

Configure chat settings for Town hall events

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28 This article is designated for all users.

About

This article explains how to manage chat settings and configurations for a Kaltura Room session. Learn how to access the Chat tab, assign chat moderators (in addition to room moderators!), and enable or disable features like Q&A and group chat for your sessions.

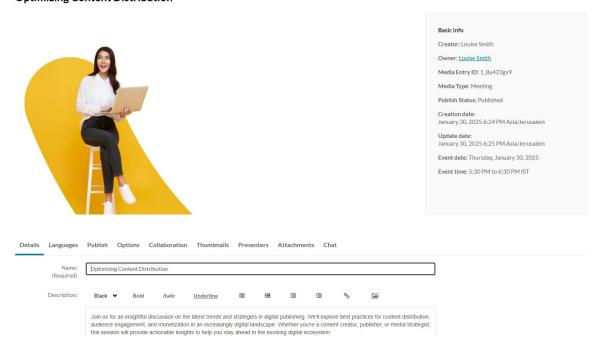


The Chat tab and its configurations are managed through the ChatandCollaboration module.

Access the chat settings

Access the edit media page for the desired meeting entry.

Optimizing Content Distribution

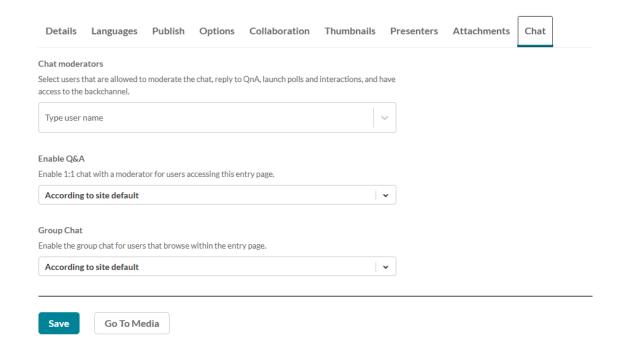


Click the **Chat** tab.





The Chat settings display.

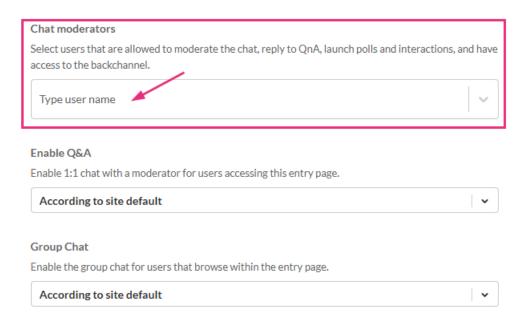


Configure the chat settings

Add chat moderators

In the **Chat Moderators** field, start typing the names of the users you want to assign as moderators. Matching users will appear in the drop-down menu for you to select.





Save to automatically apply chat moderator permissions for future sessions.

Enable Q&A

Choose from the drop-down options whether to enable the site default, to turn off the Q&A feature for this session, or turn it on.

Enable Q&A Enable 1:1 chat with a moderator for users accessing this entry page. According to site default Off On According to site default

Group chat

Choose from the drop-down options whether to enable the site default, to turn off the group chat feature for this session, or turn it on.



Group Chat

Enable the group chat for users that browse within the entry page.



When you've finished configuring everything, click **Save**.