

Registration module

Last Modified on 11/27/2024 7:19 pm IST



This article is designated for administrators.

About

The Registration module allows authorized users to control access to media or events by requiring registrants to complete a form. These forms, created as custom metadata schemas in the KMC, collect specific information from registrants before granting access.

With the Registration module, you can:

- Assign a registration form to your media (see supported types below).
- Download a report of all users who registered via the form.
- Generate short links for events that can be added to Outlook calendar invites, with an expiration of one year.

Registration forms can be added to the following entry types:

- Webcast
- Live
- VOD
- Quiz
- Meeting Rooms



The Registration module is not yet supported by the Theming design system.

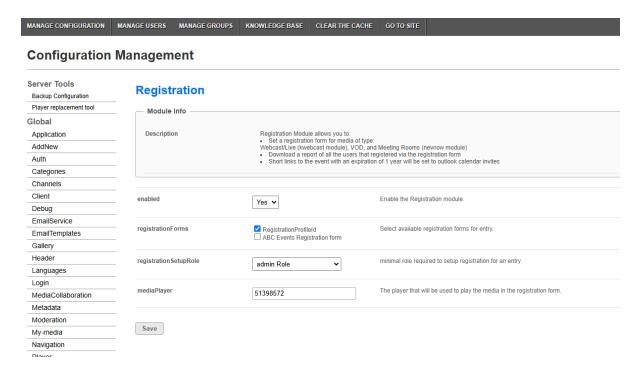
Configure

1. Go to your Configuration Management console and click on the **Registration** module. You can also navigate to it directly using a link: https://{your KMS URL}/admin/config/tab/registration.





The Registration page displays.



2. Configure the following:

enabled - Set to 'Yes' to enable the module.

registrationForms - Select an available registration form for the entry. The registration forms are created in the <u>KMC</u>. Visit our article <u>Create</u> a custom metadata schema for registration forms to learn more.

registrationSetupRole - Select which users within the video portal will be able to configure a registration page per entry. Choose from the following:

- privateOnly role
- admin role
- unmoderatedAdmin role
- Co-editor



- Owner
- Specific users

mediaPlayer - Enter the $\underline{\textbf{player ID}}$ that will be used when playing the media in the registration page.

3. Click Save.

Below is an example of a registration form:

