Kaltura Room analytics in Brightspace

Last Modified on 05/12/2025 9:42 am IDT

> 🔏 **This article is designated for administrators.**

About

You can view analytics for sessions held in the Kaltura Room right from your application. These reports give you insight into participation and engagement, whether you're running live meetings, breakout discussions, or ongoing collaboration sessions.

You can access reports for rooms launched from:

- Standalone media entries (accessed via the 'Join Room' button on a media page)
- Channel-based rooms within your video portal

> ℹ️
>
> These analytics reports are only available for the **new Kaltura Room**. They are not supported for legacy meeting rooms. If you're using a legacy room, these reports won't appear.

Available reports

There are three types of reports available, each focused on a different level of insight:

Room data report

This report gives you an overview of session-level activity. It's ideal for seeing how each session performed overall.

Key details include:

- Room name and ID
- Session start and end times
- Host information
- Unique users per session
- Engagement rate (based on viewing time)
- **Additional filters**:
  - Specific room IDs (entry_ids)

- Virtual event IDs (virtual_event_ids)

Attendees data report

This report drills down into individual user activity during each session. Use it to understand how participants engaged.

Key details include:

- User ID, name, and email
- User role (host, participant, etc.)
- Participation time
- User engagement rate
- **Additional filters**
  - Room ID (entry_ids)
  - User ID (user_ids)
  - Session ID (cue_point_ids)
  - Event ID (virtual_event_ids)

Breakout room sessions report

If your sessions include breakout rooms, this report provides details on each one, grouped by the main room.
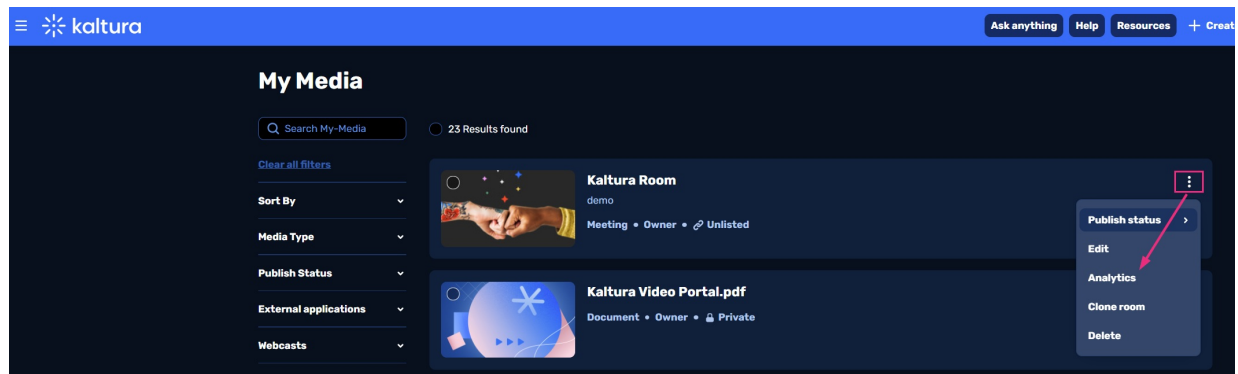
Key details include:

- Main room and breakout room names and IDs
- Session initiator (host)
- Start and end times
- Duration
- Participant count
- Engagement rate
- **Additional filters**
  - Date range (fromDate, toDate)
  - Main room IDs (parentEntryIds)
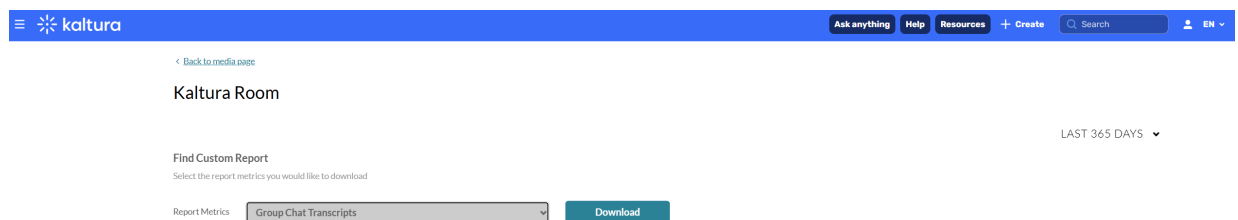 - Virtual event IDs (virtual_event_ids)

Where to find these reports

1. Access My Media.
2. On your My Media page, locate the relevant entry.
3. Click the **three dots** to the far right and select **Analytics**.

> ℹ️ If you don't see this option in your menu, reach out to your Kaltura admin.
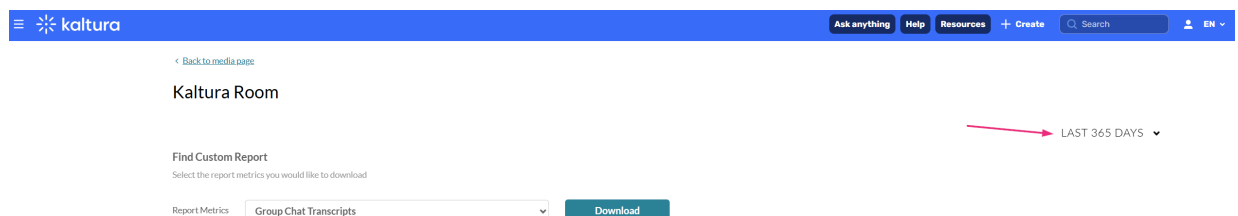

The Reports page displays.

4. Before downloading a report, you can use the date range drop-down menu to select a timeframe. Choose from:

- Last 7 days
- Last 30 days
- Last 120 days
- Last 365 days
- Custom

If you choose 'custom', use the calendar picker to set exact dates.

5. Click the report drop-down menu and choose the desired report.

6. Click **Download**.

The report downloads as a CSV file.