Search and filter in a media gallery in Sakai - Theming

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👥 **This article is designated for all users.**

About

The Media Gallery offers powerful search and filter tools to help you quickly find and organize content. Whether you're searching for videos, sessions, or playlists, the intuitive features make navigation effortless.

ℹ️ The Theming module must be activated to enable this page's functionality.

Access your media gallery

The Media Gallery link is typically located on the course navigation panel. However, depending on your account setup, you might access the Media Gallery differently. See your Kaltura Administrator for further information.
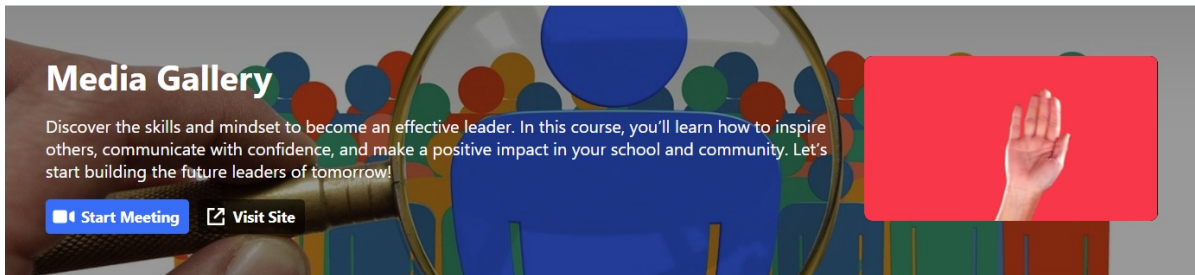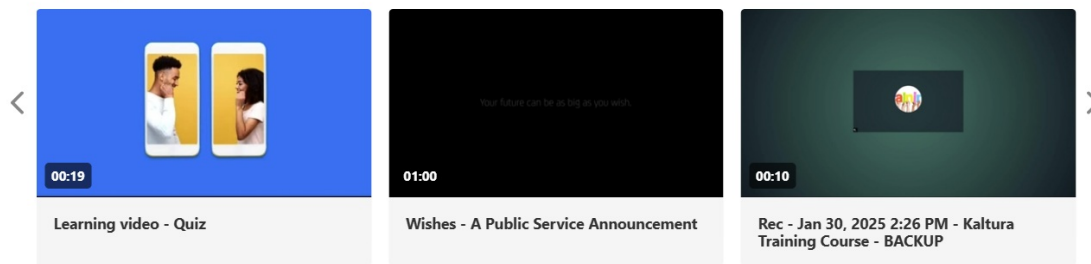
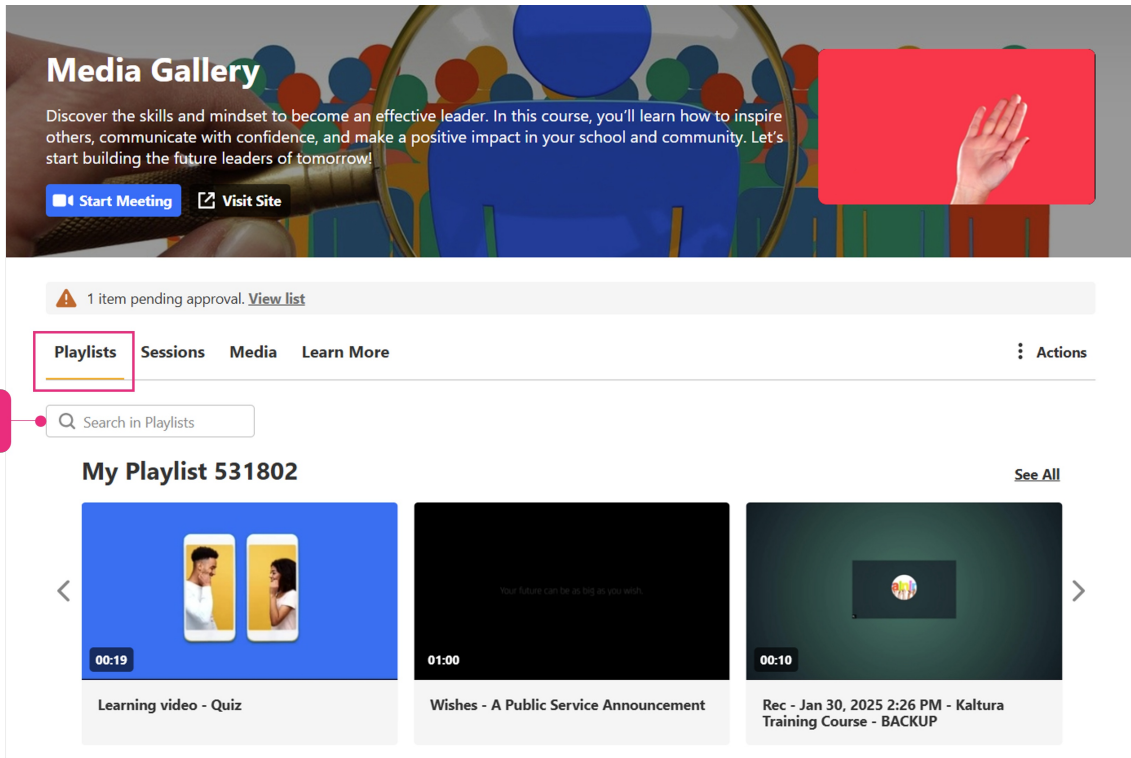Only users enrolled in that course will be able to view the media assigned to the course Media Gallery. To learn more about media galleries, visit our article Media Gallery.

Search functionality

Search in playlists
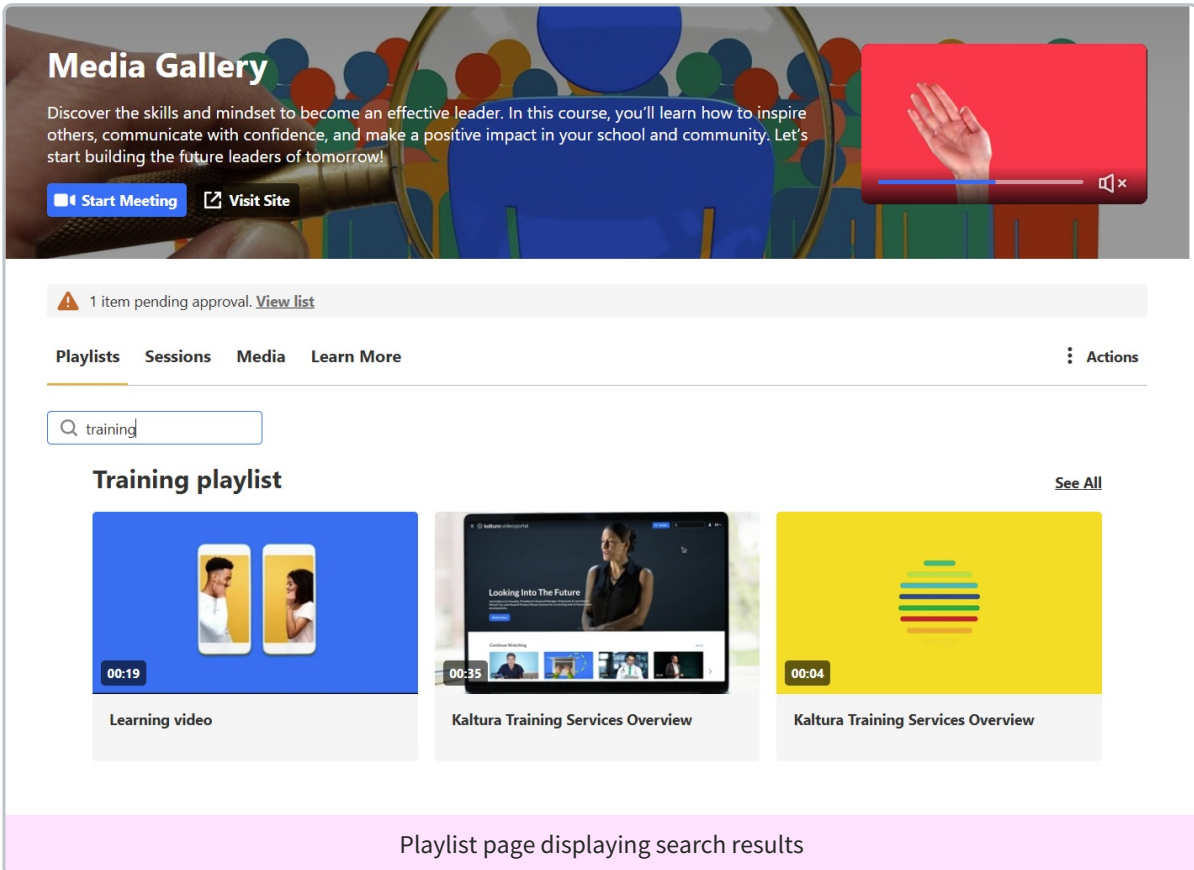
Under the **Playlists tab**, you can easily find playlists by entering keywords in the search bar. The search focuses on key details like titles, descriptions, and tags, ensuring that only playlists (not individual media within them) appear in the results.

Playlist page displaying search results

Search in sessions
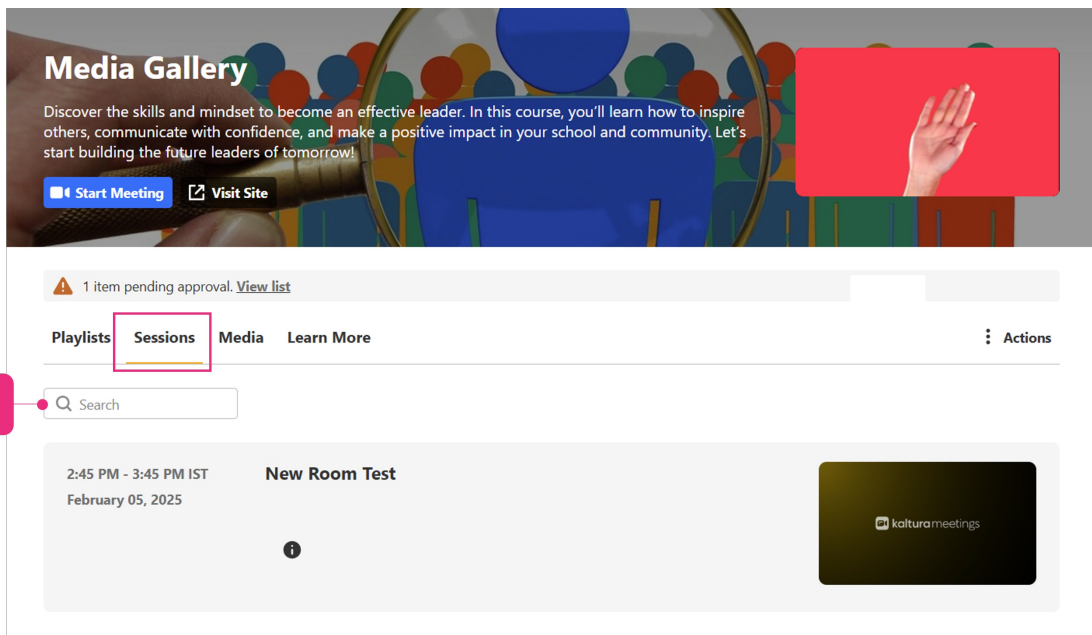
Under the **Sessions tab**, easily find specific sessions by entering a keyword in the search bar. The search scans all key details, like session titles, descriptions, and speakers, to bring up the most relevant results instantly.
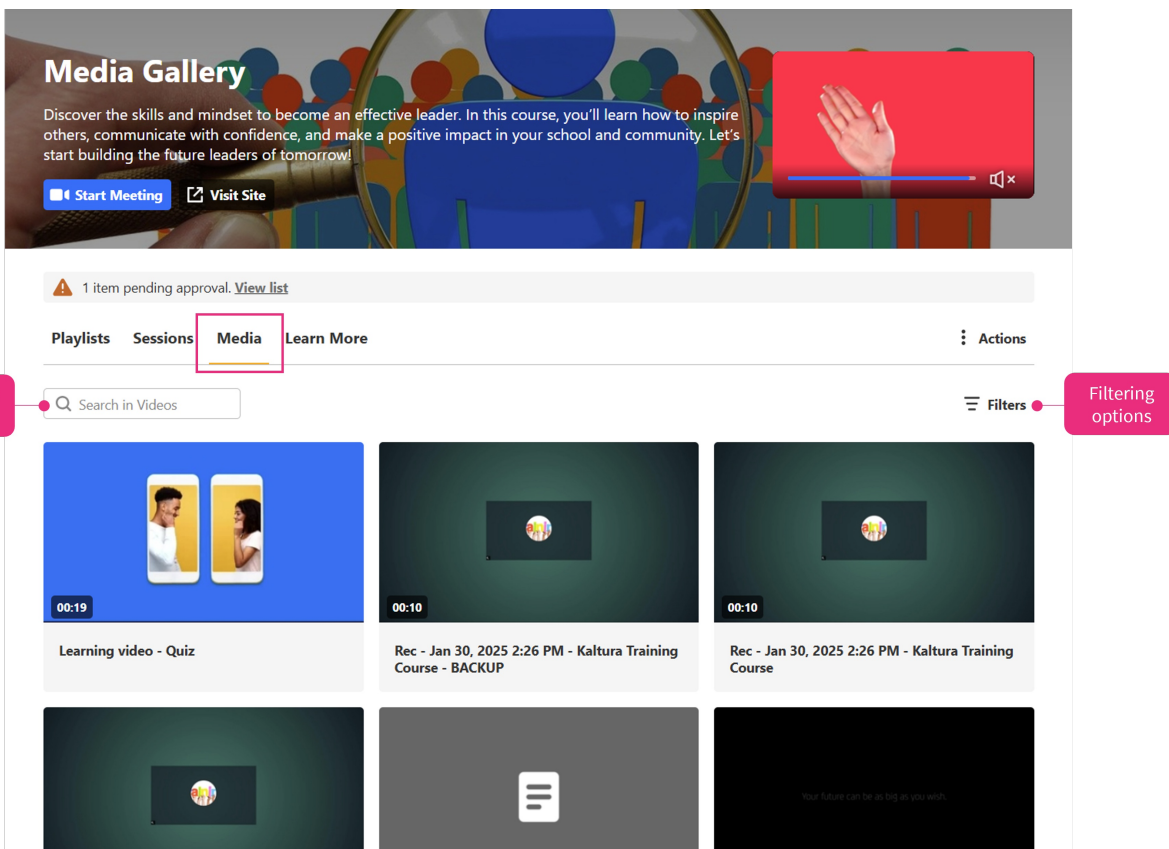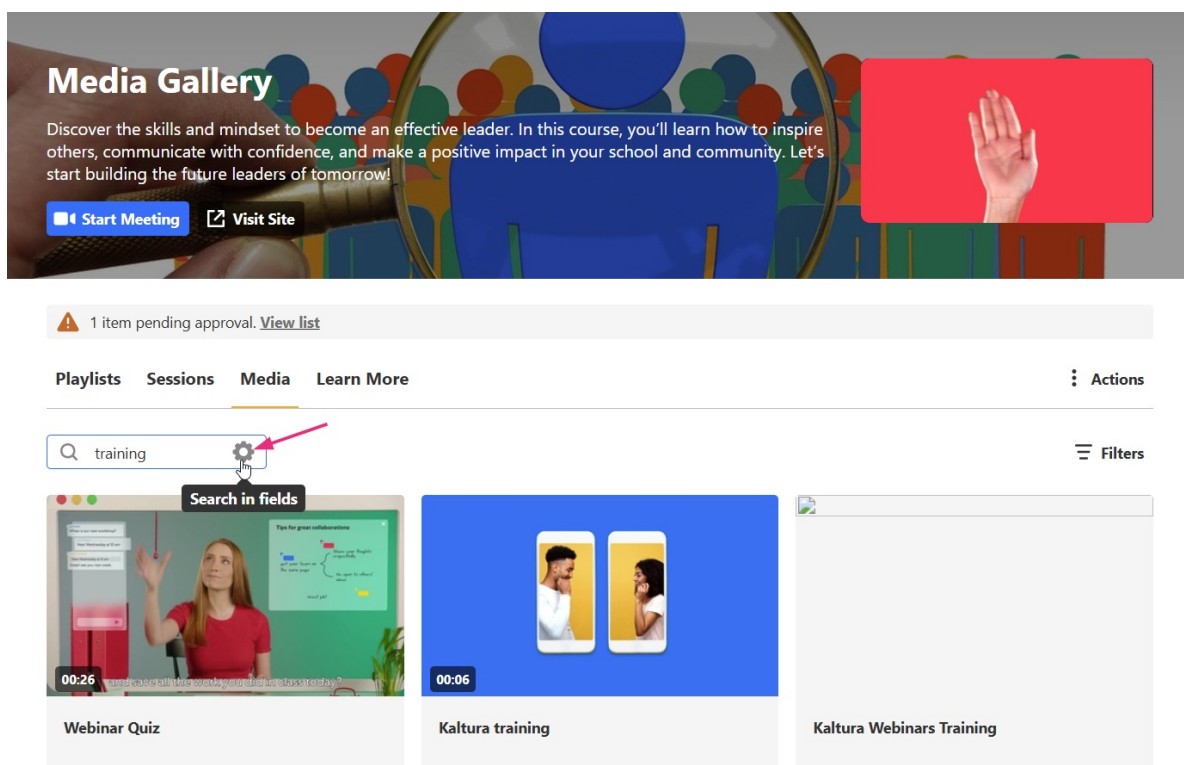
Search in media

Under the **Media tab**, use the search field to quickly find specific videos across all channel types - open, restricted, private, shared repository, public restricted, or public open. The search scans key details like titles, descriptions, and tags, and includes all channel member types.

Start the search by typing in a search term and pressing **Enter**.

Use the gear icon ⚙ to refine your search by field.

> ℹ️
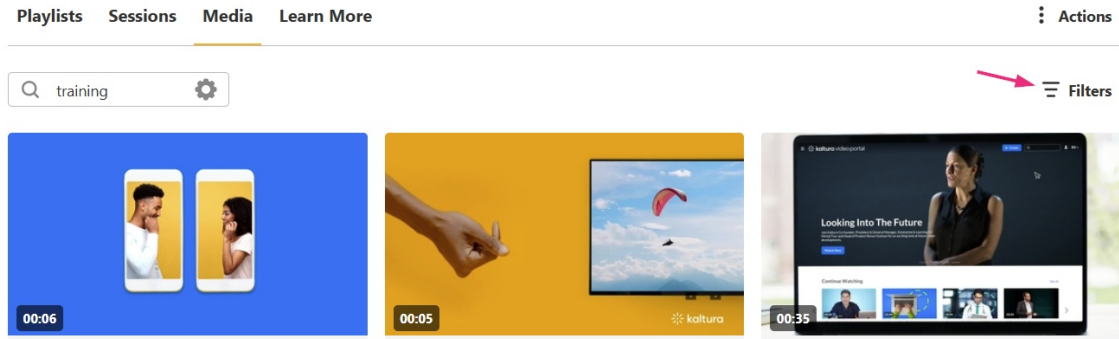> The gear icon will not be visible unless a search term is entered.
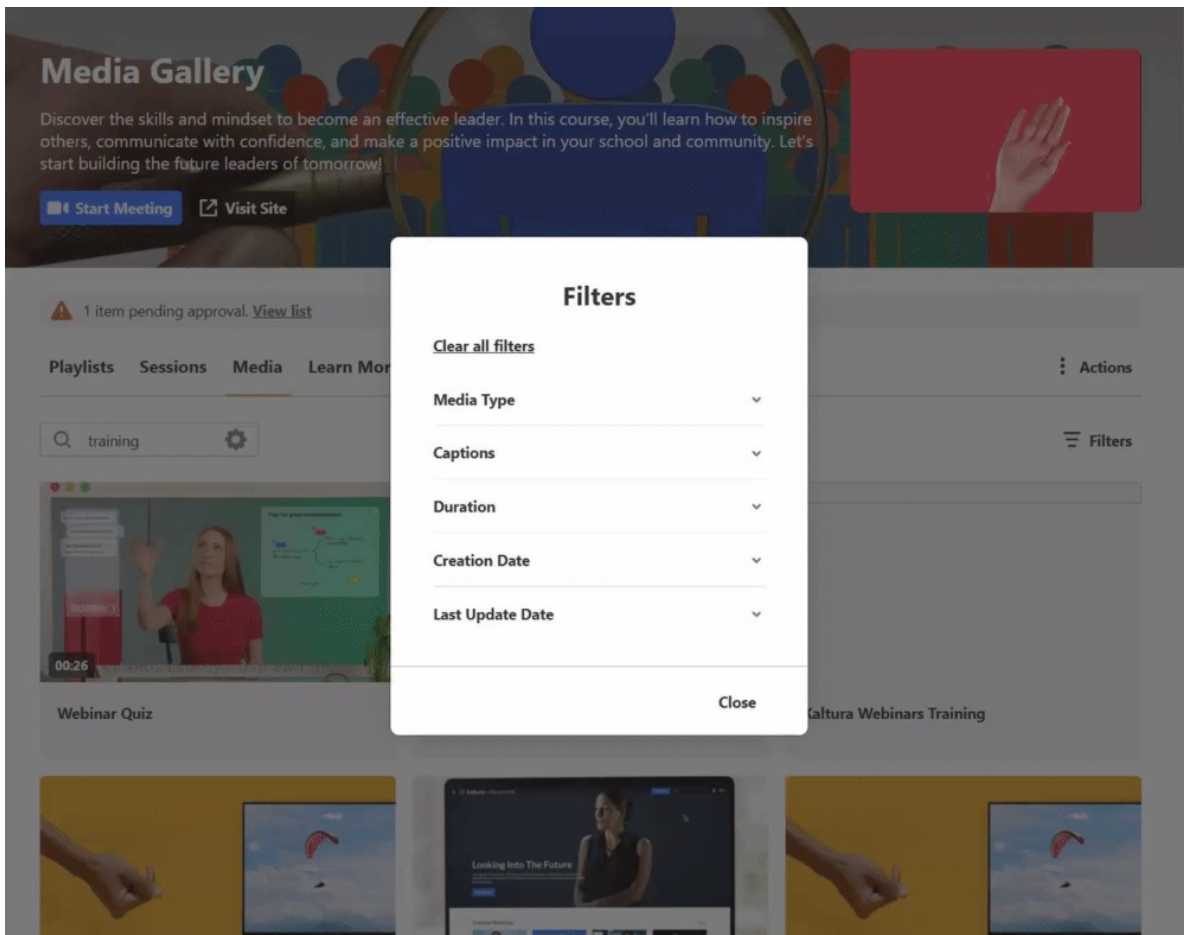

Available fields:

- **All fields**
- **Title**
- **Description**
- **Tags**
- **Chapters / Slides**
- **Captions**
- **Polls**
- **Quiz** (results from quiz questions and answers)
- **Comments**

![Kaltura logo]

Filters

The filters button appears on the right side of the page. Click to open the **Filters** window.

Click the arrows to the right of the filter type to expand the section, and select your filter options.

Sort By

You can sort results using the Sort by feature.

Available sorts:

- **Relevance** - scored according to how well search results match the query and its context
- **Creation Date**
- **Update Date**
- **Alphabetically**
- **Views**
- **Plays**
- **Likes**
- **Comments**

Media type filter

Available Media type filters:

> ℹ️
>
> Please note that the filtering options below may vary depending on what has been configured on your account.

- **All media**
- **Video**
- **Quiz**
- **Audio**
- **3D object**
- **Draft**
- **Image**
- **Room**
- **Powtoon**
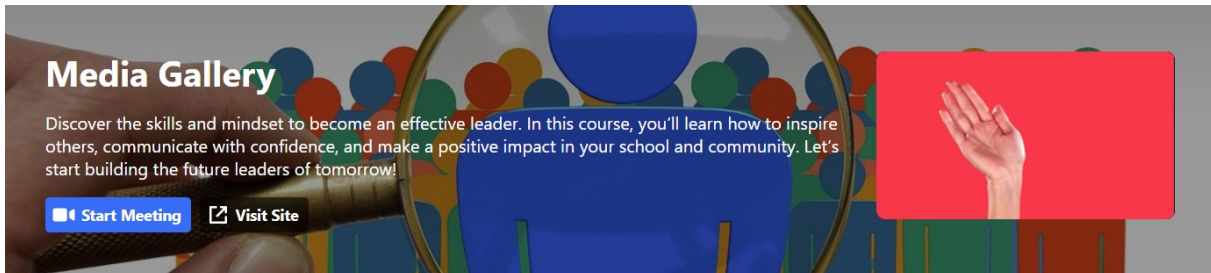- **Interactive video**
- **Wochit**

More filters

- **Ownership** – Any Owner / Media I own / Media my group owns / Media I can edit / Media I can publish
- **Captions** - All captions / Available / Not available
- **Duration** – Any/00:00-10:00 min/10:00-30:00 min/30:00-60:00 min/Custom
- **Creation Date** – Any/Last 7 days/Last 30 days/Custom
- **Last update date** - Any date / Last 7 days / Last 30 days / Custom

> ✅ Expand your filtering options by configuring custom metadata.

Search in vertical view

When you're in vertical view, you can quickly find **sessions**, **media**, and **playlists** using the search bar. Just type your keyword and pres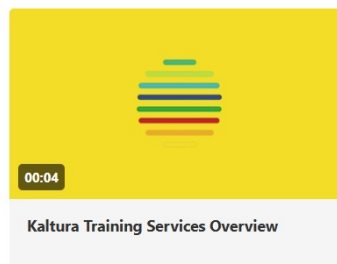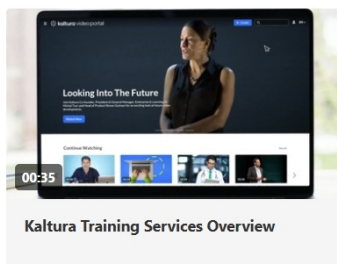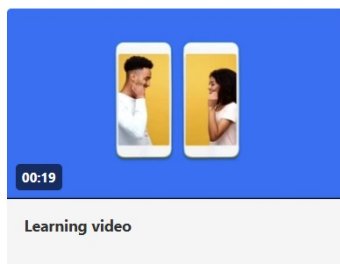s **Enter** to start searching.