

'Add New' menu in Moodle

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 This article is designated for all users.

About

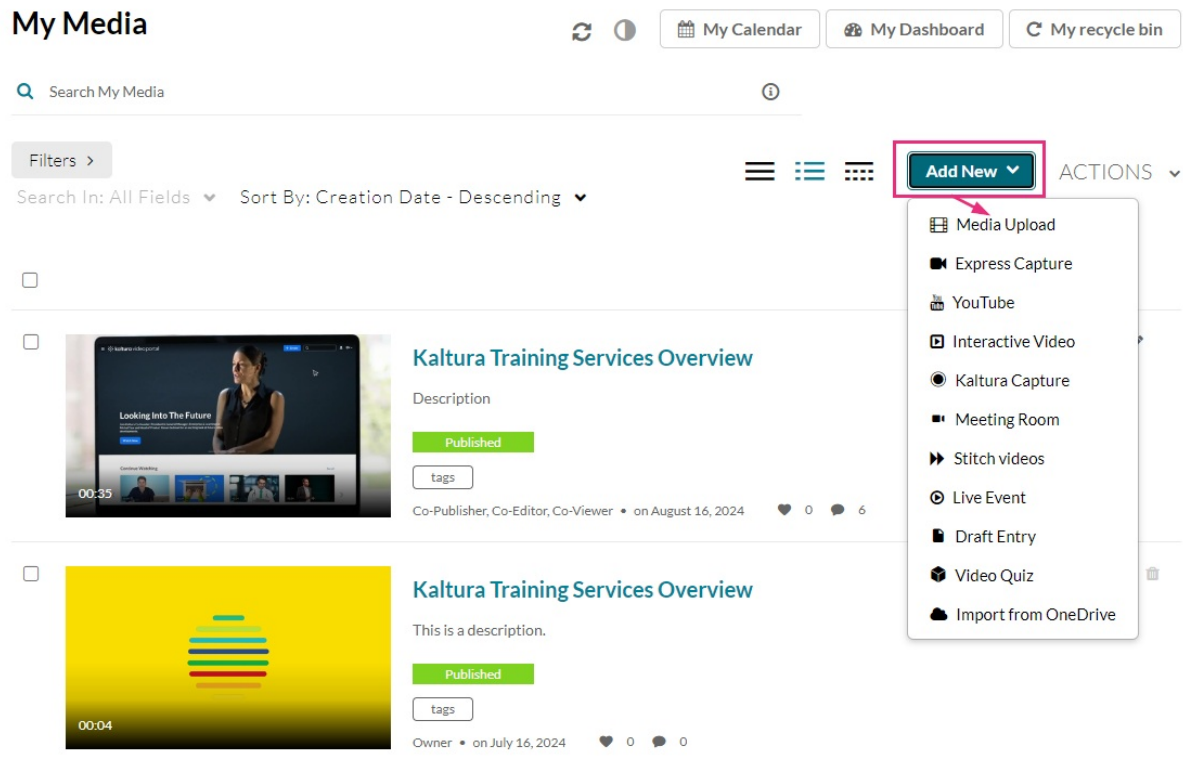
Use the **Add New** menu to easily create a variety of new media from scratch. Once created, your new content is automatically added to your My Media library, ready for immediate use and organization.



The instructions below are for non-Theming users. If you have [Theming](#) enabled, please refer to our article '+Create menu'.

Access the menu

Navigate to your My Media page and click the **Add New** button at the top right to see the list of options.



The screenshot shows the 'My Media' interface. At the top, there are navigation buttons: 'My Calendar', 'My Dashboard', and 'My recycle bin'. Below these is a search bar and a 'Filters' dropdown. The main content area displays two media items, both titled 'Kaltura Training Services Overview'. The first item is a video with a thumbnail showing a woman and the text 'Looking Into The Future'. The second item is a video with a yellow background and the Kaltura logo. To the right of the media items, the 'Add New' button is highlighted with a red box, and its dropdown menu is open, showing options: Media Upload, Express Capture, YouTube, Interactive Video, Kaltura Capture, Meeting Room, Stitch videos, Live Event, Draft Entry, Video Quiz, and Import from OneDrive.

Depending on what is enabled on your application, your Add New menu may look slightly different to the one shown in this article. If there is an option missing, please



contact your Kaltura administrator to discuss how to enable:

- Media Upload
 - Express Capture
 - YouTube
 - Interactive Video Paths
 - Kaltura Capture
 - Meeting Room
 - Draft Entry
 - Video Quiz
 - Webcast Event (Townhalls)
 - Stitch videos
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