

Order translations in Rich Media CMS

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 This article is designated for all users.

About

Translations provide a text version of the spoken language in a video, synced with the audio or video timing.

The process for creating translations involves two steps:

1. **Ordering professional captions:** Start by ordering professional captions for the video's spoken language (the source language). This step ensures captions meet the required 99%+ accuracy for quality translation.
2. **Ordering machine translations:** After the professional captions are delivered, proceed to order machine translations.

If you already have your own captions file (SRT, DFXP, XML) in the source language, you can start directly with **Step 2**. It's essential, however, that the source captions are **99% accurate**. To achieve this, you can manually edit the machine-generated captions to reach this accuracy level before proceeding with translation.



For a list of common terms related to creating caption and enrichment requests in Kaltura, see our article [REACH terminology](#).

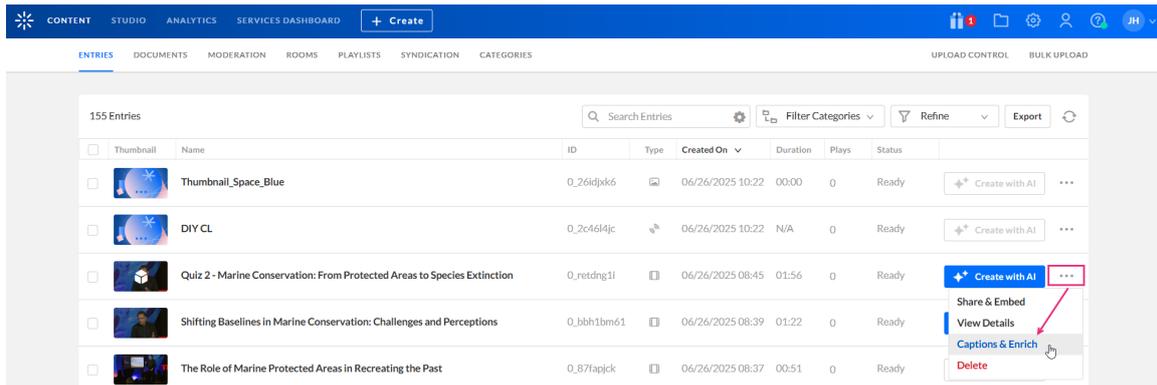


Media must be at least **10 seconds** long for translation processing.

Step 1: Order professional captions

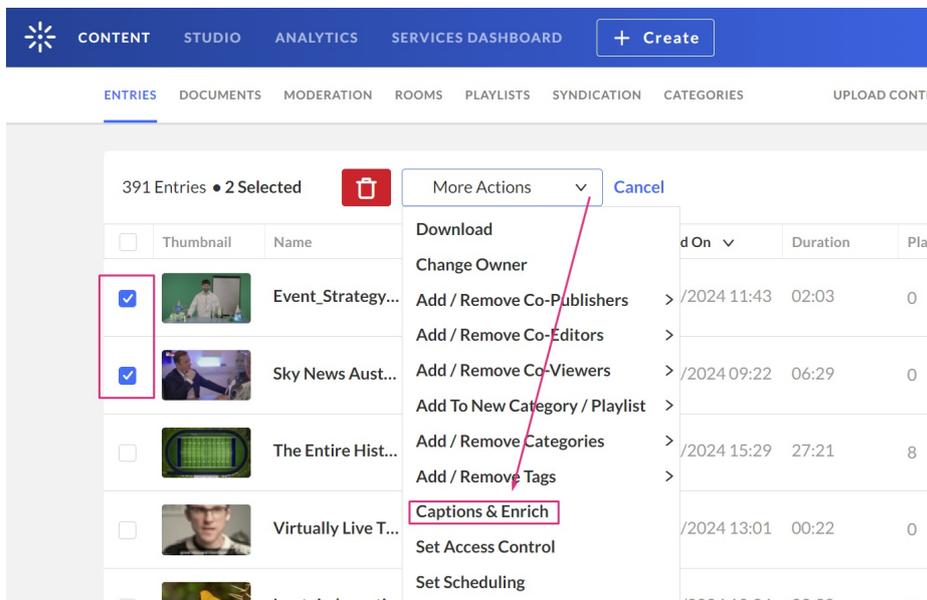
Single video

1. Log into your Rich Media CMS.
The **Entries** page displays by default.
2. Click the **three dots menu** to the right of the desired entry, and select **Captions & Enrich**.



Multiple videos

1. Click the boxes next to the desired videos.
The **More Actions** menu at the top of the page is activated.
2. Select **Captions & Enrich**.



The **Captions & Enrich** page displays.

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Captions & Enrich

Order Captions & Enrichment Services - 2 Selected Media

Unit: Ella's unlimited profile ▼

| | |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| Service: Machine ▼ | Source Media Language: English ▼ |
| Feature: Captions ▼ | Turnaround Time: Best Effort ▼ |

Cancel
Submit

3. Complete the following fields:

- **Unit** - This option only appears in the event that different Reach profiles (budgets) are configured for each unit in your account. The selected unit will be charged for the captions request.
- **Service** - Select 'Machine'.
- **Source Media Language** - Select the source media language from the drop-down menu. The options in the menu are dependent on your REACH plan.
- **Feature** - Select 'Captions'.
- **Turnaround time** - Select the turnaround time from the drop-down menu. The turnaround time options available in the menu are dependent on your Reach plan.

4. Click **Submit**.

A confirmation message displays: *Your request has been received. Your video will automatically be updated upon completion.*

When the captions are ready, they are automatically added to the video.



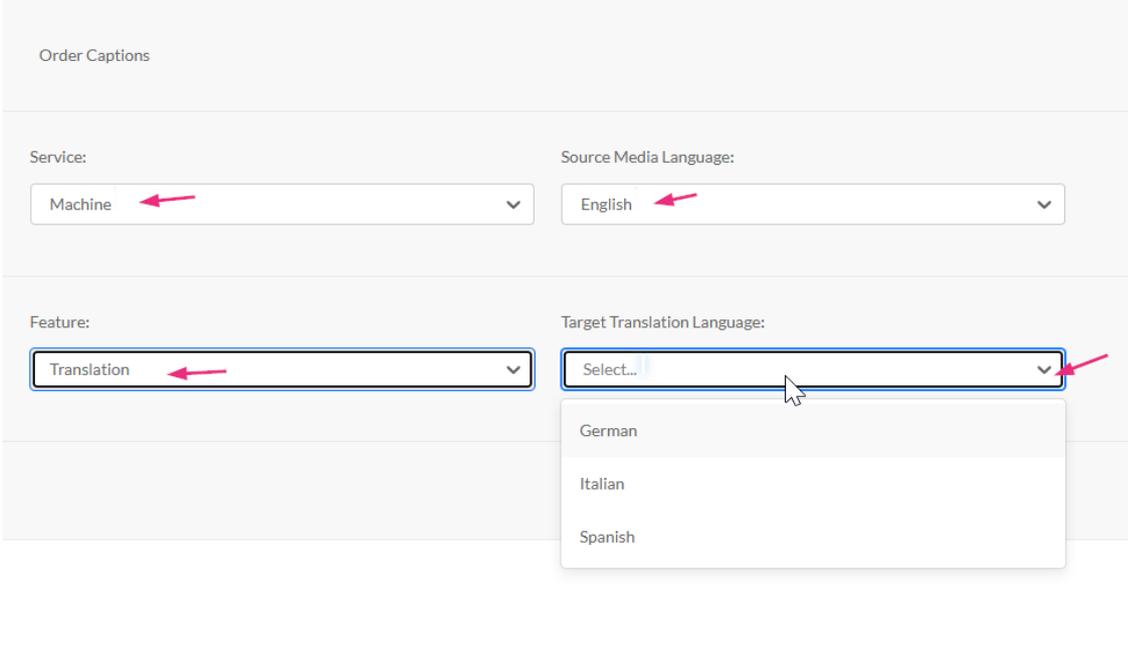
You can set up an automatic email notification to be alerted when the professional captions are ready. This is configured by your administrator in the [Reach module's notifiedUsers](#) field.

Step 2: Request translations

1. Once the professional captions are ready, go to the **Order Captions & Enrichment Services** section and complete the following fields:

- **Service** - Select **Machine**.
- **Source Media Language** - Select the source media language (in this case, English) from the drop-down menu. The options in the menu are dependent on your REACH plan.
- **Feature** - Select **Translation**.
- **Target Translation Language** - Select the desired language from the drop-down menu. The options in the menu are dependent on your [Reach](#) plan.

Order Captions & Enrichment Services



Order Captions

Service: Machine

Source Media Language: English

Feature: Translation

Target Translation Language: Select...

- German
- Italian
- Spanish

2. Click **Submit**.

When the translations are ready, they are automatically added to the video.



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From Louise Szmoisz March 04, 2024

If you already have a captions file

If you already have a captions file of 99% accuracy, you can skip Step 1 and go straight to [Step 2](#).

After completing the fields in the **Order Captions & Enrichment Services** section, you'll see a button labeled **Upload Captions File**. Continue with the steps below:

1. Click **Upload Captions File**.

Order Captions & Enrichment Services

Order Captions

Service: Source Media Language:

Feature: Target Translation Language:

Choose Captions File:

A captions file is required to perform translation. Please upload a captions file.

The **Upload Captions File** window displays.

2. Click **Browse**.

Upload Captions File

Select a file

Label

The captions file should be in English, SRT type and with an accuracy rate of 99% or higher

3. Select the file on your computer (the file must be SRT, DFXP, or XML).

File name: SRT File

The captions file uploads.

 The system can't verify the accuracy rate of the selected file, and therefore assumes it's 99+%. If it's lower, the captions will upload but won't appear on the player.

4. If you'd like to give the file a label for the source language, type it in the **Label** field (this name displays in the player captions menu).

Upload Captions File

Select a file

3.5 KB / 3.5 KB

Upload Complete!

Label

The captions file should be in English, SRT type and with an accuracy rate of 99% or higher

5. Click **Save**.

A success message displays: *The captions file uploaded successfully.*

6. Click **Submit** (the **Submit** button is clickable only after the file has uploaded).

Order Captions

Service: Source Media Language:

Feature: Target Translation Language:

Choose Captions File:

The captions file uploaded successfully.

A confirmation message displays: *Your request has been received. Your video will automatically be updated upon completion.*

When the translations are ready, they are automatically added to the video.

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- To learn more about how captions display on the Kaltura player, visit our articles [Captions and Audio Tracks](#) and [Accessibility](#).
- You can resubmit REACH orders in certain cases, such as for updated media content or new profile settings. For details on how and when to use the resubmissions feature, see our article [Resubmissions for REACH services](#).