![Kaltura logo]

How to submit a video assignment in Brightspace

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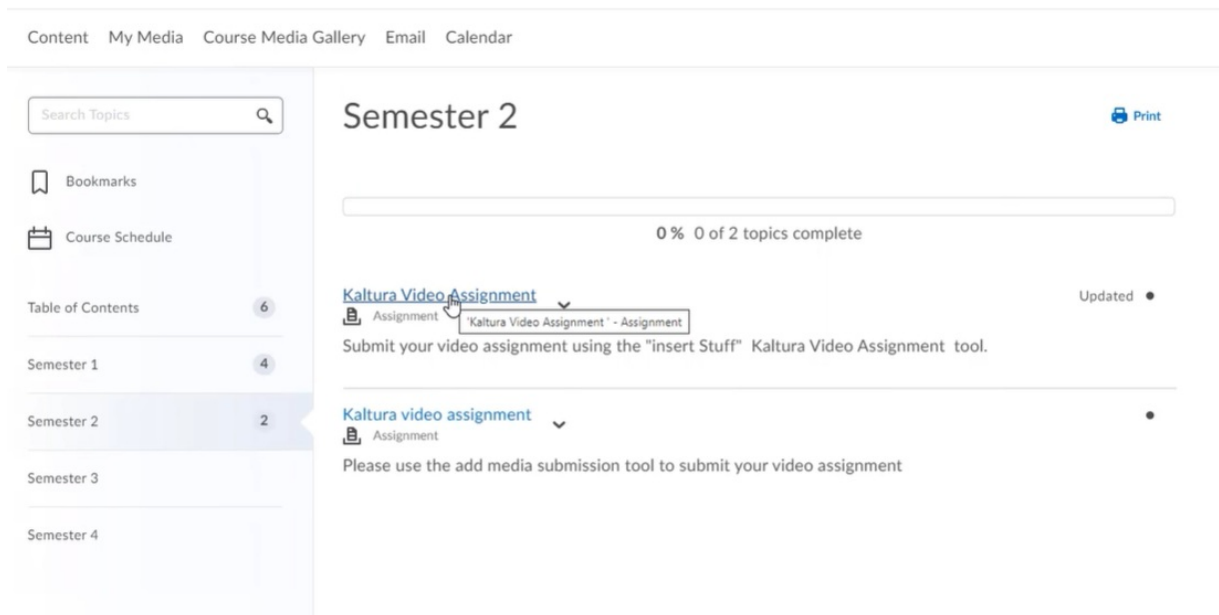
> 👥 **This article is designated for students.**

About

This guide shows you how to submit a media assignment in Brightspace. You'll learn how to upload or select a video, review your submission, and finalize it. Once submitted, your video cannot be changed, so double-check before clicking **Submit**!
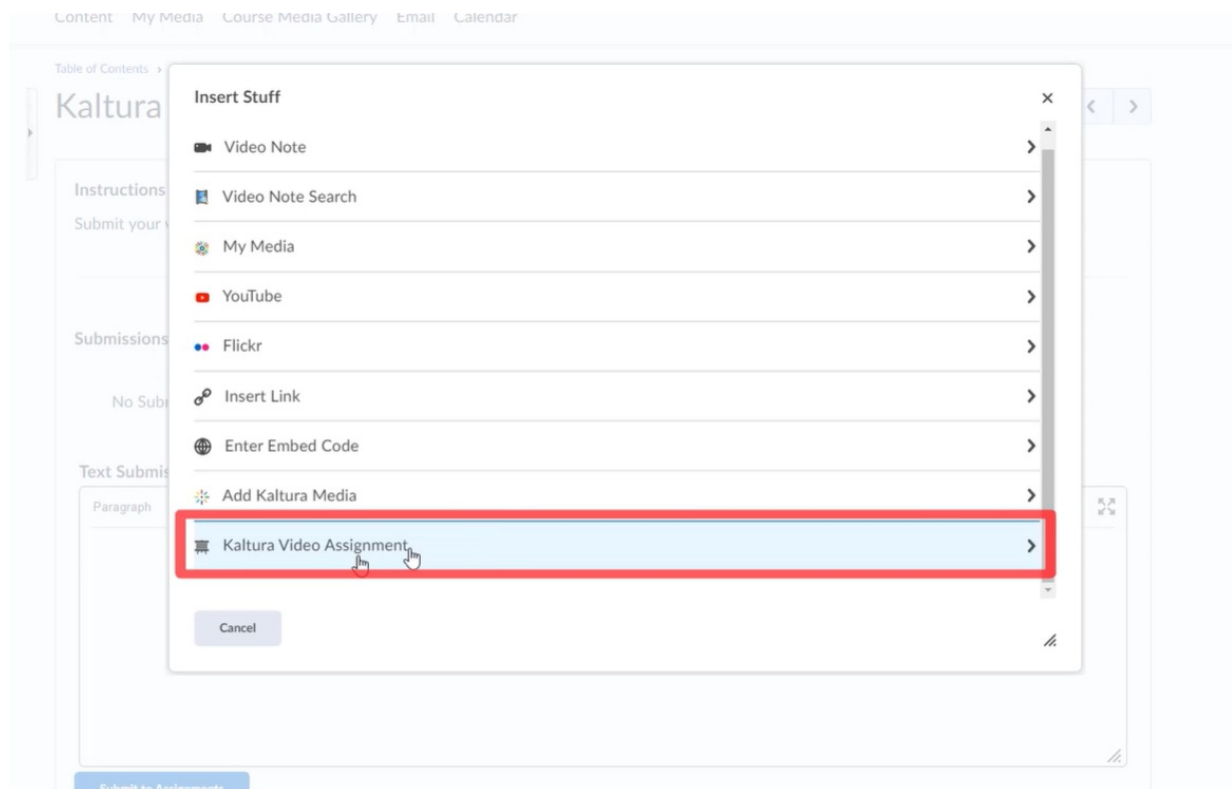
Submit your assignment

1. Find the assignment you need to submit and click on it.

2. On the submission page, select the **Insert stuff** icon from the editor toolbar.
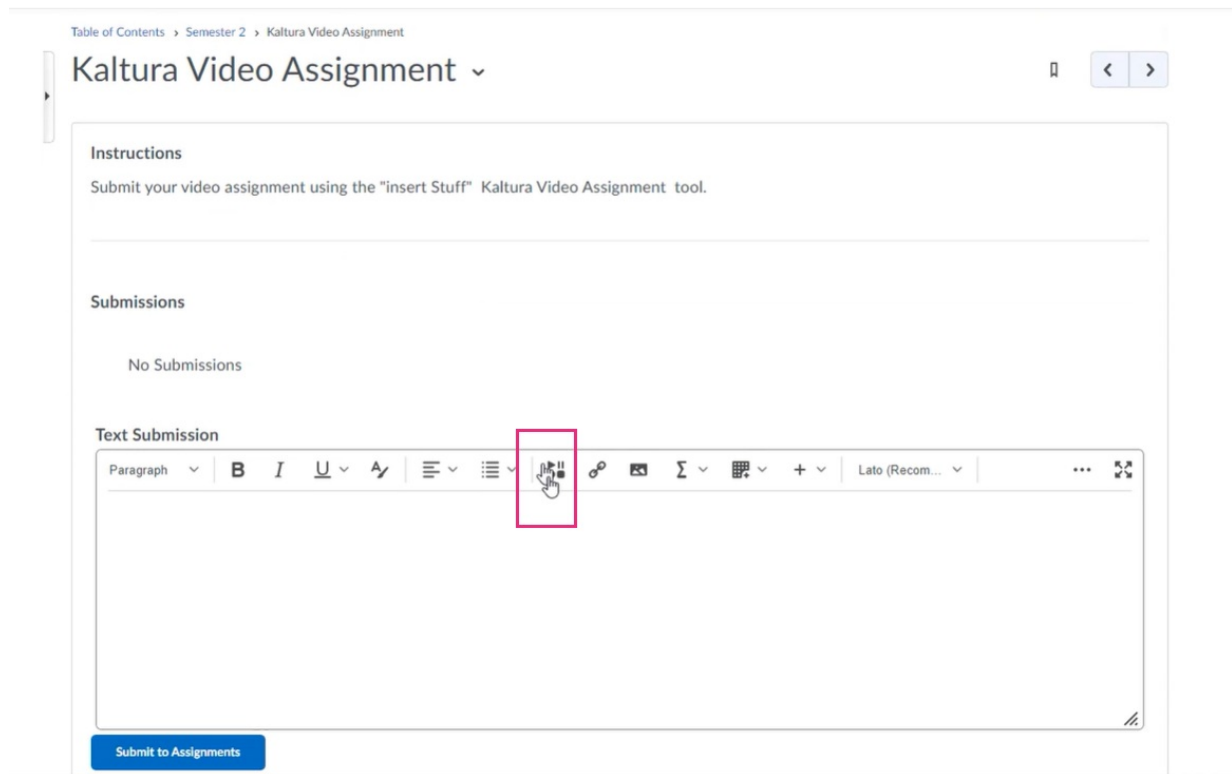
3. Choose the Kaltura Video Assignment tool.

The embed window opens.

4. Click the **Embed** button next to the media you want to embed. You can also use the search bar and filters to quickly find the media you need. To add new media, click
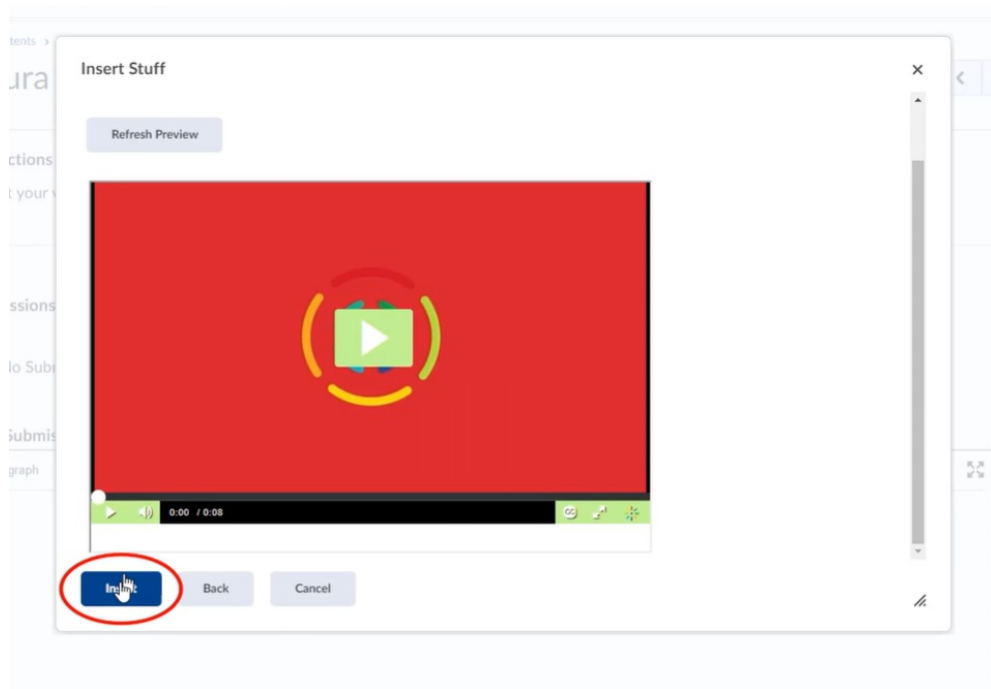
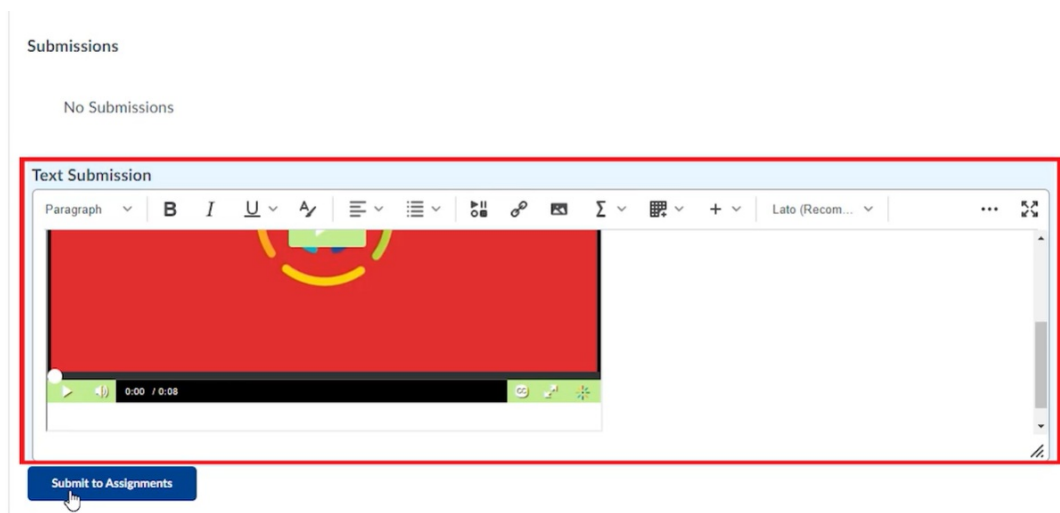the **Add New** button at the top right. See instructions below for more details.
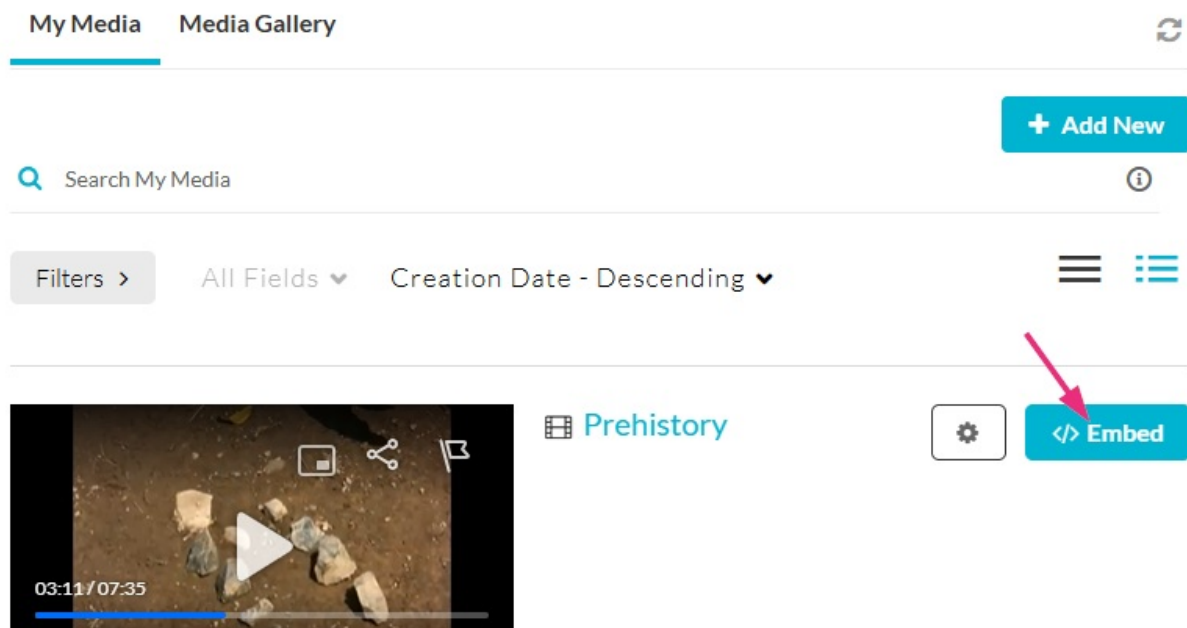
5. In the preview window that opens, click **Insert**.

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6. Click **Submit to Assignments**.

After submitting, a confirmation message will appear. Your instructor can now view your video.

Add new media

Need to upload or record a new video? Use one of the options in the **Add New** menu:

- **Upload** (Visit our article Upload media for guidance.)
- **Express Capture** (Visit our article Express Capture for guidance.)
- **YouTube** (Visit our article Add a YouTube video for guidance.)
- **Kaltura Capture** (Visit our article Kaltura Capture for guidance.)
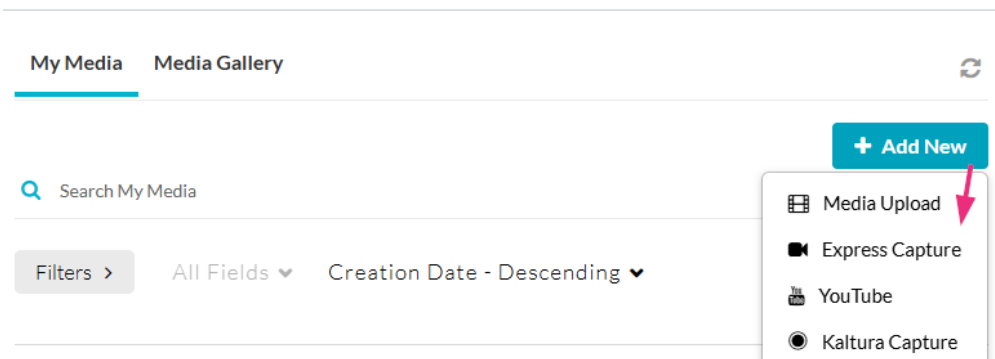
Customize your video settings

To customize your video before submitting, click the **settings icon** next to the media you want to embed.
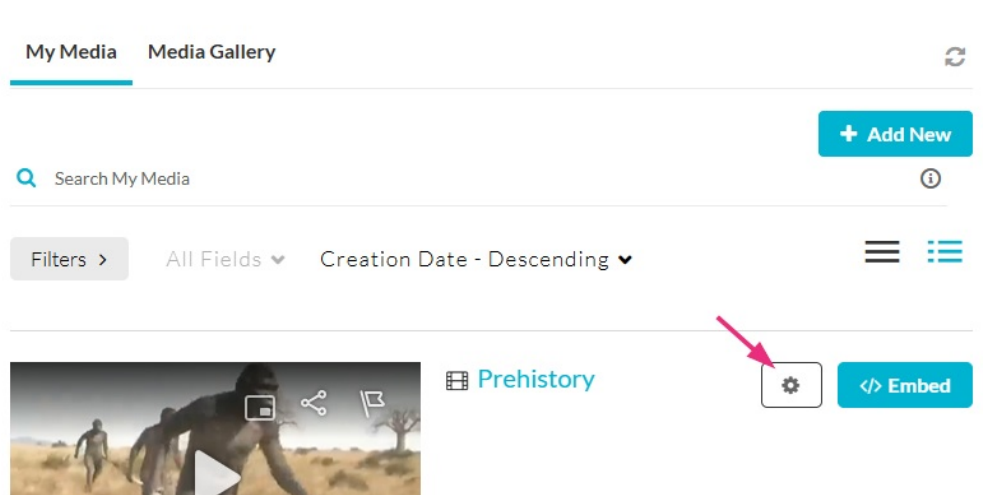
1. Choose from the available options:

- **Choose player**: Choose from pre-configured players. Your administrator defines the available players.
- **Max embed size**: Set the maximum display size of the embedded video. The default size in Canvas is 1200x720, but you can adjust it to fit your layout and design preferences.
- **Thumbnail embed**: Display a static preview image instead of loading the full video player immediately. This helps improve page load speed and gives users control over when to play the video.
- **Save these settings as default**: Enable this option to apply your selected embed settings automatically to future media embeds, streamlining the process for repeated use.

2. Enable the **Submit as Assignment** toggle button to embed the media as an assignment.

3. Click **Embed** at the top-right corner.

Your video will appear in the assignment text editor.