

# How to submit a video assignment in Blackboard

Last Modified on 09/11/2025 12:32 pm IDT

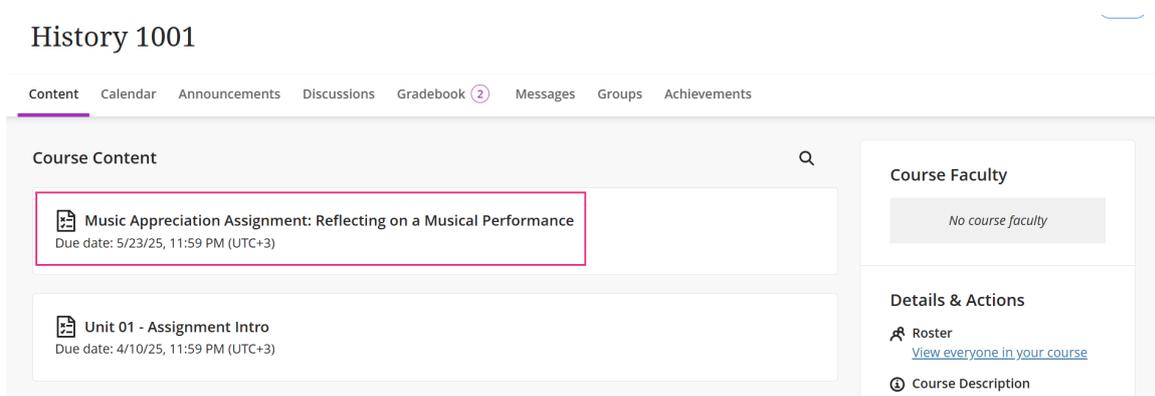
 This article is designated for students.

## About

This guide shows you how to submit a media assignment in Blackboard. You'll learn how to upload or select a video, review your submission, and finalize it. Once submitted, your video cannot be changed, so double-check before clicking **Submit!**

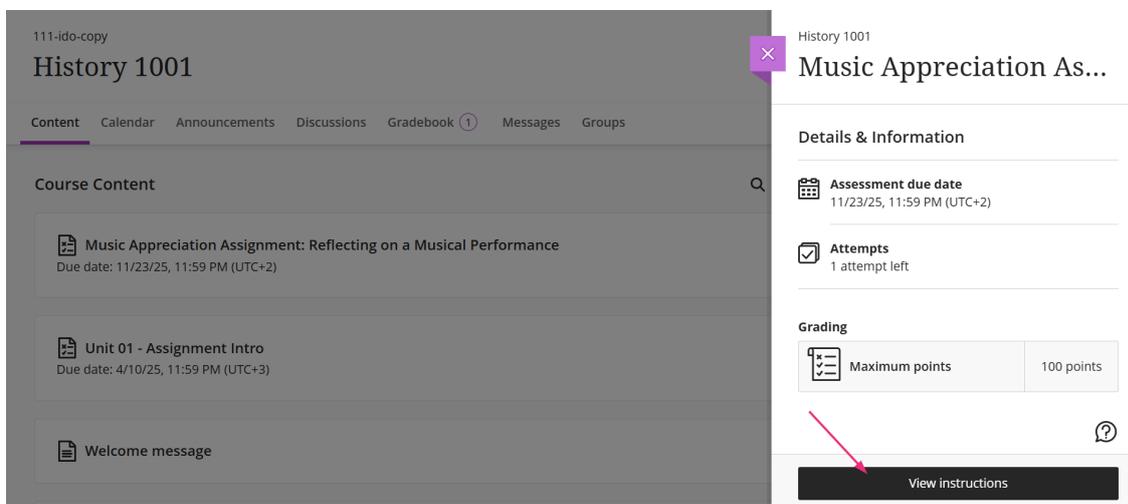
## Submit your assignment

1. Go to your course and click on the media assignment provided by your instructor.



The assignment page opens (it may look different from our example, depending on how it's set up).

2. In the right-hand pane, click **View instructions**.



The assignment page displays.

3. Click inside the **Submission** box to activate the text editor.

History 1001

## Music Appreciation Assignment: Reflecting on a Musical Performance



**Objective:**  
Watch the assigned music performance and share your personal reflection—on video! This is your chance to respond creatively and thoughtfully to what you hear and see.

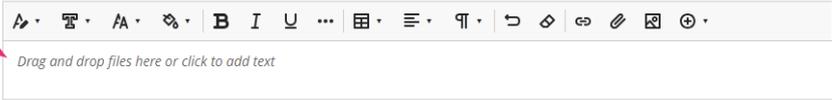
**Instructions:**

1. Watch the video
2. Record a short video (1–2 minutes) where you answer the following:
  - What stood out to you about the performance?
  - How did the music make you feel?
  - What instruments or voices did you notice, and how did they shape the mood?
  - Did anything surprise or interest you?
3. Speak naturally—this doesn't need to be scripted or perfect! Just share your honest thoughts.

**How to submit:** Upload your video response to the assignment page. No written work needed.

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**Submission**

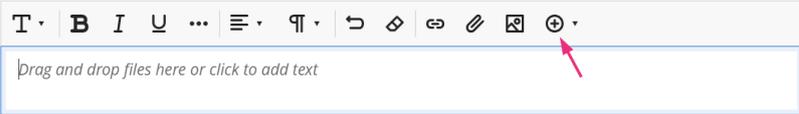


Drag and drop files here or click to add text

Word count: 0

4. Click the + icon at the far right of the toolbar.

**Submission**



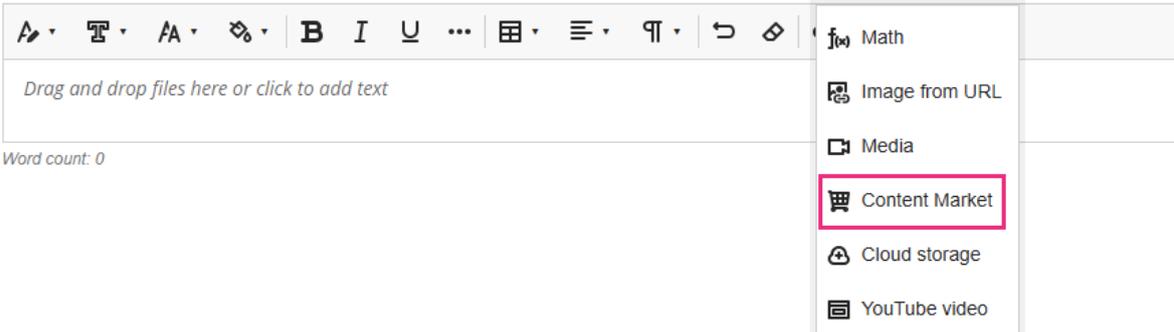
Drag and drop files here or click to add text

Press Alt + F10 to access toolbar options

Word count: 0

5. Select **Content Market** from the menu (this may be named differently in your institution).

**Submission**



Drag and drop files here or click to add text

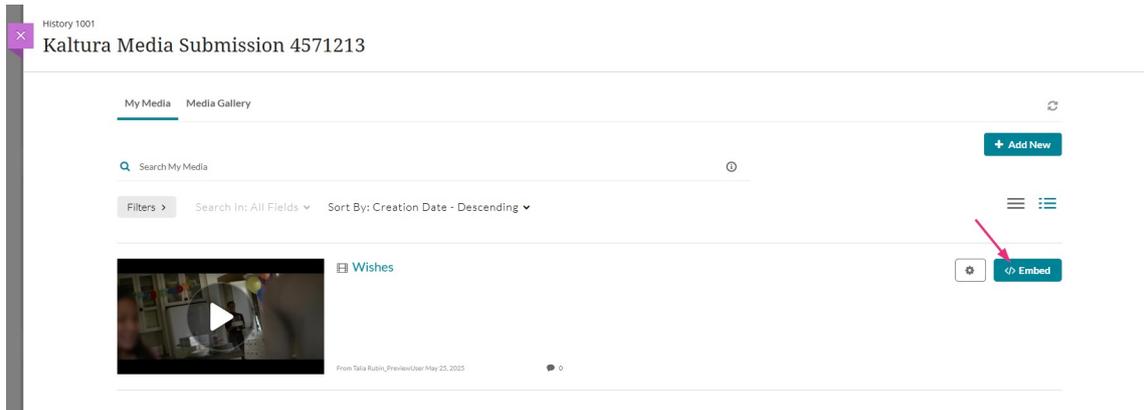
Word count: 0

- Math
- Image from URL
- Media
- Content Market**
- Cloud storage
- YouTube video

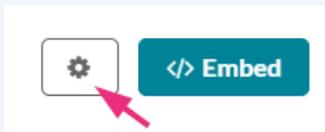
6. In the Institution Tools list, click the Kaltura Video tile.

The media embed page displays.

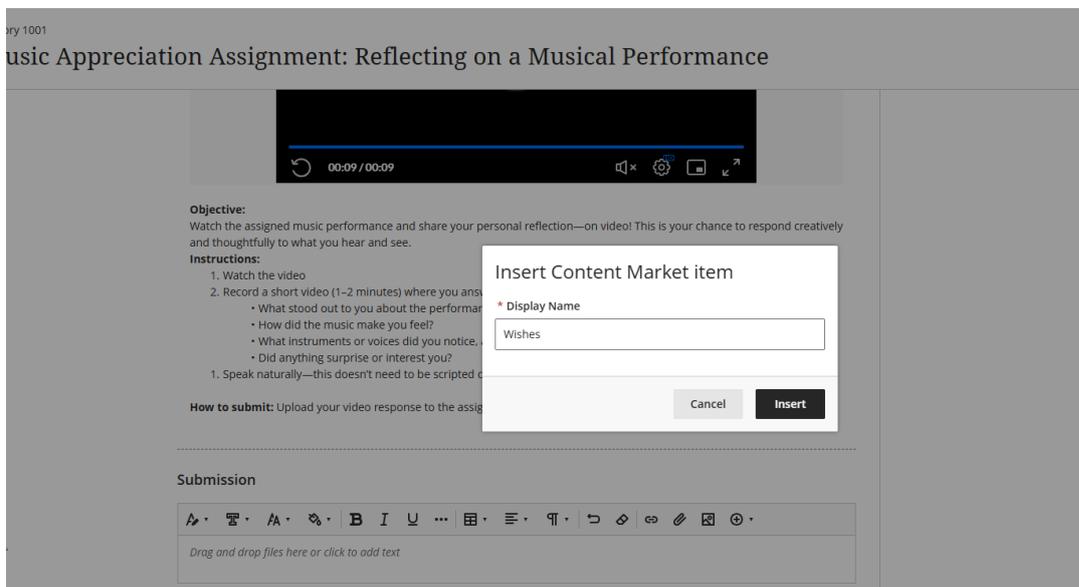
7. Click the **Embed** button next to the media you want to embed. You can also use the search bar and filters to quickly find the media you need. If you would like to upload or create new media, see [Add new media](#) below.



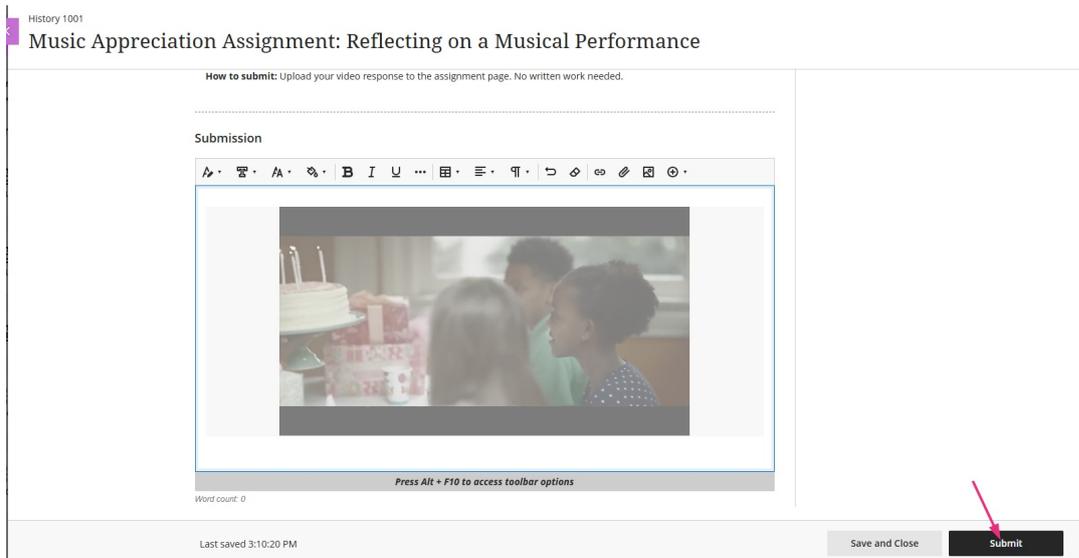
If you see a **gear icon** next to the **Embed** button, that means you can modify the video's settings before embedding it. See [Configure video settings](#) below.



A pop-up window displays. You can edit the display name if needed, then click **Insert**.



After you click **Insert**, you will see your video previewed in the Submission panel.



- When you're ready to submit your assignment, click **Submit**. You can also click **Save and Close** to save your assignment but not submit it for a grade (for example, if you need to complete other parts of the assignment before submitting).

A confirmation message displays.



After clicking **Submit media**, you cannot change the video.

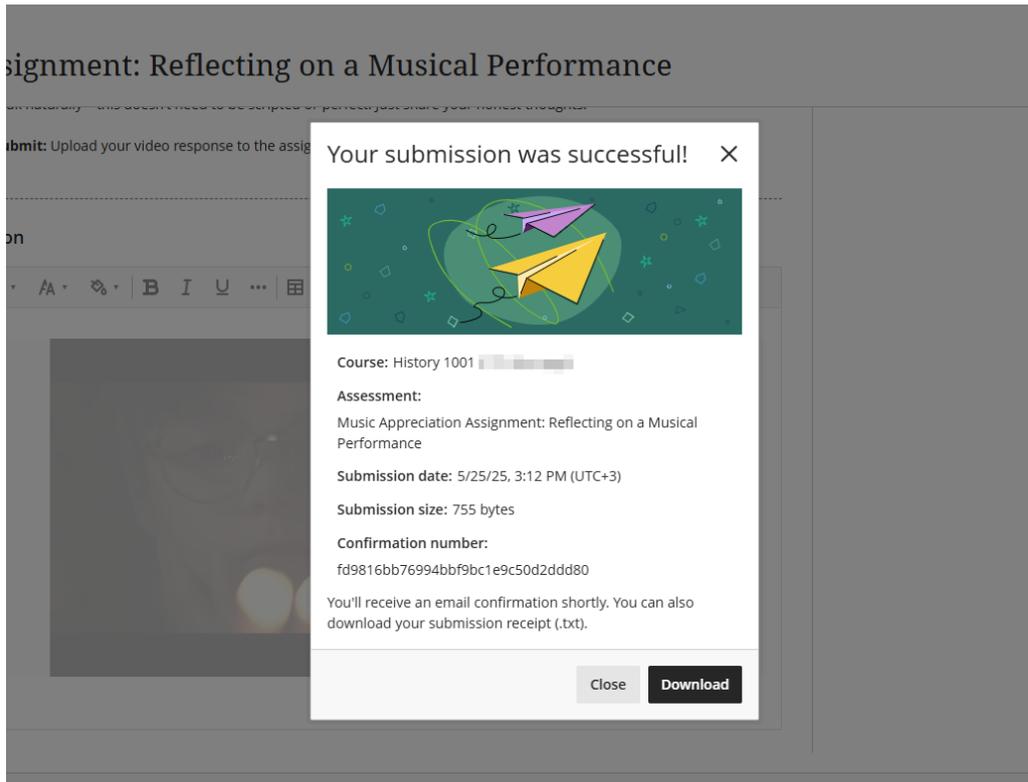
### Submit Assignment? ✕

After you submit, you can't edit this assignment. Do you want to continue?

Cancel

Submit

A success message confirms your submission.

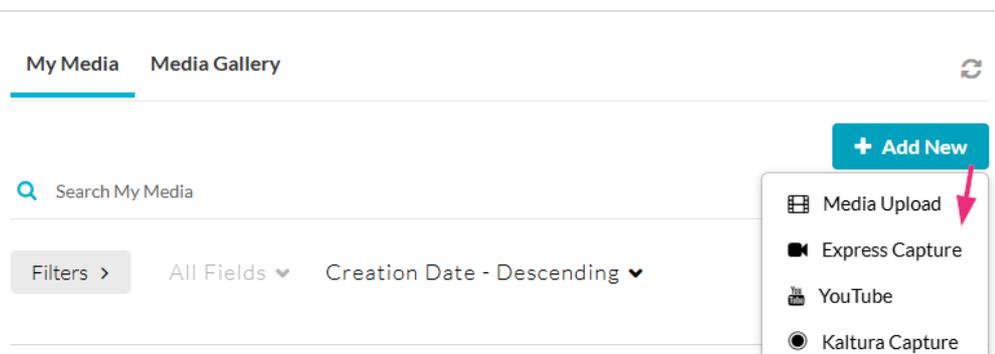


Your instructor can now view your video.

## Add new media

Need to upload or record a new video? Use one of the options in the **Add New** menu in the Kaltura embed window:

- **Upload** (Visit our article [Upload media](#) for guidance.)
- **Express Capture** (Visit our article [Express Capture](#) for guidance.)
- **YouTube** (Visit our article [Add a YouTube video](#) for guidance.)
- **Kaltura Capture** (Visit our article [Kaltura Capture](#) for guidance.)



## Customize your video settings

To customize your video before submitting, click the **settings icon** next to the media

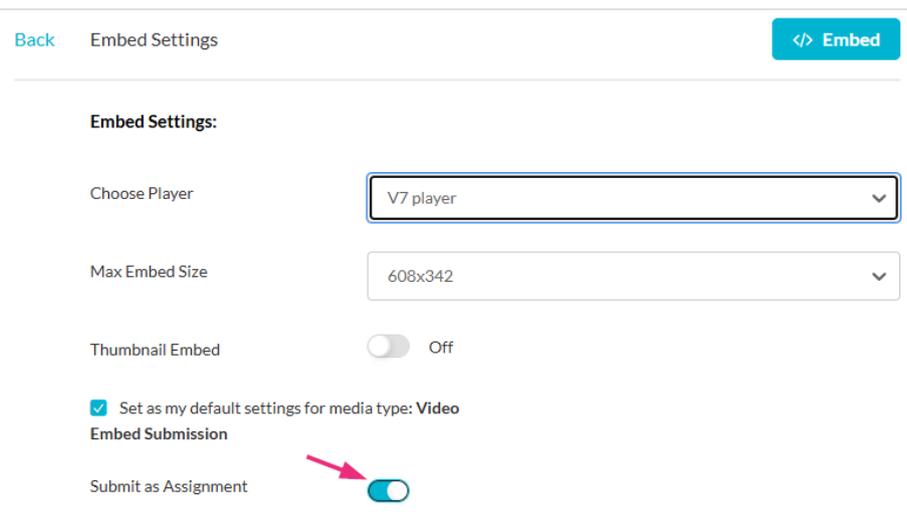
you want to embed.



1. Choose from the available options:

- **Choose player:** Choose from pre-configured players. Your administrator defines the available players.
- **Max embed size:** Set the maximum display size of the embedded video. The default size in Canvas is 1200x720, but you can adjust it to fit your layout and design preferences.
- **Thumbnail embed:** Display a static preview image instead of loading the full video player immediately. This helps improve page load speed and gives users control over when to play the video.
- **Save these settings as default:** Enable this option to apply your selected embed settings automatically to future media embeds, streamlining the process for repeated use.

2. Enable the **Submit as Assignment** toggle button to embed the media as an assignment.



3. Click **Embed** and proceed with [steps 7-8 above](#).