

Create a Kaltura Room within a channel

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This article is designated for administrators.

About

A Kaltura Room can be tied directly to a channel, creating a persistent virtual meeting space that anyone with access to the channel can join. This type of room is ideal for ongoing team collaboration, department meetings, or informal group discussions- no need to set up a new session each time. In this guide, you'll learn how to enable and configure a room from within a channel.

Access the room settings

1. Go to the desired channel. You can do this by selecting **My Channels** from the user menu.



2. On the My Channels page, click the thumbnail of the channel you want to use.

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Channels					
Q Search for channels	Membership: 1 ×	Types: All Y			Sort By > + Create channel
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1 Member • 1 Subscriber					
Go to channel 👲 Unsubsc	ribe				

3. Click the **three-dot menu** and select **Configure**.

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4. On the **edit** page, click the **Room** tab.



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Descriptio	nn: Black ✔ Bold <i>Italic</i> <u>Underline</u>
	Welcome to the Enterprise Solutions channel, your go-to resource for cutting-edge strategies and tools to drive business success. Here, you'll find experily curated content that covers everything from cloud technologies and operational efficiency to global team collaboration. Whether you're looking to streamline your operations or scale your business, our playlists are designed to equip you with the knowledge and insights to stay ahead in today's competitive market. Explore our sessions and discover innovative solutions tailored for modern enterprises.
Ta	gs: Kannel
Priva	y: Open - All logged in users can view and contribute content (contribution is not allowed for viewer-role users).
	O Restricted - All logged in users can view content and only channel members can contribute content.
	O Private - Only channel members can view and contribute content.
	O Shared Repository - Only channel members can view and contribute content; Content may be published to other channels, according to publishing entitlement
Optio	ns: 🗌 Moderate content (Media will not appear in channel until approved by channel manager)
	Enable comments in channel
	Force media published only to this channel to always be played in the context of the channel
	Enable subscription to channel (link to subscribe https://15932.nvq2.mediaspace.kaltura.com/channel/Events+Channel/10198112/subscribe)

Configure the room settings

1. Enable the room.



Edit Enterprise solutions

Details	Playlists	Users	Collections	Advanced Settings	Room
Enable chan	nel meeting r	oom			
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Room templ					
System ter	mplate - Inter	active roo	m		~
Chat moder					
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access to the	Dackchannel.				
Type user i	name				~
Enable Q&A		rator for us	ore accessing the r	0.072	
Enable 1:1 ch	at with a mode	erator for us	ers accessing the r	oom.	
According	to site defaul	lt			~
Group Chat					
Enable the gr	oup chat for us	ers that bro	wse within the roo	om.	
A	to site defaul	lt			~
According					

2. Choose a room template:

- Interactive everyone can join the stage
- Panel only assigned presenters can join the stage

3. Assign Moderators - Moderators can launch the room, access the backchannel chat, and manage the Q&A.

(Managers of the channel are automatically assigned as moderators. Members can join if the room is open.)

4. Enable **Q&A** and **Group Chat** based on how you want participants to interact.



For public or subscriber-only channels, consider disabling group chat to prevent unwanted posts.

5. Click **Save**. You can return to the channel by clicking the channel name.

Details	Playlists	Users	Collections	Advanced Settings	Room
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Room temp	late				
System te	mplate - Inter	active roor	m		~
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Enter the room

Click the **Enter Room** button on the main channel page to launch or join the room.



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		Enterprise solutions				
		Welcome to the Enterprise Solutions channel, your go-to resource for cutting-edge strategies and tools to drive business success. Here, you'll find experily curated content that covers everything from clout technologies and operational efficiency to global team collaboration. When <u>Read More</u>				
		Enter Room & Unsubscribe				
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All recordings from the room are saved to the channel's media.

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The room remains available as long as it's enabled - no need to recreate it for each meeting.