

Create a channel in Content Hubs

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 This article is designated for all users.

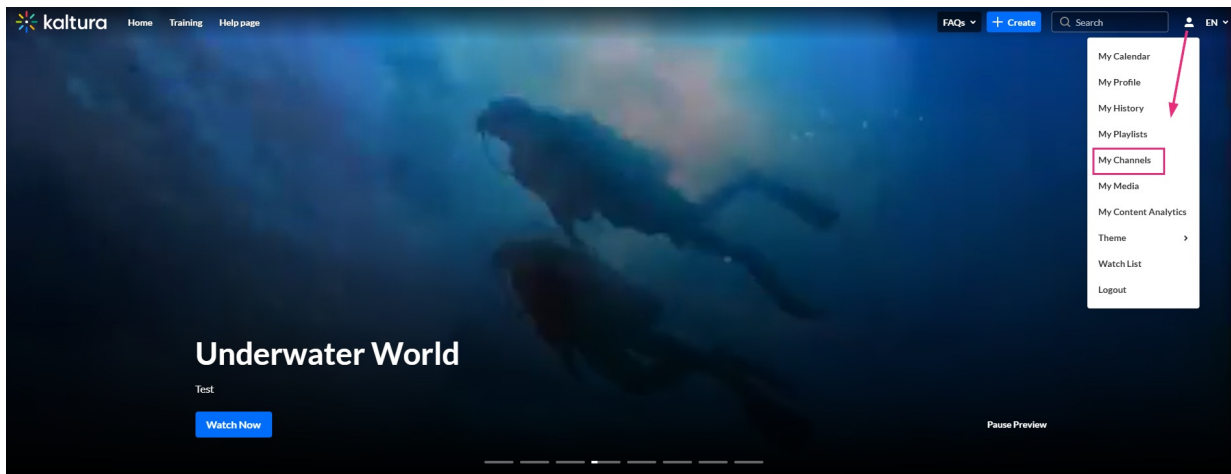
About

In this guide, you'll learn how to create and set up channels in your Content Hub.

If you're an organizational group manager or someone authorized by your organization to create channels, you can also create channels in bulk and customize their settings and member permissions. For more information, check out our article [Channel management in bulk](#).

Access My Channels page

1. Select **My Channels** from the user menu.



The 'Channels' page opens.


2. Click **+Create Channel** at the far right.

Channels


Video has played a major role in enterprise learning for a while, but today's learners have higher expectations, greater needs, and far less time than ever before. How can L&D teams determine the right learning strategy for them and the role of video in it? How can they ensure their... [Read More](#)

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 Sort by ▾ + Create channel



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The 'Create channel' window displays.

Create channel

Name *

Description

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Privacy

All logged-in users can view and contribute content (contribution is not allowed for viewer-role users).

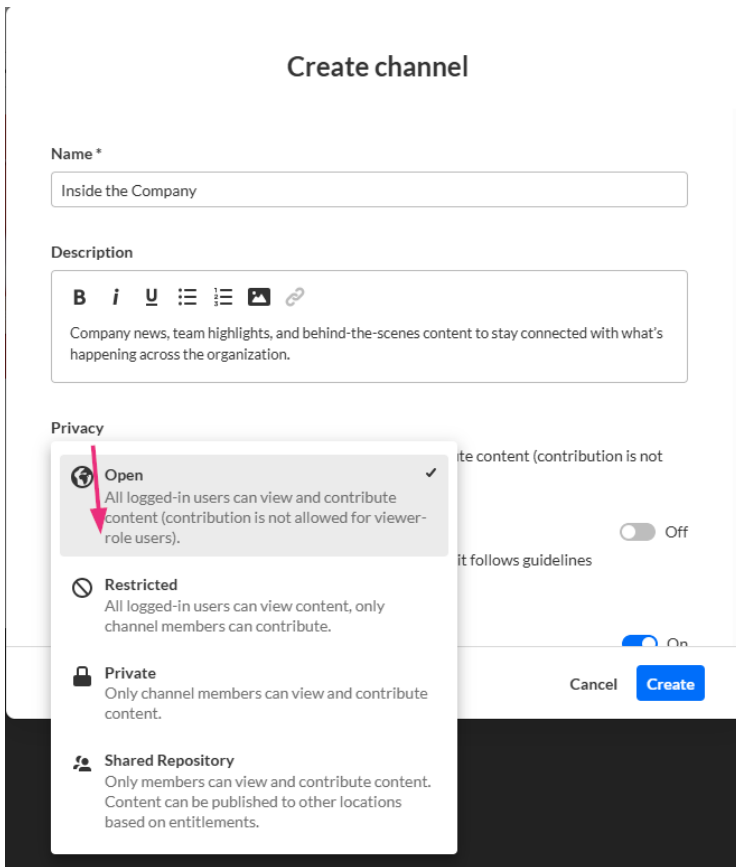
Moderate content Off
Review and approve content before it's published to ensure it follows guidelines and policies.

Enable subscriptions On

Set up a new channel

1. Enter the name (60 characters limit) and a description. The description appears on the channel page.
2. Click the **Privacy** drop-down menu and select a setting.
 - **Open** - All logged-in users can view and contribute content (contribution isn't allowed for viewer-role users).
 - **Restricted** - All logged-in users can view content, and only channel members can contribute content.
 - **Private** - Only channel members can view and contribute content.

- **Shared Repository** - Only channel members can view and contribute content. Content can be published to other locations based on entitlements.



3. Enable **Moderate content** if you want to review and approve media before it gets published. (Media won't appear in the channel until the channel manager approves.)
4. Enable **subscription to channel** to allow users to subscribe and receive email notifications when new content is added.
5. Enable **Kaltura Room** if you want to create a Kaltura Room. Read [Create a Kaltura Room within a channel](#) to learn more.
6. Click **Create**.