

Enable clipping on a media item in Blackboard

Last Modified on 06/13/2025 4:26 pm IDT

 This article is designated for all users.

About

Clipping creates a new entry from an existing one and lets you control the start and end time for the new entry. This is very useful if, for example, you want to shorten an intro to a long lecture or clip the lecture into several shorter clips divided by subjects. The clipped content appears in My Media as a new entry and doesn't affect the original one.



Media owners can enable clipping on a media entry for any user with 'privateRole' or higher to create clips from their video.

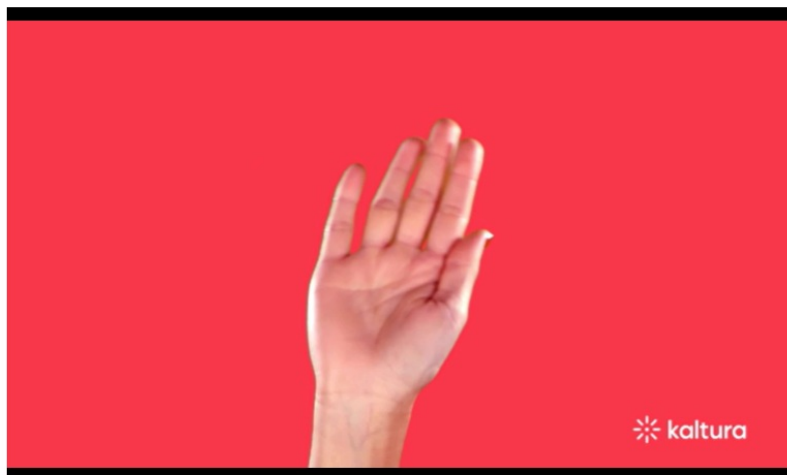
Access the clipping settings

1. Access My Media.
2. Click the **pencil icon** to the right of the desired media.



The edit media page displays.

Hello world



Basic Info

Creator: Customer Training
 Owner: Customer Training
 Media Entry ID: 1_s97rdxq6
 Media Type: Video
 Publish Status: Private
 Creation date:
 July 16, 2024 2:14 PM GMT
 Update date:
 September 03, 2024 7:06 AM GMT
 Media asset update date:
 July 16, 2024 2:15 PM GMT

[Launch Editor](#)

[Details](#) [Publish](#) [Options](#) [Collaboration](#) [Thumbnails](#) [Downloads](#) [Captions](#) [Attachments](#) [Timeline](#) [Replace Media](#)

Name:
(Required)

Hello world

Description:

Black ▼

Bold

Italic

Underline

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🔗

🖼️

Enable clipping

1. Click the **Options** tab.



Media asset update date:
 July 16, 2024 2:15 PM GMT

[Launch Editor](#)

[Details](#) [Publish](#) [Options](#) [Collaboration](#) [Thumbnails](#) [Downloads](#) [Captions](#) [Attachments](#) [Timeline](#) [Replace Media](#)

Comments: ☐ Disable comments for this media

☐ Close discussion (do not allow new comments)

Clipping: ☐ Enable everyone to create clips from this video

[Save](#)

[Go To Media](#)

2. **Clipping** - Click “Enable everyone to create clips from this video”.

Details Languages Publish **Options** Collaboration Thumbnails

Registration Chat

Comments: ☐ Disable comments for this media
☐ Close discussion (do not allow new comments)

Clipping: ☒ Enable everyone to create clips from this video

Save Go To Media

3. Click **Save**.

For guidance on creating clips from your media, see [Kaltura Video Editing Tools - Editor Tab](#).