RSVP to a session in Content Hubs

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This article is designated for all users.

About

The **RSVP** feature lets you select the sessions you plan to attend in an upcoming event. Once you RSVP, you may be able to add the session to your calendar or receive an email invite, depending on how your organization has set it up.

When you RSVP to a session, it's also added to the **My Agenda** tab on your profile page (if the tab has been enabled). This makes it easy to find all your upcoming and past selections in one place.

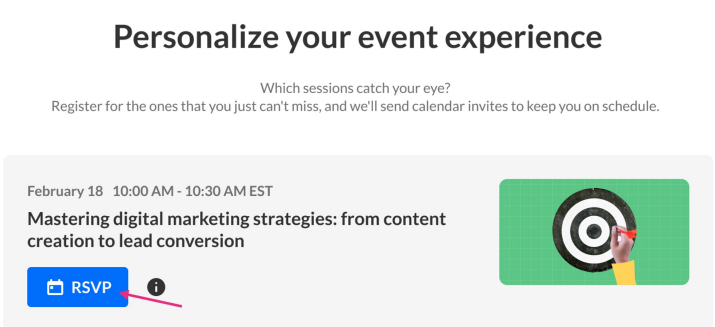
For more details, see My profile page.

- This feature requires the RSVP module to be enabled.
- **Calendar** and **email** options may not be available to all users. These features depend on how your organization has configured the RSVP experience.

RSVP to a session

Click **RSVP** for any sessions you plan to attend.

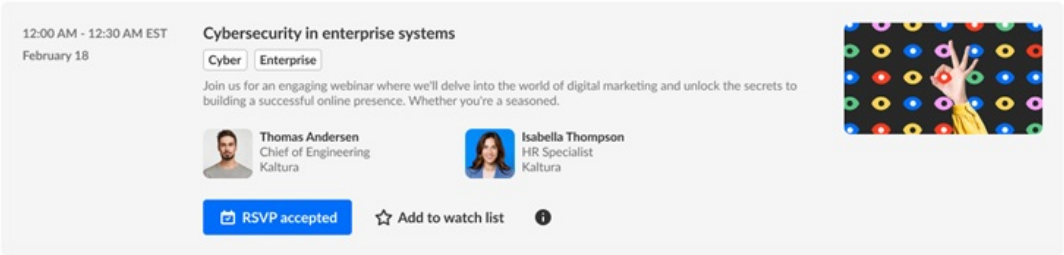
Guest users must log in to use the RSVP feature.



Once you RSVP:

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- The button will update to RSVP accepted.
- You might receive a calendar invite or email, depending on how your administrator has configured the feature.



You can update your response wherever the RSVP button appears, such as on session cards and session pages.

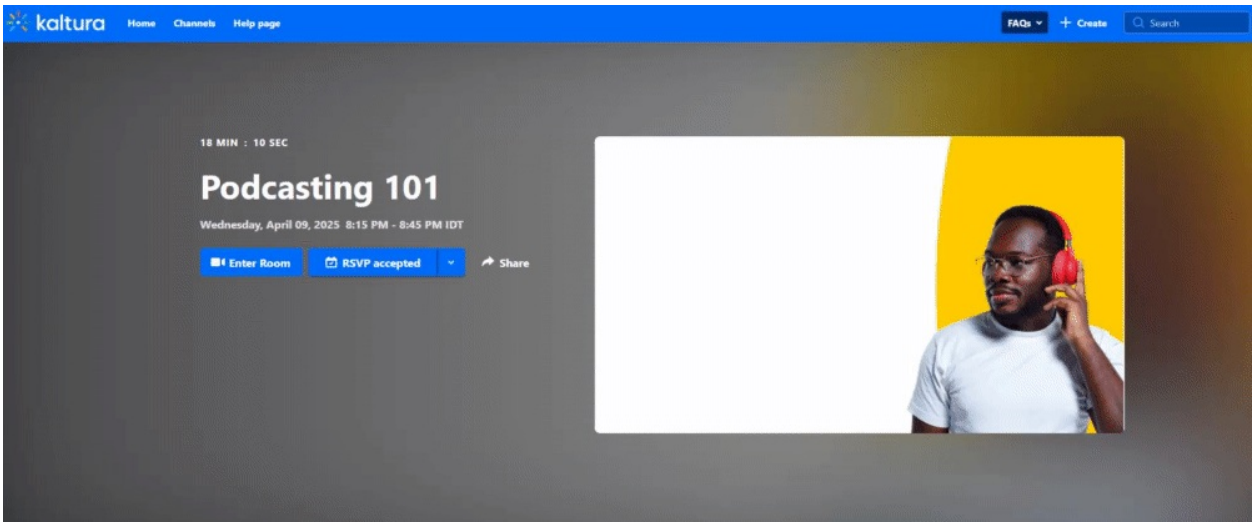
Add to calendar or get an email invite

If enabled for your organization, you can:

- Choose to receive the invite via email.
- Download a calendar invite for Google, Outlook, or other calendars.

Cancel your RSVP

If you no longer plan to attend, hover over the **RSVP Accepted** button and select **Cancel RSVP**.



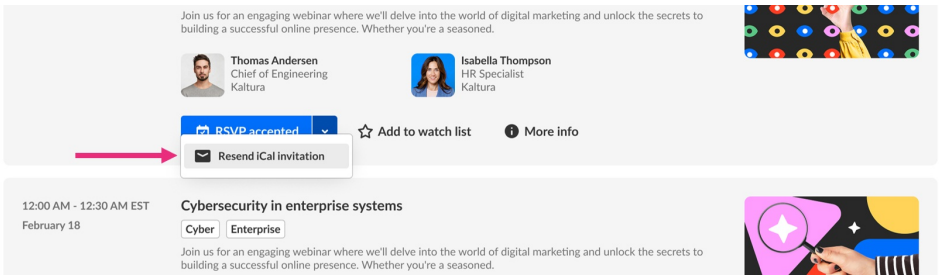
Lost your invite?

If the feature is enabled, you can resend your invite:

1. Find the session where you see **RSVP accepted**.

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2. Click the arrow on the button.
3. Select Resend iCal invitation.



FAQs

Q: Can I RSVP to all sessions at once?

A: Bulk RSVP is not currently supported; sessions must be selected individually.

Q: What if I delete my calendar invite?

A: If available, you can resend the invite from the RSVP button or request it from the event organizer.

Q: Can I change my RSVP after registering?

A: Yes, you can cancel your RSVP or respond again wherever the RSVP option is available.

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