

Moderate media gallery content in Canvas - Theming

Last Modified on 01/17/2026 12:56 pm IST

 This article is designated for all users.

About

Kaltura's content moderation feature allows managers and moderators to approve or reject media before it becomes publicly accessible, ensuring that all content aligns with community standards.



The [Theming module](#), [channelThemingUI module](#), and [channelModeration module](#) must be enabled.

Access pending media

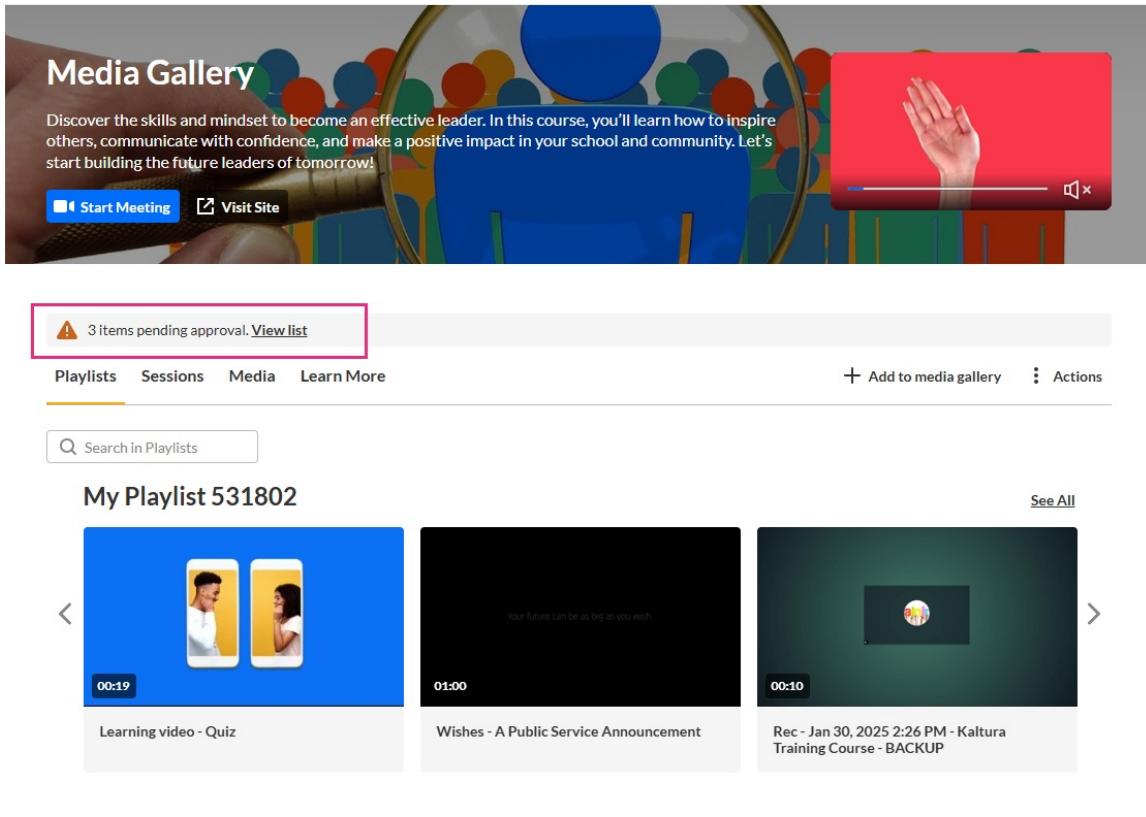
1. Access your course, then on the left menu bar, click on **Media Gallery**.



Depending on your account setup, you might access the Media Gallery differently. See your Kaltura Administrator for further information.

The Media Gallery displays.

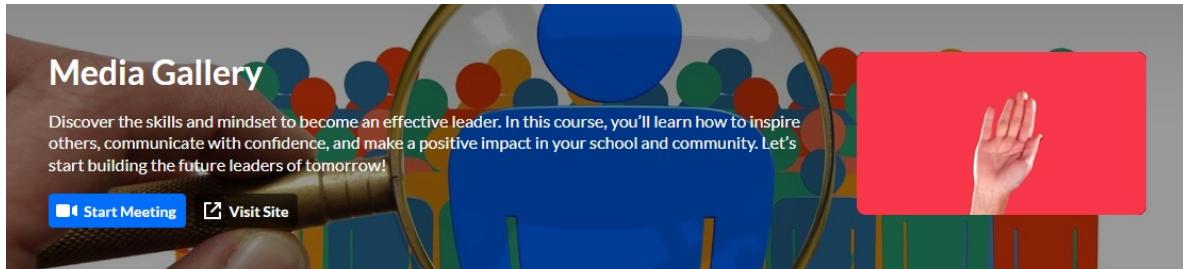
If there is pending media, a notification displays under the banner: *[x] items pending approval. View list.*



The screenshot shows the Kaltura Media Gallery interface. At the top, there is a banner for a course titled "Media Gallery" with the subtext: "Discover the skills and mindset to become an effective leader. In this course, you'll learn how to inspire others, communicate with confidence, and make a positive impact in your school and community. Let's start building the future leaders of tomorrow!". Below the banner are two buttons: "Start Meeting" and "Visit Site". A red callout box in the top right corner shows a hand icon and a "x" button. Below the banner, a notification bar indicates "3 items pending approval" with a "View list" link. The main navigation menu includes "Playlists", "Sessions", "Media", and "Learn More". On the right, there are buttons for "Add to media gallery" and "Actions". A search bar is labeled "Search in Playlists". The main content area is titled "My Playlist 531802" and shows three media items: "Learning video - Quiz" (duration 00:19), "Wishes - A Public Service Announcement" (duration 01:00), and "Rec - Jan 30, 2025 2:26 PM - Kaltura Training Course - BACKUP" (duration 00:10). A "See All" link is located in the top right of the playlist view.

Moderate pending content

Click the link ([View list](#)) or go to the **Actions** menu and select **Manage Content**.

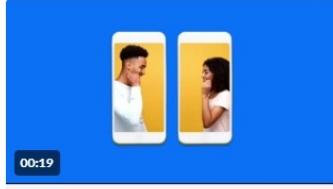
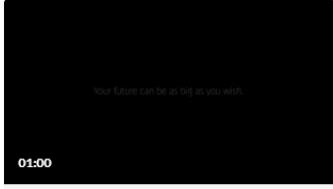
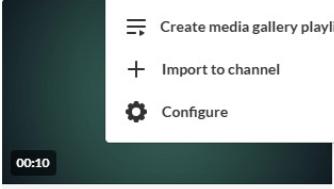


⚠ 3 items pending approval. [View list](#)

Playlists Sessions Media Learn More

Search in Playlists

My Playlist 531802

 <p>00:19</p> <p>Learning video - Quiz</p>	 <p>01:00</p> <p>Wishes - A Public Service Announcement</p>	 <p>00:10</p> <p>Rec - Jan 30, 2025 2:26 PM - Kaltura Training Course - BACKUP</p>
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+ Add to media gallery ⋮ Actions

-  Manage content
-  Services ordering rules
-  Analytics
-  Create media gallery playlist
-  Import to channel
-  Configure

My Playlist 312809

[See All](#)

The 'Manage content' page displays.

- In the left navigation panel, click **Content moderation**

← Media Gallery

- [!\[\]\(1a3940b0172045624f81ebf530bf7c29_img.jpg\) Manage content](#)
- [**Content moderation**](#)
- [!\[\]\(98d312634ebbaacf243ffe5b08fa38a3_img.jpg\) Media gallery play...](#)
- [!\[\]\(679aa0c3451f3930d56617f7fb049465_img.jpg\) Meeting Room](#)
- [!\[\]\(1ee18f2a299a14ff5fa6c7667cac6e43_img.jpg\) Details](#)
- [!\[\]\(8da91af5e89006305127d4edbafe51d2_img.jpg\) Branding](#)
- [!\[\]\(5bb0fe786394aecb3cbe1fc319857c44_img.jpg\) Settings & layout](#)

Manage content

Easily update your channel media by adding or removing items.

Display embedded media in this media gallery

Search

79 Results found

 Add to media gallery

 Succession (HBO) Series Finale Piano Suite

Learn how to play piano with flowkey ► <https://bit.ly/43I788n> Sheet music for Andante Risoluto: <https://www.musicnotes.com/l/rMBh8> Sheet music for full su...

YouTube • Owner • 4 Views •  Published

⋮

Explore

 Clip of Kaltura Training: Introduction Video

This video is a clip to introduce myself to the class.

Video • Owner • 4 Views •  Published

⋮

Explore

The 'Content moderation' page displays.

< Media Gallery

-  Manage content
-  Content moderation
-  Media gallery play...
-  Meeting Room
-  Details
-  Branding
-  Settings & layout

Content moderation

Here you can review, approve, or reject content, to ensure the content remains engaging, professional, and aligned with your community standards.

Enable content moderation

 Search

 Filters

3 Results found



Demo 7/25 - Quiz

Quiz • 27 Views •  Published



Explore



Demo 12/6 - Quiz

Quiz • 18 Views •  Published



Explore



Test

Meeting •  Published



Explore

The Content moderation page shows all media pending moderation, organized in a card format for easy review.

If content moderation hasn't been enabled yet, use the toggle at the top of the page to enable it. Once enabled, new media submitted to the gallery will require approval before becoming visible.

Content moderation

Here you can review, approve, or reject content, to ensure the content remains engaging, professional, and aligned with your community standards.

Enable content moderation

 Search

 Filters

Moderate content

Filter pending content

Use filters to narrow the moderation list and focus on the content you want to review. Filters are especially useful when moderating large volumes of media.

1. Click **Filters**.
2. Select one or more filter options.

Filters

[Clear all filters](#)

Sort By

Media Type

Ownership

Captions

Duration

Creation Date

Last Update Date

[Close](#)

The moderation list updates automatically based on your selection.



The available filters depend on how your site is configured. They are configured by your administrator in the [Search module](#).

Review media before approving or rejecting

To review media in detail before making a moderation decision, open it in the **Explore** panel by clicking the **Explore** link.

Content moderation

Here you can review, approve, or reject content, to ensure the content remains engaging, professional, and aligned with your community standards.

Enable content moderation

Search

Filters

3 Results found



Demo 7/25 - Quiz

Quiz • 27 Views • ▲ Published

✖ ✓

✖ ✓

✖ ✓

✖ ✓

The Explore panel displays the following information:

- **Media thumbnail**
- **Approve / Reject buttons**
- **Media name**
- **Name of publisher**
- **Creation date**
- **Media type**
- **Number of views**
- **Number of likes**
- **Description**

Content moderation

Enable content moderation

✖ **Close**



✖ ✓

✖ **Reject** ✓ **Approve**

Demo 7/25 - Quiz

By Instructor • July 25, 2022 • Quiz • 27 Views • 0 Likes • ▲ Published

This is my demo video

kaltura noa

You can approve or reject the content while remaining on the same page.

To see where the media is already published, click the **Published icon** in the status line. This helps you understand how approving or rejecting the media may affect other locations.

3 Results found



The screenshot shows a media item in the moderation list. The item is a video titled "Embedded In Context - Kaltura Training Course" with a thumbnail showing a hand. The status line indicates "Pending in: Kaltura Training Course". Below the thumbnail, it says "Quiz • 27 Views • ▲ Published". To the right are "X" and "✓" buttons, and below them is an "Explore" button.

Search moderated content

Use the search function to quickly find specific media in the moderation list, especially when reviewing large volumes of content.

To search, type a keyword into the search field and press 'enter'. If no results are found, a message displays indicating no matches.

Content moderation

Here you can review, approve, or reject content, to ensure the content remains engaging, professional, and aligned with your community standards.

Enable content moderation

Search

Filters

3 Results found



The screenshot shows a media item in the moderation list. The item is a video titled "Demo 7/25 - Quiz" with a thumbnail showing a hand. The status line indicates "Quiz • 27 Views • ▲ Published". To the right are "X" and "✓" buttons, and below them is an "Explore" button.

If no results are found, a message will display indicating no matches:

Approve or reject media

For each media item, you can take action directly from the list or from the 'Explore' panel.

- Click **Approve** (green) to publish the media. Approved content will be added to the gallery immediately.
If enabled by the admin, a confirmation box will appear after clicking approve or

reject, asking for final confirmation before the action is taken: *Are you sure you want to reject/approve [media title]?*

- Click **Reject** (red) to prevent the media from being added to the gallery.

After approving or rejecting media, a confirmation message displays: *Media was [approved/rejected].*

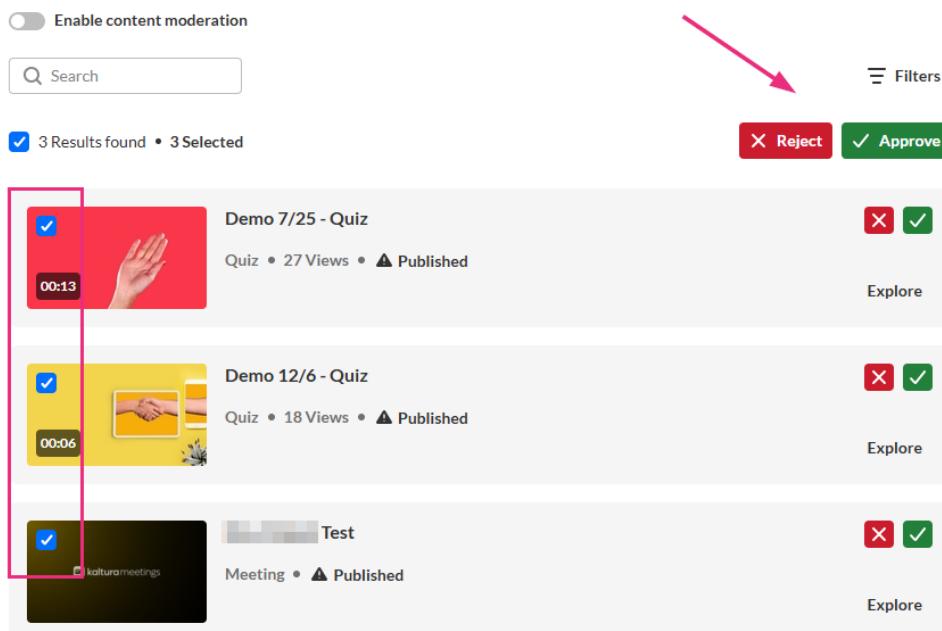
Bulk approve or reject media

You can approve or reject multiple media items at the same time.

1. Select one or more media items using the checkboxes.
2. Click **Approve** or **Reject** at the top of the page.

Content moderation

Here you can review, approve, or reject content, to ensure the content remains engaging, professional, and aligned with your community standards.



Enable content moderation

Search

Filters

3 Results found • 3 Selected

Reject Approve

Media Item	Details	Actions
Demo 7/25 - Quiz	Quiz • 27 Views • Published	Reject Approve
Demo 12/6 - Quiz	Quiz • 18 Views • Published	Reject Approve
Test	Meeting • Published	Reject Approve

A confirmation message displays: *Are you sure you want to approve [number] media?*

3. Click **Approve**.

After bulk moderation, a success message confirms: *[number] media approved & [number] media rejected.*





Approved and rejected content will be removed from the moderation page. If multiple pages are present, content cards will reload automatically.