

Create a Kaltura Room within a channel in Content Hubs

Last Modified on 04/30/2026 2:14 pm IDT

 This article is designated for all users.

About

A **Kaltura Room** can be tied directly to a [channel](#), creating a persistent virtual meeting space that anyone with access to the channel can join.

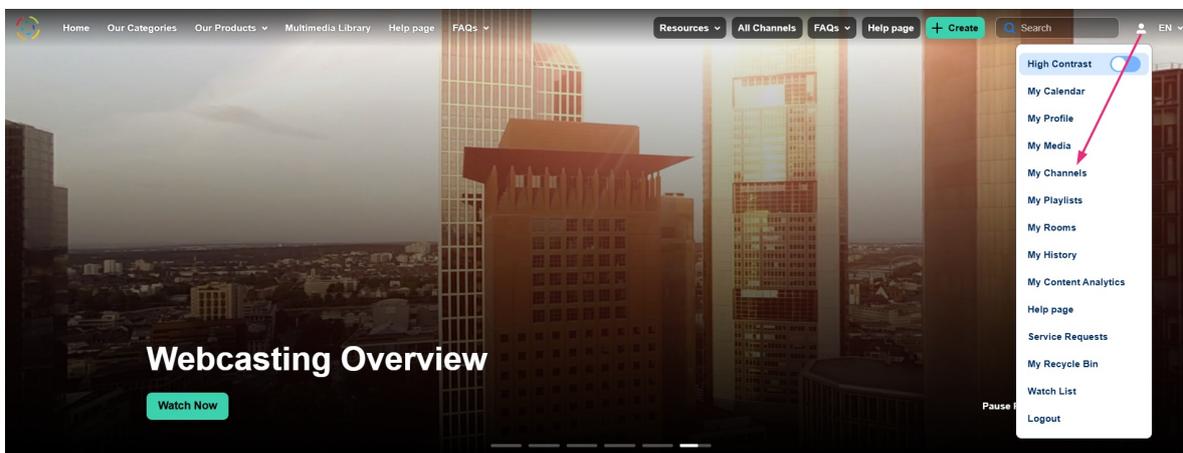
This setup is ideal for ongoing team collaboration, department meetings, or informal group discussions. There's no need to create a new session each time.

Access the room settings

1. Go to the desired channel. You can do this by selecting **My Channels** from the user menu.

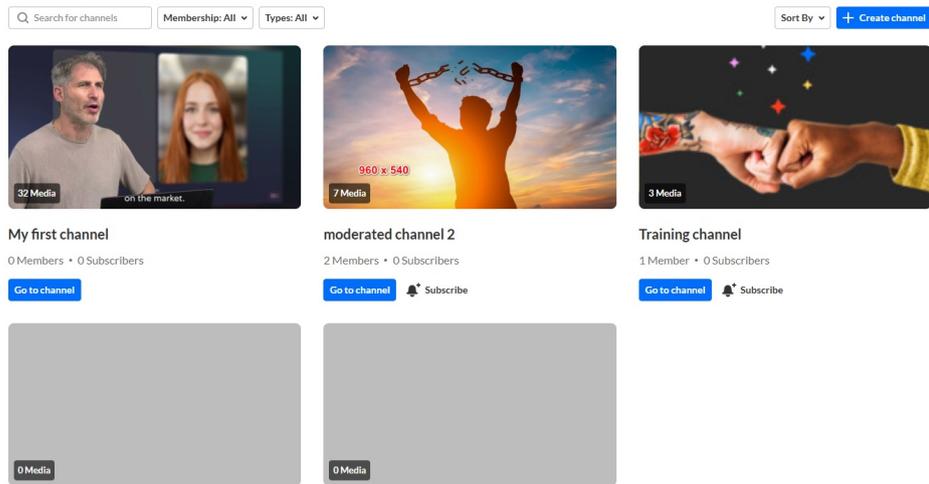


Need to create a channel? Check out our [guide](#) here.



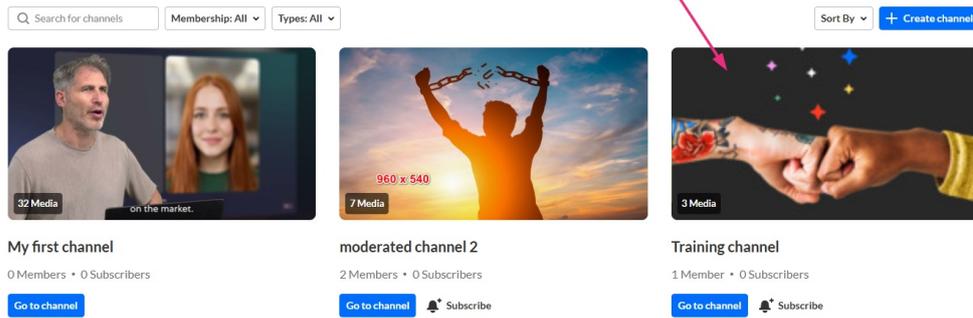
The 'Channels' page displays.

Channels



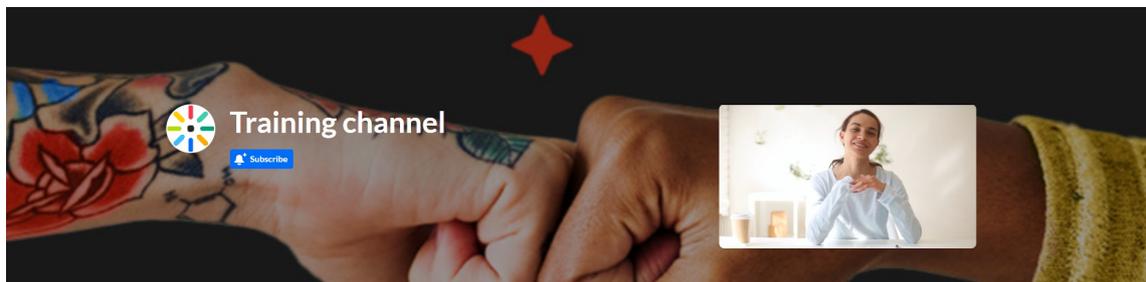
2. Click the thumbnail of the desired channel.

Channels

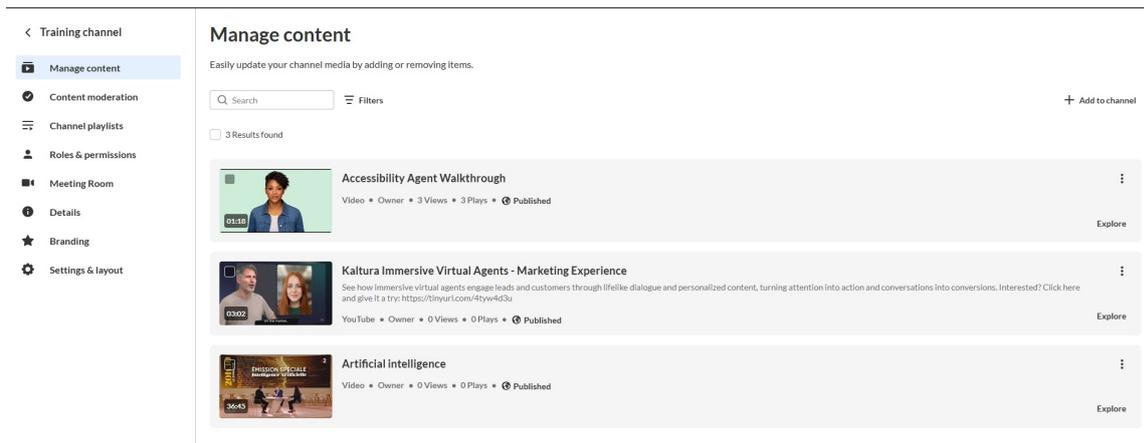


The channel page opens.

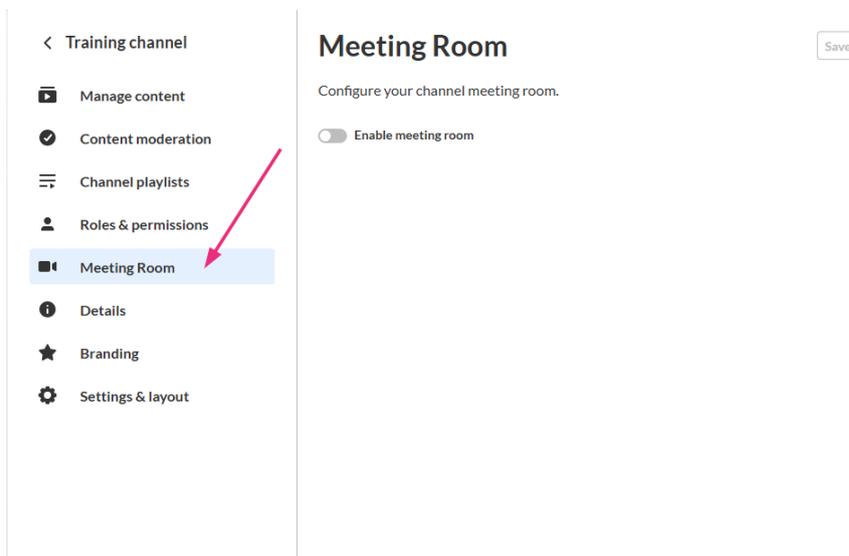
3. At the far right, click the **Actions** menu and select **Manage content**.



The 'Manage content' page opens.



4. Click the **Meeting room** tab to open the room settings.



5. Click the toggle to enable the meeting room.

< Training channel

Manage content

Content moderation

Channel playlists

Roles & permissions

Meeting Room

Details

Branding

Settings & layout

Meeting Room

Save

Configure your channel meeting room.

Enable meeting room

The room settings display.

Meeting Room

Save

Configure your channel meeting room.

Enable meeting room

Room mode



Interactive
This template is used by KMS and KAF for creation and updates of KME entries and will work by default with CnC only



Webinar
This template is used by KMS and KAF for creation and updates of KME entries and will work by default with CnC only

Room Moderators

Select users that are allowed to moderate the room, manage room content, start and end recording, and have access to the backchannel.

Add room moderators ▼

Chat Moderators

Select users that are allowed to moderate the chat, reply to QnA, launch polls and interactions, and have access to the backchannel.

LS Louise X Add chat moderators ▼

Enable Q&A

Enable 1:1 chat with a moderator for users accessing the room.

According to site default ▼

Group Chat

Enable the group chat for users that browse within the room.

According to site default ▼

Configure the room settings

1. Configure the following settings:

Room mode - Select how participants join the stage:

- **Interactive** - everyone can join the stage
- **Webinar** - assigned presenters join the stage; all others join as viewers

Room moderators - Assign room moderators who can launch the room, manage room content, start and end recordings, and access the backchannel.

- You can assign individual users or groups.
- When you assign a group, all current and future members of that group receive moderator permissions when they join the room.
- If group membership changes, access updates automatically, but the user may need to log out and log back in for the changes to take effect.
- Channel managers are automatically added as room moderators.
- Channel members can join the room when it's open.



If group membership, permissions, or roles are updated while a session is in progress (for example, promoting a participant to a moderator), the changes don't fully apply until the user leaves the room and rejoins.

Chat moderators - Assign chat moderators who can moderate chat, reply to Q&A, launch polls and interactions, and access the backchannel chat.

- You can assign individual users or groups.
- Group-based permissions are applied automatically when users join the room.

For detailed information about moderator behavior and permissions, see [Assign and manage moderators for Kaltura Rooms](#).

Enable Q&A - Enable or disable Q&A for participants.

Group Chat - Enable or disable group chat based on how you want participants to interact.

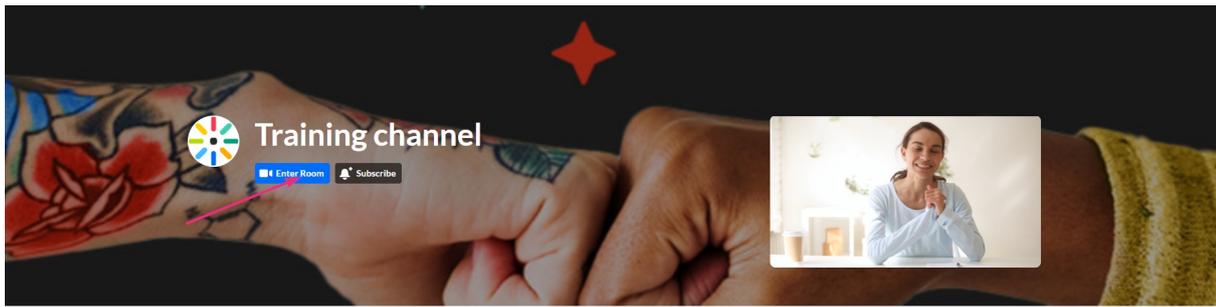


For public or subscriber-only channels, consider disabling group chat to prevent unwanted posts.

3. Click **Save**.

Enter the room

Click the **Enter Room** button on the main channel page to launch or join the room.



Search

+ Add to channel ⋮ Actions

Media



All recordings from the room are saved to the channel's media.



The room remains available as long as it's enabled - no need to recreate it for each meeting.