

# Zoom integration - Manage and view Zoom recordings in Kaltura

Last Modified on 05/06/2026 8:41 pm IDT

 This article is designated for administrators.

## About

With Kaltura's Zoom integration, your Zoom recordings are automatically uploaded, organized, and accessible from your Kaltura account. Recordings appear in the Rich Media Content Management System (Rich Media CMS) and under [My Media](#) in your video portal for the matched user.

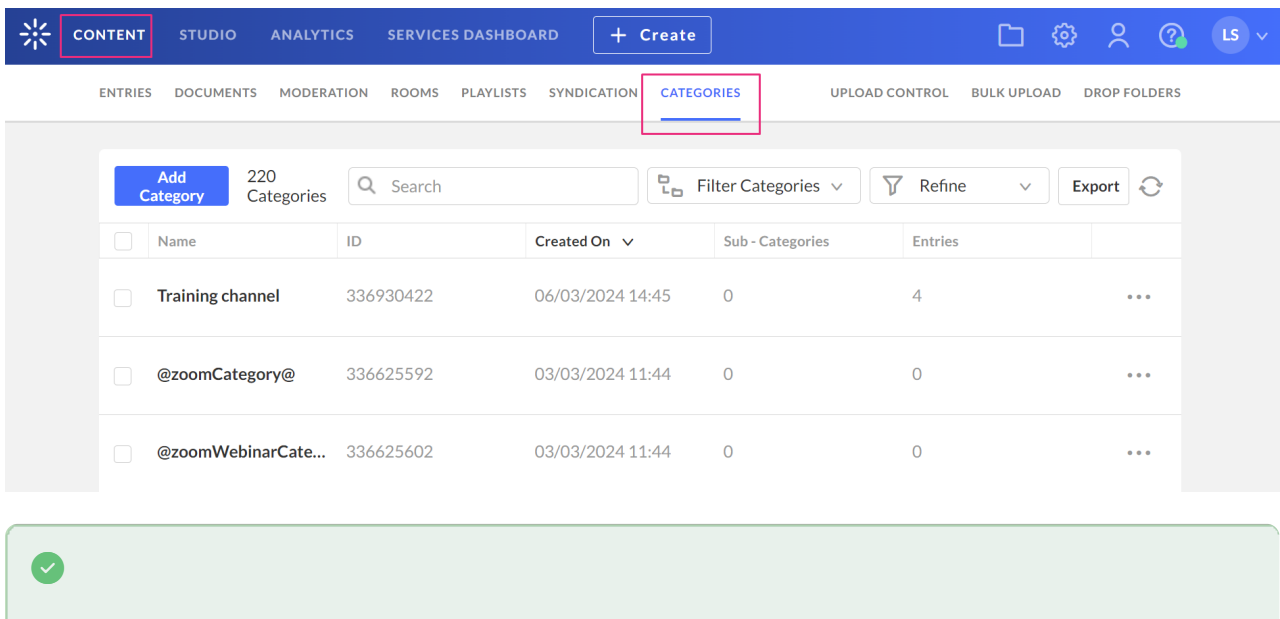
This article explains where to find your Zoom recordings in Kaltura, how to view recording metadata, and manage entries—including deleting recordings and understanding transcoding behavior.



If the **Zoom transcript** option is enabled, REACH captions and transcripts will not be generated as Zoom files are ingested directly. To use REACH captions instead, disable the Zoom transcript option in your integration settings.

## Find your Zoom recordings

1. Under the **Content** menu, select **Categories**.
2. Locate the Zoom category name that was assigned to your account.



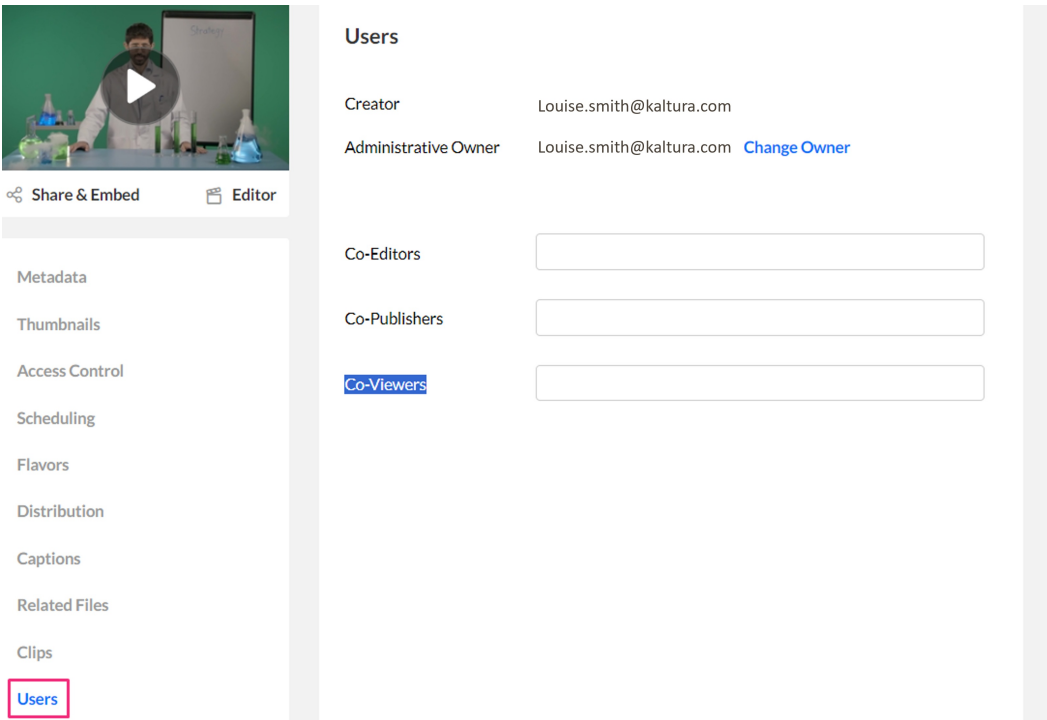
<input type="checkbox"/>	Name	ID	Created On	Sub - Categories	Entries	
<input type="checkbox"/>	Training channel	336930422	06/03/2024 14:45	0	4	...
<input type="checkbox"/>	@zoomCategory@	336625592	03/03/2024 11:44	0	0	...
<input type="checkbox"/>	@zoomWebinarCate...	336625602	03/03/2024 11:44	0	0	...

To make recordings easier to manage, you can assign all Zoom recordings to a dedicated category. This also allows you to filter and search more easily. For more information, check out our article [Search and Filter Media](#).

## View recording metadata

1. In the entry details page, select the **Users** tab. You'll see the following information:

- **Creator** - Zoom host or default Kaltura user ID
- **Owner** - Zoom host or default Kaltura user ID
- **Co-editors / Co-publishers (optional)** - any alternate Zoom hosts.

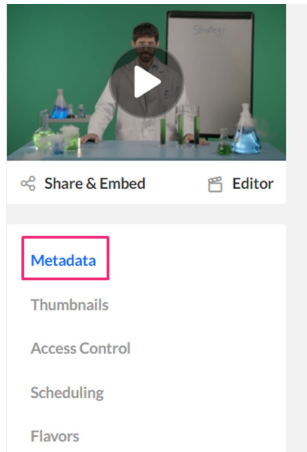


The screenshot displays the Kaltura interface for viewing recording metadata. On the left, a video player shows a man in a lab coat. Below the video are 'Share & Embed' and 'Editor' buttons. A sidebar on the left contains navigation tabs: Metadata, Thumbnails, Access Control, Scheduling, Flavors, Distribution, Captions, Related Files, Clips, and **Users** (highlighted with a red box). The main content area is titled 'Users' and contains the following information:

Creator	Louise.smith@kaltura.com
Administrative Owner	Louise.smith@kaltura.com <a href="#">Change Owner</a>
Co-Editors	<input type="text"/>
Co-Publishers	<input type="text"/>
<b>Co-Viewers</b>	<input type="text"/>

2. Select the **Metadata** tab to view the Category information:

- **Category** (optional) - top-level category as defined in the Zoom application



**Metadata**

Name

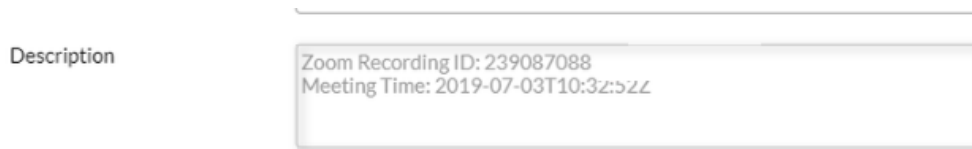
Description

Tags

Categories   
[Browse Categories](#)

Reference ID

- **Description** - Includes the Zoom recording ID and meeting time (displayed in Zoom’s event time format, e.g., UTC/GMT with a “Z” suffix)

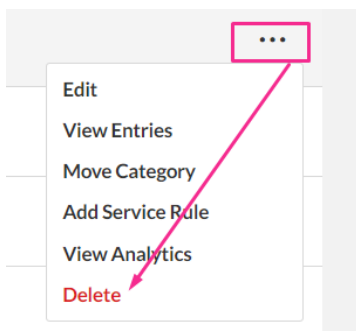


## Delete recordings

You can delete individual or multiple Zoom recordings directly from the Zoom category.

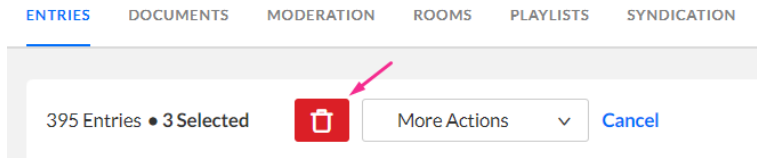
### Delete a single entry

1. Locate the Zoom category name that was assigned to your account.
2. Find the entry you want to delete and click the **three-dot menu** on the right.
3. Select **Delete**.



### Delete multiple entries

1. Select the checkboxes next to the recordings.
2. Click the **trash can icon** at the top of the page.



## Zoom transcoding

Kaltura automatically applies a transcoding profile to Zoom recordings to support playback on different devices. Here's how it works:

- Each new Zoom recording receives a transcoding profile that generates a Full HD flavor (marked as the source) and an SD flavor for smaller screens.
  - The original source flavor is not retained, unless one of the following is true:
    - Fewer than two non-source flavors are created
    - The source flavor is not part of MBR (multi-bitrate) playback
    - The highest bitrate flavor does not match the original source
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