

Clone a Kaltura Room in Blackboard

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 This article is designated for all users.

About

The room cloning feature allows you to duplicate existing Kaltura Rooms and associated [C&C \(Chat and collaboration\)](#) assets with ease.

What happens when you clone a room?

When you clone a meeting room, the following components are duplicated:

- **Room assets:** All media content from the original room.
- **Storyboard:** The room's storyboard is fully copied.
- **Content from C&C:** All non-deleted interactions (e.g., notifications, polls, quizzes) are copied as 'Draft'.
- **Room settings:** The cloned room will maintain the same configuration as the original.
- **Ownership:** The new room is owned by the user who initiated the cloning process.
- **Parent reference:** The cloned room includes a reference to the original room as its parent.

The cloned room appears as a new entry in your Kaltura video portal or LMS and includes the same assets as the original, along with a C&C instance containing all draft announcements.

What is not copied?

- **User permissions:** Only the owner who initiated the clone will have access to the new room. Co-editors and other users are not copied.

Before you start

To use the room clone feature, ensure:

- [C&C \(Chat and Collaboration\)](#) is enabled in your video portal..
- You have ownership or co-editor permissions for the room you want to clone.

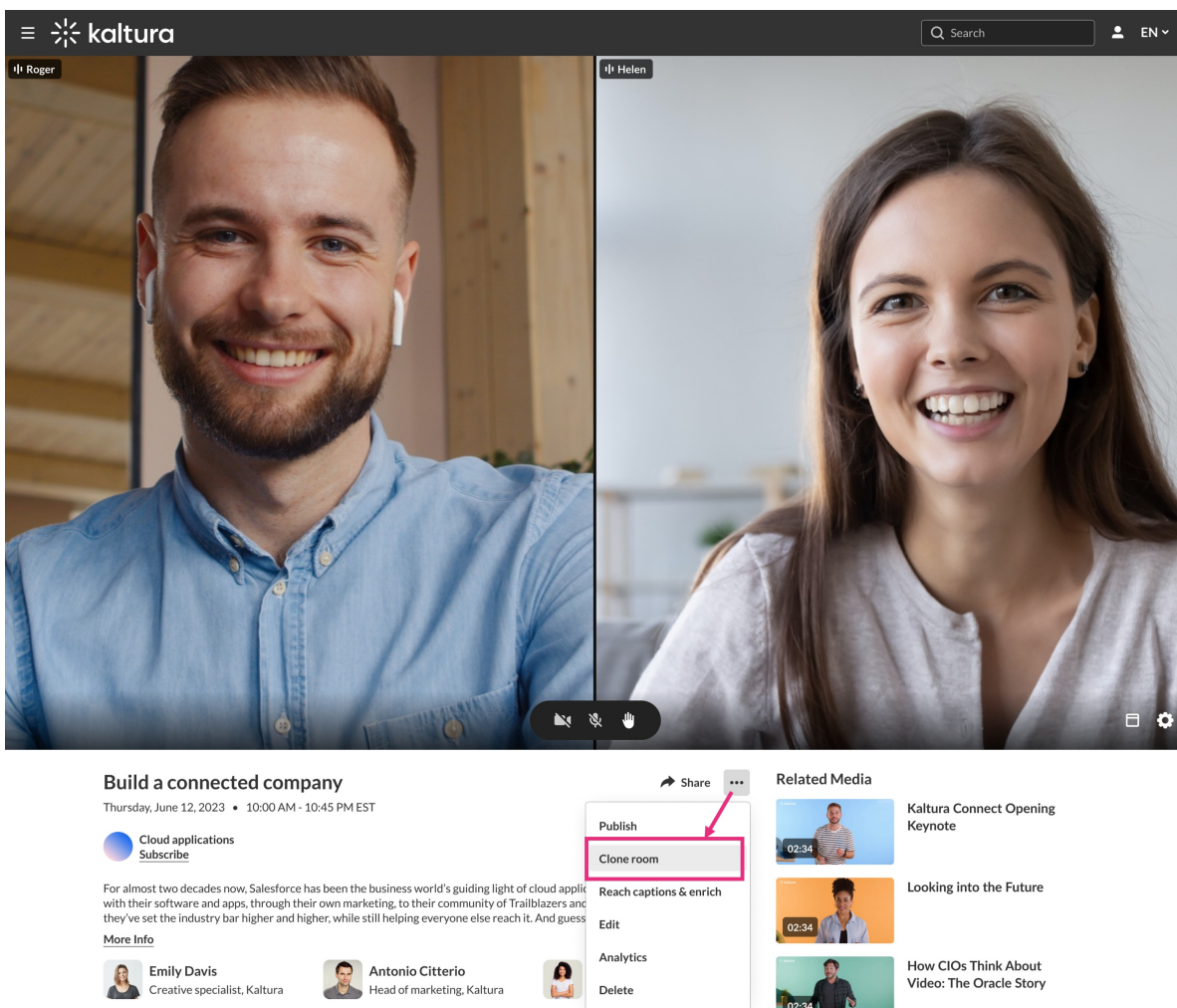


If you haven't set up a room yet, visit our article [Create a Kaltura Room and start a meeting](#) for instructions.

Access the Clone room feature

From the entry page

1. Navigate to the desired Kaltura Room entry your Kaltura video portal.
2. Click the **three dots** below the entry and select **Clone room** from the drop-down menu.



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More Info

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From My Media

1. Go to [My Media](#) and locate the meeting room entry that you want to clone.
2. Click the **three dots** to the far right of the entry.

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Clone the room

1. After selecting **Clone room** from the menu, a **Clone room in progress** window appears.

- Enter a new name for the cloned room.
- Enter a description and tags.

2. Confirm your changes and click **Save**.



While the process completes (this may take a few minutes), you can continue editing the metadata for the new room.

Clone room is ready

Room was successfully cloned. You can continue editing the new room's metadata or navigate to the new room.

Name *

Description

B *i* U ☰ ☰  

This is my new room

Tags

×

Close Go to the new room **Save**

You'll receive a notification that the information was successfully saved.





3. You can then click **Go to the new room** to see your cloned room.

Clone room is ready

Room was successfully cloned. You can continue editing the new room's metadata or navigate to the new room.


Name *

Description

B *i* u    

This is my new room

Tags

tags 

Close

Go to the new room

Save

The cloned room will appear as a new entry in your [My Media](#).