

Use the Captions editor in KMC

Last Modified on 01/09/2026 10:19 am IST

 This article is designated for administrators.

About

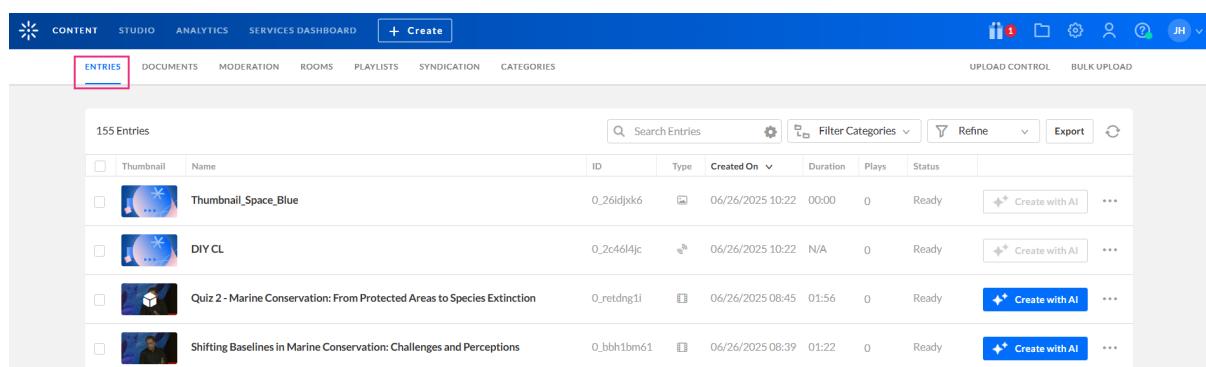
Kaltura's Captions editor allows you to review and edit captions for your videos, whether they're generated by REACH or uploaded manually. With an intuitive interface, you can easily adjust caption text, timing, and speaker names, and if you have enabled Kaltura's [transcript widget](#), any changes you make are reflected in the transcript.

The editor also includes features like auto-scroll, timestamp adjustment, and search and replace, giving you full control to fine-tune captions and enhance the viewing experience for your audience. This tool is particularly useful for improving the accuracy of machine-generated captions (ASR).

Access the editor

1. Log into your KMC.

The **Entries** page displays by default.

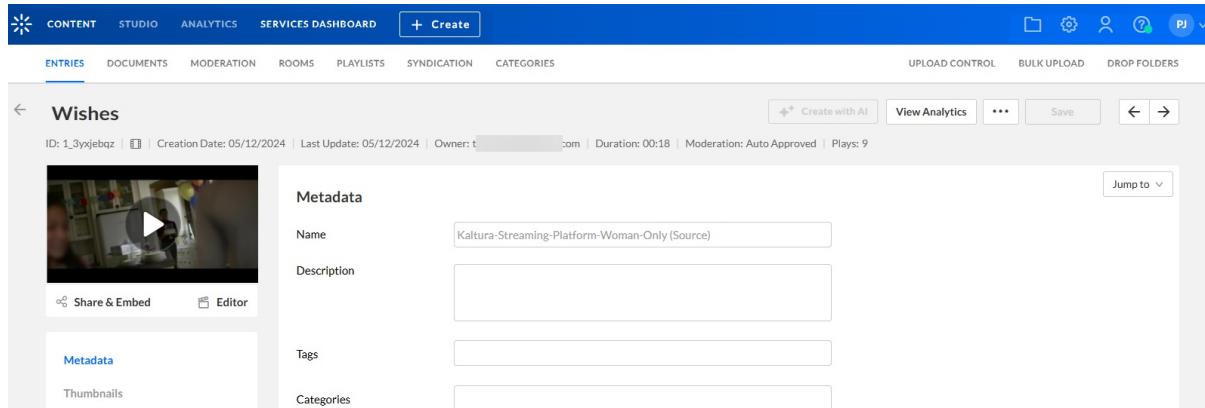


Thumbnail	Name	ID	Type	Created On	Duration	Plays	Status	Actions
	Thumbnail_Space_Blue	0_26idjxk6	Video	06/26/2025 10:22	00:00	0	Ready	
	DIY CL	0_2c46l4jc	Video	06/26/2025 10:22	N/A	0	Ready	
	Quiz 2 - Marine Conservation: From Protected Areas to Species Extinction	0_retdng1i	Video	06/26/2025 08:45	01:56	0	Ready	
	Shifting Baselines in Marine Conservation: Challenges and Perceptions	0_bbh1bm61	Video	06/26/2025 08:39	01:22	0	Ready	

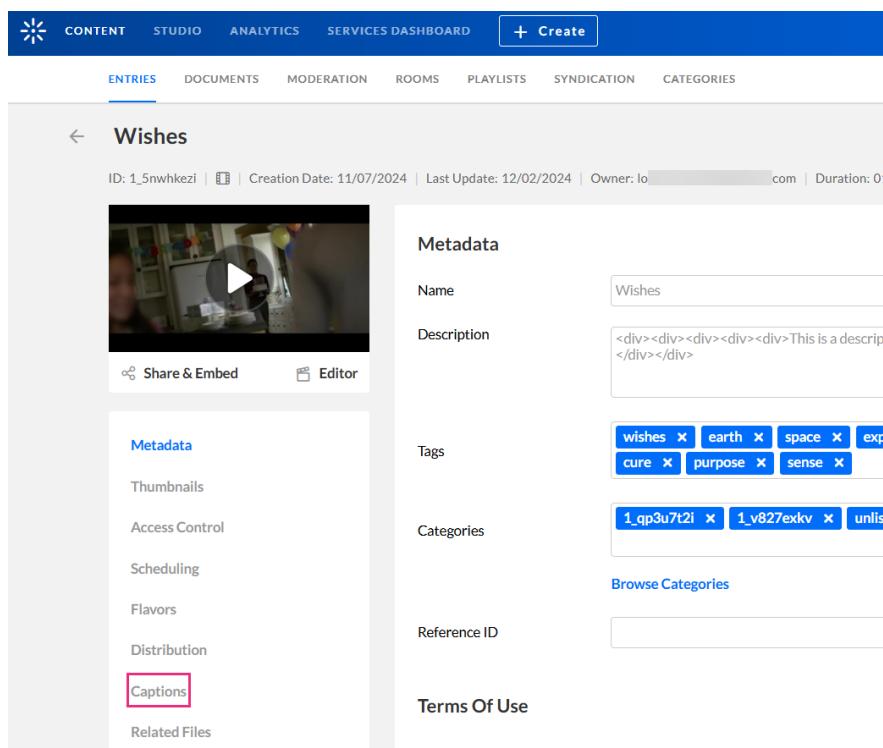
2. Click on the desired video's thumbnail.



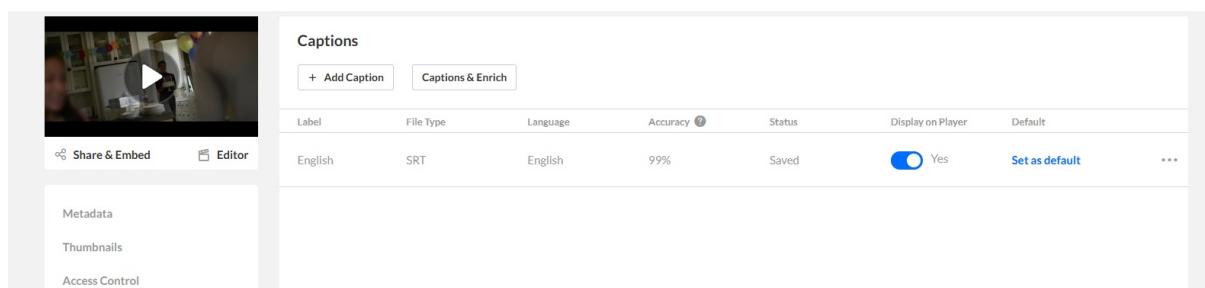
The entry details page displays.



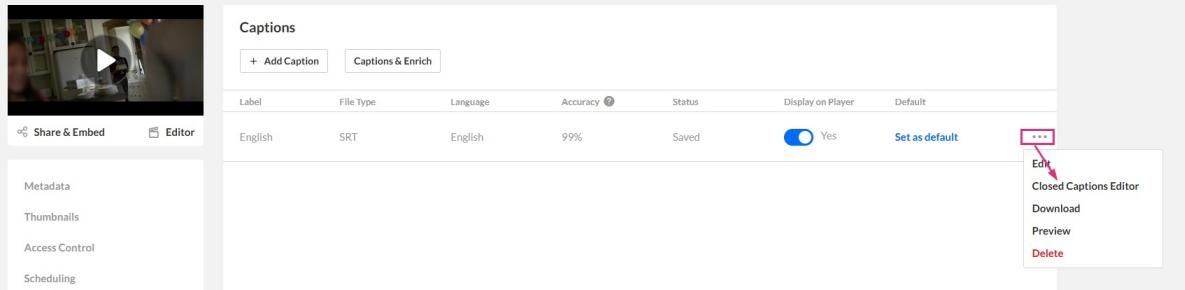
3. Click the **Captions** tab.



The Captions page displays.



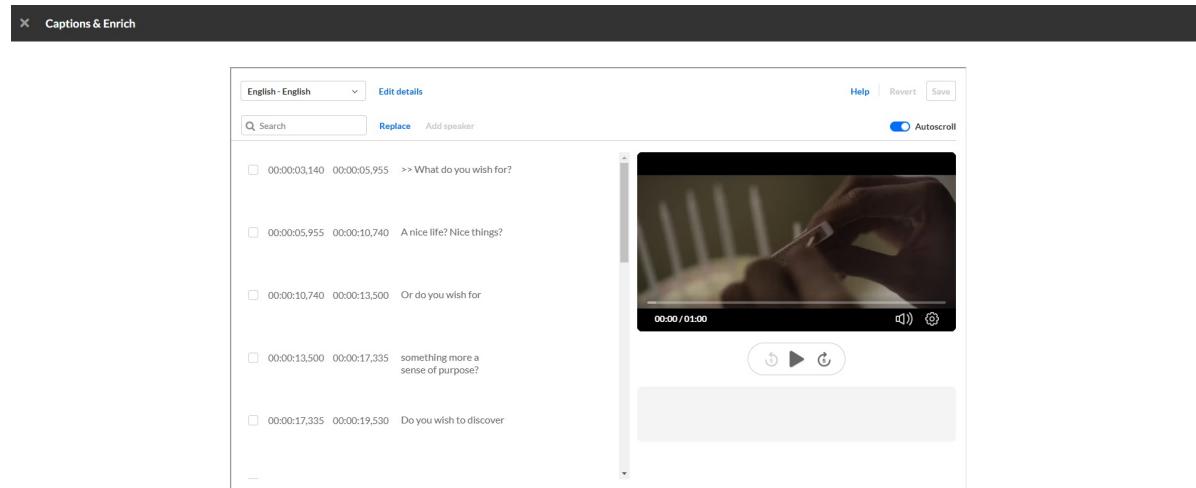
4. Click the **three-dot menu** at the far right and select **Closed Captions Editor**.



Captions						
+ Add Caption		Captions & Enrich				
Label	File Type	Language	Accuracy	Status	Display on Player	Default
English	SRT	English	99%	Saved	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Set as default

Metadata
 Thumbnails
 Access Control
 Scheduling

The closed captions editor opens.



English - English

Search Add speaker Autoscroll

00:00:03,140 00:00:05,955 >> What do you wish for?

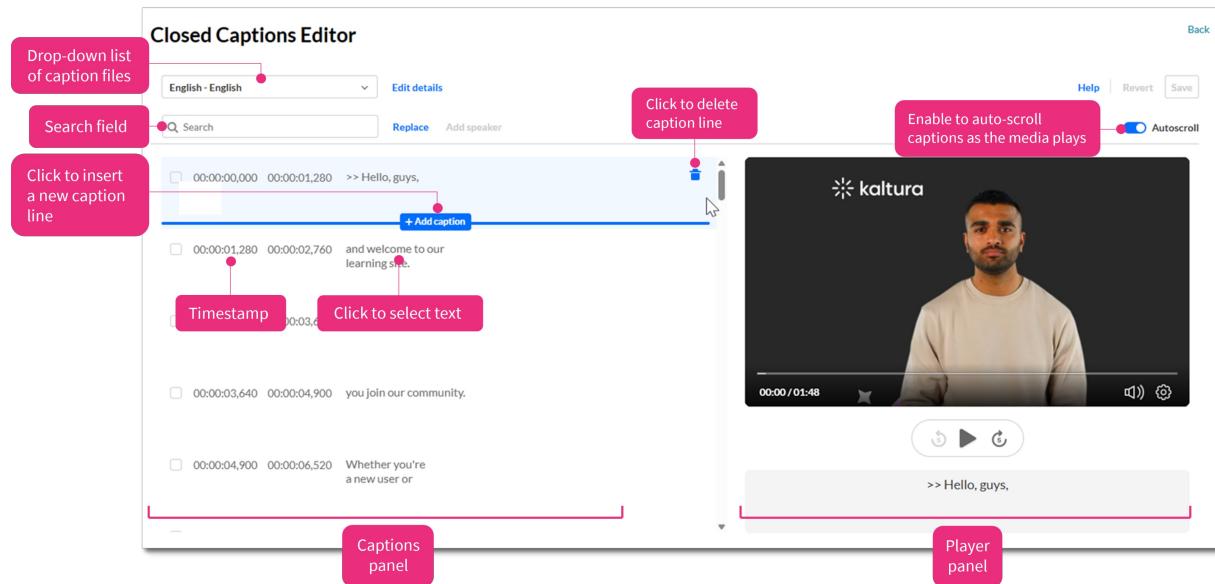
00:00:05,955 00:00:10,740 A nice life? Nice things?

00:00:10,740 00:00:13,500 Or do you wish for

00:00:13,500 00:00:17,335 something more a sense of purpose?

00:00:17,335 00:00:19,530 Do you wish to discover

Editor layout



Drop-down list of caption files

Search field

Click to insert a new caption line

Timestamp

Click to select text

Click to delete caption line

Enable to auto-scroll captions as the media plays Autoscroll

Captions panel

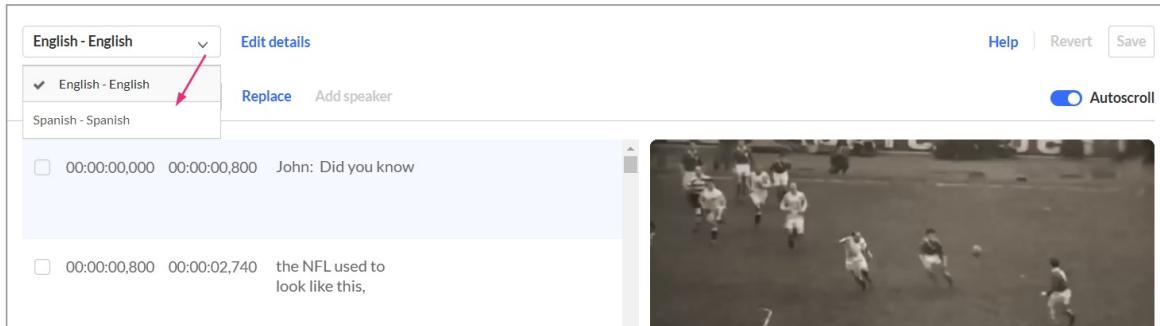
Player panel

The editor has two main areas - captions panel and player panel:

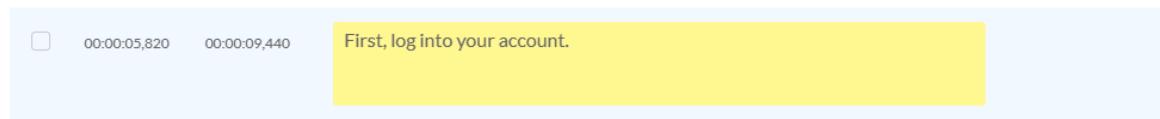
Captions panel

The captions panel displays the captions and the editing options, including the following:

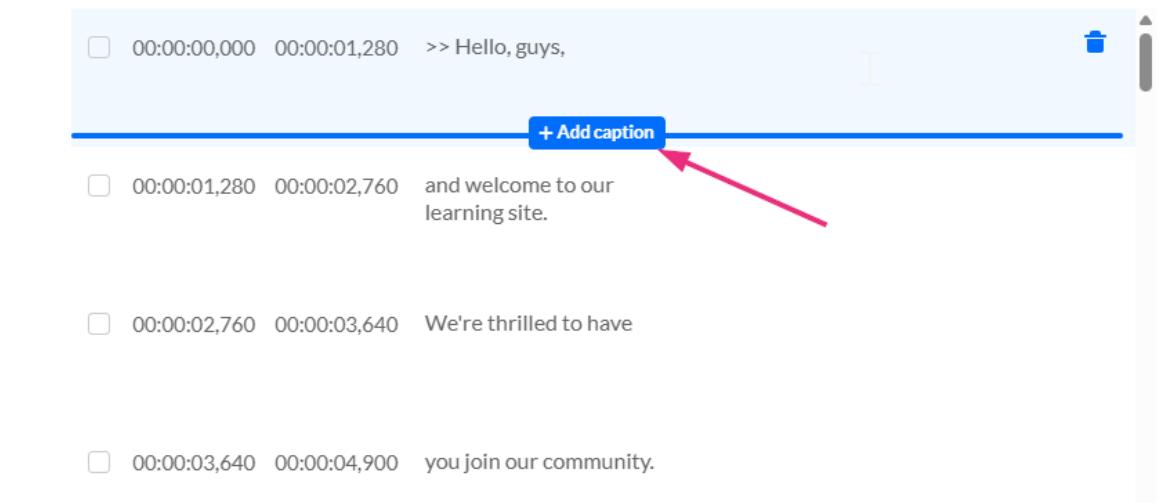
- **Captions drop-down list** - If there is more than one caption file for the entry, you can select a different caption file from the list.



- **Edit details** - Click to change the caption's language, accuracy, and label.
- **Search field** - Type a search term and hit 'enter' on your keyboard. The results are highlighted in yellow, as shown in the image below.



- **Replace** - Quickly find specific words or phrases in captions and replace them with new ones.
- **Add speaker** - Click to add a speaker's name.
- **Autoscroll** - Click to enable to auto-scroll captions as the media plays.
- **Trash can icon** - Click the trash can at the right of the caption line to delete that line (the trash can appears when you hover).
- **Add caption** - Click to add a new line of text (the **+Add caption** button appears when you hover).



- **Timestamp** - Click to modify the time.



The captions editor uses the **SMPTE time format**: hours, minutes, seconds, and milliseconds (hh:mm:ss,mmm). This format helps you set precise start and end points for each caption.

- o **Caption text** - Click to modify the text.

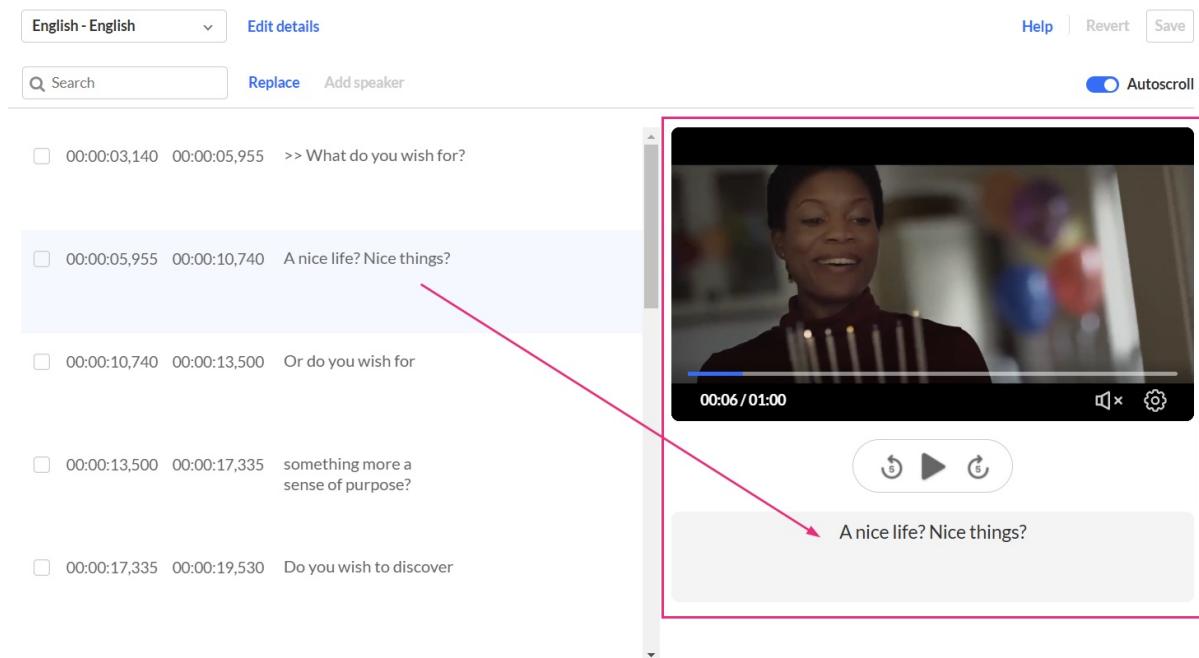


Kaltura supports [dual screen](#) inside the captions editor.

Player panel

The player panel displays the player, allowing you to sync the text with the audio and visuals in real-time to ensure each caption line accurately aligns with the on-screen content.

When you click on a caption line, and the player jumps to the correct frame for the selected text as shown in the example below.

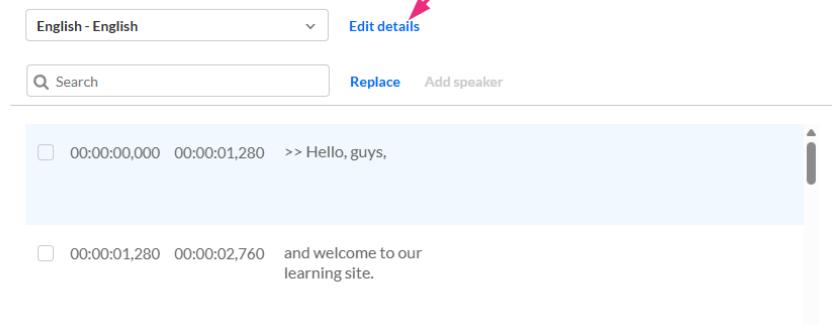


Editing options

Edit caption details

- a. Click on **Edit details**.

Closed Captions Editor



English - English

Search

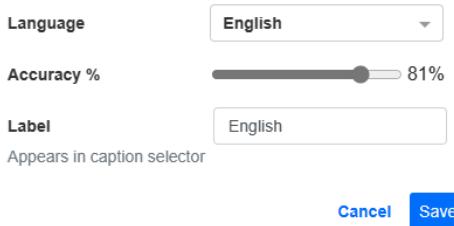
Replace Add speaker

00:00:00,000 00:00:01,280 >> Hello, guys,

00:00:01,280 00:00:02,760 and welcome to our learning site.

The Edit caption details screen displays. You can change the caption's language, accuracy, and label.

Edit caption details



Language English

Accuracy % 81%

Label English

Appears in caption selector

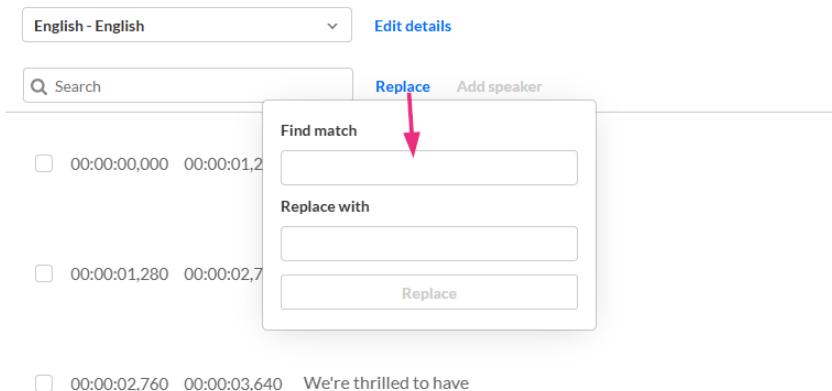
Cancel Save

The information is immediately updated.

Find and replace text

- Click **Replace**.

Closed Captions Editor



English - English

Search

Replace Add speaker

Find match

Replace with

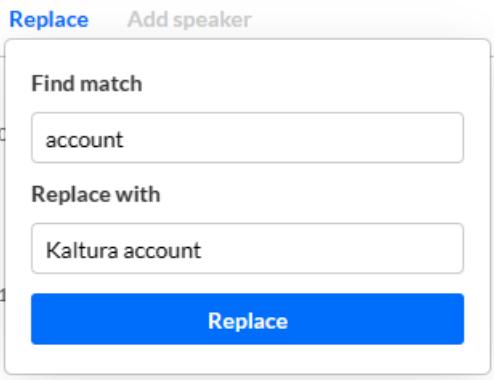
Replace

00:00:00,000 00:00:01,2

00:00:01,280 00:00:02,7

00:00:02,760 00:00:03,640 We're thrilled to have

- Enter the search term in the **Find match** field,
- Enter the replacement term in the **Replace with** field.



- d. Click **Replace**.
- e. Click **Save**.

You are asked to confirm captions accuracy.

Confirm captions Accuracy

Please update the accuracy rating to the best of your knowledge. Human-reviewed descriptions are typically **96–99% accurate**.

Check that:

- Sound cues and speaker tags are included
- Names and acronyms are correct
- Timing and readability are accurate

Accuracy  90%

[Cancel](#) [Save](#)

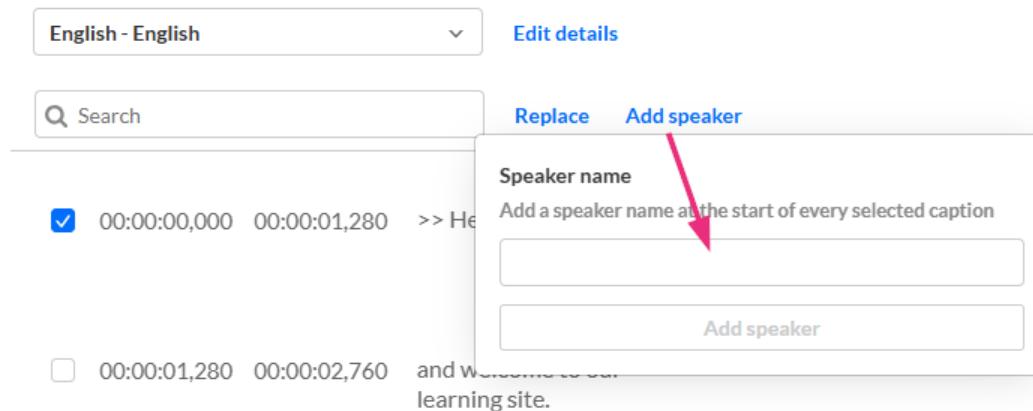
- f. Move the slider accordingly, then click **Save**.

The search term is replaced immediately.

Add speaker's name

- a. Select the row(s) where you want to add the speaker's name, then click **Add speaker**.
- b. In the 'Speaker name' field, type the name, then click **Add Speaker**.

Closed Captions Editor



English - English ▼ [Edit details](#)

Search Replace Add speaker

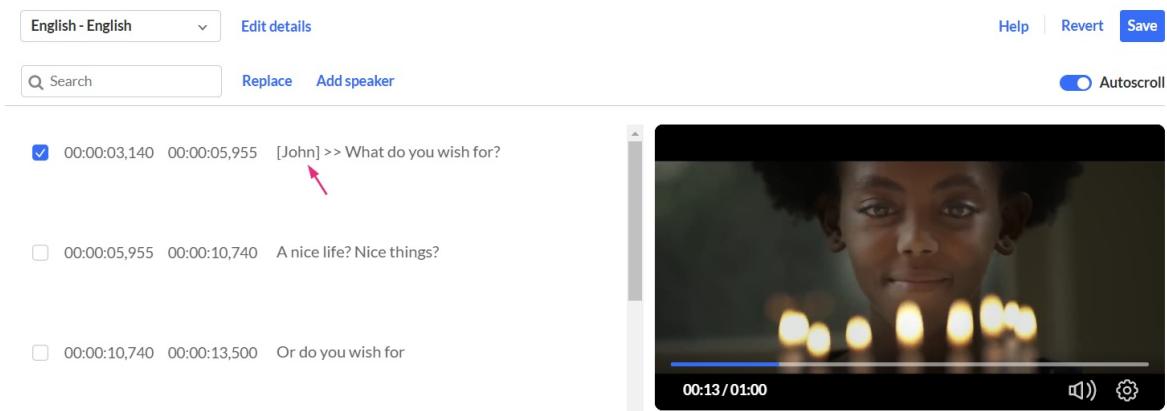
00:00:00,000 00:00:01,280 >> He

00:00:01,280 00:00:02,760 and w..... learning site.

Speaker name
Add a speaker name at the start of every selected caption

[Add speaker](#)

The speaker's name is added at the beginning of each line.



English - English ▼ [Edit details](#) Help Revert Save

Search Replace Add speaker Autoscroll

00:00:03,140 00:00:05,955 [John]>> What do you wish for?

00:00:05,955 00:00:10,740 A nice life? Nice things?

00:00:10,740 00:00:13,500 Or do you wish for



c. Click **Save**.

You are asked to confirm captions accuracy.

Confirm captions Accuracy

Please update the accuracy rating to the best of your knowledge. Human-reviewed descriptions are typically **96-99% accurate**.

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- Sound cues and speaker tags are included
- Names and acronyms are correct
- Timing and readability are accurate

Accuracy  90%

[Cancel](#) [Save](#)

- d. Move the slider accordingly, then click **Save**.

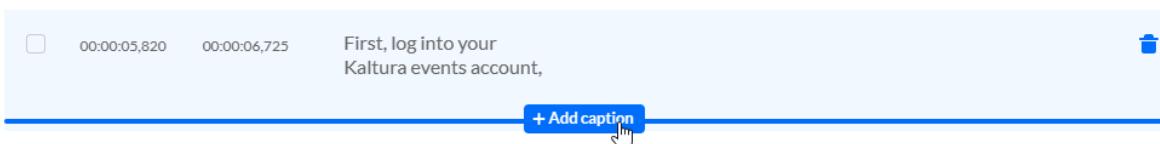
The information is immediately updated.



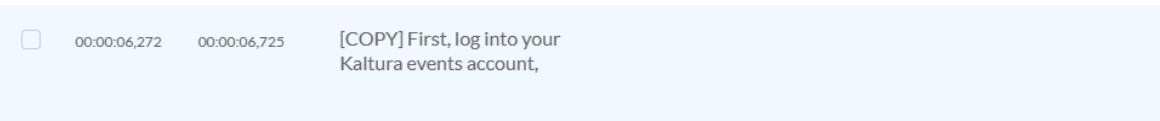
For general information about Kaltura's player, check out our article [Introduction to the Kaltura Player](#).

Add a caption line

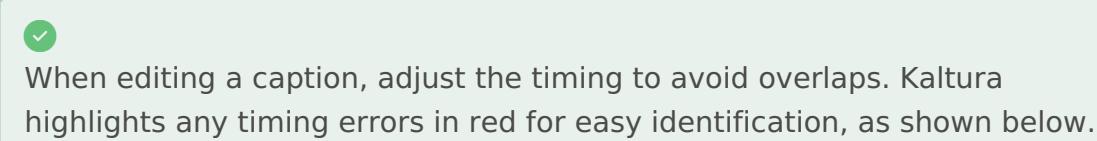
- a. Hover over the caption row until you see **+ Add caption** and then click on it.



The caption is duplicated.



- b. Click on the caption text to activate the text field, then modify the text as desired.



A screenshot of the Kaltura caption editor interface. It shows a list of two caption lines. The first line has a time marker at 00:06:00 with a red border, and the text "Proin aliquet enim eget est convallis molestie.". The second line has a time marker at 00:05:00 with a red border, and the text "Proin aliquet enim eget est convallis molestie. Aenean eget ornare dui. Integer feugiat nisl ac faucibus tincidunt." A large light green rectangular box is overlaid on the bottom right of the editor area.

c. Click **Save**.

You are asked to confirm captions accuracy.

Confirm captions Accuracy

Please update the accuracy rating to the best of your knowledge. Human-reviewed descriptions are typically **96-99% accurate**.

Check that:

- Sound cues and speaker tags are included
- Names and acronyms are correct
- Timing and readability are accurate

Accuracy  90%

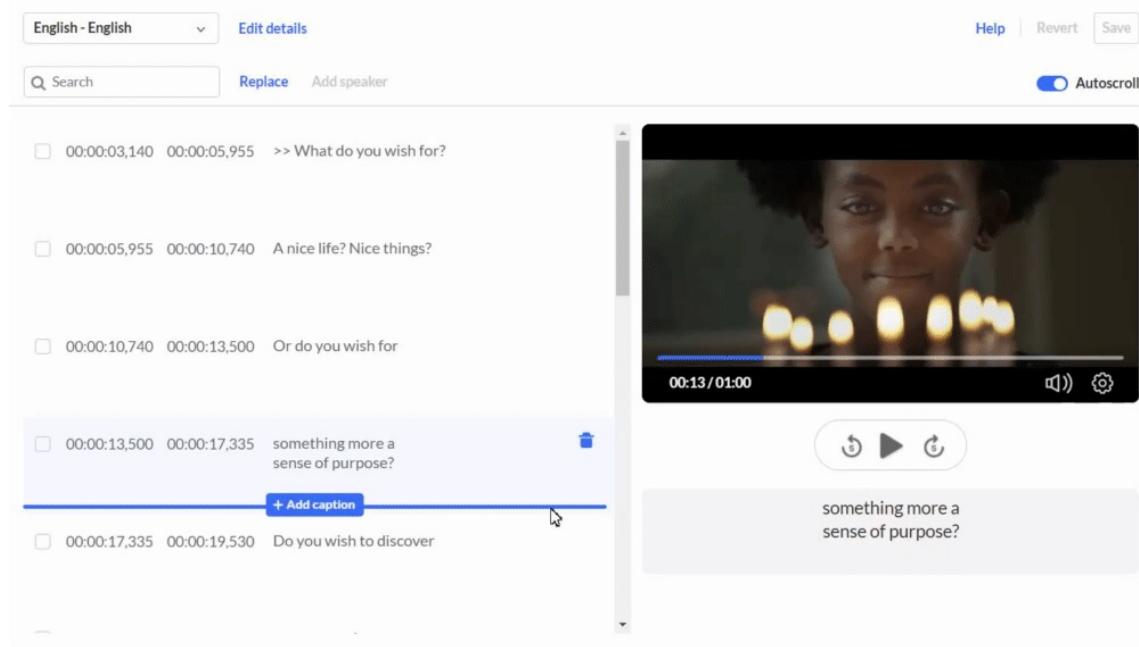
[Cancel](#) [Save](#)

d. Move the slider accordingly, then click **Save**.

The information is immediately updated.

Edit a caption line

a. Click on the caption text to activate the text field, then modify the text as desired.



- Edit the text as desired.
- Click **Save**.

You are asked to confirm captions accuracy.

Confirm captions Accuracy

Please update the accuracy rating to the best of your knowledge. Human-reviewed descriptions are typically **96-99% accurate**.

Check that:

- Sound cues and speaker tags are included
- Names and acronyms are correct
- Timing and readability are accurate

Accuracy 90%

[Cancel](#) [Save](#)

- Move the slider accordingly, then click **Save**.

The information is immediately updated.

Revert and Save

Revert takes you back to the last saved changes. **Save** saves the modified caption

file.

[Revert](#) [Save](#)

Keyboard shortcuts

- a. Player seek 5S backwards = Ctrl <-
- b. Player seek 2S backwards = <-
- c. Player seek to 0 = Home and in Mac Command <-
- d. Player pause-play toggle = space
- e. Player seek 5S forward = Ctrl ->
- f. Player seek 2S forward = ->