Three-dot menu in Moodle

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This article is designated for all users.

About

The three-dot menu is a dropdown list of options that you can choose from in order to quickly access the actions you need.

The instructions below are for Theming users. If you don't have Theming enabled, please refer to our article **Actions menu**.

Access the menu

Click the **three dots** on the media page.

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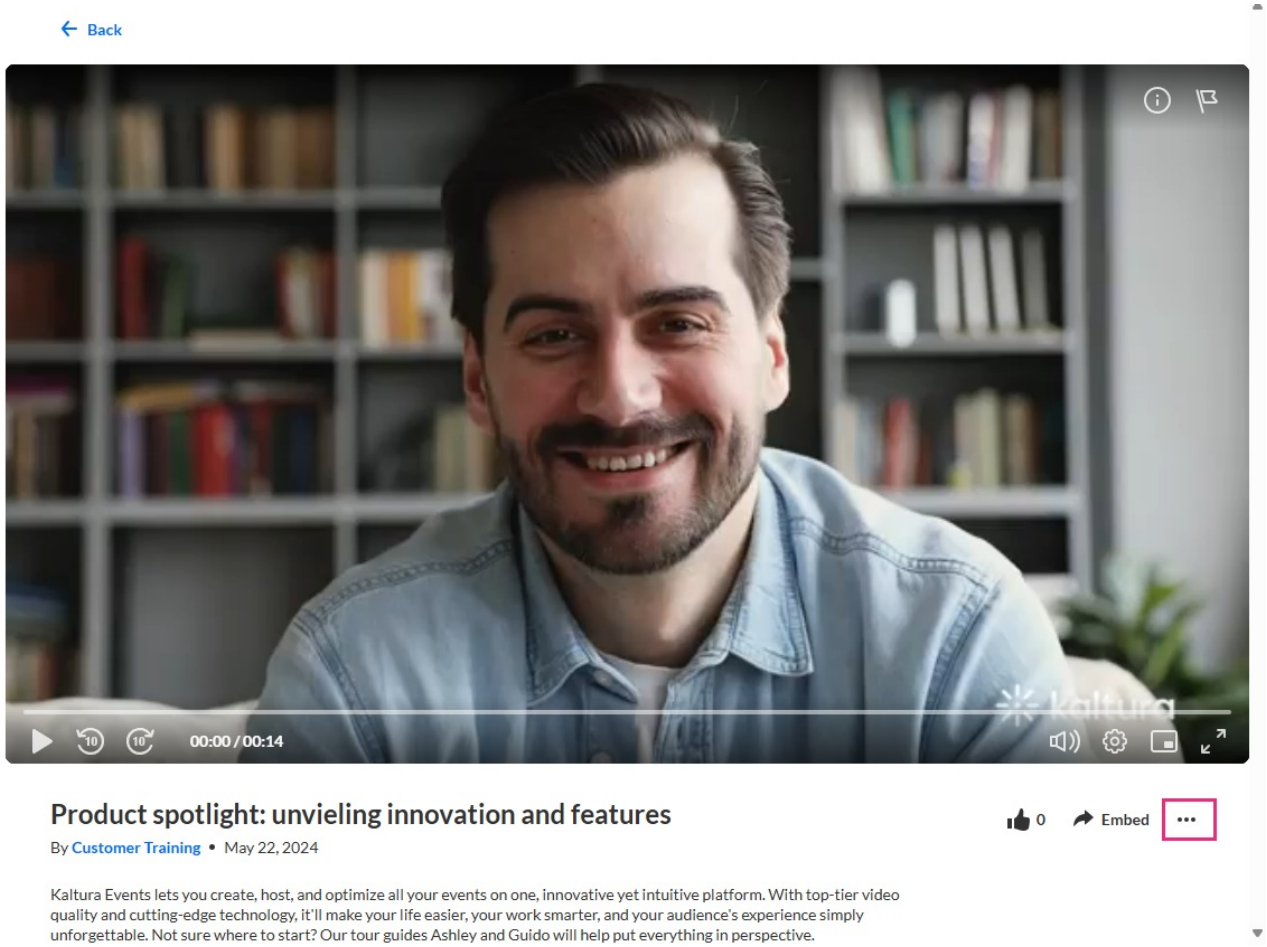

What's on the menu?

The options displayed in the Actions menu depend on your account configuration.

The three dots menu can contain the following options or more:

- **Publish** - See Publish media
- **Edit** - See Manage Media - Edit Entries
- **Analytics** - See Entry level analytics
- **Caption & Enrich** - See Upload and manage captions
- **Launch Editor** - See Kaltura Video Editing Tools - User Guide
- **Delete** - See Delete an entry

Following is an example of a menu:

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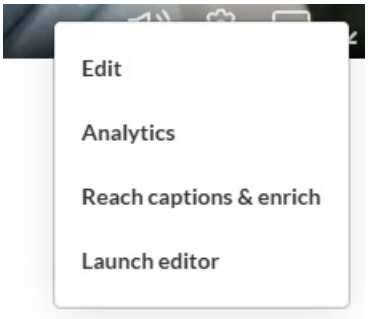

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