

Upload and manage slides in Video Portal

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28 This article is designated for all users.

About

Slides add synchronized visual elements to your video. You can upload full slide decks or individual slide images to appear at specific points in your timeline. Slides are visible in the player and enhance the viewing experience alongside your content.

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The Chapters module must be enabled before using this feature.

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In KMS and LMS Video instances that are set with remote storage configuration, slides on entries are stored and played from the remote storage.

Add slides

1. Open the edit media page and click on the **Timeline** tab.



The media's timeline displays.



Details	Languag	es P	ublish	Options	Col	llabora	tion	Thumbnai	ls	Presenter	rs D	ownloads	s Cap	tions	Attachmen	nts	Timeline	Rep	lace Me	edia					
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 Click the arrow below the slides icon and select Upload Full Deck to add a series of slides (the supported formats are PPT, PPTX, and PDF), or Upload Single Slide to upload one slide (image file types only are supported).

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Can't see **Upload Full Deck**? Ask your admin to enable it in the Chapters module.

Upload full deck

1. Click the **slides icon** then click the **upload icon**.



The deck upload window displays



Deck upload		
	Choose slides resolution: Normal Resolution (1024x768) Wide Resolution (1366x768)	
	Drag & Drop a file here or + Choose a file to upload	
		Cancel

2. Choose the resolution (default is Normal).

Deck upload		
	Choose slides resolution: Normal Resolution (1024x768) Wide Resolution (1366x768)	
	Drag & Drop a file here or	
	+ Choose a file to upload	I
		Cancel

3. Drag and drop the desired file into the grey area or click **+Choose a file to upload**.

The upload process begins.

Deck upload
Choose slides resolution:
Normal Resolution (1024x768)
○ Wide Resolution (1366x768)
24.95MB of 182.2MB
Note - once the upload and processing is done, the slides will be equally spread
across the timeline for you to manually arrange them.
, , , ,
Cancel

You can return to the timeline while the upload is processing by clicking **Back to Timeline**.

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[Deck upload
	Note - once the upload and processing is done, the slides will be equally spread across the timeline for you to manually arrange them.
	Øo .
	Back to Timeline

4. After the upload and processing have finished, the slides will be equally spread across the timeline and you can manually rearrange them.

Create chapters for the video	and upload slides to play along	with video.		
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Arrange your slides

1. Click and drag the slide to the desired position in the timeline.

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Hoad Slide *Required	Slide Information	n 0.32.6 ent Management System 🏠 Enter	563 comma separated Search Tags	Saved View in Player

- 2. In the slide information section, enter a name, description and tags (optional) for the slide.
- 3. Click Save.

Repeat this process for each slide.

Upload a single slide

1. Click the **slides icon** then click the **upload icon**.



Upload S	lides Deck (PPT, PPTX, PDF)	0:56		 	1:52	 	 2	:48		 3:44		 	4:40	
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The upload window displays.

Thumbnail upload		
	Choose a file to upload	
		Cancel Save

- 2. Choose a file to upload (image file only).
- 3. Click Save.

Thumbnail upload	
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	Cancel Save

4. Under **Slide Information**, enter a name, description, and tags (optional). The exact time of the cue point is shown, and you can modify it if necessary.



Upload Slide *Required		Slide Information		
		Enter Slide Title	0:20.171	Save
1	INSTITUTIONAL DATA ONLY Avoids habicitations by retrying	Enter Slide Description	Enter comma separated Search Tags	<u>View in Player</u>
	or your source countering gathered over the years.			Delete Slide

Click **View in Player** at any time the far right to see your changes.



 When you are happy with all your configurations, click **Save** at the top right. The slides appear on the player.



To learn more about viewing slides on the player, check out our article Dual Screen.

Delete slides

- 1. In the timeline, click on the slide you want to delete.
- 2. Click **Delete Slide.**



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Upload Slide *Required	Slide Information		
Kaltura Events	Enter Slide Title	1:08.465	Save
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Bit Manipus ans ans ans ans	Copy event Multi thread		Delete Slide

A confirmation message displays: Are you sure you want to delete this slide?

3. Click **Delete** to confirm.

You can only delete one slide at a time.