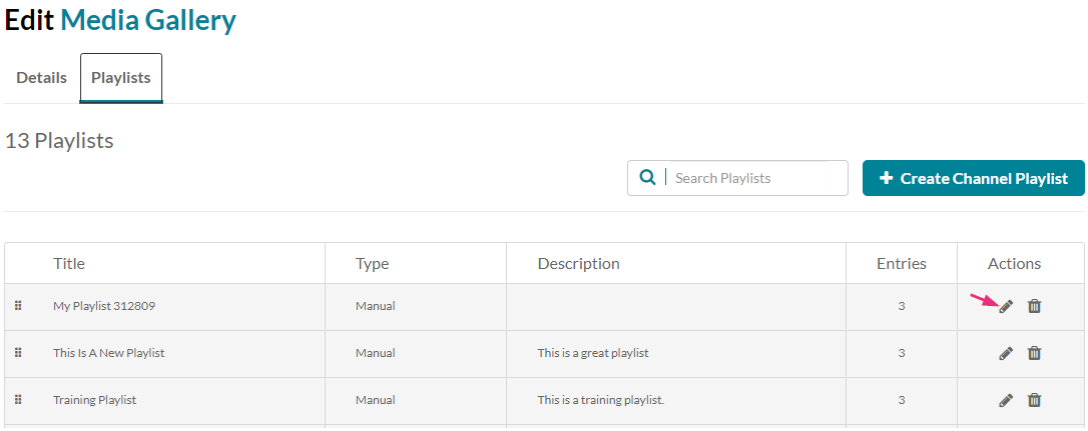


The playlists in your Media Gallery display.

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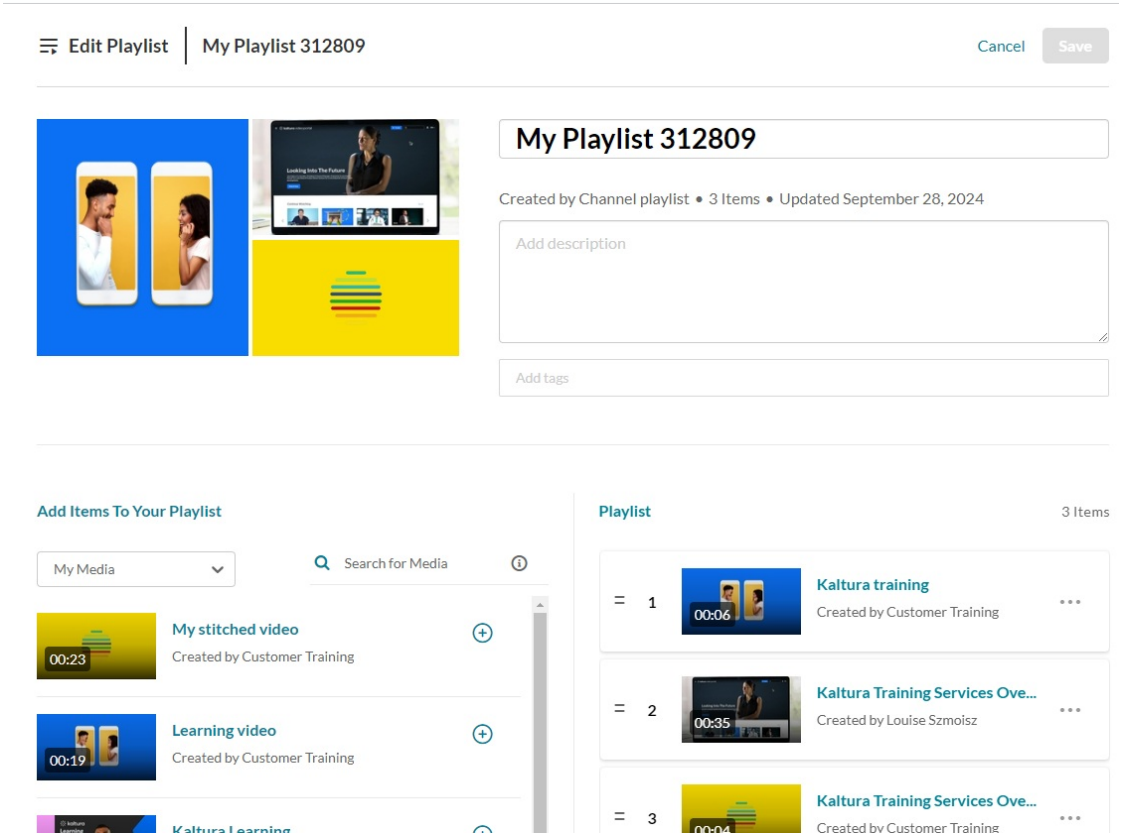


Locate the desired playlist and click the pencil icon at the far right.



The **Edit Playlist** page displays.

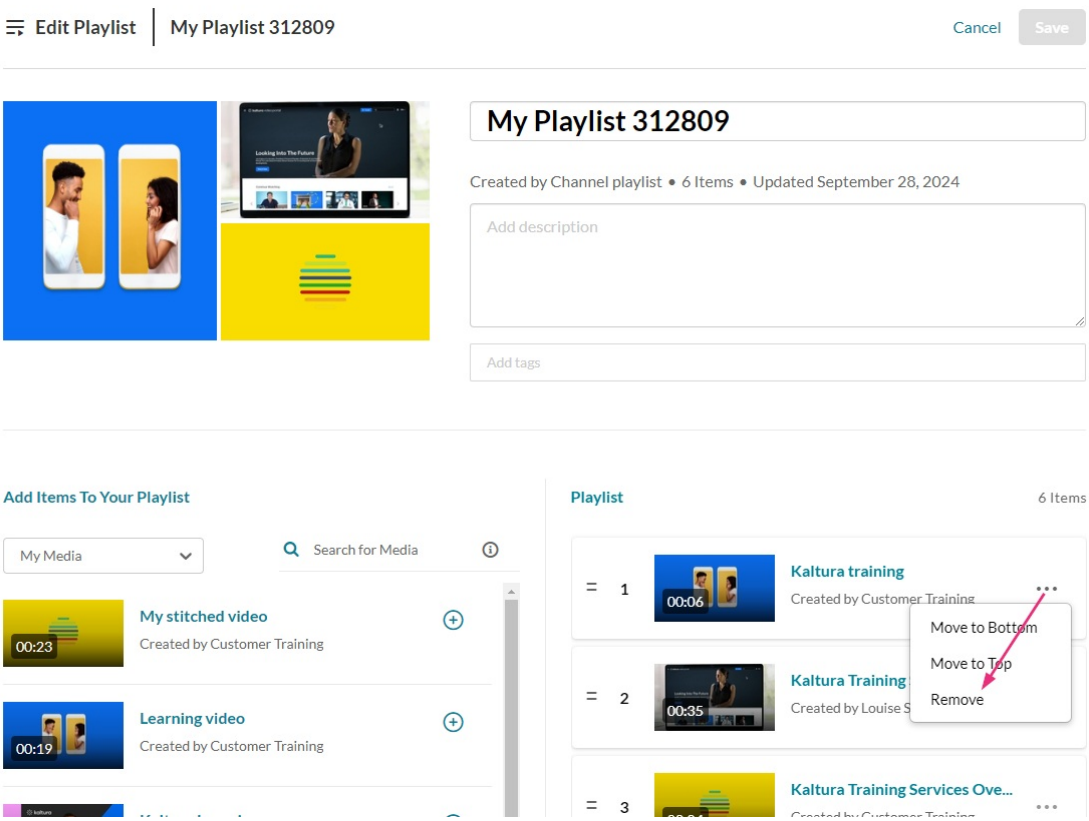
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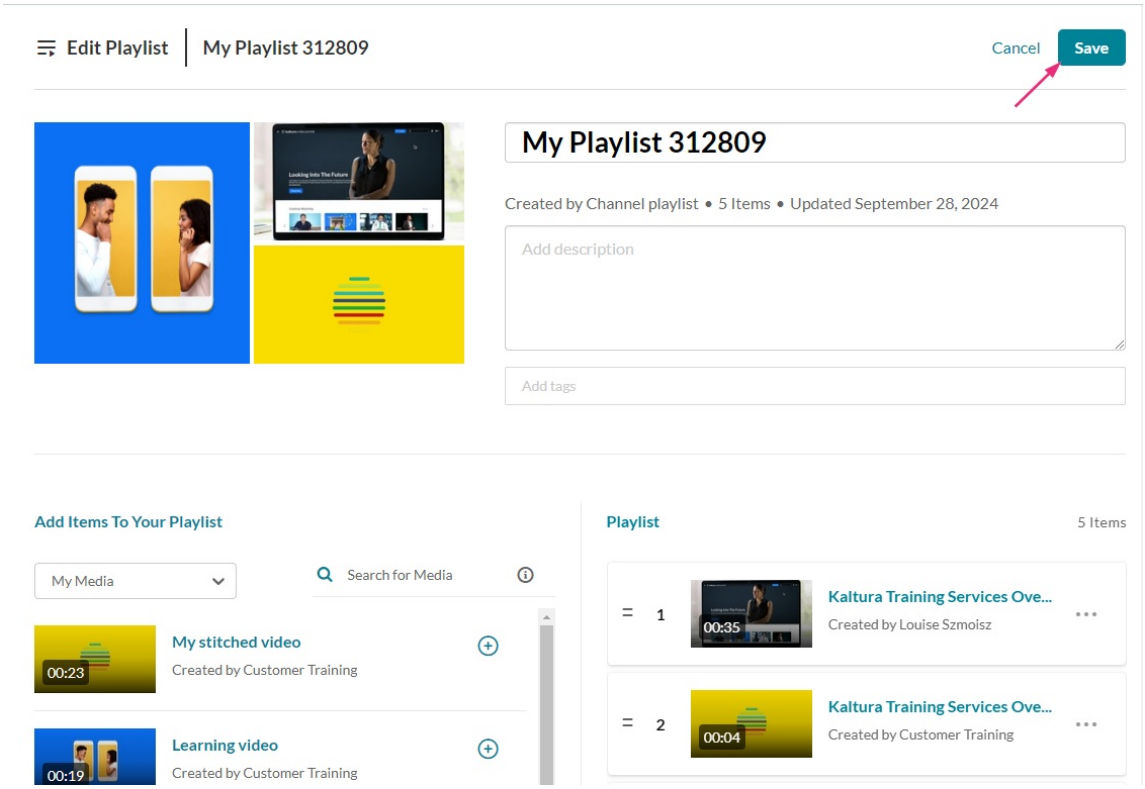
Remove media from your playlist

1. Locate the media you want to delete from your playlist.
2. Click the **three dots menu** to the far right of that item and select **Remove**.

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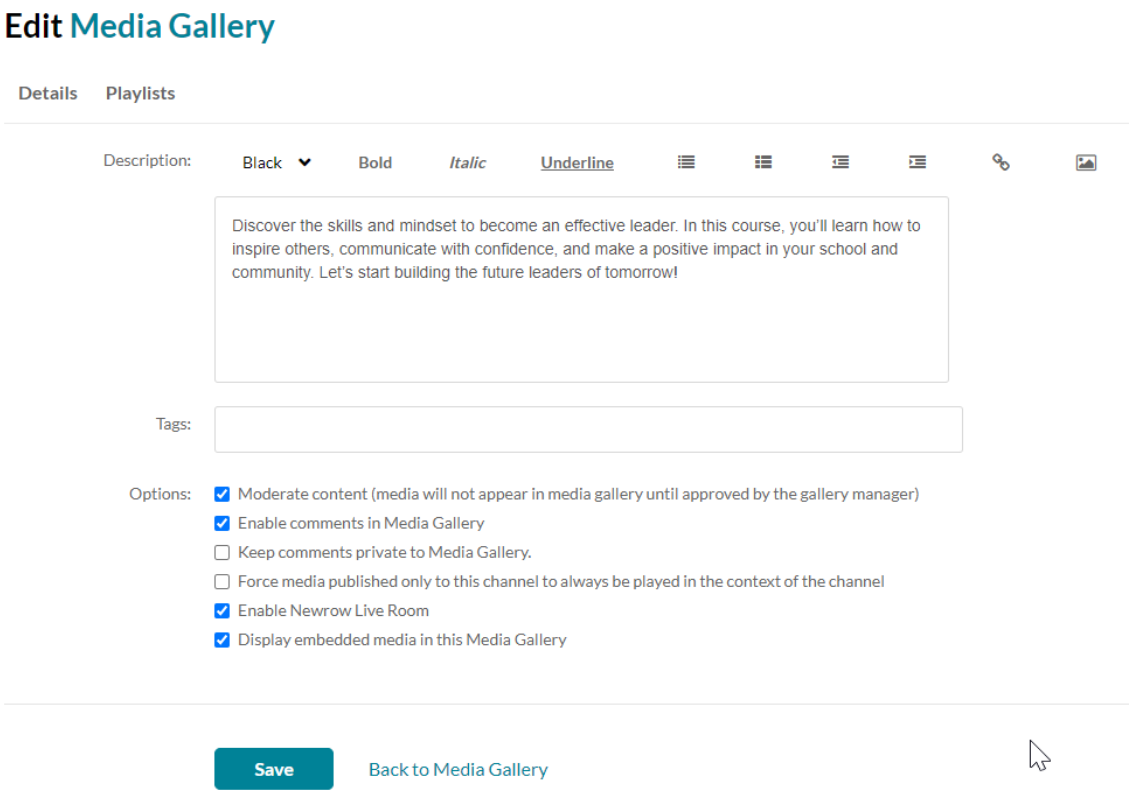


3. Click **Save** at the top right.



The **Edit Media Gallery** page displays.

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4. Click **Save** to navigate back to the Media Gallery.

   The media has been removed.

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