

# **Order translations - Theming**

Last Modified on 06/28/2025 12:17 pm IDT

#### 28 This article is designated for all users.

# About

Translations convert the spoken language in a video into another language and appear as subtitles. These subtitles provide viewers with the dialogue in their preferred language while keeping the original audio intact.

### **Translation options**

You have three ways to get translations with REACH:

**Option 1: Automatic translation -** REACH will automatically create subtitles in another language based on your video's audio. Good for when you want a quick, simple translation and don't need perfect word-for-word accuracy.

**Option 2: Upload your own captions file and have it translated -** If you already have a captions file, you can upload it and REACH will translate it into another language. Your file must be at least 99% accurate for the translation to be reliable. Accepted file types: SRT, DFXP, or XML.

**Option 3: Order professional captions first, then translate -** If you want the best accuracy, use REACH to create professional, human-made captions, then translate that file into another language.

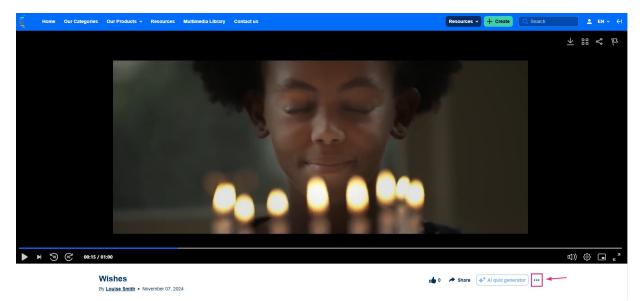
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These instructions are for Theming users. If you don't have Theming enabled on your account, please see our article Order translations.

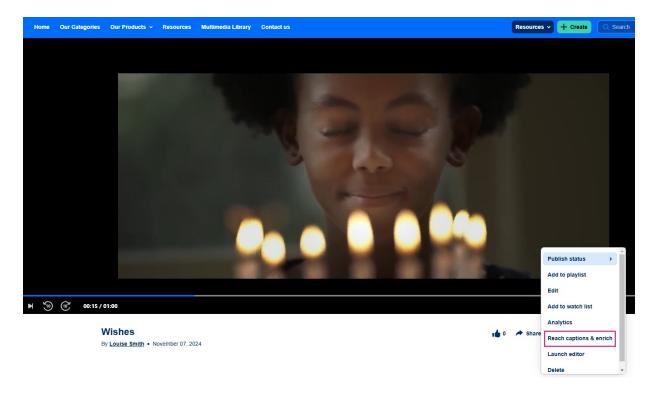
# **Option 1: Automatic translation**

1. Navigate to the **media page** of the desired video.





#### Click the three-dot menu under the player and select Reach Captions & Enrich.



#### The **Reach captions & enrich** window displays.



Reach captions & enrich			
Service type			
Machine			

2. Complete the fields as follows:

- Feature Select 'Translation'.
- Service type Select 'Machine'.
- **Source media language** Select the source media language (in this case, English) from the drop-down menu. The options are dependent on your REACH plan.

Close Order

• **Target translation language** - Select the desired language you want the translations in from the drop-down menu. The options are dependent on your REACH plan.

#### **Reach captions & enrich**

Feature		Service type	
Translation	•	Machine	~
Source media language		Target translation language	
English	•	Spanish ×	^
		German	
		Spanish	
		Italian	
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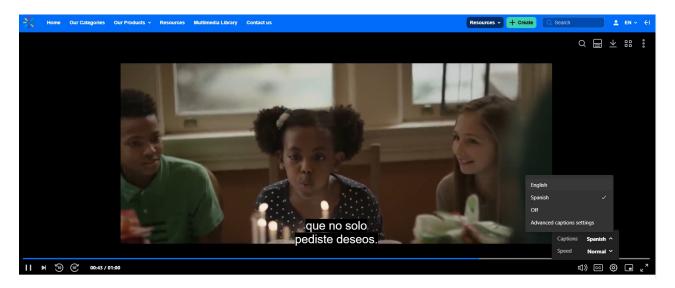
#### 2. Click Order.

Order Captions

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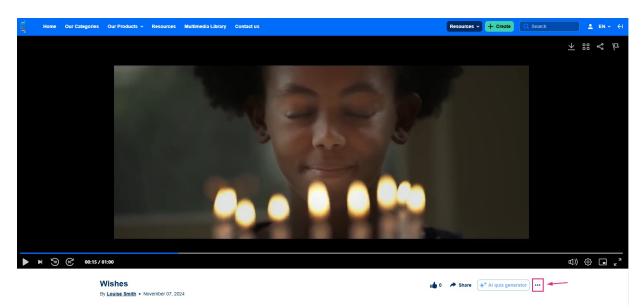


When the translations are ready, they are automatically added to the video.



# Option 2: Use your own captions file to create translations

If you already have a captions file (SRT, DFXP, or XML) in the video's spoken language, you can use it to create translations. The file must be at least **99%** accurate for the translation to be reliable. If needed, you can manually edit your captions to reach this accuracy before ordering the translation. For help editing captions, see Edit captions.



1. Navigate to the **media page** of the desired video.

2. Click the three-dot menu under the player and select Reach Captions & Enrich.



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		By Louise Smith • No	ovember 07, 2024	4			Reach captions &	enrich
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#### The **Reach captions & enrich** window displays.

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aptions	•	Machine	~
urce media language			
nglish	~		

#### 3. Complete the fields as follows:

- Feature Select 'Translation'.
- Service type Select 'Machine'.
- **Source media language** Select the spoken language (in this case, English) from the drop-down menu. The options are dependent on your REACH plan.
- **Target translation language** Select the desired target language from the dropdown menu. The options are dependent on your REACH plan.



#### **Reach captions & enrich**

Feature	Servi	ce type	
Translation	✓ Mac	hine	
Source media language	Targe	et translation language	
English	✓ Spa	nish X	^
		German	
		Spanish	
	C	Italian	

# 4. Click Add a captions file.

Reach ca	apti	ons & enrich		
Order Captions				
Feature		Service type		
Translation	•	Machine		v
Source media language		Target translation language		
English	•	Spanish ×		~
Add a caption file We support *.SRT file types				
			Close	Order

#### A pop-up displays.

5. Click **Upload**.



#### **Reach captions & enrich**

eature			Service type	
Translation		~	Machine	~
ource media langua	ge		Target translation language	
English	SRT file	•	Spanish X	~
	🔔 🗘 Uploa	d		
Add a caption file	Label			
	Cance	l Save		

6. Select the captions file on your computer.

7. *(Optional)* Add a label for the source language. This label appears in the player's captions menu.

8. After the file uploads, click **Save**.

#### **Reach captions & enrich**

eature			Service type
Translation		•	Machine 🗸
Source media langua	ge		Target translation language
English	SRT file	~	Spanish × •
Add a caption file	CC English (2).srt		
	Cancel Save		Close Order
-	-	-	ate of the selected file, and therefore ptions will upload but won't appear on th

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player.

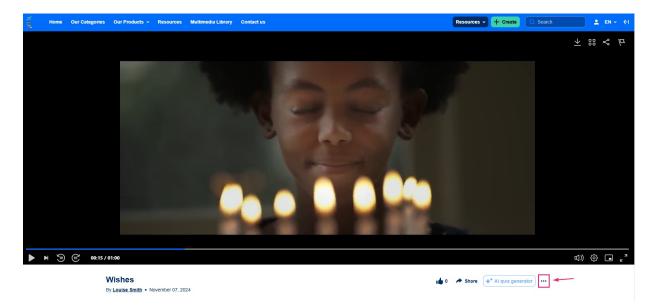
#### 9. Click Order.

A success message displays. You can click **Back** to see your new order in the requests list. When the translations are ready, they are automatically added to the video.

# Option 3: Order professional captions first, then translate

#### Step 1: Order professional captions

1. Navigate to the **media page** of the desired video.



Click the three-dot menu under the player and select Reach Captions & Enrich.



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		By Louise Smith • November 07, 20	024		,. onare	Reach captions & e	enrich
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						Delete	-

#### The **Reach captions & enrich** window displays.

ature		Service type	
Captions	•	Machine	
ource media language			
English	~		

#### 2. Complete the fields as follows:

- Feature Select 'Captions'.
- Service type Select 'Professional'.
- **Source Media Language** Select the source media language from the drop-down menu (this is the spoken language in the video). The options in the menu are dependent on your REACH plan.

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Please note that captions must always be ordered in the **same language as the video's spoken language**. For example, if the video is in English, you can only order English captions.

- **Turnaround time** Select the turnaround time from the drop-down menu. The turnaround time options available in the menu are dependent on your REACH plan.
- Instructions & notes (Optional) This box is used for adding notes for the attention of the editors and reviewers.

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Order Captions			
Feature		Service type	
Captions	•	Professional	•
Source media language		Turnaround time	
English	•	48 hours	•
nstructions & notes			
			Close Order

#### **Reach captions & enrich**

#### 3. Click **Order**.

A confirmation message displays. When the captions are ready, they are automatically added to the video.

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You can set up an automatic email notification to be alerted when the professional captions are ready. This is configured by your administrator in the Reach module's notifiedUsers field.

# Step 2: Order translation

1. Once the professional captions are ready, return to the **Order Captions & Enrichment Services** section and complete the following fields:

• Feature - Select 'Translation'.



- Service type Select 'Machine'.
- **Source media language** Select the spoken language (in this case, English) from the drop-down menu. The options in the menu are dependent on your REACH plan.
- **Target translation language** Select the desired target language from the dropdown menu. The options in the menu are dependent on your REACH plan.

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Order Captions			
Feature		Service type	
Translation	•	Machine	•
Source media language		Target translation language	
English	~	Spanish ×	^
		German	
		Spanish	
		Italian	
			Close Order

#### 2. Click Order.

When the translations are ready, they are automatically added to the video.



• You can resubmit REACH orders in certain cases, such as for updated media content or new profile settings. For details on how and when to use the

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resubmissions feature, see our article Resubmissions for REACH services.

- Translations currently must be ordered manually. If you'd like to enable automation for this, contact your Kaltura representative.
- To learn more about how captions display on the Kaltura player, visit our articles Captions and Audio Tracks and Accessibility.