

# Add content to a channel from a shared repository in Video Portal

Last Modified on 08/05/2025 11:09 am IDT

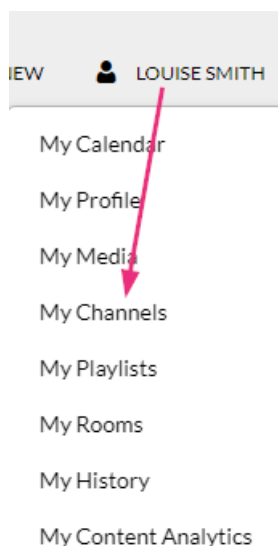
 This article is designated for all users.

## About

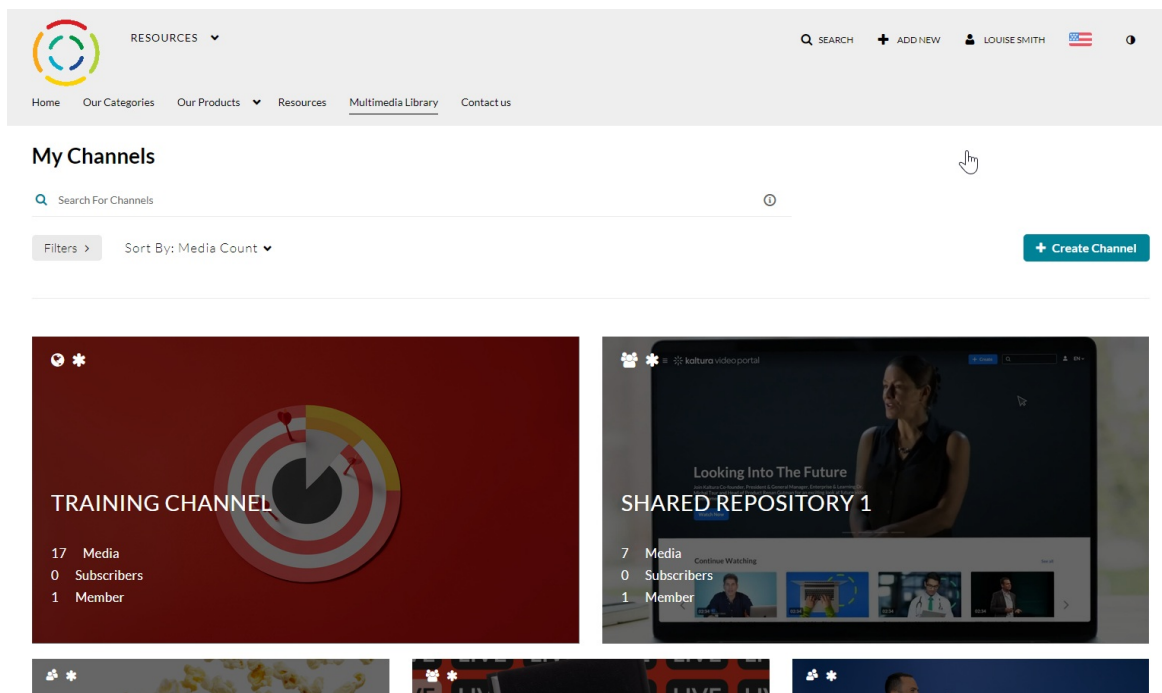
You can easily add content to a channel from a shared repository by browsing the repository, selecting the desired media, and publishing it to the channel. This allows you to share relevant content with channel members quickly and efficiently.

## Access the channel

1. From the user drop-down menu, select [My Channels](#).



The My Channels page displays.



**My Channels**

Search For Channels

Filters > Sort By: Media Count ▾

[+ Create Channel](#)

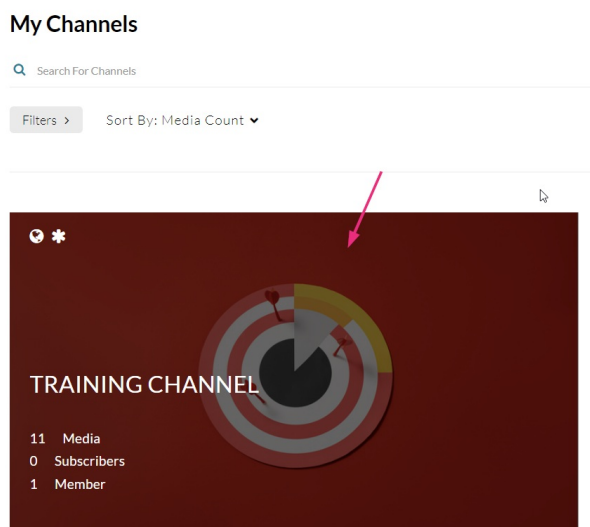
**TRAINING CHANNEL**

- 17 Media
- 0 Subscribers
- 1 Member

**SHARED REPOSITORY 1**

- 7 Media
- 0 Subscribers
- 1 Member

2. Click on the channel that you'd like to add content to.



**My Channels**

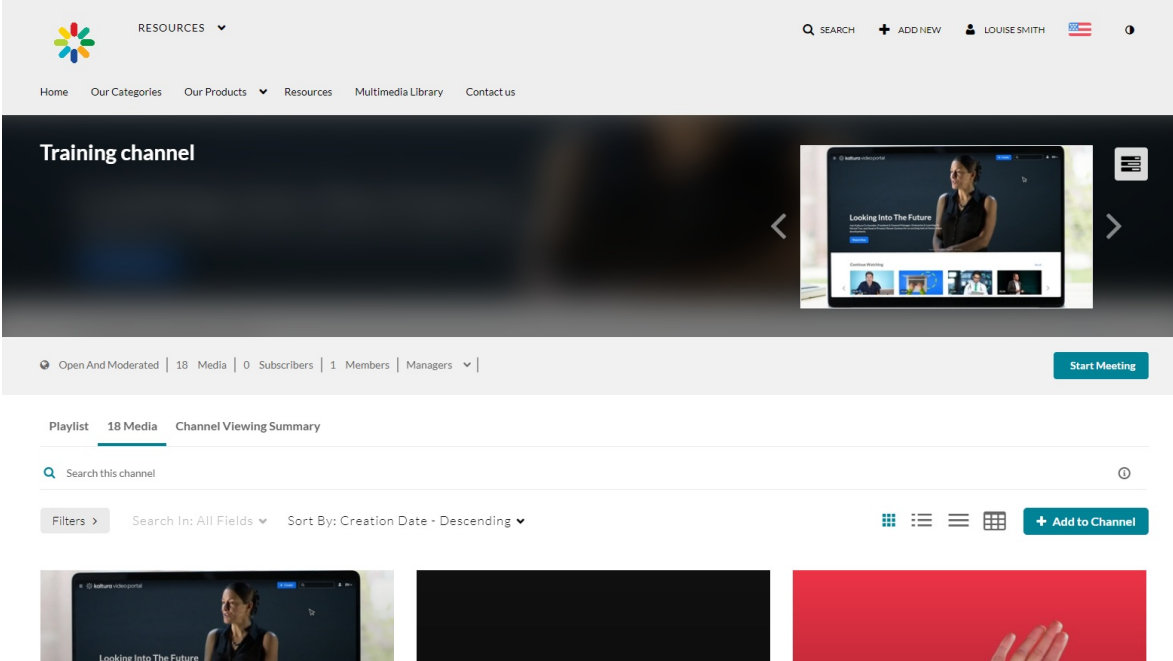
Search For Channels

Filters > Sort By: Media Count ▾

**TRAINING CHANNEL**

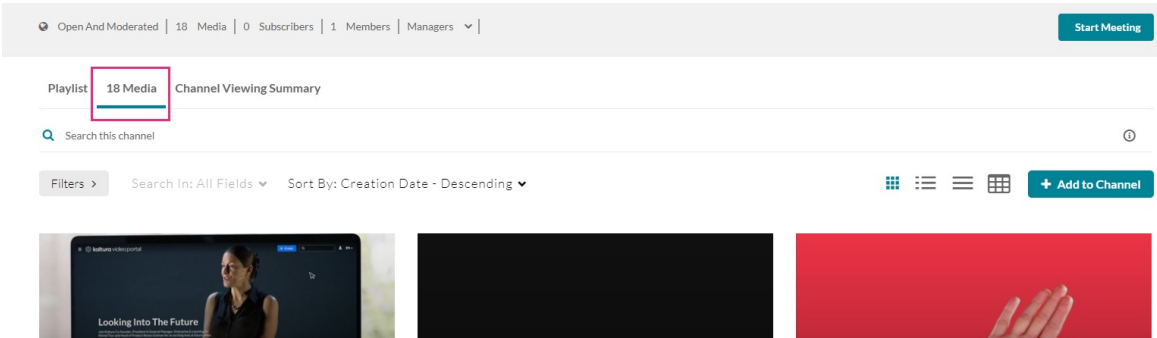
- 11 Media
- 0 Subscribers
- 1 Member

The channel page displays.

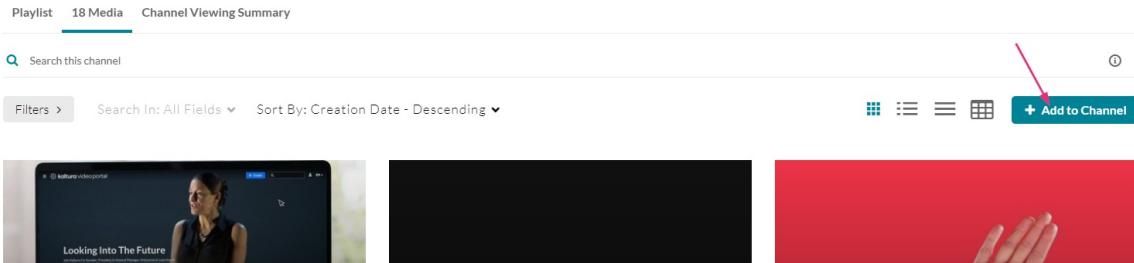


## Add content to the channel

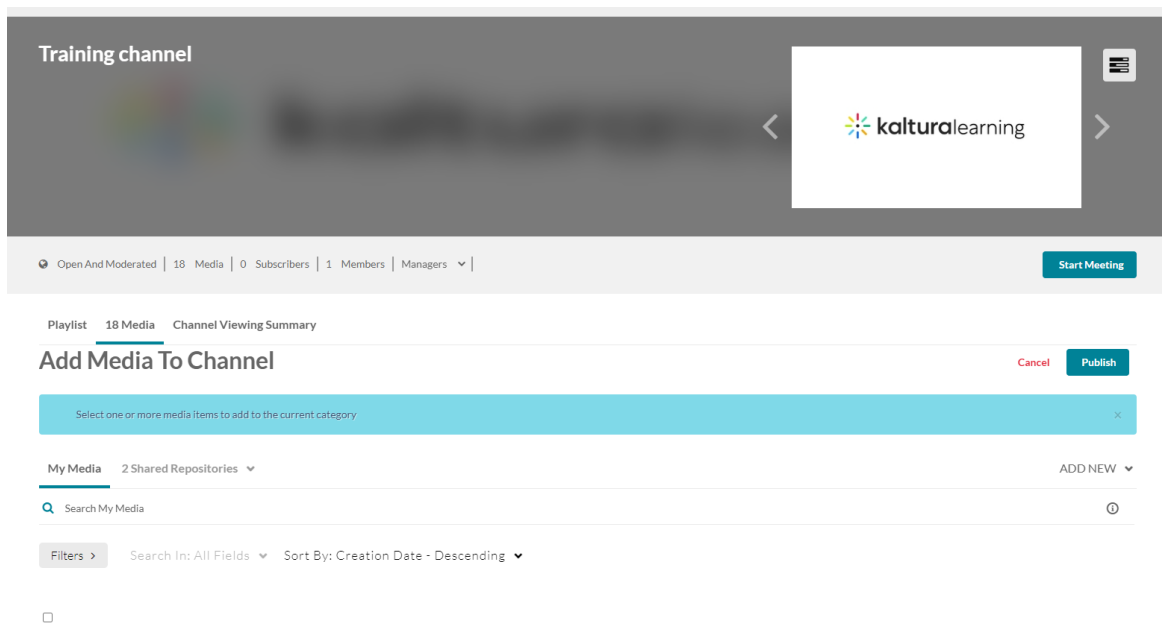
1. If the **Media** tab isn't already open by default, click on it to display the media.



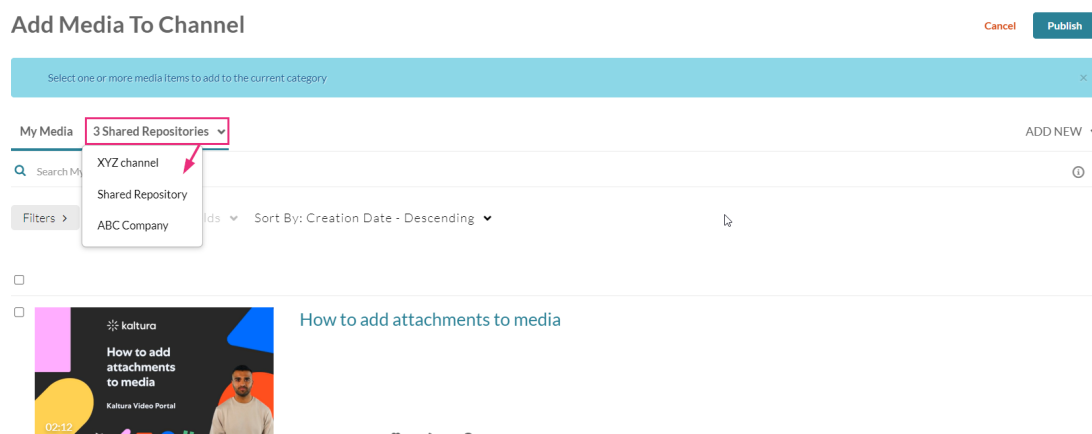
2. Click **+Add to Channel**.



3. The **Add Media to Channel** section displays.



- Click on the **Shared Repositories** tab and select the desired shared repository from the drop-down list.



The content of the shared repository you selected displays.

## Add Media To Channel

Cancel Publish

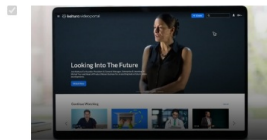
Select one or more media items to add to the current category

My Media Shared Repository 1

ADD NEW

Search Repository

Filters Search In: All Fields Sort By: Creation Date - Descending



Kaltura Training Services Overview

tags more tags new tags

Owner 0 40 0



Clip 2 of AI and robotics

Books open doors to new worlds, ideas, and experiences. They transport readers through time and space, offering knowledge, entertainment, and inspiration. Whether fiction or non-fiction, each

- Select items you want to add to the channel by clicking the check box(es) to the left of the media item(s).



How to create a home page and landing pages in the Video Portal (Source)

Owner & Co-Publisher & Co-Editor

0 59 0



Climbing the Corporate Ladder: Strategies for Success

Owner April 27, 2024

0 18 0



Tech lab

You can also search for items by typing a keyword into the search field and using the filters.

## Add Media To Channel

Cancel Publish

Select one or more media items to add to the current category

My Media Shared Repository 1


ADD NEW

Search Repository

Filters Search In: All Fields Sort By: Creation Date - Descending

- After you have selected the desired content, click **Publish** at the top right.

Training channel



Open And Moderated | 18 Media | 0 Subscribers | 1 Members | Managers

Start Meeting

Playlist | **18 Media** | Channel Viewing Summary

Add Media To Channel

Cancel Publish

Select one or more media items to add to the current category

My Media | Shared Repository 1

ADD NEW

Search Repository

Filters Search In: All Fields Sort By: Creation Date - Descending

A success message displays: *All media was published successfully.*

Open And Moderated | 19 Media | 0 Subscribers | 1 Members | Managers




Start Meeting

All media was published successfully.

Playlist | **19 Media** | Channel Viewing Summary

Search this channel

Filters Search In: All Fields Sort By: Creation Date - Descending

+ Add to Channel

The content has been added to the channel.