

## Edit a video quiz

Last Modified on 06/09/2025 2:25 pm IDT

 This article is designated for all users.

### About

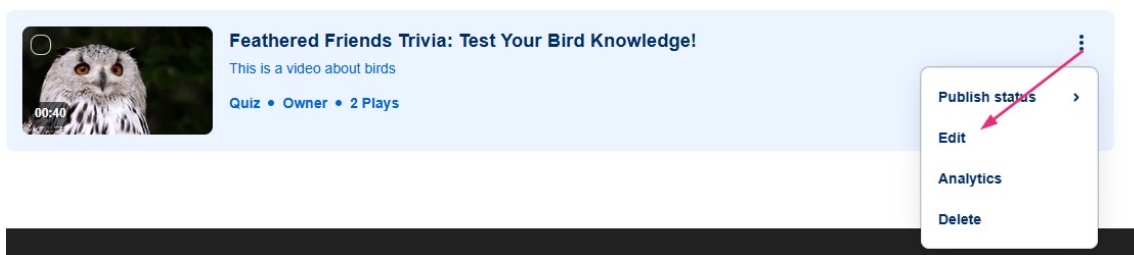
Need to update your video quiz? This guide covers everything from editing details and questions to adjusting participant options, making it easy to tailor your quiz.



The [Editor module](#) and the [Quiz module](#) must be enabled.

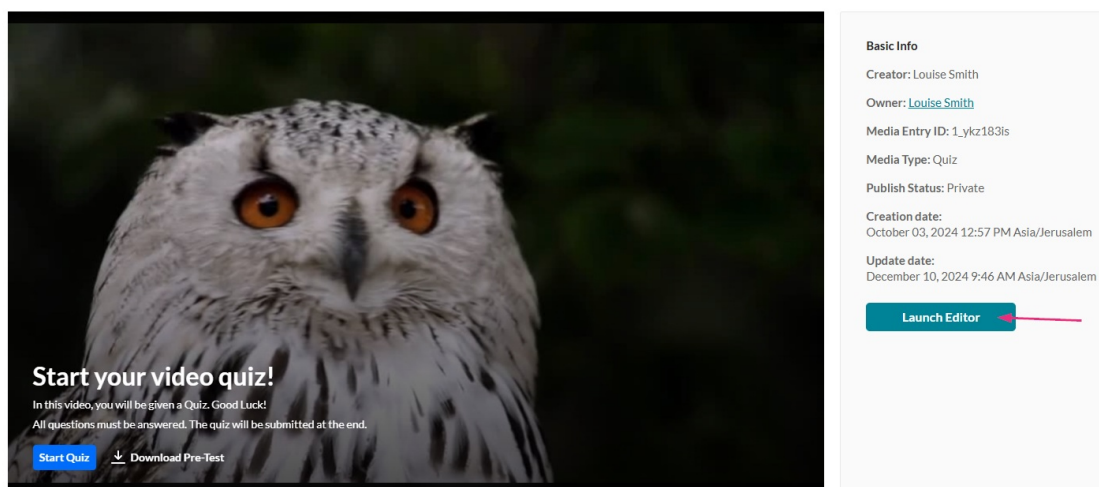
### Launch the editor

1. Locate the quiz you want to edit, then click on the **three dots** and select **Edit**.

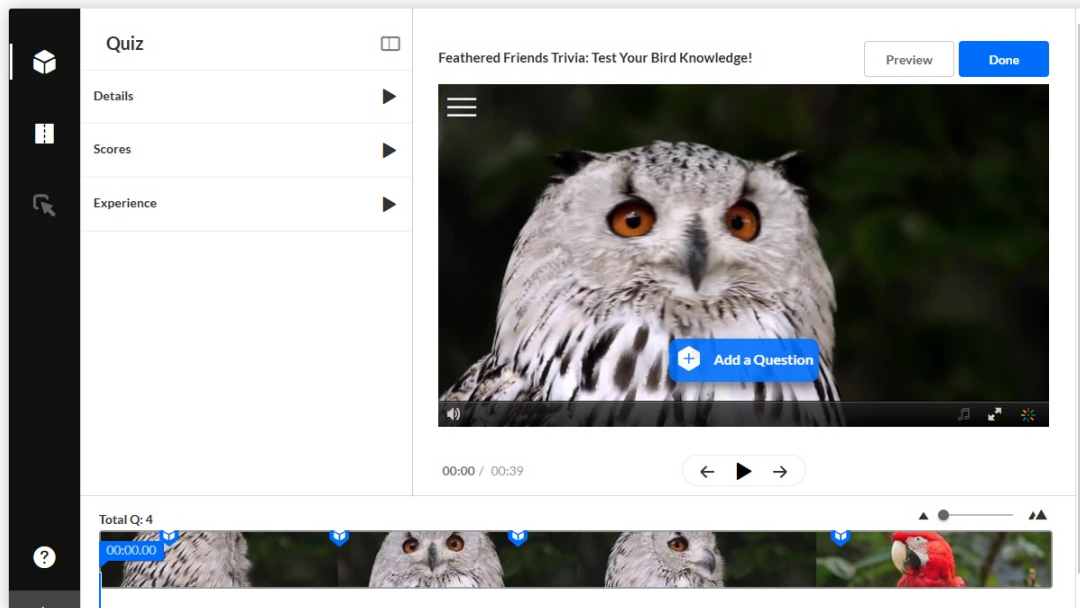


The Edit page displays.

2. To the right of the quiz, click **Launch Editor**.



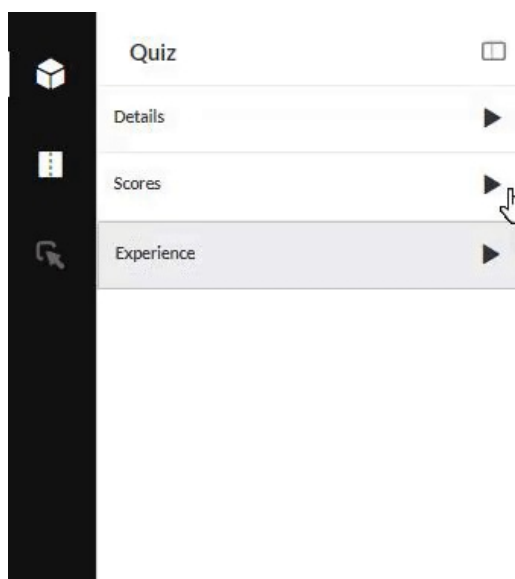
The **Quiz** tab of the video editor opens, ready for editing.



## Edit quiz settings

### Details

Click the **Details** tab to edit the quiz details.

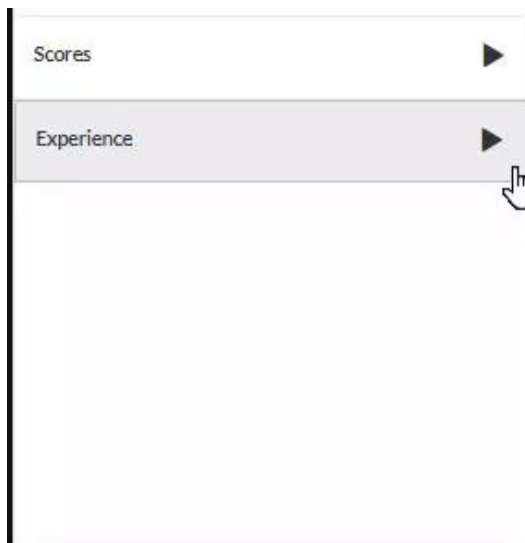


You can modify the following:

- **Quiz Name** - Update the name of the quiz.
- **Welcome Message** - Change or remove the welcome message.
- **Allow Download of Questions List** - Enable or disable the ability for participants to download the question list before starting.
- **Instructions** - Edit the default instructions displayed to participants.

## Scores

Click the **Scores** tab to modify the scoring options.



**Allow Multiple Attempts** - Modify how many attempts a participant has to take the quiz (the minimum is two per quiz). You then choose which score to keep (Highest, Lowest, and so on).



Note that **QuestionsV3** in the [Quiz Module](#) must be enabled by your administrator to have the **Allow Multiple Attempts** feature available.

[Revert to defaults](#)

Upon Submission:

☒ **Allow Multiple Attempts**

Allow viewers to take the quiz more than once.

Number of attempts (2-100)

3

Quiz Score to Keep

Latest Attempt

Highest Attempt

Lowest Attempt

Latest Attempt

First Attempt

Average of all Attempts

- **Do Not Show Scores** - A 'Thank You' message will display after submitting the quiz, and no scores will be presented to the viewer.
- **Show Scores** - Participants will see the quiz score page after the quiz has been

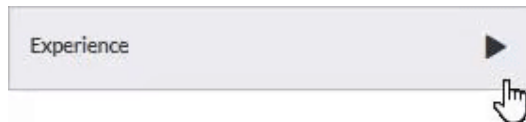
submitted.

- **Include Answers** - Participants will be able to see correct/incorrect answers, as well as the correct answer's rationale if you chose to add it during the quiz creation.

If you change your mind, you can click **Revert to defaults** at any time.

## Experience

Click the **Experience** tab to modify the experience options.



The following default values are displayed, and you have the option to change them:

- **Allow Answers Change** - Allows your participants to change an answer before submitting the entire quiz during review mode.
- **Allow Skip** - This enables a "Skip for Now" button which allows your participants to skip a question and go back to it later.
- **Do not Allow Skip** - Participants must submit an answer before proceeding forward.
- **No seeking forward** - Participants won't be able to use the seek bar to navigate the video past the point they viewed.

You can choose **Revert to defaults** at any time.

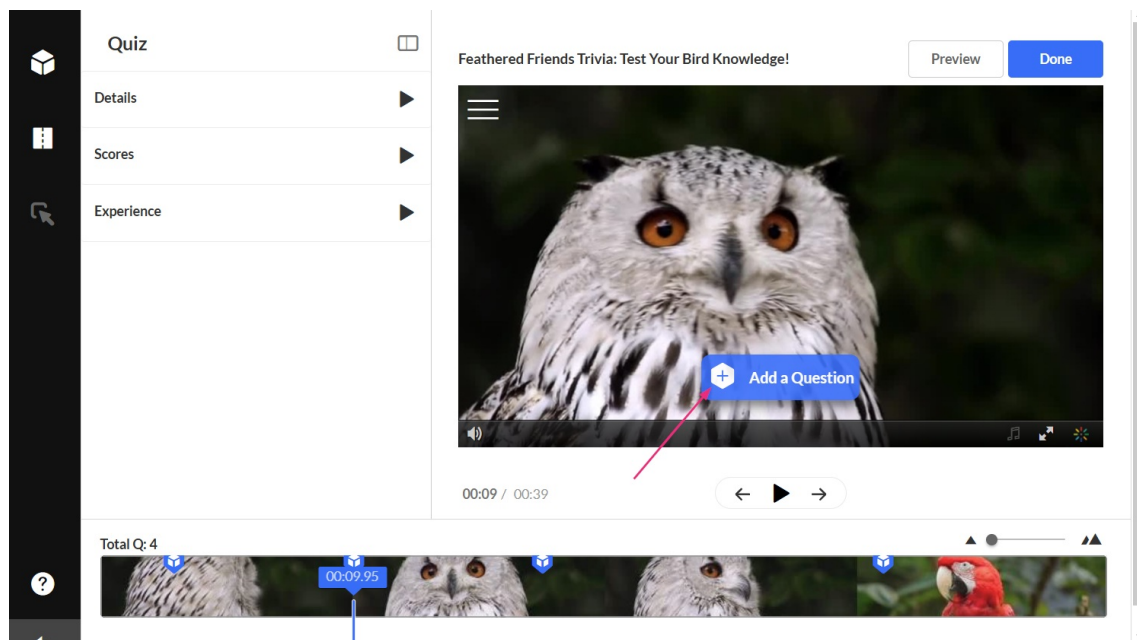


For more information about configuring quiz settings, check out our article [Set up a video quiz](#).

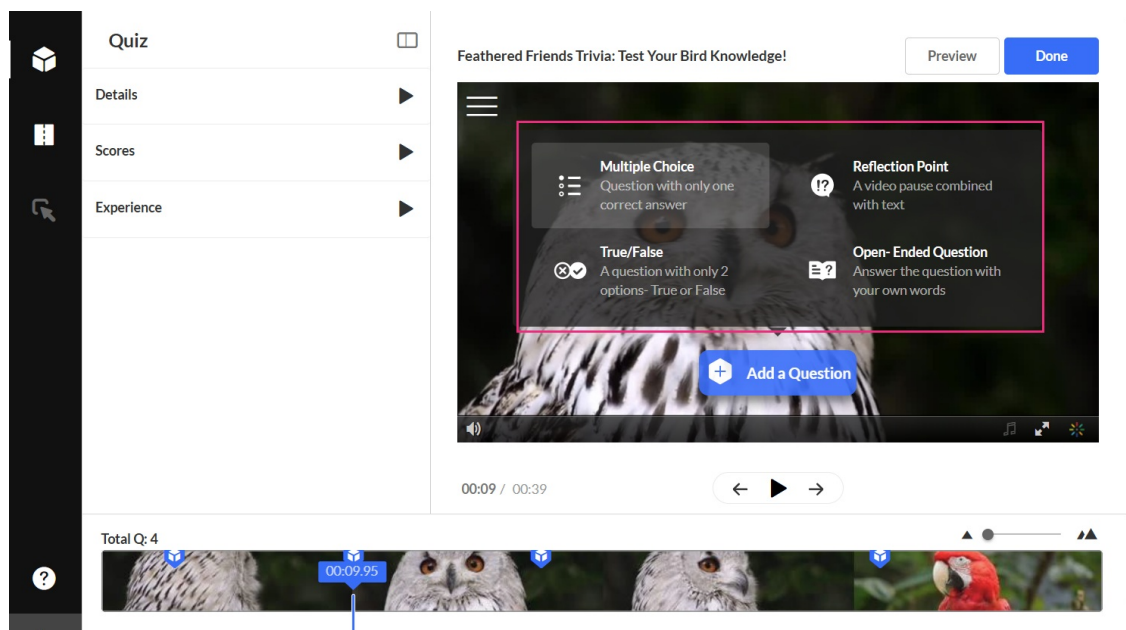
## Edit quiz questions

### Add new questions

## 1. Click **+Add a Question**.



A panel with question types displays.



## 2. Choose a question type:

- **Multiple Choice:** One correct answer with up to six options.
- **True/False:** Two answer options, True or False.
- **Reflection Point:** Pause the video with a reflective question.
- **Open-Ended Question:** A text-response question for participants to type their answer. Open-ended questions have a limit of 400 characters for the question and 250 for the answer.



Open-ended questions must be answered before submitting the quiz. They're not auto-graded—the quiz owner reviews and scores them manually and can add a comment. To learn more, see [Quiz Reporting and Analytics](#).



The **QuestionsV3** field in the [Quiz module](#) must be enabled by your administrator to have the **Open-Ended Question** feature available.

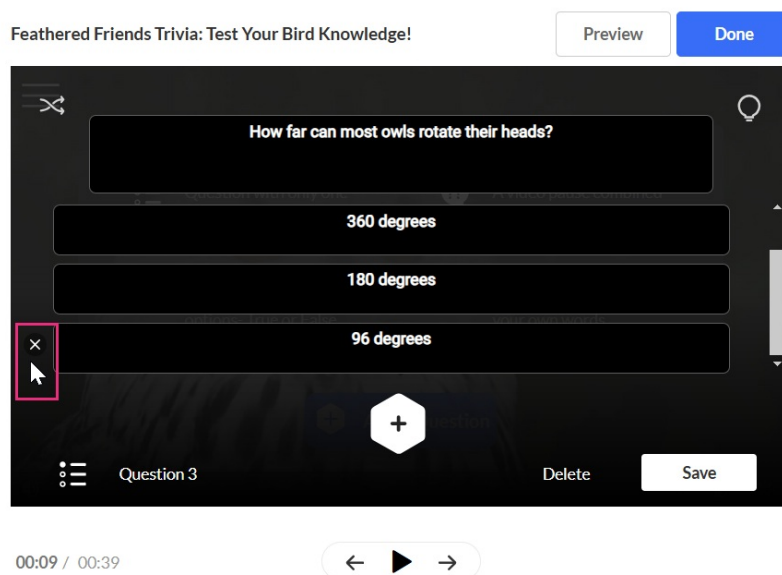
3. Enter the question text in the **Add a Question Here** field.

4. In the **Add the CORRECT Answer Here** field, enter the correct answer.

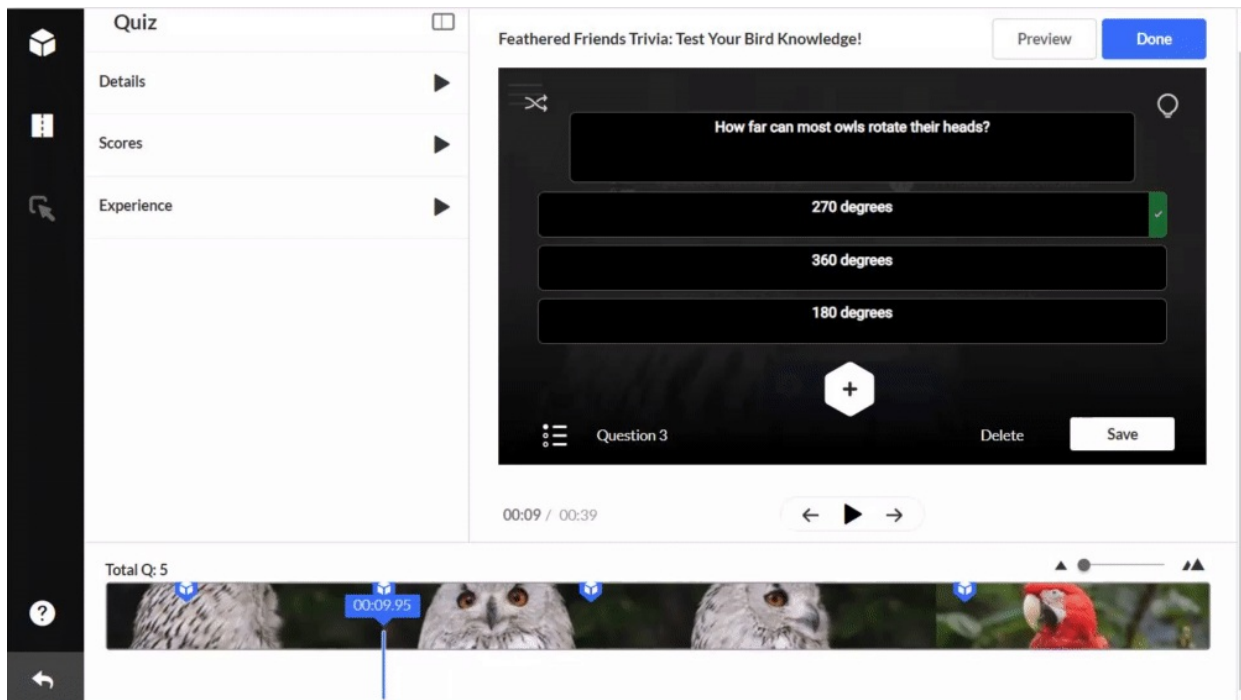
5. In the **Add Additional Answer Here** field, enter other possible answers to choose from (distractors). Two answers are mandatory.

Click the **+** icon to add more answers if you want.

To **delete** an answer, click on the **x** that appears when you hover near the answer. The correct answer can't be deleted, only modified.



After you have typed in the answer options, use the **Shuffle icon** to shuffle the answers, or hover over the dots next to the answers to manually drag them to re-order them. The correct answer always has a checkmark in green at the end of it.



6. Click **Save** to save the question or **Delete** to delete it.

7. When you have finished entering all the questions and answers, click **Done**.

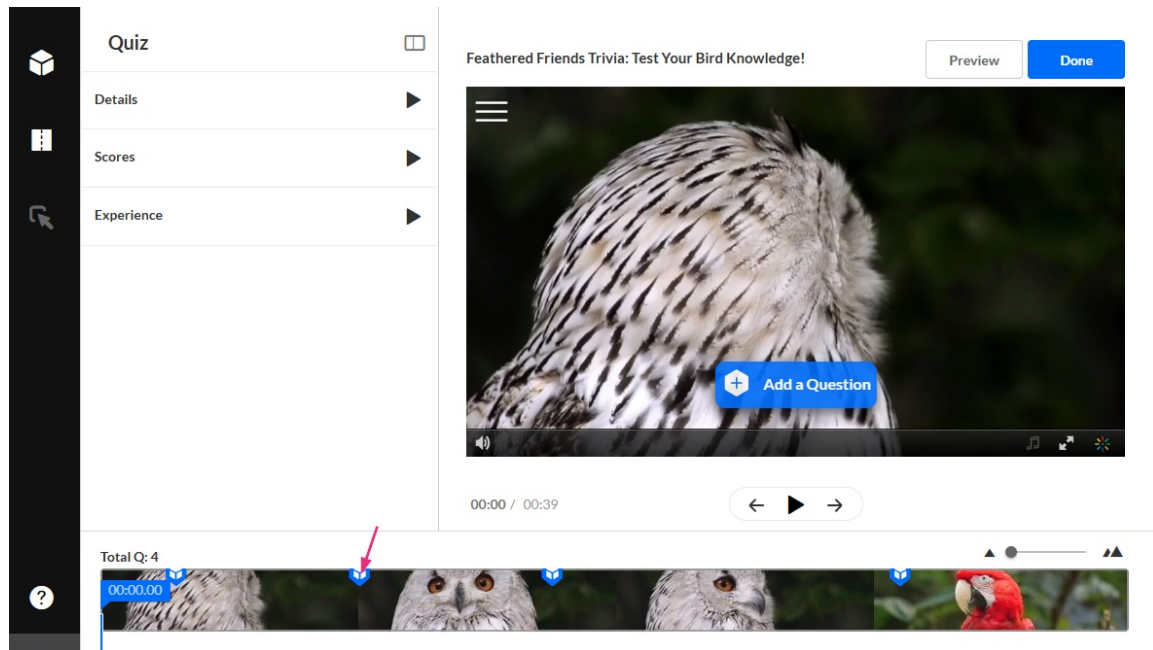


For more information about adding quiz questions, check out our article [Add questions to your video quiz](#).

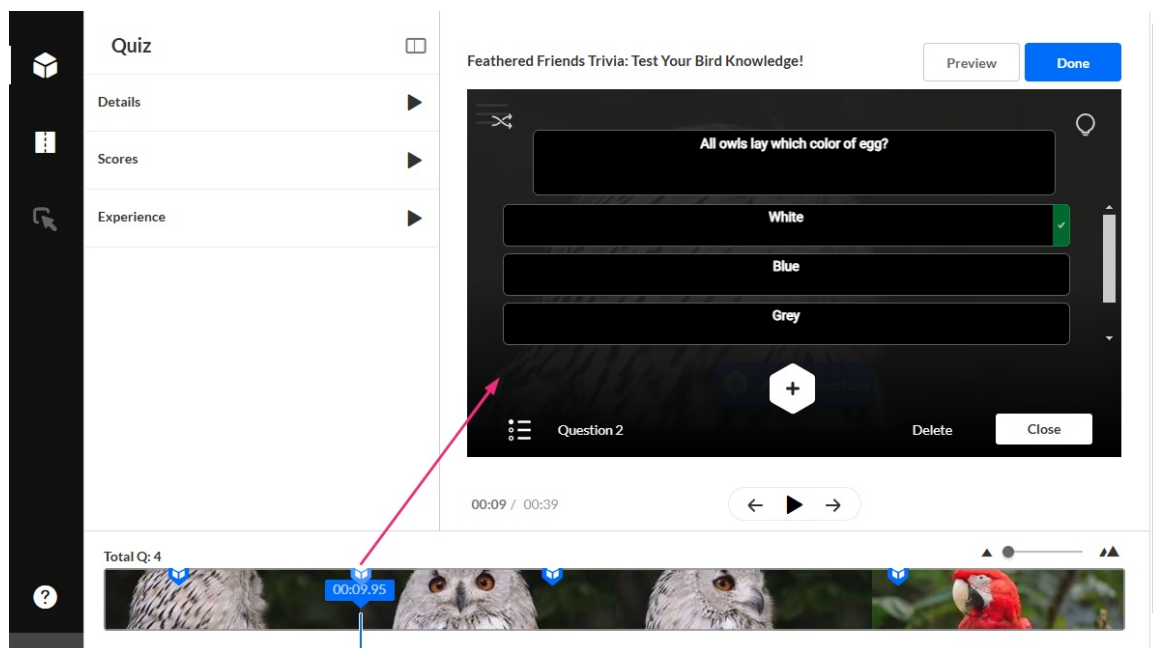
## Edit existing questions

1. Click on the desired question icon to view the question.





The question displays in the screen.



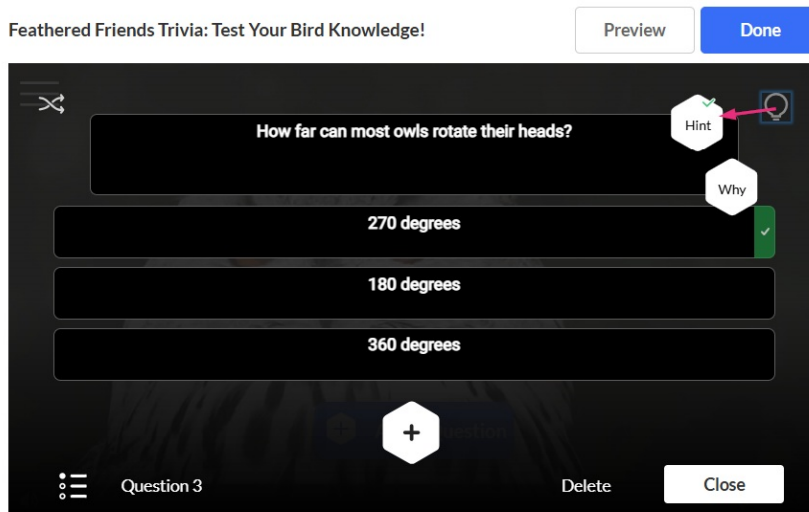
2. From here, you can:

- Edit question text or answers.
- Add, remove or edit Hints or Whys. See [below](#) for editing instructions.
- Reorder answers using the shuffle option or drag-and-drop.
- Delete the question if no longer needed.

## Edit Hints and Whys

1. To edit a hint or why click the **lamp icon** and then the **Hint icon** or **Why icon**.





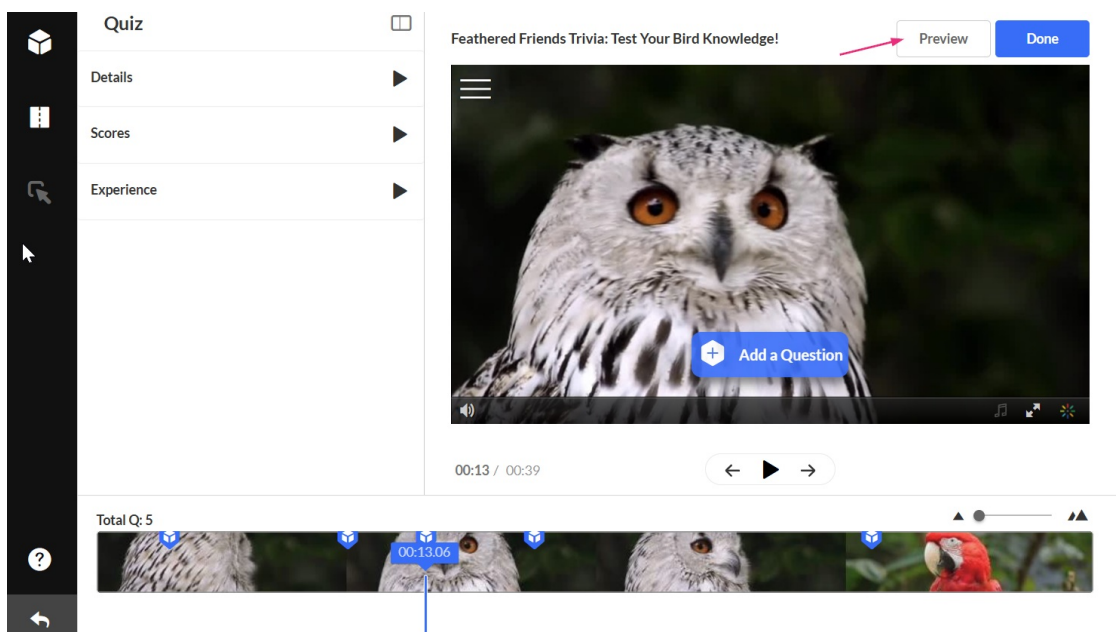
2. Modify the text in the box that appears.
3. Click **Apply** or **Remove**.
4. Click **Save**.



For more information about Hints and Whys, check out our article [Add questions to your video quiz](#).

## Test your edits

Your quiz is saved automatically while editing. Once you've made all edits, click **Preview** to test your quiz.



Once you've finished, click **Done**.